KENDALA SYSTEM TRAVEL NO **KETERANGAN** 1 • Destination perlu ditambahkan di TICKET FORM Return Date No. 116/TKTD-HRD/I/2025 Company name jangan Singkatan Please order tickets as follows: • Information yang diisi user di Details of the ticket ordered: keterangan SPPD tidak ada di Form Passenger Information: Passenger 1: Tiket. Misal: Berangkat dengan Passenger Name : Husein Hilmi (Citilink) : '+62082284066153 Phone Number Gender Destination : Batam (Hang Nadim) - Jakarta (Soekarno Hatta) Departure Date : 16 Jan 2025, 08:30 WIB : 18 Jan 2025, 16:35 WIB Return Date Ticket Type Airplane **Round Trip** Travel Type Others: THIP Company Cost Center 0 Ticket Status Approved

1. Remark : sudah di sesuaikan seperti gambar berikut

Passenger Information:

Passenger 1:

Passenger Name : Tinton Iskandar
Phone Number : '+62081312005272

Gender : Male

Destination : Jakarta (CGK) - Kuala Lumpur (KUL)

Departure Date : 20 Jan 2025, 09:15 WIB

Destination : Kuala Lumpur (KUL) - Jakarta (CGK)

Return Date : 31 Jan 2025, 15:00 WIB

Ticket Type : Airplane
Travel Type : Round Trip

Booking Notes : Berangkat = Batik Malaysia CGK - KUL Pulang = Transnusa JHB - CGK

Others:

No SPPD : 270/SPPD-HC/I/2025 Company : PT. Energi Unggul Persada

Cost Center : 0

Ticket Status : Approved

2

Form Cash Advanced No. CA25000084

Employee Data: Name NIK Email Riki Aryandhi 01115080004

riki.aryandhi@kpn-corp.com Mandiri - 1570003229284 - RIKI ARYANDHI Account Details WB Support (CRPERP_PLTDWS_BBWM_WB)
RFI / Corporate Gama Tower

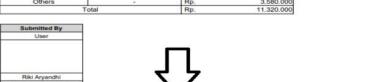
CA Submission Details:

No SPPD Costing Company 172/SPPD-HC/V2025 PT. Patiware (PTW)
POM Patiware
15-Jan-25 to 09-Feb-25 (25 days) Location Start Date

12-Feb-25
Project Autonomous Weighbridge System & Site Visit All Mill Kalbar

Detail Cash Advanced :			
Types of Cash Advanced		Estimate	
	Total Days	5	Amount
Allowance	26 Days	Rp.	1.040.000
Transport		Rp.	6.700.000
Accomodation		Rp.	0
Others	*	Rp.	3.580.000
Total		Rp.	11.320.000





		Ap	proval		
Approval 1	Approval 2	Approval 3	Dept Head HC GA	Dept Head AR & AP	CFO
APPROVED	APPEOVED				
Firdiansyah	Hendra Wijaya	Moch Arik Rifai	Kurnia Pratama Halim	Lie Na Junus	Cenny Cuang
2025-01-13 10:17:58	2025-01-13 13:45:42	Date :	Date :	Date :	Date:

• Belum ada tagging tambahan Uang makan. Karna Corporate menggunakan CP PDJJ terdapat uang Saku + Uang Makan.

· Ada Kesalahan matrix dalam approval team ERP, untuk ERP Division Head yg benar adalah Bapak Frans Albert

2. Remark : Untuk Approval 3 disini hanya akan muncul untuk directur unit di Plantation (Pak Patrick, Bu Cenny, Bu Bia) karena menyangkut dengan SOP approval di BU Plantations, sehingga di Corporate kita saat ini dihilangkan Uang makan sudah ditambahkan seperti gambar berikut:

CA Submission Details:

No SPPD : 258/SPPD-HC/I/2025

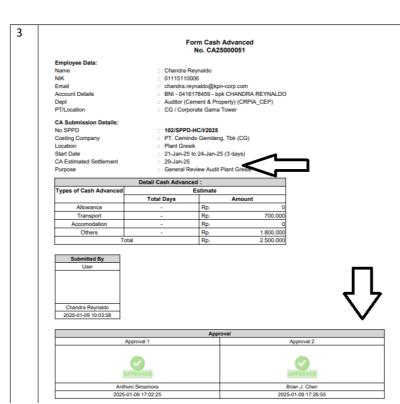
Costing Company : PT. Jatimjaya Perkasa (JJP)

Location Kebun JJP 1

Start Date : 27-Jan-25 to 28-Jan-25 (1 days)

CA Date Required : 27-Jan-25 **CA Estimated Settlement** : 31-Jan-25 **Purpose** : test

Detail Cash Advanced :			
Types of Cash Advanced	Estimate		
	Total Days		Amount
Allowance	2 Days	Rp.	80.000
Meals	-	Rp.	150.000
Transport	-	Rp.	100.000
Accomodation	1 Night	Rp.	250.000
Others	-	Rp.	500.000
Total		Rp.	1.080.000



- Penambahan Cost Centre yg bisa diisi manual. Untuk BU CG
- Tambahan kotak approval untuk GA Approve. Atau bisa disesuaikan dengan Plantation. Tapi hanya sampai dengan GA Manager

3. Remark : Cost Centre dan penambahan approval GA sudah ditambahkan

282/SPPD-HC/I/2025 PT. Cemindo Gemilang, Tbk (CG) No SPPD Costing Company Location Start Date Plant Bayah

20-Jan-25 to 21-Jan-25 (1 days)

CA Date Required 20-Jan-25 CA Estimated Settlement Purpose 24-Jan-25 test

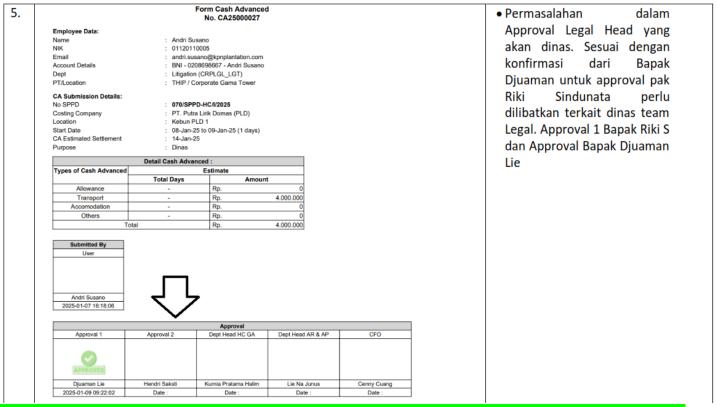
Detail Cash Advanced :			
Types of Cash Advanced	Estimate		
	Total Days		Amount
Allowance	2 Days	Rp.	80.000
Meals	-	Rp.	0
Transport	-	Rp.	0
Accomodation	-	Rp.	0
Others	-	Rp.	0
Total		Rp.	80.000

Submitted By		
User		
Eriton Latti Dewa		
2025-01-17 16:23:27		

Approval			
Approval 1	Approval 1 Approval 2		
Rolles Herwin Sihombing	Budi Setiono	Kurnia Pratama Halim	
Date :	Date :	Date :	



4. Remark : untuk case ini masih proses untuk dilengkapi



5. Remark : Approval ini merujuk pada STO yg ada di Darwin, jika Pak Riki diharuskan melakukan approval di system artinya STO nya perlu disesuaikan

6	Identitas Pengaju: Name Position Unit	TAXI VOUCHER FORM No. 173/SPPD-HC/I/2025 : Muhamad Arijal : WB Functional (CRP_DES13) : WB Support (CRPERP_PLTDWS_BBWM_WB)	 Nominal Voucher diganti dengan jumlah Voucher Company name jangan Singkatan
	Detail Voucher: Nominal Voucher Needs PT Cost Center Voucher Status Approved By: Manager Name 1 Date Manager Name 2 Date	: Rp 500.000 : Implementasi Project Tree, Go-Live dan Site Visit All pabrik KALBAR : PTW : 0 : Approved : Firdiansyah : 2025-01-13 10:29:51 : Hendra Wijaya : 2025-01-13 13:45:31	

6. Remark : sudah disesuaikan untuk jumlah voucher dan PT

Detail Voucher:

Jumlah Voucher : 2

Nominal Voucher : Rp 400.000

Needs : test

PT : PT. Jatimjaya Perkasa

Cost Center : 0

Voucher Status : Pending L1