Kristina V. Pang

Programmer Level 1

Contact

PHONE
(425) 633-0873

EMAIL
kvypang@gmail.com

LINKEDIN
@Linkedin

PROFESSIONAL PORTFOLIO
@github

Hard Skills

Programming

Project Management

Webpage Design

Debugging

CRM System Testing

70 WPM

MS Office Suite

Soft Skills

Leadership

Teamwork

Problem Solving

Critical Thinking

Strong Interpersonal Skills

Detail Oriented

Client Relations

Driven professional with exceptional Project Management aptitude eager to apply recent proficiencies in programming to pursue a career in tech.

LANGUAGES

JavaScript	HTML	SQL
CSS	PHP	jQuery

EDUCATION & CERTIFICATION

University of Washington   2022/04 – 2022/06
- Coding Bootcamp Graduate 3.9 GPA

South Puget Sound Community College   2012/09 – 2015/06
- Associate of Applied Science – Business Administration

PROFESSIONAL EXPERIENCE

Loan Closer   2019/09 – 2022/03
Eastside Funding, LLC   Kirkland, WA
- Promoted from Loan Processor to Loan Closer after first year.
- Created new loan processing procedures to streamline operations.
- Tested new accounting and document management platform and created detailed user manuals and troubleshooting guides.

Production Coordinator   2017/09 – 2019/09
Applied Residential, Inc.   Bellevue, WA
- Self-taught on real estate contracts, escrow procedures.
- Self-taught on real estate regulations of multiple states (AZ, CA, GA, TX, NV)
- Created internal home loan insurance package for customers.
- Created direct home building contracts with contractors, taking out the need for a middle man.

Office Manager   2016/12 – 2017/09
Skyline Properties, Inc.   Bellevue, WA
- Managed portfolio of 25+ property leases and listings.
- Coordinated itinerary, communications, and transaction docs for the broker team, buyer's agents and virtual assistants.

PROFESSIONAL REFERENCES

(Available Upon Request)