

CHARUSAT Fee Refund Policy for Academic Year: 2024-25

Cancellation of Admission:

1. For the cancellation of admission, a candidate has to apply in the prescribed form (Available on University website under student corner) duly signed by him/her and counter signed by his/her parent/guardian and submit at Principal office of respective Institute.
2. The candidate has to enclose the original fee receipt, photocopy of "No-Due" along with the form.

Refund of Fees:

1. In case of cancellation of admission for whatever reason, the institution in which the candidate has taken admission shall refund the fee collected by it as per the guideline mentioned in table below:
2. The candidate may receive refund by cheque or NEFT from Account Section of CHARUSAT.

Sr. No.	Particular	* Refund Amount
1.	Request Received at University Office before closure of Admission of concerned program or the date of the commencement of classes, whichever is later.	Fee refund after deduction of Rs. 1000/- as administrative charges
2.	Request Received at University Office after commencement of classes and until date of first Internal Exam/Unit Test of Institute.	Fee deduction on Pro rata from the date of commencement of classes plus Rs. 1000/- as processing charges
3.	Request received at University Office after date of first Internal Exam/Unit Test of Institute.	No Refund (Except the security deposit)

*** Note:**

1. In case of **students admitted through ACPC/ACPMC, the guideline of respective bodies shall be followed.**
2. In case of admission cancellation request of the student after the deadline mentioned in table, she/he shall liable to pay the fees for the current semester.
3. All new admission cancellation application shall process together once the academic start.



Registrar