

CHAROTAR UNIVERSITY OF SCIENCE AND TECHNOLOGY

MINUTES

42nd MEETING OF GOVERNING BODY

12th September, 2024 (i.e Thursday)

10:30 a.m.

CHARUSAT CAMPUS

Minutes of the 42nd meeting of Governing Body of Charotar University of Science and Technology (CHARUSAT) held on 12th September, 2024 (i.e Thursday) wherein following members remained present.

| | | |
|--|---------------------|---|
| 1. Shri Surendra M. Patel (<i>ex-officio</i>) | Chairman | President, CHARUSAT |
| 2. Dr. R V Upadhyay (<i>ex-officio</i>) | Member | Provost, CHARUSAT |
| 3. Dr. Bimal Patel [remained present online] | Member | Vice Chancellor, Rashtriya Raksha University, Gandhinagar |
| 4. Shri Nayanbhai Patel [remained present online] | Member | Executive Director, Packam Controls Private Limited & Industrialist of Repute |
| 5. Shri Harishbhai Patel | Member | President, Universal Load Banks, USA/India |
| 6. Shri H T Patel | Member | Former President, API Business, Zydus Cadila Healthcare Ltd. |
| 7. Dr. Reshma Sable | Member | I/c Dean, Faculty of Management Studies, CHARUSAT |
| 8. Dr. Sanskruti Patel | Member | I/c Dean, Faculty of Computer Science & Appl., CHARUSAT |
| 9. Dr. Atul Patel (<i>ex-officio</i>) | Member Secretary | Registrar, CHARUSAT (<i>ex-officio</i>) |

Following members / invitee could not attend the meeting.

| | | |
|---|---------|--|
| 1. Smt. Sunaina Tomar, IAS (<i>ex-officio</i>) | Member | Additional Chief Secretary to Government of Gujarat (Higher and Technical Education) |
| 2. Shri Naginbhai Patel | Member | President, Matrusanstha and CHRF |
| 3. Shri Devang Patel | Member | Eminent Philanthropist and Businessman |
| 4. Shri Hemal Patel | Member | Expert of Information Technology |
| 5. Shri Manubhai Patel | Member | Prominent Industrialist |
| 6. Shri Pankaj R Patel | Member | Eminent Industrialist |
| 7. Shri Ashok Patel | Member | Advisor, CHARUSAT University |
| 8. Shri Virendrabhai Patel | Invitee | Trustee – Kelavani Mandal & Treasurer – CHRF |

Following invitees remained present.

| | |
|------------------------|---|
| 1. Shri C A Patel | Vice-President, Kelavani Mandal |
| 2. Dr. M C Patel | Secretary, Matrusanstha, Kelavani Mandal and CHRF |
| 3. Dr. Gayatri Dave | Dean, Faculty of Science, CHARUSAT |
| 3. Dr. Bhaskar Pandya | Dean, Faculty of Humanities, CHARUSAT |
| 4. Dr. Vijay Chaudhary | I/c Dean, Faculty of Tech. & Engg. |
| 5. Dr. Samir Patel | I/c Dean, Faculty of Pharmacy, CHARUSAT |
| 6. Dr. Dhara Patel | I/c Dean, Faculty of Medical Science, CHARUSAT |
| 7. Dr. Shailesh Khant | I/c Dean, Research, CHARUSAT |

In the beginning of the meeting, Dr. R V Upadhyay, Provost of the University welcomed all the members and invitees of the meeting. Then after, the items of the agenda were transacted and the resolutions were passed as under;

| ITEM NO. | PARTICULARS |
|----------|--|
| 42.24.01 | <p><u>RESOLUTION</u></p> <p>Resolved that the minutes of the previous meeting held on 1st June, 2024 as circulated with the agenda as <i>Appendix – I</i>, <u>be confirmed</u>.</p> <p>(Note: The Chairman signed the minutes as a token of confirmation)</p> |
| 42.24.02 | <p><u>RESOLUTION</u></p> <p>Resolved that the note on action taken on the decisions of the previous meeting of the Governing Body held on 1st June, 2024 as circulated with the agenda as <i>Appendix – II</i>, <u>be noted and approved</u>. In continuation to the action taken on various matter, following information was also furnished.</p> <ul style="list-style-type: none">➤ In alignment of National Education Policy – 2020, the constituent institutes of the university have adopted common curricula i.e teaching-examination framework along with various provisions such as multiple exit-entry, transfer of credit, awarding diploma / degrees etc. for all the Under Graduate programmes.➤ The Education Expo organized by the university has received immense response and have increased number of enrollment and hence, university is able to fill-up all the intake in various programmes run under its constituent institutes.➤ So far as awarding gold medal is concerned as per the existing criteria, it is being awarded to the students who have obtained highest grade and that too wherein atleast 8 students are enrolled. <p>In view of above, it was suggested by the members that there has to be a benchmark which defines the eligible candidate for receiving the Gold Medal. Hence, it was opined that atleast 7.5 CGPA be considered as minimum criteria to be eligible to consider for receiving Gold Medal. Looking to the suggestions, it was resolved that the existing eligibility criteria for awarding gold medal <u>be suitably revised</u>.</p> |
| 42.24.03 | <p><u>RESOLUTION</u></p> <p>Resolved that the recommendations made by the Board of Management in its meeting held on 5th September, 2024 as per the minutes of meeting circulated to all the members on 6th September, 2024 and as placed on the table at the time of meeting as <i>Appendix – III</i>, <u>be approved</u>.</p> <p>Herein, the Provost informed to the members that considering the provision as defined by various regulatory body such as AICTE, PCI, NCI etc. the university has strived to attained desirable faculty-students' ratio. Also, the focus is on having maximum number of faculty members with Ph. D degree.</p> <p>In view of above, following suggestions were made by the committee members.</p> <ul style="list-style-type: none">➤ Considering the shortage of qualified faculty members; efforts should be on retention of the faculty members.➤ Wherever shortage of faculty member is observed, post graduate students having potential be trained and converted as faculty members.➤ In house Faculty Development Programme and training be increased by the university. |

42.24.04

RESOLUTION

Resolved that the appointment of Dr. R V Upadhyay as Provost of the university be extended w.e.f 1st September, 2024 but limited to next three years.

42.24.05

RESOLUTION

The members were intimated that as per the defined criteria of constitution of the Academic Council, three eminent academician and professional needs to be nominated as the external members of the council. Accordingly, nomination from Dean of the faculty concern were invited which is briefly mentioned in the *Appendix – IV & V* of the agenda. In view of that it was suggested by the President that efforts should be made to increase their involvement of eminent person so as to gain maximum benefit of their expertise in the field of academics. Also, they should be well informed about the academic achievements of the concern institute / university and their suggestions for further academic development be sought for.

Considering the suggestions, following eminent academician and professionals are nominated in the Academic Council of the university.

(A) Nomination of Academicians

| Sr. No. | Name | Affiliated organization |
|---------|--------------------------------|--|
| 1 | Prof. Rushikesh K. Joshi | Professor, Deptt. Of Computer Science and Engineering, IIT Mumbai |
| 2 | Dr. Yagna Unmesh Shukla | Principal, Govt. Physiotherapy College, Ahmedabad and President, Gujarat State Council for Physiotherapy |
| 3 | Dr. Shirish Prabhakar Kashikar | Director / Principal in National Institute of Mass Communication and Journalism. |

(B) Nomination of Professionals

| Sr. No. | Name | Affiliated organization |
|---------|---------------------------|--|
| 1 | Dr. Manish Patel | Vice-President, Analytical Development, Zydus Cadila, Ahmedabad |
| 2 | Dr. Vijay Kanchanlal Shah | ABB India Ltd, Vadodara |
| 3 | Dr. Atul Kumar | Research Engineer, IBM Research, India Research Laboratory New Delhi |

42.24.06

RESOLUTION

Resolved that the recommendations made by the Finance Committee in its 61st meeting held on 16th May, 2024 and 62nd meeting held on 18th July, 2024 as per the minutes circulated with the agenda as *Appendix – VI & VII* with following salient features be noted and approved.

- A Proposal received from CMPICA to organize “International Conference on Soft Computing and its Engineering Applications (icSoftComp2024)” during 10th December, 2024 to 12th December, 2024 at Bangkok (Thailand) with requirement of estimated financial support of Rs. 4,80,050/- (i.e difference of estimated expenditure of Rs. 10,94,000/- and revenue of Rs. 6,13,950/-) [refer resolution no. 61.24.04]
- B Proposal of WIN Cell for Memory upgradation of Cloud Infrastructure of the university by opting 2 TB RAM (32 nos. of 64GB) costing to Rs. 11.35 lakhs. [refer resolution no. 61.24.05]
- C Purchase of 30 numbers of 1.5 ton Air Condition (A.C) for the fourth floor of Girls Hostel no. 5 & 6 along with estimated expenditure of Rs. 15.66 lakhs. [refer resolution no. 61.24.06]

- D Installation of VRF system along with power distribution panel at Multi Utility Building in the university campus costing to Rs. 153 lakhs. [refer resolution no. 61.24.07]
- E Replacement of existing 190 computer system with upgraded configuration and thereby purchase of Core i7 processor costing to Rs. 142.85 lakhs at CMPICA laboratory. [refer resolution no. 61.24.10]
- F Approval of expenditure for broadcasting the admission advertisement on Red FM (93.5) and Radio Mirchi costing to Rs. 14.31 lakhs. [refer resolution no. 61.24.11]
- G Extending financial support to CHARUSAT Hospital by the CHARUSAT University upto Rs. 2.5 crore per annum and to transfer the same into the account of Charotar Moti Sattavis Patidar Kelavani Mandal. [refer resolution no. 61.24.12]
- H Proposal received from CSPIT for second phase infrastructure development at 2nd Floor of A6 building for establishment of required facilities such as classroom, laboratories, faculty rooms etc. for B.Tech (AIML) programme costing to Rs. 1,12,23,415/-. [refer resolution no. 62.24.03]
- I Proposal received from Dean, Faculty of Technology & Engineering for establishment of "Applied Blockchain Centre" at the university under the MoU signed with IDS-BBN costing annual subscription charges of Rs. 6.50 lakhs. [refer resolution no. 62.24.04]
- J Proposal received from Librarian, Central Library of the university for renewal of database "EBSCO – Nursing Collection" for Manikaka Topawala Institute of Nursing (MTIN) costing to Rs. 9,10,975/- for the duration of June'24 to May'25. [refer resolution no. 62.24.05]
- K Purchase of one DG-Set (250KVA) and other electric devices costing to Rs. 31,38,800/- for the development of new laboratory at P.D.Patel Institute of Applied Sciences from the contribution share of ongoing project grant i.e PURSE. [refer resolution no. 62.24.06 (A)]
- L Requirement of Fire Alarm System, CCTV and Command & Control room for Multi-Utility Building located at the university campus costing to Rs. 45.00 lakhs. [refer resolution no. 62.24.06 (B)]
- M Requirement of Electric Fencing for CHARUSAT campus compound wall costing to Rs. 25.00 lakhs. [refer resolution no. 62.24.06 (C)]
- N Purchase of 70 nos. of two seater benches (black/orange) for Indukaka Ipcowala Institute of Management (I²IM) costing to Rs. 5,25,000/-. [refer resolution no. 62.24.06 (D)]
- O SOPHOS Firewall upgradation for varied cyber security, bandwidth control, internet surfing, VPN connectivity etc. and thereby opting for annual subscription costing to Rs. 38.13 lakhs. [refer resolution no. 62.24.07 (A)]
- P Installation of CCTV camera in six buses of CHARUSAT having recording with live streaming costing to Rs. 7.77 lakhs. [refer resolution no. 62.24.07 (B)]
- Q Purchase of 11 number of all in one desktop computers (i.e HP-AIO-200G3) for various institutes of the university costing to Rs. 8.30 lakhs (including tax). [refer resolution no. 62.24.07 (D)]
- R Re-cabling and networking (CAT – 5 to CAT 6) of ground floor of admin building of the university costing to Rs. 13.50 lakhs. [refer resolution no. 62.24.07 (E)]
- S Requirement of budgetary provision for developing ICT facility (i.e creating networking point, cabling, WIFI access point etc.) at Multi-Utility Building costing to Rs. 72.00 lakhs. [refer resolution no. 62.24.07 (F)]
- T Additional payment of Rs. 2,50,46,904/- due to increase in ceiling amount of employee gratuity from Rs. 10 lakhs to Rs. 20 lakhs and thereby making total payment of Rs. 4,57,56,852/- towards Group Gratuity Cash Accumulation Scheme of LIC. [refer resolution no. 62.24.09]

- U Increase in the convocation registration fees from existing Rs. 2000/- to Rs. 3000/- for all the students receiving their degree in the academic year 2024-25 and onwards. [refer resolution no. 62.24.12 (A)]
- V Proposed budgetary requirement of Rs. 1,03,24,600/- for the 14th Convocation of the university to be tentatively held in January'2025. [refer resolution no. 62.24.12 (B)]

42.24.07

A RESOLUTION

It was informed to all the members that considering the crucial involvement of non-academic staff in various academic and administrative activities, it was felt that in-line of faculty members the pay and promotion policy should also be defined for them. Accordingly, university has prepared and circulated Career Advancement Scheme for the Non-academic staff during the month of July'24. The proposed scheme is based on defined criteria such as education qualification and experience for identified cadres. After considering the furnished information, following suggestions were communicated by Dr. Bimal Patel.

- Before adoption of such promotion policy, the university should carry out / review various criteria such as complexity of assignments, responsibility, volume of accountability, interpersonal relations, decision making capacity etc. of an individual.
- To qualify and justify the upgradation in cadre, the university should stipulate clear provision of performance during the probation or defined duration be fixed by the university which should be reviewed for continuation of such promotion.
- Stringent conditions be defined during the probations such as considering the requirement, various training in drafting & communication skill in English be also asked for.

In view of the above suggestions, it was informed by the Registrar that the proposed scheme is based on various defined criteria wherein performance of an individual is considered as one of the major aspects. However, the suggestions are well considered and will be judiciously implemented by the university. In view of that it was **resolved that** the Career Advancement Scheme for Non-academic staff as circulated with the agenda as *Appendix – VIII*, be approved.

B RESOLUTION

Resolved that the information furnished with regard to key achievements in terms of various funded research project / consultancy project grants received by the constituent institute of the CHARUSAT university as per the detail circulated with the agenda as per *Appendix – IX*, be noted and approved.

Herein the members were informed that in the previous academic year the university has received approximately 8.5 crore of research grant and in this academic year around 6.0 cores is being received by the university. In view of that Dr. Bimal Patel suggested that feasibility be explored for having MoU for joint venture on sharing of expertise in the field of AIML, CIS, AI, High advantage of technology etc. by RRU and CHARUSAT which can be submitted to various government entity.

C RESOLUTION

The Provost briefed the members that half yearly Academic and Administrative Audit (AAA) report of CHARUSAT University encompasses various information such as staff development & other event detail, research activity, students' development activity etc. In addition, the same is also being audited by the nominated external members and the suggested observations are looked into for further development.

After having informative and suggestive discussions, it was **resolved that** the report on the Academic and Administrative Audit (AAA) of CHARUSAT university conducted during academic year 2023-24 with observations as circulated with the agenda *Appendix – X* be noted approved.

D RESOLUTION

Resolved that detail of Memorandum of Understanding (MoU) signed by the university along with various activities conducted / proposed to be conducted during the month of May'24 to July'24 (i.e 01.05.2024 to 31.07.2024) as per the detail circulated with the agenda as per *Appendix – XI*, be noted.

E RESOLUTION

Resolved that detail of admission granted to various academic programmes run under the constituent institute(s) of the university for the academic year 2024-25 i.e as on 14.08.2024 as circulated with the agenda as *Appendix – XII*, be noted.

F RESOLUTION

Resolved that Dearness Allowance to be paid to the employee of the CHARUSAT university from existing 221% to 230% be increased w.e.f 1st October, 2024.

The meeting ended with vote of thanks to the chair.

Date : 13.09.2024


Registrar and
Member Secretary