INITIAL MEETING FOR PROJECT PLAN

Location: University of the Witwatersrand, Chamber of Mines

Date: 28 June 2019

Time: 11:30

Facilitator: Prof. F. Takawira

Agenda Items & Discussion Points

1. Prof. Takawria will be in China in the coming weeks and will not be available for consultation for the first submission of the Project Plan.

2. The Project Plan needs to be created for the upcoming weeks so that Prof can decide with us whether our approach is correct.

3. Without Prof being available, we will need to start the project and begin coding the project with the least amount of assistance.

4. Main focus is to create the Project Plan.

5. The Project Plan needs to cover the entire period of the project.

6. As much detail as possible is required in the Plan itself. Where the algorithm must be defined and explained, but no pseudocode needs to be given.

Action Items	Owner(s)	Deadline	Status
Describe the steps taken in the project.	Kishan Narotam & Nitesh Nana	01 July 2019	Needs to be started