

MINUTES

18th JOINT MEETING OF

43rd Meeting of Governing Body of CHARUSAT 59th Meeting of Board of Management of CHARUSAT

26th December, 2024 (i.e Thursday)

10:30 a.m.

CHARUSAT CAMPUS

The 18th Joint meeting of Governing Body and Board of Management of Charotar University of Science and Technology (CHARUSAT) was held on 26th December, 2024 (i.e Thursday) wherein following remained present.

1.	Shri Surendra M Patel (<i>ex-officio</i>)	Chairman	President, CHARUSAT
2.	Dr. R V Upadhyay (<i>ex-officio</i>)	Member	Provost, CHARUSAT
3.	Shri Naginbhai Patel	Member	President, Matrusanstha and CHRF
4.	Dr. M C Patel	Invitee	Secretary, Matrusanstha, Kelavani Mandal and CHRF
5.	Dr. Bimal Patel [remained present online]	Member	Vice Chancellor of Rashtriya Raksha University (RRU), Gandhinagar
6.	Shri Devang Patel	Member	Eminent Philanthropist and Prominent Industrialist
7.	Shri Nayanbhai Patel [remained present online]	Member	Executive Director, Packam Controls Private Limited & Industrialist of Repute
8.	Shri Manubhai Patel	Member	Prominent Industrialist
9.	Shri Harmanbhai T Patel	Member	Former President, API Business, Zydus Cadila Healthcare Ltd.
10.	Shri Ashokbhai Patel	Member	Advisor, CHARUSAT
11.	Shri Vipulbhai V Patel	Member	Jt. Secretary, Kelavani Mandal
12.	Shri Narendrabhai M Patel	Member	Chairman, Purchase Committee for Equipment, Furniture and doing Interior Planning, CHARUSAT
13.	Dr. Sanskruti Patel	Member	I/c Dean, Faculty of Computer Science & Appl., CHARUSAT
14.	Dr. Reshma Sable	Member	I/c Dean, Faculty of Management Studies, CHARUSAT
15.	Dr. Bhaskar Pandya	Member	Dean, Faculty of Humanities, CHARUSAT
16.	Dr. Bankim Patel	Member	Principal, DEPSTAR - CHARUSAT
17.	Dr. Trushit Upadhyaya	Member	Principal, CSPIT - CHARUSAT
18.	Dr. Vijay Chaudhary	Invitee	I/c Dean, Faculty of Technology & Engg. CHARUSAT
19.	Dr. Dhara Patel	Invitee	I/c Dean, Faculty of Medical Science, CHARUSAT
20.	Dr. Samir Patel	Invitee	I/c Dean, Faculty of Pharmacy, CHARUSAT
21.	Dr. Shailesh Khant	Invitee	I/c Dean, Research, CHARUSAT
22.	Dr. Atul Patel (<i>ex-officio</i>)	Member Secretary	Registrar - CHARUSAT

Following member / invitee could not attend the meeting.

1.	Smt. Sunaina Tomar, IAS	Member	Additional Chief Secretary to Government of Gujarat (Higher and Technical Education)
2.	Shri Pankajbhai Patel	Member	Eminent Industrialist
3.	Shri Harishbhai Patel	Member	President, Universal Load Banks, USA
4.	Shri Hemal Patel	Member	Expert of Information Technology
5.	Dr. Mayur Sutaria	Member	Coordinator, IQAC, CHARUSAT
6.	Dr. Gayatri Dave	Invitee	Dean, Faculty of Science, CHARUSAT

In the beginning of the meeting, Dr. R V Upadhyay, Provost of the University welcomed all the members and invitees of the meeting. Thenafter the items of the agenda were transacted and the resolutions were passed as under;

ITEM NO.	PARTICULARS
JM 18.24.01	<p><u>RESOLUTION</u></p> <p>Resolved that the minutes of the previous meeting(s) of the following as circulated with the agenda as per <i>Appendix – I & II</i>, <u>be confirmed</u>.</p> <ul style="list-style-type: none">- 58th Board of Management meeting dated 5th September, 2024- 42nd Governing Body meeting dated 12th September, 2024 <p>(Note: The Chairman signed minutes of meeting as a token of confirmation)</p>
JM 18.24.02	<p><u>RESOLUTION</u></p> <p>In the beginning, referring to action taken on various decisions taken in the previous meeting(s) it was informed to all the members that as resolved during the 42nd meeting of the Governing Body and 58th meeting of Board of Management, due action is taken by the university. However, some of the key highlights of the implementation are informed to all the members as under;</p> <ul style="list-style-type: none">- Appointment of Provost, CHARUSAT is extended w.e.f 1st September, 2024.- Eligibility criteria for awarding Gold medal is increased to 7.5 CGPA for the students admitted to Academic Year 2024-25 and onwards.- Career Advancement Scheme (CAS) for the non-teaching staff as approved in the Governing Body meeting dated 12th September, 2024 is implemented from July'24. <p>In view of above, it was suggested that to turn the visions of the university into the reality and so as to increase the efficiency; it is required that Provost, CHARUSAT should prepare and submit / can present next one-year action plan in the forthcoming meeting of the Governing Body. After having great deal of deliberation, it was resolved that the note on action taken on various decisions of the previous meeting(s) as circulated with the agenda as per <i>Appendix – III & IV</i>, <u>be noted and approved</u>.</p>
JM 18.24.03	<p><u>RESOLUTION</u></p> <p>Resolved that the recommendations made by the Finance Committee in its 63rd meeting held on 18th September, 2024 and 64th meeting held on 3rd December, 2024 as per the minutes circulated with the agenda as <i>Appendix – V & VI</i>, along with salient features as referred to item no. JM 18.04.03 (A) to (R) <u>be noted and approved</u>. In addition, following specific information pertains to allocation of funds for organizing various events, equipment, celebration etc. was briefed to the members.</p> <ul style="list-style-type: none">- Various technical and non-technical events such as Science Manthan, Avalanche – 2024, Career and Education Counseling Programme – AGNITIO 2025 will be organized in the month of January'2025.- For enhancing the learning environment and to interact with digital content in real-time; the university has procured futuristic interactive panel, smart board, LED TV and All in one computers for the institutes.- A Molecular Diagnostic Laboratory will be established at Bapubhai Desai bhai Institute of Paramedical Sciences (BDIPS) with an approximate expenditure of Rs. 50.48 lakhs and will acquire NABL accreditation.

- Looking to the 2nd quarter financial statement of the university i.e from April'24 to Sep'24 it was observed that average budget utilization to some allocated budget head is 12% to 15% and hence, to have realistic budget a committee is constituted who will look into the fine tune of allocation of the budget from the next financial year.
- The university is going to celebrate 25th year of its establishment on 28th January, 2025 wherein various activities will be organized.

In view of above, it was suggested by Dr. Bimal Patel, Vice Chancellor of RRU that to expand the scope of research in the field of Science & Technology and also capacity building, a joint venture training programme of faculty members of RRU and CHARUSAT can be explored. This will enable maximum utilization of the available laboratory resources, human resources and other infrastructure facilities of the university. It was also suggested that to elevate the partnership between the university; scope for offering joint Diploma / Degree programme can also be explored by both the university. Considering the suggestion and to have feasibility plan for implementation, it was decided that Director of Applied Science, RRU in leadership of Provost, CHARUSAT with Dean, Faculty of Science and Faculty of Medical Science, CHARUSAT shall meet and will explore the possibility.

JM 18.24.04

RESOLUTION

The Provost informed to the members that inline of provisions laid down in the National Education Policy – 2020 from the academic year 2024-25 various courses for Ability Enhancement, Value Addition, Skill Enhancement, Online elective courses from SWAYAM etc. is implemented by the university. Also, various new programmes such as Ph.D in Library and Information Science, Bachelor of Library & Information Science (B.Lis), B.Sc. (Honors with Research) along with various certificate programmes are also being introduced by the university.

Noting the above information, following suggestions were made.

- Looking to the future scenario of multidisciplinary education and also to build Physical & Mental fitness, the university can explore possibility to offer Diploma courses in Sports, Science and Technology.
- With expansion of scope in the field of Science & Technology, the university can explore the possibility to offer Degree courses in Law and hence, the Dean – Faculty of Humanities of CHARUSAT will visit RRU and prepare feasibility report to offer degree courses in Law which can be furnished in the next meeting of Board of Management and Governing Body.

Herein, the Registrar informed to all the members that CHARUSAT has become the only university in Gujarat that has received “A⁺⁺” rating by NPTEL-SWAYAM which is an initiative of Government of India for hosting video lectures, study materials, online discussion forum etc.

In view of above, **it was resolved that** the recommendations made by the Academic Council in its 29th meeting held on 13th September, 2024 as per the minutes of meeting attached with the agenda as *Appendix – VII* along with salient features mentioned as item no. JM 18.24.05 (A) to (T) be approved.

JM 18.24.05 A

RESOLUTION

Resolved that appointment and joining of Ms. Manisha Patel as Chief Finance Officer (CFO) of the CHARUSAT university w.e.f 18th September, 2024, be noted and approved.

B RESOLUTION

It was briefed to the members that with an aim to promote research and innovation, the financial support for presenting paper in national / international conference / symposium to U.G and P.G students was approved in the joint meeting of Governing Body and Board of Management held on 1st June, 2024 and accordingly it was implemented by the university. Now in similar line, provision for providing financial assistance to full time Ph.D scholar is suitably included in the said guidelines and being amended accordingly.

In view of that it was **resolved that** guidelines for Financial Assistance to be provided to U.G and P.G students by inclusion of provision for Research Scholar for presenting Research paper in National / International Conference / Symposium as circulated with the agenda as *Appendix – VIII*, be noted and approved.

Herein it was suggested that so far as financial assistance to be provided to faculty member is concerned, to have judicious utilization and allocation of the finance, consistency to meet the defined purpose of the guidelines, a constituted committee member should scrutinize the application at institute and university level. Provision such as sharing their experiences with all the faculty members of the department and provision of reimbursement of the total financial support provided to the faculty members in case leaving the university in short span of time be also considered by the university. The suggestions were well noted by the members and it was informed that all the parameters are already being looked into by the university.

C RESOLUTION

It was intimated to all the members that as suggested in the previous meeting of the Governing Body held on 12th September, 2024 under item no. 42.24.02 the university has revised minimum eligibility criteria to be considered as eligible for receiving Gold Medal from existing 7.0 CGPA to **7.5 CGPA** for the students admitted in the academic year 2024-25 & onwards and accordingly the same is being revised.

In view of above, **it was resolved that** amendment in the existing policy for awarding GOLD Medal for the students admitted from the academic year 2024-25 and onwards as per the detail circulated with the agenda as per *Appendix – IX*, be noted and approved.

D RESOLUTION

The Registrar brief the members about the 14th Convocation of the university which is going to be held on 4th January, 2024. It was informed that around 2726 students of different field of education will be awarded Diploma / Degree in the said convocation and the same will be graced by the “Shri Sudhir Mehta, Chairperson of Torrent Pharmaceutics”.

It was communicated that total 1900 degree recipients have confirmed their willingness to attend the convocation in presentia and hence, around 6500 individuals will witness the said convocation. Ph.D awardee and Gold medalist will receive their respective degree / medal from the central dais and then after the programme wise degree awarding function will be organized by the constituent institutes.

In view of above, it was **resolved that** detail of awarding Degree / Diploma to 2726 candidate of various programme run under the constituent institutes of the university as per following detail and as approved by the respective Dean of Faculties on

successful completion of all the academic requirement(s) during the 14th Convocation of the university to be held on 4th January, 2025 be approved.

Name of the Faculty	Under Graduate	PG Diploma	Post Graduate	Ph.D.	Total
Faculty of Computer Science and Applications	374	-	201	1	576
Faculty of Management Studies	239	-	141	-	380
Faculty of Medical Sciences	*171	32	47	6	256
Faculty of Pharmacy	103	-	48	*7	158
Faculty of Science	127	-	102	6	235
Faculty of Technology and Engineering	1088	10	8	15	1121
Faculty of Humanities	-	-	-	-	-
TOTAL	2102	42	547	35	2726

Note: * the approximate number of students who are yet to take their final semester exams/viva.

E RESOLUTION

Resolved that introduction and implementation of “Mechanism of Grievance Redressal for CHARUSAT Employee” i.e teaching & non-teaching as per the detail circulated with the agenda as per *Appendix – X*, be noted and approved.

F RESOLUTION

Resolved that information on key achievements in terms of various funded research project / consultancy project grants received by the constituent institute of the CHARUSAT university as per the detail circulated with the agenda as per *Appendix – XI*, be noted and approved.

JM 18.24.06 A RESOLUTION

Resolved that detail of structural changes in the salary and reformation of designation of non-teaching staff members of the university under the Career Advancement Scheme (CAS) made applicable w.e.f July’2024 and as per the detail circulated with the agenda as per *Appendix – XII*, be noted.

B RESOLUTION

Resolved that nomination of members and thereby constitution of Human Resource Committee of Charotar University of Science and Technology (CHARUSAT) w.e.f. 01.12.2024 to 30.11.2027 as per the detail circulated with the agenda as per *Appendix – XIII*, be noted.

C RESOLUTION

Resolved that nomination of members and thereby constitution of Purchase Committee of equipment / furniture and doing interior planning for various constituent institutes and other buildings located at Charotar University of Science and Technology (CHARUSAT) w.e.f. 01.12.2024 to 30.11.2027 as per the detail circulated with the agenda as per *Appendix – XIV*, be noted.

D RESOLUTION

Resolved that detail of Memorandum of Understanding (MoU) signed by the university along with various activities conducted / proposed to be conducted during the month of August’24 to October’24 (i.e 01.08.2024 to 31.10.2024) as per the detail circulated with the agenda as per *Appendix – XV*, be noted.

TABLE AGENDA

JM 18.24.07

RESOLUTION

The Provost briefed the members that to Annual Quality Assurance Report (AQAR) is a yearly report that accredited university needs to submit to the National Assessment and Accreditation Council (NAAC) every year. This comprise various key aspects such as curriculum, teaching-learning & evaluation, research – innovation and extension activities, infrastructure facilities etc. The report signifies that there is enhancement in the research related activities and to some extent the constituent institutes have shown improvement in delivering the teaching & learning.

Taking note on the above information, **it was resolved** that detail information in terms of Annual Quality Assurance Report (AQAR) of the CHARUSAT university for the academic year 2023-24 as per *Appendix – XVI* placed on the table at the time of meeting be approved.

JM 18.24.08

RESOLUTION

Resolved that implementation of “Whistle Blower Policy” for the stakeholders, staff members (i.e teaching & non-teaching) and students as per *Appendix – XVII*, placed on the table at the time of meeting be approved.

In addition to above, the Provost mentioned some of the significant achievements of the university and its constituent institutes as under;

- The CHARUSAT university is rated 5 – Star by Gujarat State Institutional Rating Framework (GSIRF) for the year 2023-24 and its constituent institutes i.e PDPIAS, CMPICA, IIIM, CSPIT and ARIP are rated as 5-star institutes by GSIRF.
- The university has been honored with the prestigious “Bharat Blockchain Academic Excellence Award-2024” by IDS and AICTE on 23rd October 2024 at Delhi.
- The university is honored as the “Best Performing Participating Institute” by the Regional Coordinating Institute of Unnat Bharat Abhiyan” at SVNIT, Surat.
- Ravi Yadav (19EC076) alumni of V.T. Patel Department of Electronics and Communication, CSPIT has successfully cleared the Technical Graduate Course and has join the Indian Army as commissioned officers under Permanent Commission.
- CSPIT has received ‘Tata Consultancy Services (TCS) Priority College’ status from Tata Consultancy Services - one of the global leaders in IT services which will help in priority hiring process of students
- The Honorable Chief Minister of Gujarat, Shri Bhupendrabhai Patel visited the newly constructed multi-utility building of the university and witness the adoption of technology i.e paperless examination system on 30th November, 2024. The Registrar briefed the members that paperless examination was initiated by the university in the year 2019 with additional facility of auto generated question bank. The examination (internal/external) is being conducted based on security measures such as scanning eye retina of the students appearing for the examination.

Appreciating the above achievements; following suggestions were made by the members.

- Rashtriya Raksha University (RRU) is now having International English Language Training Service Center wherein students of CHARUSAT can also participate and obtain the training.

- Possibility for establishment of joint laboratory to identify the cytotoxicity of various drug can be explored by joint venture of RRU and CHARUSAT. Also, can identify to offer some certificate courses in this regard. In view of that, Dean – Faculty of Pharmacy, Dean – Medical Science and Dean – Faculty of Science can have joint meeting to explore the possibility and should submit their feasibility report to the Registrar and Provost, latest by 4th February, 2025.
- Possibility of introducing and offering multidisciplinary courses in the field of “ARTS” can be explored including courses on ancient languages.
- Foreign language facility and native speaker of international country available with the RRU can be shared with CHARUSAT university wherein students and faculty members can avail the training facility.

Concluding with the above information & suggestions, the meeting ended with vote of thanks to the chair.

Date : 30.12.2024


Registrar and
Member Secretary