



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATION TECHNOLOGY

LOCAL TRAVEL ORDER NO: 126

Series of 2023

DATE: 2023-04-18

CTRL No: 143

Authority to travel is hereby granted to:

NAME/ POSITION/ DIVISION

Kim Jeiro/Admin/Bats

Destination

Quezon

Purpose of Travel

Seminar

Inclusive Date of Travel

2023-04-18

End Date of Travel

2023-04-21

**Daily Travel Expenses (DTE) to be
incurred:**

☐ **Actual**

Accommodation, Meals

☒ **Per Diem**

☐ **Transportation**

Kim Jeiro/Admin/Bats

☐ **Others**

Appropriation/ Fund to which travel expenses would be charged to:

☐ **General Fund**

☒ **Project Funds**

☐ **Others**

Testing

Remarks/ Special Instructions:

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash should be in accordance with Executive Order No. 77: Rules and Regulation and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

RECOMMENDING APPROVAL:

APPROVED:

Head, Technical Operations Division

Regional Director

DICT Regional IV-A and IV-B
DICT Telecom Road, Capitol Site, Kumintang Ibaba, Batangas City 4200
Telephone Number: (043) 773 0275