

KAAN ÖZEL

Draftsman

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[GitHub](#) | [Learning Blog](#) | [Online portfolio](#) | [LinkedIn](#)

Languages: English (B2), German (B2), Turkish (mother tongue)

IT skills:

★★★★☆ Python, JS

★★★★☆ Hardware, CAD

★★★★☆ HTML, CSS

★★★★★

★★★☆☆ Photoshop



WORK EXPERIENCE

03.2019 – 11.2019 Active job search

08.2018 – 02.2019 **Intern Childcare Assistance**, Betreuung Langwiesen, Winterthur
- Supporting children of all ages in their daily routines
- Help with the implementation of activities, small projects and excursions
- Take on household chores, prepare lunch and snack tables
- Holiday care, work in different teams and children's groups

04.2018 – 07.2018 Intensive German course and active job search

12.2016 - 03.2018 **Staff member**, Papiermanufaktur, Winterthur
- Craft activities in the production
- Instructing other staff members
- Hand papermaking and wrapping books
- Operating paper cutting machine and paper punch machine

07.2017 - 01.2018 **Trial weeks as Childcare Assistant** (3 x 1 Week)
- Betreuung Guggenbühl, Stadt Winterthur
- Betreuung Schooren, Stadt Winterthur
- Kita Villa Ninck, Private Kita Winterthur

05.2016 – 07.2016 **Staff member**, Caritas Markt, Winterthur
- Care of the store
- Presentation of assortment of goods
- Receiving and checking deliveries of goods

05.2012 – 09.2012 **Security Guard**, Atatürk Airport, Istanbul, Turkey
- Search and inspect baggage and cargo
- Screen passengers and airport staff prior to boarding
- Inspect vehicles and authenticate employee identification
- Submit written incident reports as necessary
- Question and privately search passengers who appear to be suspicious
- Work with trained canines to discover drugs and other illegal materials
- Support law enforcement

12.2010 – 03.2011 **Staff member**, Call Center, temporary, Istanbul, Turkey
- Answering incoming calls
- Management and resolve of customer complaints
- Identify and escalate issues to supervisors
- Follow up customer calls where necessary

05.2010 – 08.2010 **Patient Consultant**, Rumeli Hospital, temporary, Istanbul, Turkey
- Management of appointments and patient registrations
- Management of medical records
- Informing patients/visitors on procedures

- 03.2009 – 04.2010 **Supervisor**, Cyber Cafe, Istanbul, Turkey
- Maintenance and troubleshoot hardware, terminals, software and connectivity issues
 - Help customers with the use of computers and applications
 - Assist customers with downloads, printing, and encoding
 - Monitor use of computers to ensure compliance with café policies and applicable laws and regulations
- 12.2006 – 05.2008 **Shift Supervisor**, AFM Cinema, Istanbul, Turkey
- Planning personal placement and duties during shift
 - Training staff
 - Handling complaints and customer enquiries
 - Dealing with problems as and when they arise
- 08.2005 – 10.2006 **Mandatory Military Duty**, Turkey & Cyprus
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- 12.2003 – 06.2005 **Draftsman**, Enermak Machine Construction Co.Ltd. Istanbul, Turkey
- Following specifications and calculations to create various technical drawings
 - Preparing both rough sketches and detailed work with CADD systems
 - Prepare and review rough sketches and review them along with the team
 - Identify potential operational issues and redesign products to improve functionality
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- EDUCATION**
- 03.2020 – 06.2020 Powercoders – Coding Academy for Refugees, Zurich, Switzerland
- Foundations in HTML, CSS, JavaScript; specialization tracks upcoming weekly business & social skills trainings (time mgt., communication, etc.)
- 08.2011 – 01.2012 Security Guard Training, Istanbul, Turkey
- Armed security guard training
 - Graduated with 89/100
- 09.2000 – 06.2003 High School, Istanbul, Turkey
- Social Sciences
 - Graduated with 87/100