

# K. MARIE BROWN

## WEB DEVELOPER

### EDUCATION

**Northwest Vista College**  
**Associate of Applied Science**  
(Expected July 2021)  
Digital Media

**Harper College**  
**Certificate**  
Paralegal Studies

**Northern Illinois University**  
**Bachelor of Arts**  
Political Science - Public Law

**College of Lake County**  
**Associate of Arts**

### RELEVANT COURSEWORK

- ♦ Digital Media Programming
- ♦ Web Design
- ♦ Interface Design
- ♦ Design
- ♦ Interactive Digital Media
- ♦ Photography
- ♦ Writing for Digital Media

### TECHNICAL SKILLS

#### NOVICE

- ♦ Adobe Premiere Pro
- ♦ Bootstrap
- ♦ jQuery
- ♦ WordPress

#### INTERMEDIATE

- ♦ Adobe Dreamweaver
- ♦ Adobe Illustrator
- ♦ Adobe InDesign
- ♦ Adobe Lightroom Classic
- ♦ Adobe Photoshop
- ♦ Adobe Spark
- ♦ Adobe XD
- ♦ Figma
- ♦ GitHub
- ♦ HTML5
- ♦ JavaScript
- ♦ Visual Studio Code

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<https://github.com/kmariebrown> | [www.linkedin.com/in/kmariebrown](https://www.linkedin.com/in/kmariebrown)



### WORK EXPERIENCE

**Subcontracts Administrator @ Peerless Technologies Corporation**  
Jan 2018 - May 2019

- ♦ Completed calls to action submitted through Peerless' SharePoint application by 20+ team members and superiors.
- ♦ Assisted with the development of the Subcontracts' SharePoint interface resulting in increased readability and manageability.
- ♦ Created and maintained Excel spreadsheets of the subcontractors and consultants records.
- ♦ Managed 30+ subcontractors and 10+ consultants.

**Social Media Coordinator Volunteer @ Mended Hearts, Chapter #61**  
Aug 2015 - July 2018

- ♦ Created and managed social media accounts on Facebook and Twitter for Chapter #61.
- ♦ Engaged followers through daily inspirational posts.
- ♦ Promoted relevant events for Chapter #61 members.
- ♦ Designed monthly meeting materials for Chapter #61.

**Subcontracts Administrator @ MCR, LLC**  
Mar 2015 - Nov 2017

- ♦ Developed and maintained a Microsoft Access database to house all active and archived records for the Subcontracts Department.

**Legal Secretary @ Lewis Brisbois Bisgaard & Smith LLP**  
June 2012 - Oct 2014

- ♦ Provided administrative support to various legal teams in a high-volume, fast-paced law office.



### PERSONAL PROJECTS

#### K. Marie Brown's Webfolio

@ <https://kmariebrown.netlify.app>

CSS | HTML | JavaScript | SCSS

- ♦ I built a portfolio website with a mobile-first, responsive design to showcase and track the growth and development of my journey.
- ♦ I implemented a seamless contact form using Netlify.

#### Live Course Search

@ <https://kmariebrown.github.io/live-course-search>

CSS | HTML | JavaScript | jQuery

- ♦ I utilized AJAX to create a live course search feature that filters descriptions for Northwest Vista College's Digital Media courses.

#### Covid-19 Safety Precautions

@ <https://kmariebrown.github.io/rubric4-event-handlers>

HTML | JavaScript | SCSS

- ♦ I utilized event listeners to create an interactive website on Covid-19 safety measures to relay information to the user.