**Rules and Regulations for projects – English**

1. When handing over a project we should be informed at least one month (30 days) before the deadline. Three weeks is also will be considered.
2. ***Advance payment*** is **mandatory** at the time of project handover and sent the bank slip**. If the amount is not paid, the project cannot be accepted.**
3. To get the whole project, the remaining amount is to be paid after completion of the project (We will inform the dates and bank details at that time) and submission of bank draft is mandatory.
4. We are not responsible for any other issues non-related to the project and problems that occurred after the deadline. Ex: - Our company is not bound to the issues like non-fixed dates for viva, lecturers not replying to e-mails or calls.

Rules and Regulations for projects – Sinhala