Help and Information Page

👥 Access Levels

These are the access levels of access codes that are displayed on the editor page of each resolution.

Holder	Level	Description
Everyone (Delegates)	DE	This level means that there is no specific access restriction and the resolution can be viewed by anyone with the token. No access code is needed for this level.
The Approval Panel	AP	Editing is restricted to the Approval Panel. Resolutions are restricted to this access level when they are in stage #2.
The Formal Clearing	FC	Editing is restricted to the Formal Clearing. Resolutions are restricted to this access level when they are in stage #3.
The Secretariat	SC	The Secretariat enters its access code in stage #4 to signify that the resolution is being printed and is to be advanced to stage #5. It doesn't have editing access though.
Chairs	CH	Chairs always have unrestricted access to resolutions. This overrides other restrictions, such as the levels FC and AP. This is the maximum level found on a resolution. Chairs can use LiveView when a resolution is being debated.
Administration	MA	This level represents unrestricted access to all available functions of the website including LiveView. This also includes changing access levels of specific codes or giving out new access codes.

⊤⊤ Handy Textbox

Use this [handy textbox](#) for whatever you want. It's meant to be used as a temporary text area in which you can type amendments before applying them to the editor to debate them.

🔒 Attribute States

`No special state` The resolution is in its original state and doesn't have any additional saving or advancement restrictions. This is the state that all resolutions are created with.

`Read-only` This resolution is read-only and can't be edited without administrative privileges. The editor is displayed and can be used but automatic and user invoked saving is restricted until this flag is unset.

`Non-advanceable` This resolution cannot be advanced without administrative privileges and will stay at this stage until this flag is unset. The editor can still be used by authorized users though.

`Static` This resolution cannot be advanced or edited without administrative privileges and will stay in this exact state until this flag is unset. The editor can be used if authorized to do so but changes won't be saved. This attribute combines *Read-only* and *Non-advanceable*.

📋 Resolution Workflow Stages

Initial Creation #0

This resolution has not been opened with the resolution token yet. The token will be released back into the system if the resolution remains unsaved at this stage for longer than 24 hours.
Advance to next stage by: Saving the resolution

Delegate Writing #1

This resolution is being worked on by the Delegate and has been opened with the resolution token. The resolution token is now bound to this saved resolution. The Delegate has to have their Chair enter their access code to approve the written resolution by the Chair.
Advance to next stage by: Entering a Chair access code for approval by the Chair

Approval Panel Correcting #2

The Approval Panel is correcting this resolution. Only Chairs, who always have access, and the Approval Panel can edit this resolution. After having entered the Approval Panel access code to open the editor, spelling and grammar mistakes in the resolution are corrected. Then a button is pressed to approve and advance this resolution to the next step.
Advance to next stage by: Entering an AP or Chair access code for approval by the Approval Panel

Formal Clearing Viewing #3

The Formal Clearing Office is looking at this resolution and determining its fulfilment of the formal constraints. The Formal Clearing approves the resolution following the same scheme as the Approval Panel; a button is pressed by the Formal Clearing to approve and advance the resolution.
Advance to next stage by: Entering an FC or Chair access code for approval by the Formal Clearing Office

Waiting to Print #4

This resolution has completed its validation process and will soon be printed by the Secretariat. From this point on only Chairs have editing access to this resolution.
Advance to next stage by: Printing the resolution and entering an SC (Secretariat) or Chair access code to signify this action

Waiting to Debate #5

The Secretariat has printed this resolution for the committee and it will be debated some time after the printed copies have been distributed to the Delegates.
Advance to next stage by: Entering a Chair access code to begin the debate

In Debate #6

This resolution is being actively debated by its committee and will frequently change because of this. LiveView is enabled for this resolution during this stage so that this resolution can be accessed by another device for presentation.
Advance to next stage by: Entering a Chair access code to end the debate and finalize the resolution

Finished #7

The final stage of the resolution has been reached. Congratulations! The corresponding committee has debated and finalized the content of this resolution. It may still be edited for use in the resolution booklet though.

Unknown #8

Could not determine the status of this resolution. There seems to have been an error in the system. Please report this immediately as it may negatively affect the whole resolution workflow.

🔧 Resolution Structure Format Definition

Click here to view the JSON representation of the definition object of the resolution structure format.

Made for MUNOL

Created in need of a better way of formatting and distributing resolutions for MUNOL.

Contact

Repository
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MUNOL-App

Stack

Material Design (+Icons)
Materialize
jQuery
Pug
node.js

GitHub