



InnoByte Services,  
Abul Fazal Enclave Part I,  
New Delhi – 110025, India  
[admin@innobyteservices.com](mailto:admin@innobyteservices.com)

<http://www.innobyteservices.com>

26<sup>th</sup> November, 2024

IS/A1/C7892

**INTERNSHIP OFFER LETTER**

Dear **Khandesh Sri Narasimha**,

We are pleased to offer you the position of **Data Analyst Intern** at InnoByte Services. Your internship will commence on **December 1<sup>st</sup>, 2024**, and will conclude on **December 30<sup>th</sup>, 2024**.

As a Data Analyst Intern, you will be working closely with our analytics team to support data-driven projects, including data collection, analysis, and visualization. Your internship will provide you with valuable experience and insights into data analysis and the latest analytical tools and techniques.

**Termination:** This internship may be terminated by either party at any time with one week's notice. Termination must be provided in writing.

We are excited to have you join our team and look forward to your contributions to our data analysis projects. Please confirm your acceptance of this offer by signing below and returning a copy of this letter to us by November 29<sup>th</sup>, 2024.

**Acceptance of Offer:**

I, **Khandesh Sri Narasimha**, accept the internship position of **Data Analyst Intern** at InnoByte Services from **December 1<sup>st</sup>, 2024** to **December 30<sup>th</sup>, 2024**, under the terms and conditions stated in this offer letter.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Yours Sincerely,  
**For InnoByte Services**

*Sonali Agarwal*

**Sonali Agarwal**  
**SR HR DIRECTOR**  
**InnoByte Services**

**Signature of Candidate**

**Registered Office:** Abul Fazal Enclave Part I, New Delhi – 110025, India  
**Registration Number:** UDYAM-DL-09-0018867