

FirstName Surname

PROFESSIONAL PROFILE

A professional profile is a brief summary of your skills, strengths, and key experiences. It also should convey what you are seeking or what you have to offer the person reading it. Here are some guidelines for creating a compelling professional profile: **Keep it brief and focused, consider your audience, illustrate with examples, be clear about what you're seeking, lead with eye-catching words and phrases**

+27 12 345 6789

name@email.com

Name-LinkedIn

www.website.com

City Name, Province

KEY SKILLS

Skill 1

Skill 2

Skill 3

Skill 4

WORK EXPERIENCE

JOB POSITION/TITLE

Company Name/Location/2008-Present

Company 1 blah blah blah.

- blah
- blah blah

JOB POSITION/TITLE

Company Name/Location/2006-2008

Company 2 blah blah blah.

- blah
- blah blah

EDUCATION

Degree name/Major
UNIVERSITY NAME
Location
2001-2005

Degree name/Major
UNIVERSITY NAME
Location
2001-2005

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TECHNICAL EXPERTISE

Expertise 1

Expertise 2

Expertise 3

Expertise 4

ACHIEVEMENTS

Award Name

Short description of the award

Scholarship Title

Short description of the scholarship

Volunteer Position

Short description of the charity and position

Language Skills

Short description of the languages spoken

WORK EXPERIENCE CONT.

JOB POSITION/TITLE

Company Name/Location/2008-Present

Company 1 blah blah blah.

- blah
- blah blah

JOB POSITION/TITLE

Company Name/Location/2006-2008

Company 2 blah blah blah.

- blah
- blah blah

REFERENCES

NAME HERE
Position Title Here
Company Name
123 Address Location,
123
name@email.com

NAME HERE
Position Title Here
Company Name
123 Address Location,
123
name@email.com

NAME HERE
Position Title Here
Company Name
123 Address Location,
123
name@email.com