

MINUTES

38th MEETING OF GOVERNING BODY OF CHARUSAT

Date : May 19, 2023, Friday

Time : 11:00 a.m.

Venue : Conference Room, CMPICA Building, CHARUSAT Campus

The 38th meeting of the Governing Body (GB) of Charotar University of Science and Technology (CHARUSAT) was held as per the schedule.

1. Shri Surendra M. Patel **Chairman;** President, CHARUSAT
2. Dr. R V Upadhyay **Member;** Provost, CHARUSAT
3. Shri Naginbhai Patel **Member;** Secretary, Kelavani Mandal and CHRF
4. Shri Virendrabhai Patel **Member;** Trustee, Kelavani Mandal and Treasurer, CHRF
5. Shri Harishbhai Patel **Member;** President, Universal Load Banks, USA/India
6. Shri Manubhai Patel **Member;** Prominent Industrialist
7. Shri. Hemal Patel **Member;** Expert of Information Technology
8. Dr. Y P Kosta **Member;** Principal, CSPIT & DEPSTAR, CHARUSAT
9. Dr. Manan Raval **Member;** Dean, Faculty of Pharmacy, CHARUSAT
10. Dr. Atul Patel **Member-Secretary;** Registrar, CHARUSAT (ex-officio)

Following members / invitees could not remain present:

1. Dr. M I Patel; Member; Eminent Educationist, Industrialist and Philanthropist
2. Dr. Bimal Patel; Member; Vice Chancellor, Rashtriya Raksha University, Gandhinagar
3. Shri Pankaj R Patel; Member; Eminent Industrialist
4. Shri Devang Patel; Member; Eminent Philanthropist and Businessman
5. Principal Secretary, Dept. of Higher & Technical Education, Gujarat State; Ex-officio Member (GB)
6. Shri C A Patel; Invitee; Vice-President, Kelavani Mandal
7. Dr. Darshan Patel; Invitee; Principal, PDPIAS, CHARUSAT

Following invitees remained present on the request of the Chairman:

1. Dr. M C Patel; Secretary, Kelavani Mandal and CHRF
2. Dr. B G Patel; Advisor to CHARUSAT
3. Dr. Mayur Sutaria; Coordinator, IQAC, CHARUSAT
4. Dr. Trushit Upadhyaya; I/C Principal, CSPIT

AGENDA PROCEEDINGS AND RESOLUTIONS:

Item 38.23.01: For Confirmation; Minutes of the 37th Meeting of Governing Body held on December 31, 2022

Proceedings and Resolution 38.23.01:

CHARUSAT had organized the 37th Meeting of Governing Body (GB) on December 31, 2022. The minutes were circulated on January 04, 2023 and suggestions were invited from members and invitees. As there were no suggestions, the minutes, as circulated were confirmed.

Item 38.23.02: For Information; Actions taken on the items of the 37th Meeting of Governing Body

Proceedings 38.23.02:

The Registrar briefed on the actions taken on the items of the 37th Meeting of Governing Body held on December 31, 2022.

Resolution 38.23.02:

The GB expressed satisfaction over action taken on the items of the Thirty Seventh meeting of GB held on December 31, 2022.

Item 38.23.03: For Approval; Minutes of Board of Management (BOM)

Proceedings 38.23.03:

The Registrar informed that the 53rd Meeting of the Board of Management was held on March 25, 2023. He presented the minutes of the meeting for further endorsement.

Resolution 38.23.03:

The GB endorsed the minutes of 53rd Meeting of Board of Management held on March 25, 2023.

Items on Academics, Research and Development

Item 38.23.04: For Information and Discussion; CHARUSAT Centre for Online Education (CCOE)

Proceedings 38.23.04:

The Registrar informed the GB that the Online Education has increased with all its resources recently. It is high time to open new technological horizons for learners, teachers, experts and researchers – that were not available before – and to prepare it as a promising solution to the needs of future students. Offering online education can provide many benefits to CHARUSAT, including increased reach, flexibility, cost-effectiveness, technology integration, and personalization. However, it is not a replacement for traditional on-campus education, but rather a complementary option that can provide additional opportunities for student and teachers.

The Registrar shared that as per the UGC notification, a university having a NAAC A+ grade is entitled to offer online education. CHARUSAT is a NAAC A+ grade university, hence CHARUSAT is entitled to offer online education. As a part of the further process, CHARUSAT has to notify the UGC to offer online education. Initially, Bachelor of Business Administration (BBA) and Bachelor of Computer Applications (BCA) programmes will be offered through CCOE. Gradually, other programmes will be introduced.

For the preparedness to offer online education and get approval from the UGC, CHARUSAT needs the support of a service provider. Hence, CHARUSAT has signed MoU with Univo Education Private Limited, Delhi to get the support of the platform and other necessary services. Dr. Atul Patel and Dr. Parth Shah, have visited Univo to understand the further process. As of now, CHARUSAT is ready with the required documents (statutory body's approval, infrastructure, resources, course contents, etc.) and technical support to apply to the UGC. We will apply as soon as the portal will be available for the application.

Resolution 38.23.04:

The GB approved and appreciated the initiative of CHARUSAT Centre for Online Education. It also directed to add more programmes gradually. The President also directed to target the Samaaj students residing abroad, specifically in South Africa. He also suggested to have examination of these online courses in CHARUSAT campus for local students so that they can build a personal repo with the University.

Items on Financial Management

Item 38.23.05: For Information and Approval; The Accounts of financial year ending on 31st March, 2023

Proceedings 38.23.05:

The Registrar presented the Audited Annual Accounts for CHARUSAT & its Constitutes, for the financial year 2022-23 for approval. He also presented the analysis of Audited Annual Accounts.

Resolution 38.23.05:

The Body approved the Accounts for the Financial Year 2022-23. It appreciated the Account team for timely and diligent accounts preparations.

Item 38.23.06: For Information and Approval; Budget for the Financial Year 2023-24**Proceedings & Resolution 38.23.06:**

The Registrar presented the budget of coming financial year as approved by Finance Committee vide its 54th meeting held on 16th March, 2023.

The Body approved the Budget.

Items in Human Resource Management

Item 38.23.07: For Information; Introduction of Special Allowance and Incentives to recognize / appreciate employees

Proceedings & Resolution 38.23.07:

The Registrar informed the GB that based on the resolution passed in the 52nd Board of Management meeting, a Committee was formed under the Chairmanship of Shri H T Patel. One of the suggestions of the Committee was to appraise the teaching faculty to increase the retention ratio. We have introduced Special Allowance and Incentives to appreciate/recognize the employees. The registrar presented the details to the GB.

The GB noted the information.

Item 38.23.08: For Information; Introduction of Structural changes

Proceedings & Resolution 38.23.08:

The Registrar shared that CHARUSAT, for its academic and administrative governance, has adopted a mixed model. For academic governance like curricula design, curricula transaction and curricula assessment, the Faculty Board and Board of Studies have been formed. The Faculty Boards are to be headed by the Deans. The constituent institutes and departments thereof form the organization Units. They are headed by the Principals /HoDs as the case may be. For the smooth administration of Academics and Administrative tasks at various faculties and departments, CHARUSAT has nominated Deans for every faculty and Principal for every Institute. Both the cadres are managed and looked after by two separate personnel. This was made effective from 1st March 2023.

The GB noted the information.

Item 38.23.09: For Information; New appointments in line with 12B requirement

Proceedings & Resolution 38.23.09:

The Registrar presented the details of Recruitment, as per the requirement of 12B, for various constituents of CHARUSAT as follows:

Institute	Program/Subject Domains	No. of Selected Candidates (Technical Phase)	No. of Selected Candidates (HR Phase)
CSPIT & DEPSTAR	CE	22	13
	CSE		
	IT		
CSPIT	Civil Engg. - Env. Engg.	1	0
RPCP	Pharmacy	2	2
CMPICA	MCA	8	6
IIIM	MBA	8	8
PDPIAS	AOC	4	4
	Bio Science	3	3
HSS	English & CS	4	3
ARIP	Physiotherapy	5	5
MTIN	Nursing	1	1
BDIPS	MLT	4	4
	Optometry	0	0
	OTAT	0	0

The GB noted the information and also directed to adhere the norms of faculty-student ratio for the recruitment.

Item 38.23.10: Any other item with the permission of the Chairman

Presentation by the Provost:

As resolved in the 34th Governing Body meeting vide item No. 34.21.07, the Provost gave a brief presentation regarding performance review. He summarized the NIRF and GSIRF rankings. He informed the GB about the following new initiatives:

- CHARUSAT Center for Online Education
- MOEF&CC recognition of Environment Engineering Laboratory
- NABL-Concrete Technology Laboratory.
- NABL-Geotechnical Engineering Laboratory.
- NABL-Medical Testing Laboratories (under process)
- Collaboration with GPCB.
- Hostel facilities for Girls and NRI students

He shared that following aspects needs to be focused:

- NEP 2020 implementation
- Improve the NIRF ranking

- Introduction of new courses.
- Encourage SWAYAM courses.
- Transfer of credits. (This is in line with the National Credit Framework)
- Identification of teachers and encourage them for research project applications.
- HR-initiatives
- To initiate new programs in the **General stream. (Like Law, Humanities, etc.)**

The GB noted the information presented by the Provost and asked to work on these aspects.

There were no other items, hence the meeting ended with the Vote of Thanks to the Chairman.



Dr. Atul Patel
Registrar

Date: 25th May, 2023