

Endale Hode - Curriculum Vitae/CV

Personal Profile/Personal Attributes

- Skilled in computer programs and language
- Fluent in speaking, writing, and listening Amharic
- Can communicate in English

Experience/Specialism/Strengths

- Special computer skills include: Excel, MS Word, PowerPoint, Peachtree accounting, and quickbooks
- Financial reporting
- Preparing annual reports and plans
- Cash collections

Career History

- December 2009 to Present - Finance Head - Blessing the Children International
 - Senior management team
 - Financing director of BCI in Ethiopia
 - Monthly financial reports
- December 2001 to December 2008 - Accountant- ELFPA Agro-Industry
 - Day to Day office director
 - Financial recording
 - Preparing sales reports and payments
- 1997 to 2000 - Cash collector - ELFORA Agro-Industry
 - Collecting cash
 - Preparing sales summary
 - Preparing daily cash and sales reports
- 1994 to 1996 – Sales Person – ELFORA Agro-Industry
 - Receive goods for sale
 - Ran sales office
 - Collected cash from customers and transfer to cashier
- 1992 to 1993 – Store Head – ELFORA Agro-Industry
 - Organize the store
 - Prepare inventory reports
 - Receiving and issuing raw materials

Education and qualifications

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|---------------------------|-----------------------|--------------------------------|
| • Shiloh Bible College | Sept. 2009 to current | Bachelor of Arts-Theology |
| • Ethiopian Heroes Center | 1984 to 1985 | Accounting Advance Certificate |

Personal Details

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