

Kudakwashe Zinatsa

kmzinatsa@gmail.com 07871556851 <https://www.linkedin.com/in/kudakwashe-zinatsa>

SUMMARY

A highly self-driven, analytical, and process-oriented data analyst with 3 years' experience in data wrangling, data visualisation and interpreting data to drive business solutions. Seeking to apply my understanding of business operations and analytics tools as a data analyst.

EDUCATION

MSc Data Science, Nottingham Trent University, **2022** (Statistical data analysis, Applied AI, and data mining)

Advanced Certificate in Taxation and Customs, Zimbabwe Revenue Authority, **2015**

Bachelor of Economics, Rhodes University, **2012** (Econometrics, Mathematical Statistics)

SKILL SETS, TRAINING & CERTIFICATIONS

Programming Languages Python, SQL, R, Excel VBA **Data Analysis and Visualisation tools** Pandas, Numpy, Matplotlib, PowerBI, Tableau, MS Excel **Soft Skills** Report Writing, Teamwork, Critical Thinking, Communication
Certifications Google Analytics, Microsoft Azure Applied AI fundamentals

WORK EXPERIENCE

Data Analyst – Zimbabwe Revenue Authority

May 2019 – July 2021

- Collected, cleansed, transformed, and provided modelling and analyses of structured and unstructured data used for major policy initiatives. Outcomes: A 15% increase in revenue generated by increasing the tax base, resulting in \$10.2M collection.
- Created visually impactful dashboards in excel and powerBI for data reporting by using pivot tables, vlookup, xlookup and dax measures.
- Reported on performance of revenue by extracting, interpreting, and analysing data to identify key metrics and transformed raw data into meaningful, actionable information. Managed to reduce reporting time by 50% by formulating a template of a dashboard that could be re-used by others across multiple departments.

Tax Analyst – Zimbabwe Revenue Authority

May 2015 – April 2019

- Gathered, analysed, and interpreted data (identifying trends and providing commentary on potential causes) on tax revenue, attaining an increase in tax return compliance from 60% to 80% in 1 year. Recovered outstanding debt from a portfolio of 100 clients, reduced debt by 80% in 2 years.
- Liaised with taxpayers, attorneys, accountants, and company representatives regarding tax legislation issues and resolved queries within 3 working days. Attained the best query resolution rate in the section of 95% against a section average of 60%.
- Conducted audits for clients in the Mining and Agricultural sector, recovered 25% of the station target.

Tax Trainee – Zimbabwe Revenue Authority

May 2013 – April 2015

- Cleaned, transformed, and analysed tax data and information while assessing tax returns, using vlookup, pivot tables and SAP system. I achieved the highest assessment rate of 12 cases per week against section average of 9 cases per week.
- Collected taxes, monitored payment plans, and imposed deadlines on non-compliant taxpayers using Ms Excel to track portfolio performance.