

Kristina V. Pang

Programmer Level 1

Contact

PHONE

(425) 633-0873

EMAIL

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LINKEDIN

<https://www.linkedin.com/in/kvpang/>

PROFESSIONAL PORTFOLIO

<https://github.com/KVPang>

Hard Skills

Programming

Project Management

Webpage Design

Debugging

CRM System Testing

70 WPM

MS Office Suite

Soft Skills

Leadership

Teamwork

Problem Solving

Critical Thinking

Strong Interpersonal Skills

Detail Oriented

Client Relations

Driven professional with exceptional Project Management aptitude eager to apply recent proficiencies in programming to pursue a career in tech.

LANGUAGES

JavaScript

HTML

SQL

CSS

PHP

jQuery

EDUCATION & CERTIFICATION

University of Washington

2022/04 – 2022/06

- Coding Bootcamp

South Puget Sound Community College

2012/09 – 2015/06

- Associate of Applied Science – Business Administration

PROFESSIONAL EXPERIENCE

Loan Closer

2019/09 – 2022/03

Eastside Funding, LLC

Kirkland, WA

- Promoted from Loan Processor to Loan Closer after first year.
- Created new loan processing procedures to streamline operations.
- Tested new accounting and document management platform and created detailed user manuals and troubleshooting guides.

Production Coordinator

2017/09 – 2019/09

Applied Residential, Inc.

Bellevue, WA

- Self-taught on real estate contracts, escrow procedures.
- Self-taught on real estate regulations of multiple states (AZ, CA, GA, TX, NV)
- Created internal home loan insurance package for customers.
- Created direct home building contracts with contractors, taking out the need for a middleman.

Office Manager

2016/12 – 2017/09

Skyline Properties, Inc.

Bellevue, WA

- Managed portfolio of 25+ property leases and listings.
- Coordinated itinerary, communications, and transaction docs for the broker team, buyer's agents, and virtual assistants.

PROFESSIONAL REFERENCES

(Available Upon Request)