<div align="center">**MEETING NOTES**</div>

Team Meeting

Date: Monday, March 18th, 2024, at 1:00 PM

- Meeting began at 1:05 PM by Kevinh

- Meeting concluded at 1:26 PM by all

Purpose: To discuss the second checkpoint assignment (Software Requirements Specification),

Attendance: Kevinh Nguyen, Changwen Gong, Rajkunwar Kaura, Riley England, Kemar Wilson. Abdulahi Mohamed was unable to attend.

Minutes:

We reviewed the comments and grading from our Project Management Plan and assigned roles to correct it.

Changwen shared the Software Requirements Specifications documents and we reviewed it as a team. Raj showed us the UML Use-Case Diagrams for the SRS and we reviewed it as a team. Ensured correctness and approval from each member before uploading it to the github.

Reviewed how to create a pull request and the correct way to organize the files for later ease.

Assigned Tasks:

- Kevinh Nguyen: review and familiarize self with C and C++

- Changwen Gong: work on the written sections on the SRS

- Rajkunwar Kaura: create UML Use-Case diagrams for the SRS, review and familiarize self with C and C++

- Riley England: create logo for Team HL, review and familiarize self with C and C++

- Kemar Wilson: communicate with other project leader, review and familiarize self with C and C++

- Abdulahi Mohamed: communicate with other project leader, review and familiarize self with C and C++