ANDREW CLARK

Experienced Project Manager | IT | Leadership | Cost Management

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📍 New York, NY, USA

SUMMARY

With over 12 years of experience in project management, William Davis brings a wealth of expertise in managing complex IT projects, particularly in cloud technology. He has a proven ability to enhance efficiency, having managed a $2M project portfolio, resulting in significant cost reductions. His proficiency in project management software tools and data analysis complements his strong leadership and creative problem-solving skills.

SKILLS

Project Management	Leadership	Cost Management	Cloud Knowledge	Project Management Software Tools

Problem Solving	Excel	Access	Word	PowerPoint	PowerBI	Mentorship	Organizational Skills

EXPERIENCE

2018 - 2023

New York, NY, USA

Senior IT Project Manager
IBM

Managed complex IT projects with a focus on timing, functionality, and cost efficiency.
- Oversaw a $2M project portfolio resulting in a 15% reduction in costs through strategic resource allocation.
- Initiated and successfully implemented refined processes leading to a 20% increase in project delivery efficiency.
- Managed a cross-functional team of 15 professionals across diverse areas for effective project execution.

2014 - 2018

Redmond, WA, USA

IT Project Manager
Microsoft

Directed project planning and execution ensuring project goals and requirements were met.
- Managed a range of IT projects with budgets up to $1.5M, meeting all project requirements within budget constraints.
- Enhanced communication efficiency by 30% by implementing an advanced project management software tool.
- Executed full project lifecycle management, increasing project completion rate by 25%.

2011 - 2014

Cupertino, CA, USA

Associate Project Manager
Apple Inc.

Assisted in project management tasks, including planning, execution, and status updates communication.
- Assisted in managing IT projects leading to a 10% reduction in project delivery timeline.
- Implemented a new data analysis methodology leading to a 15% improvement in project tracking accuracy.
- Worked closely with end-users to provide timely and accurate information, improving stakeholder satisfaction by 20%.

EDUCATION

2012 - 2013

Cambridge, MA, USA

Bachelor's Degree in Computer Science
Massachusetts Institute of Technology

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2007 - 2011
Cambridge, MA, USA

Bachelor's Degree in Computer Science
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STRENGTHS

🏆 **Creative Problem Solving**

Utilize creative solutions to tackle challenges, evident in the 20% increase in project delivery efficiency at IBM.

⭐ **Strong Leadership**

Experienced in leading and mentoring teams, resulting in highly efficient project execution.

💎 **Efficient Resource Allocation**

Spearheaded the reorganization of resource allocation in projects, resulting in a 15% cost reduction.

LANGUAGES

English
Native

Spanish
Advanced

Arabic
Beginner