Class Syllabus: EAP (Science) → 2024-1 (Fall) Semester

Teacher: Bryan Alkema
              Office Hours: DLE 208, MTh 9:00 – 10:00 or by appointment
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Text: None; articles to be provided as needed

Course Pre-requisites
Students must have EITHER completed ERD/EGC/ERC OR have tested out of them.

Course Description
This course is designed to increase the student's ability to read critically, think logically, and speak and write with purpose and precision. Readings and topics are chosen with a specific emphasis on integrating faith and learning. The course is intended to prepare students for success in their academic work here at Handong Global University and, as such, it emphasizes analytical thinking, critical reading, and ethical incorporation of sources.

Course Objectives
- Develop a proficient understanding of academic discourse and how the structure of this discourse relates to reading, writing, and speaking
- Challenge students to think about the intersection of disciplinary knowledge and notions of faith, ethics, and honesty
- Instill respect for academic honesty
- Encourage confidence to bring one's own voice to an academic conversation, setting students up to contribute meaningfully in their areas of specialization
- Equip students to succeed in their future academic work in both spoken and written form

Course Management
In line with recent university policy, all sessions will be offline (face-to-face) and will take place in the assigned classroom. If circumstances require the use of online attendance (recorded lessons or Zoom), the professor will provide clear instructions and timelines.

Course Grading

5%   Paragraph [Review of skills]
5%   Journal
5%   Research & Referencing Assignment
5%   End-of-semester Report
10%   AI & Learning Report
20%   Discussion Reports (Summary + Synthesis)
20%   Presentations A + B
30%   Research Essay

Assignments will be fully described in classes prior to the deadline. Completing assignments on time is the responsibility of the student. As a general rule, late assignments will be accepted but will receive a penalty.

Grades will be assigned absolutely and in compliance with HGU's stated policies:

Total Score	Letter Grade	Distribution	
95 – 100%	A+	Maximum 33%	Maximum 70%
90 – 95%	A		
85 – 90%	B+		
80 – 85%	B		
75 – 80%	C+	Minimum 30%	
70 – 75%	C		
65 – 70%	D+		
60 – 65%	D		
< 60%	F		

Attendance Policy

Students are expected to be responsible for and committed to their own education; they are likewise responsible for their own attendance. In compliance with Korean law, attendance will be taken at the beginning of each class; students who enter the class after attendance is taken will be counted as *late*; students who enter the class more than 15 minutes after the start of class will be counted as *absent*; and students who are absent for more than 7 classes will fail the class. Apart from this, there will be no penalties for missing class. However, students who miss classes will be responsible for any learning done in the class and any assignments resulting from the class.

Zoom Attendance: At the time of writing, Zoom sessions are not planned and Zoom attendance is not permitted. Students must attend F2F sessions in person; if they cannot attend due to university-accepted reasons (serious illness, quarantine, military duties, etc.), documents must be provided.

Honor Code

All HGU students and faculty should conduct themselves with honesty and integrity. It is the responsibility of every student to know the Honor Code and abide by it. Furthermore, students are encouraged to encourage one another and also to encourage the professor in behavior that is honoring and pleasing to God, both inside and outside the classroom. Copying another person's words, ideas, projects, or any intellectual material without proper citation and credit is a form of theft called *plagiarism*. It is contrary to the HGU Student Honor Code, and it will be dealt with seriously. The minimum penalty will be a failing grade (F) on any affected assignment. Repeated offenses will be met with more severe penalties.

Note: Use of AI & ChatGPT

AI is changing our world, and also our methods of study, research, and writing. Students are allowed and encouraged to use AI programs such as ChatGPT (or other similar apps) as tools to assist their own research and writing. However, students are not allowed to submit the work of others (real or artificial) as though it were their own. Citing is permitted; copying is not permitted. If in doubt about the difference, contact Professor Alkema.

Course Schedule

Week	Monday	Thursday	Assignments
1	Intro to Course, Syllabus Academic Discourse Paragraph Writing	Discussion Skill 1 Discussion practice Grammarly intro	Read Sample Report Write Paragraph 1 Journal Entry 1
2	Summary Skills (pre-disc.) Synthesis Skills (post-disc.) Discussion Skills 2 & 3	Discussion practice Research Skills 1	Journal Entry 2 D1 pre-report due Discussion Board 1
3	Presentation 1 Overview Research Skills 2	Discussion 1	Journal Entry 3 D1 post-report due
4	Presentation Skills Research Skills 3	AI&L Report Overview	Read Article B D2 pre-report due
5	Discussion 2	Research Skills 4	D2 post-report due Journal Entry 4
6	AI&L Report (Structure)	Presentation 1 Skills Pres Skills: Responding	Read Article C D3 pre-report due Journal Entry 5
7	Discussion 3	Referencing Assignment	D3 post-report due
8	Presentation 1	Report Intro	Read Article D D4 pre-report due Journal Entry 6
9	Report 1: Structure & Outline	Discussion 4	D4 post-report due
10	Report Consultation 1	Report 2: Intro, Context Presentation 2 Overview	Journal Entry 7 AI & Learning Report
11	Report 3: Body Paragraphs		
12	Report 4: HC & Conclusion	Work Period	Report Draft due
13	Report Consultation 2	EOS (Recorded Lesson)	Journal Entry 8
14	Presentations (Entry 9)	HOLIDAY	
15	Presentations (Journal Entry 9)		
16	Presentations (Entry 9)	NONE	Journal Entry 10 Report Submission EOS Report due