

Date : 10<sup>th</sup> June 2018

Ref No.: HCC/HOD/288-2018

To: Immigration,  
Refugees and Citizenship Canada (IRCC)

We hereby certify that MR. KARIM ISHAK FAHMY GUIRGUIS, holding passport No. A21107259 is a full time permanent employee (working hour 48 hours per week) since 16/12/2017 as Sr. QA/QC Engineer. His monthly salary is Qr.15,500/- (Fifteen Thousand Five Hundred Qatari Riyals only). Mr. Karim Ishak is working under the supervision of QA/QC Corporate Manager Ahmed Salah phone number# +97466960906, email address: [a.salah@hassanESCO.com](mailto:a.salah@hassanESCO.com).

His duties include the following:

- Daily site surveillance to ensure that work will be done according to approved shop drawings, specifications and approved method statement.
- Conduct Civil Inspections as per Approved Inspection Test Plan and ensure that the work is done as per the Issued for Construction and Approved Shop Drawings.
- Preparing and reviewing the required method statements, inspection test plan, and checklist in accordance with project specification, codes and issuing to the engineer.
- Inspect the delivered materials on site and make sure that only approved materials are being used and stored as per approved material submittal and manufacturer recommendations.
- Identify and raising inspection requests (IR), material inspection requests (MIR) and any Non-Conformity Cases in an Official Report.
- Follow up and monitoring the closing out of open inspection requests, material inspection request & non-conformance reports with construction team and the relevant consultant.
- Advice the site staff on quality plans and procedures and recommending corrective action to address non-compliance and deficiencies.
- Monitor work progress on daily basis.
- Receiving consultant's comments and advising the site people on spot and ensuring the close-out of their comments.
- Review the subcontractors/supplier's material submittals before submission to the engineer for approval.

This letter is being issued upon his specific request without any obligation to the company.

Regards,

Abdulla Ahmad M A Alemadi  
Managing Director



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حسنيسكو للخرسانة الجاهزة تليفون : ٤٤٥٠٤٥٨٥ فاكس : ٤٤٦٠٦٢١٧ مصنع الطابوق تليفون : ٤٤٦٠٦٣٢٤  
المنجرة والالومينيوم تليفون : ٤٤٦٠٠٤٨٢ - حسنيسكو لمواد البناء تليفون : ٤٤٦٨١٢٥٩ فاكس : ٤٤٦٨٠٨٢٧  
HassanESCO Readymix Tel.: 44504585 - Fax: 44606217 \* HassanESCO Block Factory Tel: 44606324  
Farzana Carpentry & Aluminium Factory: Tel. 44600482 \* HassanESCO Building Materials Tel: 44681259 Fax: 44680827

**المقر الرئيسي:**

تليفون: ٤٤٦٧١٤٧٤/٥ (+٩٧٤)  
فاكس: ٤٤٦٧١٤٦٩ (+٩٧٤)  
ص.ب: ٤٥٥٧  
س.ت: ٢٩١٨  
اسلطة الجديدة.  
الدوحة قطر