

6.0 TRANSFER & PLACEMENT POLICIES

6.1 Transfer Evaluations

Once a student is accepted to Kennesaw State University, the transcripts are evaluated for eligible transfer credit for the student's selected degree program. Transfer credit may be awarded from regionally accredited institutions, military experience, and credit by exam as outline below.

Transfer credit evaluations are determined by the Registrar transfer evaluation staff in collaboration with academic departments. Transfer credit evaluations must adhere to USG transfer policies, reciprocity agreements, and other approved articulation agreements.

Transfer credit/grades completed at other institutions will not be used in calculating grade point averages at Kennesaw State University.

Transfer credit cannot be removed from an academic record.

Transfer credit may be awarded for course work with a minimum grade of "D". However, a minimum grade of "C" is required for ENGL 1101 & ENGL 1102 and major-related courses and/or prerequisites, unless otherwise noted in the catalog. Provided that native and transfer students are treated equally, institutions may impose additional reasonable expectations, such as a grade of "C" in the IMPACTS core curriculum and in the Core Field of Study.

Transfer credit for readmission students will be re-evaluated in accordance with the transfer evaluation policies in effect for the term a student is readmitted to KSU.

Copies of transcripts from other universities cannot be reissued to the student.

For additional transfer information and links to transferable courses, please visit transfer.kennesaw.edu

6.2 Accreditation/Transfer Credit Practice

Transfer Credit is awarded from institutions holding Regional Accreditation status. Credit may be accepted for alternative accrediting bodies specifically recognized by AACRAO as long as the acceptance practice is reported as "AG" (generally accepted) by the flagship institution of that state.

6.3 Transferring Core Curriculum within University System of Georgia (USG)

Students transferring to Kennesaw State University (KSU) from another University System of Georgia (USG) institution, or from KSU to another USG institution may take advantage of the

General Education Program Transfer Rules outlined in Academic & Student Affairs Handbook 2.4.9. Students successfully completing a course in one institution's IMPACTS Core Curriculum will receive full credit in the IMPACTS Core Curriculum for the course upon transfer to another USG institution as long as the following conditions are met:

- The course is within the Area hours limitations of either the sending institution or the receiving institution and
- The student does not change from a non-science or engineering major to a science or engineering major, or a non-health major to a health major

Please note that additional courses may be required if they are prerequisites to major courses. Core Field of Study courses require a grade of "C" or better.

6.4 Technical College Systems of Georgia (TCSG)

Credit will be accepted from TCSG institutions in observance of USG/TCSG transfer policy outlined in the Academic & Student Affairs Handbook Section 2.17. Additionally, credit may be accepted for collegiate-level coursework at SACSCOC-accredited TCSG institutions.

6.5 International Transfer Credit Practice

International transcripts must be evaluated and endorsed/certified/accredited by an evaluation agency. The evaluation agency must be a current member of the National Association of Credential Evaluation Services (NACES) or Association of International Credential Evaluators, Inc (AICE). A course-by-course evaluation is required.

For transfer credit evaluations, international course descriptions must have been translated by a recognized translation service and certified as a true and correct translation.

6.6 Military Transfer Credit Practice

Military Transfer Credit may be awarded for undergraduate students accepted to Kennesaw State University Fall 2012 or later who have served in the U.S. Military and who desire to have their military experience considered for transfer credit. Students must request their official Joint Services Transcript (JST) be sent directly from JST to the Office of the Registrar.

Students should submit their JST transcript for evaluation prior to the add/drop period of their first term of matriculation at Kennesaw State University in order to allow for accurate academic advisement and accurate determination of financial aid eligibility.

All experience and coursework listed on a JST transcript will be evaluated for applicability toward a student's current degree program. Students may have the option of accepting or

declining the military credit determined to be applicable toward their degree program. As of Fall 2019, awarded military transfer credit will receive a grade of "K". From Fall 2012 to Summer 2019, all awarded military transfer credit received a grade of "S". For more information regarding these types of grades please refer to the 3.0 GRADING POLICIES section of this catalog. All previously awarded military transfer credit will remain as a grade of "S" on a student's record. Regardless of the term credit is awarded, military transfer credit cannot be removed from a student's record.

If a student changes their degree program at a future date, they have the option to submit an appeal for the Office of the Registrar and the Office of Financial Aid to review and determine if the student is eligible for any additional JST credit to apply toward their new degree program.

Military Transfer Credit is not applied toward institutional graduation residency requirements and is not calculated in the graduation GPA. Kennesaw State University limits academic residency for active-duty service members (including Reservists and National Guardsmen) to no more than twenty-five percent of the degree requirements for all undergraduate degrees. Active-duty service members can satisfy academic residency requirements at any time during their program of study, specifically avoiding any final year or final semester residency requirement, subject to stated requirements in specific course areas such as majors.

Kennesaw State University affirms its commitment to fair, equitable, and effective policies and practices that recognize and deal with the special conditions faced by military students who want to obtain a college education.

6.7 Credit for Prior Learning

Credit for prior learning is offered for select undergraduate courses when a student demonstrates satisfactory competency for course learning outcomes. A complete listing of eligible courses for credit for prior learning can be found on the KSU Credit for Prior Learning website. The graduation residency requirement serves as the limit for the amount of Credit for Prior Learning a student may receive as Credit for Prior Learning hours are not applied toward the institutional graduation 5.3 Residency Requirement. Credit for Prior Learning hours are not calculated in the Institutional GPA.

6.7.1 Credit for Prior Learning – Completed Prior to Acceptance to KSU

The following are opportunities that are completed prior to acceptance to KSU:

Advance Placement (AP)

International Baccalaureate (IB)

Cambridge International (A and AS Levels)

Caribbean Advanced Proficiency Examination (CAPE)

Kennesaw State University honors credit for each exam listed above for certain classes in which an equivalent is offered and for which the required grade is achieved. Official score reports must be sent from the testing agency to Kennesaw State University to be considered for credit. For details on the scores required and course equivalencies, please visit the Registrar's website and review Credit By Exam at <https://www.kennesaw.edu/transfer/resources/credit-by-exam.php>.

6.7.2 Credit for Prior Learning – Completed Prior or While Enrolled at KSU

The following Credit for Prior Learning opportunities may be completed once a student has been admitted to KSU.

6.7.2a College Level Examination Program (CLEP) for Advanced Standing

Students are eligible to take standardized examinations in a number of areas to earn credit for certain specific courses, provided a minimum score is attained on the tests. Official score reports must be sent from the testing agency to Kennesaw State University to be considered for credit. Credit earned will be recorded on the student's permanent record. For specific information concerning subject areas in which tests are available, the cost and minimum score required for credit, please visit Academic Testing Services at <http://testing.kennesaw.edu> and review Tests Offered. CLEP credit may not be awarded for a course previously failed or audited. For additional information, please visit <https://www.kennesaw.edu/transfer/resources/credit-by-exam.php>

6.7.2b DANTES Subject Standardized Test (DSST)

Kennesaw State University honors DANTES Subject Standardized Test (DSST) credit for certain classes in which an equivalent is offered and for which the required grade is achieved. Official score reports must be sent from the testing agency to Kennesaw State University to be considered for credit. For details on the scores required and course equivalencies, please visit the Registrar's website and review Credit by Exam at <https://www.kennesaw.edu/transfer/resources/credit-by-exam.php>. Credit may not be awarded for a course previously failed or audited.

6.7.2c Prior Learning Assessment (PLA) by Departmental Course Examination or Portfolio Review

Academic Departments may offer course examinations for credit to students who offer satisfactory evidence of competency for the course learning objectives. A list of available options may be found on the Credit for Prior Learning website. These options vary by course and by department. Requirements to sit for the exam or submit a portfolio are determined by the academic home department and described on the Credit for Prior Learning website under information and future Scholarships, Departmental Plans at <https://www.kennesaw.edu/credit-prior-learning/>.

Prior Learning Assessment (PLA) credit is not awarded based upon high school or college transcripts. A student must be admitted to the university at the time of application for credit for prior learning and must be enrolled in the university to receive credit for a course. The student must initiate a request to for eligibility to receive Credit for Prior Learning using the process outlined on the website at <https://www.kennesaw.edu/credit-prior-learning/>. The student has two consecutive terms, including summer, to complete the full process. A fee will be assessed for each institutional credit for prior learning attempted; no course may be attempted more than once.

Eligibility will not be granted for a course under any of the following circumstances:

- If the student has previously audited the course at KSU
- If the student has previously registered at KSU and received credit for the course.
- If the student is currently enrolled in the course.
- If the course is a prerequisite or an introduction to a course already completed. (This provision does not apply to skills courses such as physical education or music, for example).
- If the course may be granted credit by a CLEP exam.

Credit earned by institutional advanced standing examination may not be used more than 50% of the Major Field Requirements credit hours and not more than 50% of the Minor-field credit hours requirements in a program of study.

A passing grade for an institutional advanced standing examination is a grade of 75 percent or higher for a lower-division course and a grade of 80 percent or higher for an upper division course. A student may submit an appeal, using the appeal process described here Academic Policy 3.6. If the required score for the examination is met, students will receive the credit equaled with the course.

6.8 Substitutions of Transfer or Advanced Standing Credits

Students with advanced standing credits or transfer credits for courses similar to those for the degree, minor, or stand-alone certificate may be permitted to satisfy KSU's requirements through approved course substitutions. Students seeking such substitutions should contact the academic department of the respective course discipline.

6.9 Learning Support

Learning Support programs are intended to serve students who need additional support in mathematics or English (reading/writing) in accordance with University System of Georgia (USG) Academic & Student Affairs Handbook section 2.9.

Students who may be served within the Learning Support program are:

- Students who do not meet USG criteria to exempt Learning Support placement.
- Students who are determined by the institution to need academic assistance even though they are eligible to be admitted without Learning Support requirements under USG policy.
- Students who elect to enroll in Learning Support courses to gain additional support while they are enrolled in entry-level English and mathematics courses.

Learning Support courses are offered exclusively in "co-requisite" format. The co-requisite format means that students requiring Learning Support will enroll in both a collegiate course (ENGL 1101, MATH 1101, MATH 1111 or STAT 1401) and a co-requisite Learning Support course (ENGL 0999, MATH 0997, or MATH 0999, STAT 0996) that is designed to support mastery of the skills and concepts needed to pass the collegiate course.

Grades received in learning support co-requisite courses are not included in the calculation of a student's grade point average (Institutional or cumulative). Failing grades in these courses will be considered for the purpose of determining satisfactory academic progress.

6.10 Mathematics Placement Policy

Students seeking to enroll in the following courses without taking prerequisite courses may do so under the following conditions:

MATH 1113

High school GPA ≥ 2.8 AND

ACT math score ≥ 23 or SAT math score ≥ 570 (540 if taken prior to March 2016)

OR

By Placement Exam

MATH 1190 and MATH 1179

High school GPA ≥ 3.2 AND

ACT math score ≥ 26 or SAT math score ≥ 620 (600 if taken prior to March 2016)

OR

By Placement Exam

MATH 1160

High school GPA ≥ 3.2 AND

ACT math score ≥ 26 or SAT math score ≥ 620 (600 if taken prior to March 2016)

OR

By Placement Exam

6.11 Mathematics "K" Credit Policy

In order to receive "K" Credit, the student cannot have any previous attempts in the prerequisite course (incl. Withdrawal, Audit, or any other grade).

Transfer students are granted the appropriate "K" Credit during their initial transfer evaluation upon admission to KSU. KSU students or their advisor may contact the Registrar's Office by email or by Advanced Standing form to request "K" Credit. There is no fee associated with the award of "K" Credit.

Students that transfer in:

- MATH 1179 with a "C" or better and do not have credit for any lower-level Math courses can receive "K" Credit for MATH 1113 only.
- MATH 1190 with a "C" or better and do not have credit for any lower-level Math courses can receive "K" Credit for MATH 1113 only.
- MATH 2202 with a "C" or better and do not have credit for any lower-level Math courses can receive "K" Credit for MATH 1113 and MATH 1190.
- MATH 1160 with a "C" or better and do not have credit for any lower-level Math courses can receive "K" Credit for MATH 1111 only.

Mathematics Advisement and Placement (MAP)

Students who place into:

- MATH 1160 by any MAP mechanism can receive "K" Credit for MATH 1111 only after successful completion (with a grade of "C" or better) of MATH 1160.

- MATH 1179 or MATH 1190 by any MAP mechanism can receive "K" Credit for MATH 1113 only after successful completion (with a grade of "C" or better) of MATH 1179 or MATH 1190.
- MATH 1190 by any MAP mechanism and choose to take MATH 1160 are only eligible to receive "K" Credit for MATH 1111. "K" Credit for MATH 1111 can only be awarded after successful completion (with a grade of "C" or better) of MATH 1160.

Credit by Exam

- Students that receive Credit by Exam for MATH 1190 and have not taken any lower-level courses at KSU or a transfer institution can receive "K" Credit for MATH 1113 only.