

**Detail-oriented, self-initiated** and service-oriented Front-End Web Developer. Used contracting and legal background to amass excellent verbal and written communication skills; substantial research and implementation skills; to multitask effectively and meet deadlines; to give-and-take as an active member of a professional community; how to work autonomously and collaboratively; and to be comfortable interacting with all levels of an organization and the public. A student, currently working to master the craft of Web Development and Design.

Eager to learn and hoping to become a part of your team as a Web Developer Intern.

# K. MARIE BROWN

## FRONT-END WEB DEVELOPER

### EDUCATION and EXPERIENCE

 **2019 - 2021**  
**Pending Associate of Applied Science, Digital Media**  
Northwest Vista College  
3535 N Ellison Dr  
San Antonio, TX 78251  
Dates of Attendance: Aug 2019 - present  
GPA: 4.0

 **2015 - 2017**  
**Subcontracts Administrator**  
MCR, LLC  
Dayton, OH

- Developed and maintained the subcontractor database.
- Managed 30+ subcontractors and 10+ consultants.

 **2012 - 2014**  
**Legal Secretary**  
Lewis Brisbois Bisgaard & Smith LLP  
Las Vegas, NV

- Collaborated with a team of attorneys, paralegals, process servers and legal secretaries to complete legal projects.

 **May 2005**  
**Bachelor of Arts**  
Northern Illinois University  
1425 Lincoln Hwy  
DeKalb, IL 60115  
Dates of Attendance: Aug 2003 - May 2005  
Major: Political Science-Public Law  
Minor: Family & Child Studies  
GPA 3.37

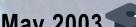
 **2018 - 2019**  
**Subcontracts Administrator**  
Peerless Technologies Corporation  
Fairborn, OH

- Created and maintained the subcontractor database.
- Developed and maintained the database used to request and store versions of documents.
- Managed 30+ subcontractors and 10+ consultants.

 **2015 - 2017**  
**Social Media Coordinator and Secretary - Volunteer**  
The Mended Hearts, Inc.  
Wright Hearts Chapter #61  
Dayton, OH

- Created and managed twitter and facebook accounts.
- Responded to direct messages on Facebook.
- Created and dispersed the monthly meeting flyer.

 **2008**  
**Certificate, Paralegal Studies**  
Harper College  
1200 West Algonquin Road  
Palatine, IL  
Dates of Attendance: Aug 2007 - May 2008  
GPA 4.0

 **May 2003**  
**Associate of Arts**  
College of Lake County  
19351 W. Washington St.  
Grayslake, IL 60030  
Dates of Attendance: Jan 2000 - May 2003  
Major Political Science  
GPA: 3.0

TECHNICAL SKILLS	
Web Development:	Brackets, Adobe Dreamweaver, Visual Studio Code
Web Design:	Adobe Photoshop, Illustrator, InDesign, Spark & XD
Scripting Languages:	HTML, CSS
Version Control System:	Github
Social Media:	Facebook, Twitter
Open Source:	WordPress
Other:	Bootstrap, jQuery



### INTERESTS

