

School of Business Administration

INTERNSHIP REPORT CHECK-LIST

STUDENT	Achraf Kabbour
----------------	----------------

		COMMENTS	
Executive Summary		<input type="checkbox"/>	
Part 1	A description of the business environment	<input type="checkbox"/>	18/ 20
Part 2	A description of the business problem or issue relevant to the employer's business	<input type="checkbox"/>	18/ 20
	A discussion of the methodology used	<input type="checkbox"/>	17/ 20
	A study and analysis of the business problem/issue/opportunity	<input type="checkbox"/>	17/ 20
	Recommendations and/or Solutions	<input type="checkbox"/>	17/ 20
Conclusion			
Appendices and List of References			
Overall Report Grade		87 / 100	
ACCEPT (please chose one of the following) <input checked="" type="checkbox"/> As it is <input type="checkbox"/> Minor Revisions (*) <input type="checkbox"/> Major Revisions (*)			REJECT(**) <input type="checkbox"/>
(*) Please indicate the minor or major revisions in the general comments area (**) A student's report may be rejected only after the student was asked to make minor or major revisions to his/her report, and he/she was unable to implement the requested revisions. If the report is rejected, the student will not be able to present his/her work and will automatically fail the course.			

General Comments: (please add more sheets if needed)