K. Marie Brown
Web Developer

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Education

Northwest Vista College
Associate of Applied Science
Digital Media (Expected July 2021)

Harper College
Certificate
Paralegal Studies

Northern Illinois University
Bachelor of Arts
Political Science - Public Law

College of Lake County
Associate of Arts

Relevant Coursework

- Digital Media Programming
- Web Design
- Interface Design
- Design
- Interactive Digital Media
- Photography
- Writing for Digital Media

Technical Skills

Novice

- Adobe Premiere Pro
- Bootstrap
- jQuery
- WordPress

Intermediate

- Adobe Dreamweaver
- Adobe Illustrator
- Adobe InDesign
- Adobe Lightroom Classic
- Adobe Photoshop
- Adobe Spark
- Adobe XD
- CSS
- Figma
- GitHub
- HTML5
- JavaScript
- Visual Studio Code

Work Experience

Subcontracts Administrator @ Peerless Technologies Corporation
Jan 2018 - May 2019

- Completed calls to action submitted through Peerless' SharePoint application by 20+ team members and superiors.
- Assisted with the design of the Subcontracts' SharePoint interface resulting in increased readability and manageability.
- Created and maintained Excel spreadsheets of the subcontractors and consultants records.
- Managed 30+ subcontractors and 10+ consultants.

Social Media Coordinator Volunteer @ Mended Hearts, Chapter #61
Aug 2015 - July 2018

- Created and managed social media accounts on Facebook and Twitter for Chapter #61.
- Engaged followers through daily inspirational posts.
- Promoted relevant events for Chapter #61 members.
- Designed monthly meeting materials for Chapter #61.

Subcontracts Administrator @ MCR, LLC
Mar 2015 - Nov 2017

- Developed and maintained a Microsoft Access database to house all active and archived records for the Subcontracts Department.

Legal Secretary @ Lewis Brisbois Bisgaard & Smith LLP
June 2012 - Oct 2014

- Provided administrative support to various legal teams in a high-volume, fast-paced law office.

Personal Projects

K. Marie Brown's Webfolio
@ https://kmariebrown.netlify.app
CSS | HTML | JavaScript | SCSS

- I built a portfolio website with a mobile-first, responsive design to showcase and track the growth and development of my journey.
- I implemented a severless contact form using Netlify.

Live Course Search
@ https://kmariebrown.github.io/live-course-search
CSS | HTML | JavaScript | jQuery

- I utilized AJAX to create a live course search feature that filters descriptions for Northwest Vista College's Digital Media courses.

Covid-19 Safety Precautions
@ https://kmariebrown.github.io/rubric4-event-handlers
HTML | JavaScript | SCSS

- I utilized event listeners to create an interactive website on Covid-19 safety measures to relay information to the user.