

MINUTES

49th MEETING OF BOARD OF MANAGEMENT OF CHARUSAT

Date : October 01, 2021, Friday

Time : 2:30 p.m.

Venue : Conference Room, CMPICA Building, CHARUSAT Campus

The 49th meeting of Board of Management of Charotar University of Science and Technology (CHARUSAT) was held as per schedule.

Following members were present:

1.	Shri Surendra M Patel	Chairman;	President, CHARUSAT
2.	Dr. R V Upadhyay	Member;	Provost, CHARUSAT
3.	Shri Naginbhai M. Patel	Member;	President, Matrusanstha & CHRF
4.	Shri H T Patel	Member;	Former President, API Business, Zydus Cadila Healthcare Ltd., Nominated by Shri Charotar Moti Sattavis Patidar Kelavani Mandal
5.	Dr. Atul Patel	Member;	Dean – Faculty of Computer Applications; nominated by Shri Charotar Moti Sattavis Patidar Kelavani Mandal
6.	Mr. Devang Joshi	Member-Secretary;	Registrar, CHARUSAT (ex-officio)

Following member attended the meeting virtually (Through Zoom):

1. Shri Manubhai Patel; **Member;** Prominent Industrialist

Following members/invitees could not remain present:

1.	Shri Virendrabhai Patel	Member;	Trustee, Kelavani Mandal and Treasurer, CHRF
2.	Shri Nayanbhai Patel	Member;	Executive Director, Packam Controls Private Limited & Industrialist of Repute
3.	Dr. A D Patel	Member;	Principal, CSPIT, CHARUSAT
4.	Dr. R M Patel	Invitee;	Ph.D. Coordinator, CHARUSAT

Following invitees remained present on the special request from the Chairman:

1.	Dr. M C Patel	Secretary, Kelavani Mandal
2.	Shri C A Patel	Vice President, Kelavani Mandal
3.	Dr. Pankaj Joshi	Founding Director-ICC & Advisor-CHARUSAT
4.	Dr. Datta Madamwar	Scientific Advisor-PDPIAS, CHARUSAT
5.	Shri Ashok Patel	Advisor, CHARUSAT
6.	Dr. B G Patel	Advisor, CHARUSAT
7.	Dr. Palash Mandal	Principal, PDPIAS, CHARUSAT
8.	Dr. Manan Raval	Principal, RPCP, CHARUSAT
9.	Dr. M. Balaganapathy	Principal, ARIP, CHARUSAT
10	Dr. Anil Sharma	Principal, MTIN, CHARUSAT
11	Dr. Bhaskar Pandya	Principal, I ² IM, CHARUSAT
12	Dr. Darshan Patel	Principal, BDPIPS, CHARUSAT
13	Dr. Mayur Sutaria	Coordinator, IQAC, CHARUSAT
14	Dr. Vijay Chaudhari	I/c Principal, CSPIT, CHARUSAT (Represented Dr. A D Patel)

PROCEEDINGS AND RESOLUTIONS:

Item 49.21.01: For Confirmation; Relevant portion of the minutes of Thirteenth Joint Meeting of Governing Body and Board of Management held on February 13, 2021

Proceedings & Resolution 49.21.01:

CHARUSAT had organized the Thirteenth Joint Meeting of 33rd Meeting of Governing Body and 48th Meeting of Board of Management (BOM) on February 13, 2021. The minutes were circulated on February 19, 2021 and suggestions were invited from members and invitees. As there were no suggestions, the Board confirmed the relevant portions of the Minutes falling under its purview.

Item 49.21.02: For Information; Actions taken on the items of the Thirteenth Joint Meeting of Board of Management and Governing Body

Proceedings 49.21.02:

The Registrar briefed on the actions taken on the items of the 13th Joint Meeting of Board of Management and Governing Body of CHARUSAT.

Under Item No. JM 13.21.07:

Regarding the details of Memorandum of Understanding (MoU), the Provost informed the Board about total MoUs as under:

- 70 MoUs are functional;
- 53 MoUs are finished and
- 05 MoUs are dormant

The Board noted the information presented.

Under Item No. JM 13.21.09(2):

Regarding International Students, the Registrar informed the Board that Shri Nayanbhai Patel, Member of Board of Management of CHARUSAT, being Hon. Consul of the Republic of Tanzania in Mumbai, had extended a great help for the admissions of Tanzanian students.

He added that 84 foreign students from various countries namely Canada, Gambia, Ivory Coast, Iran, Kenya, Nepal, Nigeria, Myanmar, Sri Lanka, Swaziland, South Sudan, Tanzania, Zambia and Zimbabwe are studying at CHARUSAT. He shared the suggestions to increase the number of International students as listed below:

- Dedicated International Students Mess & Hostel.
- Increase Outreach marketing activities.
- Active promotions on Facebook for various countries.
- International Collaboration with prestigious Universities across the globe.
- Plan of visiting various African Embassies located at New Delhi to distribute brochures and mementos and Inviting Ambassadors from various countries at CHARUSAT.
- Offering scholarship seats to High Commission of various African countries

- Active participations in terms of counseling, arranging online seminars/webinars and other marketing related activities with consultants from Nepal, Bhutan, Sri Lanka, Mauritius, Namibia, Burkina Faso, Guinea Equatorial, South Sudan, Nigeria, Tanzania, Zimbabwe, Bangladesh, Ghana, Ivory Coast, Zimbabwe.
- To increase consultants all across the Africa

The Board accepted the suggestions and authorized Provost for necessary actions.

Resolution 49.21.02:

The Board noted and approved the actions taken under items of the 13th Joint meeting of Board of Management and Governing Body of CHARUSAT.

Items on Academics and Research

Item 49.21.03: For Information; New Provost of CHARUSAT

Proceedings & Resolution 49.21.03:

Registrar informed the Board that a Search Committee was appointed as per the provision of Gujarat Private Universities Act, 2009. The Search Committee, had presented the report in the Governing Body meeting, held on 24th July, 2021. The Search Committee conducted several meetings and engaged in interactions with prospective nominees and had come out with a report for consideration and approval. The report was received by the President.

This was shared by President in the GB meeting held on 24th July, 2021. The GB thanked the Search Committee for the report. The GB approved nomination of Prof. R V Upadhyay for Provostship for next three years out of three candidates recommended by the Search Committee. The GB suggested that:

- The new Provost shall be giving presentation on Vision/Mission/Action plan to achieve that with indicators, in the next GB meeting.
- He then regularly shall do it every 6 months. This shall be considered as yardstick for performance review of Provost's leadership. It can be formatted as good news / bad news / key discussion points.
- The GB thanked the incumbent Provost, Dr. Pankaj Joshi and resolved that he be nominated as Advisor and Founding Director of International Cosmology Centre (ICC).
- Transition of incumbent Provost to New Provost shall be effective from 1st September, 2021
- The GB expressed support for the development of ICC to achieve newer heights.

Registrar shared that Dr. R V Upadhyay has taken charge as new Provost from 1st September, 2021 and Dr. Pankaj Joshi has taken charge as Advisor-CHARUSAT and continuing as Founding Director-ICC.

Also, on directive of President and as desired by renowned Physicist and Donor Kalpendu Shastri, Dr. Joshi has been requested to ensure appropriate execution of courses for strengthening Foundation of Basic Sciences.

The Board noted the information.

Item 49.21.04: For Information and Discussion; Strategic Plan of CHARUSAT

Proceedings 49.21.04:

Registrar informed the Board that former Provost had formed a Committee comprising of following members for the preparation of CHARUSAT Strategic Plan 2020-25:

1. Prof. Datta Madamwar (Convener)
2. Dr. Bhaskar Pandya
3. Dr. Trushit Upadhyay
4. Ms. Shalini Joshi
5. Mr. Rakesh Dave (Secretarial Support)

The Committee has prepared a report regarding CHARUSAT Strategic Plan 2020-2025. Prof. Bhaskar Pandya gave the presentation about salient features of the Strategic Plan. The Board suggested as following:

- Industry interface has to be highlighted prominently.
- Suggestions are to be invited from experts across the globe.
- Consultancy targets have be revisited.

Resolution 49.21.04:

The Board resolved as under:

- This plan requires comprehensive discussion.
- Financial budgets for all activities suggest to be worked out
- Execution mechanism has to be worked out like assigning responsibility of each dimension to be given to an individual / team

Item 49.21.05: For Information and Approval; Policy for CHARUSAT Startup Support Scheme

Proceedings 49.21.05:

Registrar informed the Board that CHARUSAT believes in promoting entrepreneurship and fostering innovative ideas. It is proposed to devise a scheme for Startup support. This Startup Support Scheme is framed with the objectives of:

1. To encourage the startup and thereby help budding entrepreneurs, thereby to
2. To make available opportunities to students to work on live projects.

The primary feasibility was discussed in the meeting. The Registrar informed the Board that each Startup invites an approximate expenditure of Rs. 2,00,000/- Per Year.

Assumptions:

- Each Startup will require an office space of 270 Sq.Ft. This is assumed considering 2 Startup Owners and 3 Interns to sit in the office.
- Capital Investment = $270 \times 1.3 \times 1250 = 4,38,750/-$
- Operating Expenditure:
 - For 270 Sq. Ft. space, the proposed rent is Rs. 8,100/- per month (Rs.30/Sq. Ft.
 - 1 AC (2 Ton), 4 Tubelights, 3 Fans and 5 Computers will be provided per Startup.
 - 5 nodes will be installed for the Desktop setup and Internet connectivity.

Resolution 49.21.05:

In principle, the Policy for CHARUSAT Startup Support Scheme was approved. The Board directed that technically and financially support should be given. It approved technical and financial support for upto 5 Startups. It also emphasized that CHARUSAT student/family to be given priority.

Item 49.21.06: For Information; MoU with Motorola**Proceedings & Resolution 49.21.06:**

The Registrar informed the Board that US-based Motorola Solutions is setting up **the first research and innovation center** in **Gujarat** at **CHARUSAT**. A Memorandum of Understanding (MoU) was signed between CHARUSAT and Motorola on 7th September, 2021 to set up **CHARUSAT-Motorola Solutions Research and Innovation Center**. A high-level delegation of Mr. Gora Kundu - Senior Director, Mr. Hardik Kothari - Senior Manager, Handset, R & D, Mr. Vasanth Rao - Senior Manager Finance, Mr. Pavan Malladi- Manager - Business Analytics & Reporting led by Mr. Kris (Kishan) Patel, Corporate Vice President, Unified Communications, Motorola Solutions, Texas USA, visited CHARUSAT. Kris Patel was the founder and CTO of KODIAK (Motorola Solutions Company) which is now part of Motorola. It is worth noting here that NRG Mr. Kris Patel is a native of Charotar and for the purpose of giving back to the society, he envisioned the center at CHARUSAT. The center has been modeled on a similar center of University of Illinois, USA. Salient points of MoU are:

- Industry presence at campus will boost academic activities,
- Student get industry exposure at early stage of graduation,
- Earning while learning will help students financially,
- Student and teacher will get involved to participate into finding solution of industry.

The Board noted the information with appreciation. It emphasized that students should get good learning though this MoU. Also University should draw appropriate benefit by associating with global company like Motorola.

Item 49.21.07: For Information and Approval; Minutes of 22nd Academic Council Meeting**Proceedings & Resolution 49.21.07:**

Registrar conveyed the Board that the 22nd Academic Council meeting was held on 9th April, 2021. He presented the salient features and minutes of the meeting for approval.

The Board approved the minutes of 22nd Academic Council meeting.

Item 49.21.08: For Information and Discussion; Preparations for 11th Convocation of CHARUSAT

Proceedings & Resolution 49.21.08:

The Registrar informed that CHARUSAT has planned its 11th Convocation in end of December-2021 / beginning of January-2022. **Dr. Kiran Mazumdar-Shaw**, Executive chairperson and founder of Biocon Limited and Biocon Biologics Limited, is being approached to be the Chief Guest of the Convocation and to deliver the Convocation address. The planning for organizing the Convocation is in progress.

The Board noted the information.

Item 49.21.09: For Information and Approval; National Institutional Ranking Framework (NIRF) and Preparation for NAAC

Proceedings 49.21.09:

National Institutional Ranking Framework:

The Registrar shared that CHARUSAT has participated under the University (Overall) Category in NIRF Ranking 2021. Constituent institutes PDPIAS, CMPICA, RPCP and CSPIT had also participated in their respective categories.

Total 1657 Universities/ institutes had participated in the overall category. Out of those, 57 are from Gujarat. Out of these 57 institutes, 28 are universities. In Gujarat, 11 universities are ranked. Among these universities, CHARUSAT has been ranked in 151-200 band.

In college category, PDPIAS has secured 22nd Rank on National level. It is the first ranked institution in Gujarat. In Engineering Category, CSPIT positioned in Rank band 251-300. CMPICA and RPCP did not appear in any rank band.

The IQAC Coordinator presented the analysis of the university category results.

NAAC Preparation:

CHARUSAT has applied for the NAAC 2nd cycle on April 15, 2021 and IIQA (letter of intent) has been accepted on May 31, 2021.

We need to submit the data of the last five completed Academic Year i.e. 2015-16, 2016-17, 2017-18, 2018-19, and 2019-20.

We have successfully submitted all the data/documents on July 31, 2021. There have been some queries on this from NAAC which are appropriately resolved. Coordinator-IQAC may add to this information on table.

Dr. Mayur Sutaria, Coordinator-IQAC, gave a presentation about both the matters (NIRF and NAAC). He discussed about various parameters of NIRF ranking, where CHARUSAT lagged and what should be done.

Resolution 49.21.09:

The Board noted the information presented and also approved the recommendations for increasing the ranking as listed below:

- Sanctioned intake to be reviewed, considering the past admissions and demand
- 3 year UG Programme can be upgraded to 4 year
- Faculty: Student Ratio to be maintained as 1:15
- Number of Faculty with more than 15 years' experience has to be increased (through retention as well as recruitment)
- Unit cost of education to be reviewed
- Number of publications per faculty member needs to be enhanced
- In all type of publication (Journal, conference, book, chapters), affiliation details should include name of Institute, Faculty and University
- Number of Patent Filing has to be enhanced
- Externally funded project, consultancies and executive development programs need to be enhanced.
- More number of full time Ph.D. students are to be enrolled
- Desired level of women students is 50 %
- Means for Full tuition fees reimbursement are to be enhanced.
- PR team has to be strengthened (for disseminating scientific/ technology driven updates)
- Eligible programs has to apply for NBA accreditation

It also directed to make all efforts for A⁺ grade in NAAC.

Items on Financial Management

Item 49.21.10: For Approval; Minutes of Finance Committee Meeting

Proceedings 49.21.10:

The Registrar informed that the 45th meeting of Finance Committee of CHARUSAT were held on 12th August, 2021. He brought out the salient features of the Meeting as follows:

Salient Features of 45th Finance Committee Meeting:

- Approval of purchase of Equipments worth Rs. 330.82 Lakhs Crore from 1/1/2021 to 30/6/2021
- Approval of purchase of Furniture & Fixtures worth Rs. 58.15 Lakhs from 1/1/2021 to 30/6/2021
- Approval of budget of Rs. 120 Lakhs for 250 Computer Systems
- Endorsement of a budget of Rs.3.50 Lakhs for designing and optimizing OMS 7.0 racing car for the year 2021-22
- Approval of Expenses of Rs. 6 Lakhs for MLT Lab development in Bapubhai Desai bhai Patel Institute of Paramedical Sciences

- Following budget was approved for 2021-22 for infrastructure development:

Infrastructure Development	Total (Rs. In Lakh)
Multiple Utility Complex	400
Guest House	200
Boys' Hostel	200
Indoor Sport Complex	300
Misc. Development	125
	1,225

- Following are the details regarding non-Budgeted expenditure of new Development/Maintenance of Various Departments/Institutes/Hostels approved and recommended by Finance Committee:

Sr. No	Department /Institute	Description	Amount (Rs. In Crore)
1	CHARUSAT	Staff Quarter-2 Development	4.90
2	Girls Hostel	New Girls Hostel	10.00
3	Girls Hostel -1	Expenses for Toilet Blocks Renovation, Color Work and Door Replacement	0.62
4	Girls Hostel - 2	Expenses for Upgradation of Solar Panel System utilised for Water Heating in Charusat Girls' Hostel - 2	0.08
5	CHARUSAT	Fire Fighting System	0.80
Total			16.40

The Finance Committee approved the budgeted figures of Rs. 16.40 Crore for above development work.

The minutes of the meetings (without annexures) was presented for the approval.

Resolution 49.21.10:

The Board noted the information and approved the minutes of 45th Finance Committee meeting.

Items on HR Management

Item 49.21.11: For Information; Appointment/ Resignation/ Deputation of teaching and non-teaching staff

Proceedings 49.21.11:

The Registrar presented the detail information regarding the new joiners and the resigned employees as well as Summary Report of all the employees of CHARUSAT for approval.

Resolution 49.21.11:

- The Board approved the summary report of all the employees of CHARUSAT.

Item 49.21.12: Any Other Item with the Permission of Chairman;

1. MoU with Rashtriya Raksha University (RRU):

Registrar informed the Board that it was resolved in 34th Governing Body meeting that CHARUSAT shall enter into an comprehensive MoU with RRU. He shared that the basic objective of this MoU is to establish a mutually beneficial comprehensive relationship built on academic, research and scientific cooperation. He presented the area of mutual benefits as follows:

- Exchange of staff with for offering courses and other such initiatives mutually agreed;
- Students internship;
- Sharing of Human Resources and other resources like laboratory, equipments, software etc.
- Collaborative research and other similar research initiatives
- Development, organization and hosting of joint academic and cultural symposia, conferences, workshops and meetings;
- Exchange of information, advice and assistance relating to the areas of mutual interest:
- Exchange of information on research and educational programs, teaching, learning material and other literature;
- Other activities of mutual benefit for the Parties.

The Board noted the information and approved to enter into an MoU with RRU.

2. Registration of CHARUSAT Innovative Venture Foundation (CIVF) under Section-8 Company:

Registrar brought out the need of registration of CHARUSAT Innovative Venture Foundation as a Section 8 Company. The objectives of forming CIVF are:

- To promote, incubate and nurture Entrepreneurship and Innovations amongst the students, teachers and community at large.
- To provide a platform for inter-institutional and industry-academia partnerships for collective problem solving using innovative approaches.
- To facilitate aspiring entrepreneurs in identifying and researching challenges of economic or social relevance through innovation. As a result, the potential entrepreneurs will be able to convert their ideas into sustainable enterprise(s) for the development and/or improvement of products, services and processes.

The Board approved the formation of CIVF as a Section 8 company. It authorized Provost for necessary actions.

There were no other items, hence the meeting ended with the Vote of Thanks to the Chairman.

Dr. Devang Joshi
Registrar

Date: 8th October, 2021