



New Employee Information

1. Employee Title *

☐ Mr.

☐ Mrs.

☒ Ms.

2. Employee IFS Internal Display Name (First Name and Last Name) *

Provide First name and Last name as your prefer to be used in IFS. (First Name & Last Name will be used to create your IFS e-mail address ; First.Last@ifs.com)

Charundya Herath

3. Employee's National Identity Card Number *

Remove the space before V or X (eg: 123456789V)

977351820V

4. Employee Full Name as stated in National Identity Card *

(First letter of each name should be in caps)

Herath Mudiyanseelage Charundya Shehani Herath

5. Employee Last Name with Initials *

Eg: A B C Perera - Do not use full stop after each Initial and keep a space in between, Last name should be the last part of your full name in NIC

H M C S Herath

6. Date of Joining *

01/09/2023



7. Employee Designation at IFS *

Software Engineer – Presales Support Service - Global Presales

8. Employee's Date of Birth *

22/08/1997



9. Have you been employed at IFS previously *

(As an Intern , fixed term employee, external contractor or permanent employee)

☐

Yes

☒

No

10. Gender *

☐

Male

☐ Female

11. Employee Contact Number/s (Mobile) *

+94774475066

12. Employee Contact Number/s (Home)

Enter your answer

13. Employee Permanent Address Line 1 *

First letter should be capital in address Lines and do not add comma (,) at the end (eg. No 17, Park Avenue)

Wedamadura, Amunuwela

14. Employee Permanent Address Line 2 *

First letter should be capital in address Lines and do not add comma (,) at the end (eg. Havelock Road)

Ilukhena

15. City *

First letter should be capital and do not add full stop (.) at the end

Kuliyapitiya

16. District *

Kurunegala



17. Employee Personal Email Address *

charundyashehani@gmail.com

18. Employee Temporary Address (If any)

Enter your answer

19. Emergency Contact Person: Name *

Eg: A B C Perera - Do not use full stop after each Initial and keep a space in between

H M K U Herath

20. Emergency Contact Person: Contact Number *

+94757873135

21. University or Academic Institute (First Degree / Higher National Diploma/
Diploma, if any)

University of Colombo

22. Graduation year / course completion year

2023

23. Faculty of the University

University of Colombo School of Computing

24. Department of the University

Computer Science

25. Employee Qualification Details (B.Sc., MBA, etc) *

B.Sc.

26. Employee Bank Account Number (for Salary Transfers) *

Remove spaces or any other characters (eg: - , /) in the Bank Account Number.

8002634155

27. Bank Name *

(eg. Bank of Ceylon, Commercial Bank, etc)

Commercial Bank

28. Branch Name of the Bank *

Valid Branch Name is needed for salary transfers, Please check with the bank for correct Branch Name

Kuliyapitiya

29. Branch Code of the Bank *

Valid Branch Code is needed for salary transfers, Please check with the bank for correct Branch Code

051

30. Have you been employed before *

(As an Intern , fixed term or permanent employee)

☒ Yes

☐ No

31. Name of the previous workplace *

Synopsys Lanka Pvt(Ltd)

32. Designation in the previous workplace *

Intern Technical Engineer

33. Are you married *

☐ Yes

☒ No

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