

# **MINUTES**

## **14<sup>th</sup> JOINT MEETING**

**35<sup>th</sup> Meeting of Governing Body**  
**50<sup>th</sup> Meeting of Board of Management**

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November 27, 2021, Saturday  
10:30 a.m.  
CHARUSAT Campus

**The 14<sup>th</sup> Joint meeting of the Governing Body and Board of Management (incorporating 35<sup>th</sup> meeting of the Governing Body and 50<sup>th</sup> meeting of the Board of Management) of CHARUSAT was held as per schedule.**

**Following members were present:**

1.	Shri Surendra M Patel	<b>Chairman; (GB &amp; BOM)</b>	President, CHARUSAT
2.	Dr. R V Upadhyay	<b>Member; (GB &amp; BOM)</b>	Provost, CHARUSAT
3.	Shri Naginbhai Patel	<b>Member; (GB &amp; BOM)</b>	President, Matrusanstha
4.	Shri Virendrabhai Patel	<b>Member; (GB)</b>	Trustee, Kelavani Mandal and Treasurer, CHRF
5.	Shri Manubhai P Patel	<b>Member; (BOM)</b>	Prominent Industrialist
6.	Shri Harishbhai Patel	<b>Member; (GB)</b>	President, Universal Load Banks, USA
7.	Dr. Bimal Patel	<b>Member; (GB)</b>	Vice-Chancellor, Rashtriya Raksha University
8.	Shri. H T Patel	<b>Member; (BOM)</b>	Former President, API Business, Zydus Cadila Healthcare Ltd. Nominated by Shri Charotar Moti Sattavis Patidar Kelavani Mandal
9	Dr. Amit Ganatra	<b>Member; (GB)</b>	Dean, Faculty of Technology & Engineering Nominated by the Provost
10	Dr. Atul Patel	<b>Member; (BOM)</b>	Dean, Faculty of Computer Applications
11	Dr. A D Patel	<b>Member; (BOM)</b>	Principal, Chandubhai S Patel Institute of Technology
12	Mr. Devang Joshi	<b>Member-Secretary; (GB &amp; BOM)</b>	Registrar, CHARUSAT (ex-officio)

Following member attended the meeting virtually (Through Zoom Meeting):

1. Dr. M. I. Patel; Member(GB); Eminent Educationist, Industrialist and Philanthropist
2. Shri Hemal Patel; Member(GB); Expert of Information Technology

Following invitees remained present on the request of the Chairman:

1. Dr. M C Patel; Secretary, Kelavani Mandal and CHRF
2. Shri C A Patel; Vice-President, Kelavani Mandal
3. Dr. Pankaj Joshi; Founding Director-ICC & Advisor-CHARUSAT
4. Dr. B G Patel; Advisor to CHARUSAT
5. Shri Ashok Patel; Advisor to CHARUSAT
6. Dr. Bhaskar Pandya; Principal, PIM, CHARUSAT
7. Dr. M Balaganapthy; Principal, Ashok & Rita Patel Institute of Physiotherapy
8. Dr. Manan Raval; Principal, Ramanbhai Patel College of Pharmacy
9. Dr. C K Sumesh; Dean, Faculty of Science, CHARUSAT
10. Dr. Palash Mandal; Principal, PDPIAS, CHARUSAT
11. Dr. Anil Sharma; Principal, MTIN, CHARUSAT
12. Dr. Darshan Patel; Principal, B.D.Patel Institute of Paramedical Sciences
13. Dr. Mayur Sutaria; Coordinator, IQAC, CHARUSAT

Following members and invitees could not remain present due to their preoccupation:

1. Shri Pankaj R Patel; Member (GB); Eminent Industrialist
2. Shri Devang Patel; Member (GB); Eminent Philanthropist and Businessman
3. Shri Nayanbhai Patel; Member (BOM); Executive Director, Packam Controls Private Limited & Industrialist of Repute
4. Principal Secretary, Dept. of Higher & Technical Education, Gujarat State; Ex-officio Member (GB)

## **Initiation**

Registrar informed the Body that Dr. Bimal Patel, Governing Body member of CHARUSAT and Vice-Chancellor of Rashtriya Raksha University (RRU) has been elected as a member of International Law Commission (ILC). He added that ILC is established by the United Nation's General Assembly to undertake the mandate of the Assembly, under article 13 (1) (a) of the Charter of the United Nations to initiate studies and make recommendations for the purpose of encouraging the progressive development of international law and its codification.

Registrar also informed that on behest of Dr. Patel, CHARUSAT has done a comprehensive MoU with RRU which is declared as an Institute of National Importance by Government of India. The Body congratulated Dr. Patel for his achievement.

## **Items of Governing Body**

**Item 35.21.01: For Confirmation;** Minutes of the 34<sup>th</sup> Meeting of Governing Body held on July 24, 2021

### **Proceedings & Resolution 35.21.01:**

CHARUSAT had organized the 34<sup>th</sup> Meeting of Governing Body (GB) on July 24, 2021. The minutes were circulated on 29<sup>th</sup> July, 2021 and suggestions were invited from members and invitees. As there were no suggestions, the minutes, as circulated were confirmed.

**Item 35.21.02: For Information;** Actions taken on the items of the 34<sup>th</sup> Meeting of Governing Body are as under:

### **Proceedings 35.21.02:**

The Registrar briefed on the actions taken on the items of the Thirty Fourth meeting of Governing Body. The Body deliberated on certain action-taken items as under:

- 1. Under Item No. 34.21.02 (JM-13.21.09)** regarding International Students, Registrar presented the report prepared by International Students Cell (ISC) for attracting International students.

Dr. Bimal Patel being Vice-Chancellor of RRU, emphasized to synergize with Rashtriya Raksha University (RRU) for Internationalization. The initiatives can be joint educational programmes, seminars, conferences, etc. Dr. Patel added that we chart out a plan of academic programmes which will not only increase presence of India but also generate revenues. The programme can be from 3 days to 3 years. For an instance we can start with International Police Association joint programmes. He informed the Body that RRU has mandate given by Government of India as well as is member of several International Bodies. There can also be infrastructure sharing like Sports facilities of international level students, lab sharing, etc.

2. Under Item No. 34.21.08(2) regarding Startup Projects, Shri Hemal Patel shown his willingness to help in incubation. Dr. Bimal Patel added that registration of Section 8 Company is a good initiative; the results are very promising at RRU.

**Resolution 35.21.02:**

The Body noted and endorsed the action taken on the items of the 34<sup>th</sup> meeting of Governing Body.

**Item 35.21.03: For Approval; Minutes of Board of Management (BOM)**

The 49<sup>th</sup> Meeting of the Board of Management was held on 1<sup>st</sup> October, 2021. The minutes of the meeting (without annexures) are enclosed as **Annexure 4, Page No. 32** for approval.

**Proceedings 35.21.03:**

The Registrar informed that the 49<sup>th</sup> Meeting of the Board of Management was held on 1<sup>st</sup> October, 2021. He presented the minutes of the meeting for approval.

**Resolution 35.21.03:**

The Body approved the minutes of 49<sup>th</sup> Meeting of Board of Management.

### **Items of Board of Management**

**Item 50.21.01: For Confirmation;** Minutes of the 49<sup>th</sup> Meeting of Board of Management held on June 25, 2016

**Proceedings & Resolution 50.21.01:**

CHARUSAT had organized the 49<sup>th</sup> meeting of Board of Management (BOM) on October 1, 2021. The minutes were circulated on October 8, 2021 and suggestions were invited from members and invitees. As there were no suggestions, the minutes, as circulated were confirmed.

**Item 50.21.02: For Information;** Actions taken on the items of the 49<sup>th</sup> Meeting of Board of Management

**Proceedings 50.21.02:**

The Registrar briefed on the actions taken on the items of the 49<sup>th</sup> meeting of Board of Management.

**Under Item No. 49.21.04** regarding preparation of Strategic Plan of CHARUSAT, the Body expressed that this is a very serious exercise and to be done with diligence. The President emphasized that the execution has to be an important dimension of the plan. The Body asked the Provost to take appropriate action regarding the plan.

**Resolution 50.21.02:**

The Board noted and endorsed the action taken on the items of the 49<sup>th</sup> meeting of Board of Management.

## **Common Items for the Governing Body and Board of Management**

### **Items on Academics and Development**

**Item JM-14.21.01(A): For Information and Discussion;** 11<sup>th</sup> Convocation of CHARUSAT

**Proceedings & Resolution JM-14.21.01(A):**

The Registrar informed the Body that CHARUSAT has planned its 11<sup>th</sup> Convocation in January, 2022. The planning for organizing the Convocation is in progress. Dr. Krishna M Ella; Chairman & Managing Director of Bharat Biotech International Limited, has been approached to grace the 11<sup>th</sup> Convocation as the Chief Guest. The Body noted the information.

**Item JM-14.21.01(B): For Approval;** List of Degree Recipients at 11<sup>th</sup> Convocation of CHARUSAT

**Proceedings 14.21.01(B):**

The Registrar informed that at the 11<sup>th</sup> Convocation of CHARUSAT, 2184 students will be awarded the degree and post graduate diploma. The list of degree and post graduate diploma recipients was presented in the meeting. He added that the list of degree recipients is approved by respective Deans of Faculties and is presented for further approval.

He also requested that as the registration process for the Convocation is still on and also some Ph.D. scholars are likely to complete their final stage, the list of degree recipients is likely to get modified. The Body authorized President to approve conferring of degrees in such cases.

**Resolution 14.21.01(B):**

The GB noted the information and approved the list of Degree Recipients at 11<sup>th</sup> Convocation of CHARUSAT as under:

Name of the Faculty	Ph.D	Post Graduate	PG Diploma	Under Graduate	Total
Faculty of Technology and Engineering	10	36	0	969	1015
Faculty of Computer Science and Applications	5	127	0	218	350
Faculty of Pharmacy	1	32	0	110	143
Faculty of Management Studies	0	94	0	92	186
Faculty of Science	8	148	0	126	282
Faculty of Medical Sciences	0	32	31	145	208
<b>Total</b>	<b>24</b>	<b>469</b>	<b>31</b>	<b>1660</b>	<b>2184</b>

The Body also resolved that President is authorized for conferment of degrees and award of Diplomas who register for the 11<sup>th</sup> Convocation before due date declared by CHARUSAT.

**Item JM-14.21.02: For Information and Approval; Minutes of 23<sup>rd</sup> Academic Council Meeting****Proceedings JM-14.21.02:**

The Registrar informed the Board that the 23<sup>rd</sup> Academic Council meeting was held on 29<sup>th</sup> October, 2021. He brought out the salient features of the Meeting as under:

**(I) New Programmes / Academic Initiatives discussed/ approved:****1. Faculty of Technology and Engineering:**

- i. Approved Teaching and Examination schemes and detailed syllabus of 7<sup>th</sup> & 8<sup>th</sup> Semester (Fourth Year) B. Tech (CBCS) applicable for 2019-20 (Admission) batch (total 176 credits)
- ii. Approved Teaching and Examination schemes and detailed syllabus of 5<sup>th</sup> & 6<sup>th</sup> Semesters B Tech (CBCS), applicable for 2019-20 (Admission batch), (total 176 credits).
- iii. Approved Teaching and Examination schemes and detailed syllabus of First year B Tech (CBCS) courses applicable for 2021-22 (Admission batch) (total 180 credits)
- iv. Approved updates in M. Tech courses syllabus (Admission batch 2022).
- v. Approved newly added elective courses or minor specialization (University/Institute, Programme electives/ Ph. D. coursework).
- vi. The Council approved the minutes and proposal of B. Tech. (Hons) in Civil Engineering.

**2. Faculty of Science:**

- i. Approved regulation, teaching and examination schemes and syllabus for 1st and 2nd Semester for new Under Graduate Programme B. Sc. Chemistry (Honours) offered from Academic Year 2021-22.

**3. Faculty of Pharmacy:**

- i. Approved the changes in the scheme of evaluation for the courses to be offered as a part of course work (Ph. D. Programme).
- ii. The new M. Pharm. Programmes (i) M. Pharm in Phytopharmacy and Phytomedicine and (ii) Pharmaceutical Chemistry were in-principle approved by the Council

**4. Faculty of Computer Science and Applications:**

- i. Approved teaching and examination scheme of BCA, B. Sc. (IT), MCA and M. Sc. (IT) Programmes as per NEP 2020.

**5. Faculty of Management Studies:**

- i. Approved new UG programmes to be offered from 2022-23 and their course structures (1) BBA- Business Analytics (2) BBA – Entrepreneurship and New Venture Management
- ii. Approved revised course structure of BBA programme in light of New Education Policy 2020
- iii. Approved course on Management Concepts and Practices (MCP) to be offered to the students of Faculty of Technology and Engineering.
- iv. Approved HSS revised course structures implemented for all institutes and programmes across the University
- v. Resolved that the employability to be done for students completing these programmes.

**6. Faculty of Medical Sciences:**

(a) Manikaka Topawala Institute of Nursing

- i. Approved review of INC prescribed revised B. Sc. Nursing syllabus with programme structure / course curriculum as per CBCS for the year 2021-22.
- ii. Approved review of teaching and examination scheme of M. Sc. Nursing as per CBCS for the year 2021-22.

(b) Bapubhai Desaibhai Patel Institute of Paramedical Sciences:

Department of Medical Imaging Technology:

- i. Approved curriculum review and feedback of BMIT and M. Sc. MIT
- ii. Approved review value added course viz. Community Outreach Course in 3rd year BMIT from next academic year.

Department of Operation Theatre and Anesthesia Technology:

- i. Approved curriculum review and feedback of BOTAT – proposed minor change in the syllabus of anatomy and physiology
- ii. Approved implementation of value added course (Community outreach).

Department of Optometry:

- i. Approved curriculum review/ revision and feedback for BOP syllabus
- ii. Approved implementation of value added course (Community outreach)

Department of Medical Laboratory Technology:

- iii. Approved revision of courses (elaboration/ course codes) and introduction of new courses (course names/ codes)

(c) Ashok and Rita Patel Institute of Physiotherapy:



- i. Approved foundation courses for BPT programme from AY 2021-22.
- ii. Approved online course on literature review.
- iii. Approved certificate course on Oncology Physiotherapy.

**(II) The Council recommended / took following decisions:**

- i. Approved minutes of 22<sup>nd</sup> Academic Council Meeting held on 9<sup>th</sup> April, 2021
- ii. Approved the action taken on the resolutions of last meeting.
- iii. It was resolved under Agenda 22.21.04 that the Principal/ HoDs of Faculty of Technology and Engineering are authorized to offer offline/ online certificate courses with appropriate information about fees/ duration / contents/ remuneration/ load etc. to the University office. Provost also said that these courses are the requirements for NEP/ NAAC/ NIRF etc.
- iv. Council requested all Deans to give their views and suggestions regarding NEP suggestions for integrated Ph. D. programme.
- v. All Principals / HoDs (Engineering) were requested to implement system of taking Student Exit Feedback.
- vi. Dr. Mukesh Patel emphasized that NEP, other than structural change, talks about pedagogical change. Hence, all of us should strive for that.
- vii. Dr. M.C. Patel exhorted everybody to strive for increasing diversity of students with more out of State and out of Country.

The Registrar presented the Minutes of 23<sup>rd</sup> Academic Council meeting (without annexures) to the Body.

**Resolution JM-14.21.02:**

The Body noted the information, approved the minutes and endorsed the activities and initiatives as approved in the minutes of the 23<sup>rd</sup> Academic Council Meeting.

**Item JM-14.21.03: For Information; Admission Details**

**Proceedings JM-14.21.03:**

The Registrar informed the Body that CHARUSAT has taken following actions to foster the admissions:

- a) Increasing reliance on social media and personal contact by teachers for promotion of University programmes
- b) Devising fully automated online system to handle admission inquiries, follow-ups, admission confirmations, etc.
- c) Conducting final semester exams of CHARUSAT and publishing results in time so that our own students may opt for further education at CHARUSAT and elsewhere too

He added that because of our existing brand equity and our prompt actions the admission scenario has been fairly good inspite of post-Covid situation. The details of admissions to various programmes were presented to the Body.

Dr. M C Patel insisted on backward integration to adopt schools and make efforts to strengthen science education.



**Resolution JM-14.21.03:**

The Body noted the details of admissions.

**Items on Financial Management****Item JM-14.21.04: For Approval; Minutes of Finance Committee Meeting****Proceedings JM-14.21.04:**

The Registrar informed that 46<sup>th</sup> meeting of Finance Committee of CHARUSAT were held on 19<sup>th</sup> October, 2021. The salient features of the Meeting are as follows:

**Salient Features of 46<sup>th</sup> Finance Committee Meeting:**

- Approval of purchase of Equipments worth Rs. 185.18 Lakhs Crore from 01/07/2021 to 30/09/2021
- Approval of purchase of Furniture & Fixtures worth Rs. 24.50 Lakhs from 01/07/2021 to 30/09/2021
- Approval of budget of Rs. 54.50 Lakhs for 11<sup>th</sup> Convocation of CHARUSAT
- Endorsement of a budget of Rs. 1.6 Crore for replacement of Existing Cloud Computer infrastructure at WinCell
- Approval of transfer of four university vehicles to D. Z. Patel High School, Anand and Purchase of new five vehicles for CHARUSAT Campus Use with an estimated cost of Rs. 110 Lakhs
- Approval of budget of Rs. 92.50 Lakhs for the purchase for new Personal Computer systems for laboratories in DEPSTAR and Mechanical department-CSPIT
- Approval of Proposal for Gym Setup in Girls Hostel with a budget of Rs. 10.20 Lakhs
- Approval of budget of Rs. 25.80 Lakhs for Subscription of Sophos UTM license and Intercept-X for server protection and its support
- Following budget was approved for 2021-22 for infrastructure development:

<b>Infrastructure Development</b>	<b>Total (Rs. In Lakh)</b>
Multiple Utility Complex	400
Guest House	200
Boys' Hostel	200
Indoor Sport Complex	300
Misc. Development	125
	<b>1,225</b>

- Following are the details regarding non-Budgeted expenditure of new Development/Maintenance of Various Departments/Institutes/Hostels approved and recommended by Finance Committee:

<b>Sr. No</b>	<b>Department /Institute</b>	<b>Description</b>	<b>Amount (Rs. Crores)</b>
1	CHARUSAT	Expenses for pathway, Curbing and surrounding area development work for pond at CHARUSAT Campus	0.24
2	CHARUSAT	Expenses for Motorola Solution Research and Innovation Centre in EE/Ec Building (2 <sup>nd</sup> Floor)	0.45
3	CHARUSAT	New Development of Girls Hostel No. – 5	11.72

The Finance Committee approved the budgeted figures of Rs. 12.21 Crores for above development work.

The Registrar presented the minutes of the meeting (without annexures) to the Body.

Dr. M C Patel reemphasized about increasing resource mobilization efforts for CHARUSAT. Dr. Bimal Patel emphasized that faculty members have to play an important role in resource mobilization and sustainability of university.

**Resolution JM-14.21.04:**

The Body noted and approved the minutes of the 46<sup>th</sup> Finance Committee meeting held on October 19, 2021.

**Item JM-14.21.05:** Any other item with the permission of the Chairman

- 1. Nomination of GB/BOM members:** Registrar brought out that there have been few vacancies of members in GB and BOM. The Body authorized the President to take appropriate decision to fill up the vacancies.
- 2. Farewell to Dr. A D Patel-Principal, CSPIT:** Registrar informed the Body that Dr. A D Patel is migrating to Canada and officially it was his last day at CHARUSAT. Registrar added that Dr. A D Patel was formally appointed as Principal of CSPIT on 1<sup>st</sup> July, 2015. The Body extended gratitude for Dr. Patel's services and wished him the best for future endeavors.

At the end of the meeting all members were invited to a small function organized to give best wishes to Dr. A D Patel and also to felicitate Dr. Bimal Patel. The function had Trust members and CHARUSAT faculty members as audience. Dr. A D Patel expressed his gratitude for everything what CHARUSAT has given and expressed intentions to continue relations with CHARUSAT in years to come. Dr. Bimal Patel while giving information about his election at ILC gave an inspiration speech to teachers of CHARUSAT to aim high and achieve it.

*There were no other items, hence the meeting ended with the Vote of Thanks to the Chairman.*

**Dr. Devang Joshi**

**Registrar**

**Date: 1<sup>st</sup> December, 2021**