

# MINUTES

17<sup>th</sup> JOINT MEETING OF

41<sup>st</sup> Meeting of Governing Body of CHARUSAT  
57<sup>th</sup> Meeting of Board of Management of CHARUSAT

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1<sup>st</sup> June, 2024 (i.e Saturday)

10:30 a.m.

CHARUSAT CAMPUS

The 17<sup>th</sup> Joint meeting of Governing Body and Board of Management of Charotar University of Science and Technology (CHARUSAT) was held on 1<sup>st</sup> June, 2024 (i.e Saturday) wherein following remained present.

1.	Shri Surendra M Patel ( <i>ex-officio</i> )	Chairman	President, CHARUSAT
2.	Dr. R V Upadhyay ( <i>ex-officio</i> )	Member	Provost, CHARUSAT
3.	Shri Naginbhai Patel	Member	President, Matrusanstha and CHRF
4.	Shri Virendrabhai Patel	Member	Trustee - Kelavani Mandal & Treasurer - CHRF
5.	Shri Harishbhai Patel	Member	President, Universal Load Banks, USA
6.	Dr. Y P Kosta	Member	Director, University Research Centre
7.	Dr. Manan Raval	Member	Principal, RPCP - CHARUSAT
8.	Dr. M C Patel	Invitee	Secretary, Matrusanstha, Kelavani Mandal and CHRF
9.	Shri Ashok Patel	Invitee	Advisor, CHARUSAT
10.	Shri Narendrabhai M Patel	Invitee	Chairman, Purchase Committee of Furniture
11.	Dr. Bhaskar Pandya	Invitee	Dean, Faculty of Humanities, CHARUSAT
12.	Dr. Vijay Chaudhary	Invitee	I/c Dean, Faculty of Technology & Engg. CHARUSAT
13.	Dr. Dhruv Dave	Invitee	I/c Dean, Faculty of Medical Science, CHARUSAT
14.	Dr. Reshma Sable	Invitee	I/c Dean, Faculty of Management Studies, CHARUSAT
15.	Dr. Sanskruti Patel	Invitee	I/c Dean, Faculty of Computer Science & Appl., CHARUSAT
16.	Dr. Samir Patel	Invitee	I/c Dean, Faculty of Pharmacy, CHARUSAT
17.	Dr. Shailesh Khant	Invitee	I/c Dean, Research, CHARUSAT
18.	Dr. Trushit Upadhyaya	Invitee	Principal, CSPIT - CHARUSAT
19.	Dr. Bankim Patel	Invitee	Principal, DEPSTAR - CHARUSAT
20.	Dr. Hemant Kumar	Invitee	Principal, BDIPS - CHARUSAT
21.	Dr. Atul Patel ( <i>ex-officio</i> )	Member Secretary	Registrar - CHARUSAT

Following member / invitee could not attend the meeting.

1.	Shri Mukesh Kumar, IAS	Member	Principal Secretary (Higher & Technical Education) Govt. of Gujarat
2.	Dr. Bimal Patel	Member	Vice Chancellor of Rashtriya Raksha University (RRU), Gandhinagar
3.	Dr. M I Patel	Member	Eminent Educationist, Industrialist and Philanthropist
4.	Shri Manubhai Patel	Member	Prominent Industrialist
5.	Shri Hemal Patel	Member	Expert of Information Technology
6.	Shri Pankajbhai Patel	Member	Eminent Industrialist
7.	Shri Devang Patel	Member	Eminent Philanthropist and Businessman

8.	Shri H T Patel	Member	Former President, API Business, Zydus Cadila Healthcare Ltd.
9.	Shri Nayanbhai Patel	Member	Executive Director, Packam Controls Private Limited & Industrialist of Repute
10.	Shri Deepenbhai Patel	Member	Industrialist, Dubai
11.	Shri Vipulbhai Patel	Invitee	Jt. Secretary, Kelavani Mandal
12.	Dr. Gayatri Dave	Invitee	Dean, Faculty of Science, CHARUSAT
13.	Dr. Mayur Sutaria	Invitee	Coordinator, IQAC, CHARUSAT

In the beginning of the meeting, Dr. R V Upadhyay, Provost of the University welcomed all the members and invitees of the meeting. Thenafter the items of the agenda were transacted and the resolutions were passed as under;

ITEM NO.	PARTICULARS
<b>JM 17.24.01</b>	<p><b><u>RESOLUTION</u></b>  <b>Resolved that</b> the minutes of the previous meeting(s) of the following as circulated with the agenda as per <i>Appendix – I &amp; II</i>, <u>be confirmed</u>.</p> <ul style="list-style-type: none"> <li>- 56<sup>th</sup> Board of Management meeting dated 3<sup>rd</sup> February, 2024</li> <li>- 40<sup>th</sup> Governing Body meeting dated 22<sup>nd</sup> February, 2024</li> </ul> <p>(<b>Note:</b> The Chairman signed minutes of meeting as a token of confirmation)</p>
<b>JM 17.24.02</b>	<p><b><u>RESOLUTION</u></b>  In the beginning, referring to the decision taken in the previous meeting of Board of Management (item no. 56.24.07 &amp; 56.24.08), the Registrar briefed the members that as approved in the previous meeting, the university has applied for prior approval of All India Council for Technical Education (AICTE) for commencement of online M.B.A and M.C.A programme for which virtual scrutiny will be held on 7<sup>th</sup> June, 2024. Admission to online B.B.A and B.C.A programme has already commenced and on completion of 5 year of offering approved online programmes, the university will be allowed to commence end number of online programmes.</p> <p>After having great deal of deliberation, <b>it was resolved that</b> the note on action taken on various decisions of the previous meeting(s) as circulated with the agenda as per <i>Appendix – III &amp; IV</i>, <u>be noted and approved</u> with following suggestions.</p> <ul style="list-style-type: none"> <li>➤ feasibility be explored for maximum utilization of available resources and equipment of the university</li> <li>➤ list of special equipment available with the university be made available on the website</li> <li>➤ apart of parental institute; expertise of the faculty members be utilized for other institutes too</li> <li>➤ efforts should be taken on retention and promotion of the resourceful employee of the university</li> </ul>
<b>JM 17.24.03</b>	<p><b><u>RESOLUTION</u></b>  <b>Resolved that</b> the recommendations made by the Finance Committee in its 59<sup>th</sup> meeting held on 27<sup>th</sup> February, 2024 and 60<sup>th</sup> meeting held on 19<sup>th</sup> March, 2024 as per the minutes circulated with the agenda as <i>Appendix – V &amp; VI</i>, <u>be noted and approved</u>.</p>

Also, the following salient features [i.e JM 17.24.03(A) and JM 17.24.03(B)] was deliberated in specific and approved as under ;

**A RESOLUTION**

It was informed to all the members that to comprehend the financial stability and performance of the university during the financial year 2023-24, the annual account of the university was audited. The audit was based on various criteria such as expenditure, income, long term deposit, earmarked fund, liabilities etc. The audited account signifies that the university is having stable financial position. After considering various aspects, following suggestions were made by the members.

- amount of depreciation and reservation of fund be distinguished diligently
- for reducing the operating loss, institute should intensify their efforts on admitting students against approved intake
- for effective financial performance evaluation of the institute and resource allocation, programme wise accounting and budgetary provision should be made which will be helpful while submitting programme specific detail to various government entity

In view of above and after reviewing all the aspects, **it was resolved** that the Final Audited Accounts of CHARUSAT university and its constituent institutes for the financial year 2023-24 as per *Appendix – VII* circulated with the agenda be approved.

**B RESOLUTION**

It was informed to the members that to make strategic financial planning and attaining accuracy; previous year financial statement and projected expenditures were taken into consideration. The budgetary requirement for the Financial Year 2024-25 focuses on reducing the capital expenditure by maximum utilization of available resources. Thenafter taking various aspects into consideration **it was resolved** that annual budget estimates for the Financial Year 2024-25 of CHARUSAT University and its constituent institutes as per *Appendix – VIII* circulated with the agenda be approved.

**RESOLUTION**

**Resolved** that in addition to above, following salient features of the decision taken by the Finance committee [i.e JM 17.24.03 (C) to (H)] be approved.

- C** In-principal approval for proposal of converting pond water located in the university campus for utilization to irrigation / gardening. [resolution no. 59.24.03(C)]
- D** Decision taken by the Purchase Committee of the university for purchase of various equipment worth Rs. 39,35,740/- during the month of October'23 to January'2024. [resolution no. 59.24.04(C)]
- E** Subscription / renewal of the “E-Resource / Online Databases” costing to Rs. 1,82,50,258/- for the constituent institutes of the university. [resolution no. 59.24.06]
- F** Organizing a Comprehensive Education Expo for admission to academic year 2024-25 at various constituent institutes of the university and thereby proposed budgetary provision of Rs. 48 lakhs. [resolution no. 59.24.07]
- G** Renewal of antivirus software for 3000 desktop of various institutes of the university by opting proposal for 5 years costing to Rs. 39,75,000/- with applicable GST. The expenditure will be availed from the financial year 2024-25. [resolution no. 60.24.05]

- H Ad campaign in TV9 Channel for 90 days costing to Rs. 10.50 lakhs + GST and participation in TV 9 Education Expo to be held at various locations of Gujarat costing to Rs. 5 lakhs + GST. [resolution no. 60.24.06]

JM 17.24.04

### **RESOLUTION**

The Provost informed to the members that university has already started implementation of various provisions as laid down in the National Education Policy – 2020 from the academic year 2024-25 such as multiple exit – entry, offering courses on Indian Knowledge System (IKS), admission on dual degree courses, change in evaluation pattern etc. Also, from the academic year 2024-25, the university is introducing new academic programme such as M.Tech (Research) in Electronics & Communication Engineering, Bachelor of Arts in English / Bachelor of Arts (Honors) in English etc.

In continuation to which, Dean – Faculty of Humanities briefed the members that to inculcate the spirituality amongst the students, various courses are being identified by the Faculty of Humanities such as life lessons from upnishads, great epics of India etc. In addition to classroom teaching, such courses will be implemented by providing training to existing faculty members, inviting eminent philanthropist and conducting lecture series for the students. Also, focus is on to identify and introduce various Post Graduate (P.G) courses in forthcoming years with internship so that students can be benefited during their placement.

On careful consideration of various academic aspects, following suggestions were made by the members.

- list of existing regular degree & certificate programmes offered by the constituent institutes of the university along with key highlight such as number of enrollment, faculty strength be furnished from the next meeting of the Governing Body
- efforts should be made for exploring feasibility for introducing new programmes by maximum utilization of the available infrastructure facility
- students enrolled for the online programme and inclined to study offline should be allowed for physical participation in the classes, laboratory sessions, various events / workshop etc.
- students registered for online courses be called for specified days to visit the campus such as by scheduling workshop or events
- various Bachelor in Vocational (B.Voc) courses should be introduced by the university having real time industry training
- closure of any existing academic programme should be done after careful feasibility study by the university

In view of above, **it was resolved that** the recommendations made by the Academic Council in its 28<sup>th</sup> meeting held on 25<sup>th</sup> April, 2024 as per the minutes of meeting attached with the agenda as *Appendix – IX* along with following salient features be approved.

- A Introduction & amendments in the Course Code, Teaching & Examination Scheme and Syllabus due to alignment of various guidelines as proposed in the National Education Policy - 2020 for various U.G, P.G and Ph.D programmes run under the constituent institutes of the University to be made effective from the academic year 2024-25.

- B** Introduction of following new programmes along with Teaching & Examination Scheme and Syllabus from the academic year 2024-25. [resolution no. 28.24.03 (C) & 28.24.04 (B)]
- M.Tech (Research) in Electronics and Communication Engineering
  - Bachelor of Arts in English / Bachelor of Arts (Honours) in English
- C** Offering following courses by Faculty of Humanities to all the Under Graduate students under the aegis of Indian Knowledge System (IKS) from the academic year 2024-25. [resolution no. 28.24.04 (E)]
- Life Lessons from Upanishads
  - Life Lessons from Ramayana & Mahabharata
  - Spirituality for Harmonious Living
- D** Submission of proposal to the Indian Council of Nursing (ICN) for revision in the intake of B.Sc. (Nursing) from existing 60 students to 100 students from the academic year 2024-25. [resolution no. 28.24.05 (C)]
- E** Closure of offering admission to “M.Pharm in Pharmacy Practice” run under the Ramanbhai Patel College of Pharmacy (RPCP) from the academic year 2024-25. [resolution no. 28.24.06 (B)]
- F** Introduction of “One-year Post Graduate Diploma in Data Science” along with Teaching & Examination Scheme and Syllabus with an intake of 20 students from the academic year 2024-25. [resolution no. 28.24.07 (B)]
- G** Introduction of Teaching & Examination Scheme and Syllabus of following programmes to be offered Online & Offline mode from the academic year 2024-25. [resolution no. 28.24.08 (A) & (C)]
- Master of Business Administration (M.B.A)
  - Bachelor of Business Administration (Honors)
  - Bachelor of Business Administration (Honors with Research)
- H** Introduction of guidelines on CHARUSAT Curriculum and Credit Framework for all the Under Graduate programmes offered by the constituent institutes of the university, to be made effective from the academic year 2024-25. [resolution no. 28.24.10 (A)]
- I** Amendment made in the existing Exam Evaluation Pattern and Grading Scheme for various U.G, P.G, Diploma etc. offered by the constituent institutes of the university, to be made effective from the academic year 2024-25. [resolution no. 28.24.12]

[Note : The recommended amendments are in line of Standard Operating Procedure of NEP – 2020 published by the Govt. of Gujarat]

**JM 17.24.05 A RESOLUTION**

**Resolved that** the information furnished with regard to key achievements in terms of various externally funded research project / consultancy project grants received by the constituent institute of the CHARUSAT university as per the detail circulated with the agenda as per *Appendix – X, be noted and approved.*

**B RESOLUTION**

It was briefed to the members that due to alignment of various guidelines of NEP – 2020 students will now be allowed to have multiple exit during the course of their study and hence, it is crucial to decide defined criteria for awarding Gold Medal. To avoid complexity on deciding meritorious students continuing with their preference for Honors and also to decide various criteria, the university has constituted committee and hence, the existing criteria for awarding Gold Medal is being revised.

In view of above, considering various aspects by the committee members **it was resolved that** amendment in the existing policy for awarding GOLD Medal for the students to be admitted from the academic year 2024-25 due to multiple entry-exist option as suggested in the guidelines issued by the NEP - 2020 as per the detail circulated with the agenda as per *Appendix – XI, be noted and approved.*

**JM 17.24.06    A    RESOLUTION**

**Resolved that** detail of Memorandum of Understanding (MoU) signed by the university along with various activities conducted / proposed to be conducted during the month of February'24 to April'24 (i.e 01.02.2024 to 30.04.2024) as per the detail circulated with the agenda as per *Appendix – XII, be noted.*

**B    RESOLUTION**

**Resolved that** introduction of guidelines on providing Financial support to U.G & P.G students for presenting Research Paper in National / International conference / symposium as per the detail circulated with the agenda as per *Appendix – XIII, be noted.*

**C    RESOLUTION**

**Resolved that** amendment in the “Employee Development and Research Support Scheme (Amendment - 2)” consisting following and as per the detail circulated with the agenda as per *Appendix – XIV, be noted.*

- Financial support for participating in various National / International events by employees of the university
- Financial support for open access publication of scholarly work by the faculty members of the university

**D    RESOLUTION**

**Resolved that** increase in the Dearness Allowance to be paid to the employees of the CHARUSAT University from existing 212% to 221% (i.e 9%) with effect from 1<sup>st</sup> April, 2024 *be noted.*

**E    RESOLUTION**

**Resolved that** revision in CHARUSAT Merit Scholarship Scheme for M.Tech and M.Pharm programme(s), to be made effective from the academic year 2024-25 as per the detail circulated with the agenda as per *Appendix – XV, be noted.*

**F    RESOLUTION**

**Resolved that** nomination of members and thereby reconstitution of the Governing Body and Board of Management of CHARUSAT university as per the detail placed on the table at the time of meeting as per *Appendix – XVI, be noted.*

## TABLE AGENDA

**JM 17.24.07    RESOLUTION**

The Provost briefed the members that to improve the research activities, faculty members are encouraged to identify their thrust area of research so as to enhance their publication in reputed journals. In view of that and considering various aspects, the Research Council of the university has proposed amendment in various criteria and research policy to be made effective from July'2024. The salient features of the decision taken in the meeting was discussed and the members were apprised on the following.



- renowned expert in the field of academic and research was invited for their valuable inputs for enhancing the research at the university
- various research policies are being modified such as Ph.D guideline, Post – Doctoral Fellowship, Policy on Plagiarism etc.
- faculty members are encouraged to enhance the publication of their research in the reputed journal having Q1 rating which has significant impact in NIRF ranking
- for continuous monitoring on research activities; meeting of Research Council of the university will be scheduled atleast for four times in a year i.e two offline and two online meetings.

Taking note on the above, **it was resolved** that recommendations made by the Research Council in its 12<sup>th</sup> meeting held on 22<sup>nd</sup> May, 2024 and as per *Appendix – XVII* placed on the table at the time of meeting be approved.

In addition to above, the Provost presented the Progress Report of the CHARUSAT as on 1<sup>st</sup> June, 2024 covering various detail such as academic and overall standing of the university from research perspective, comparative statement of introduction of new courses, enrollment of students, faculty strength etc. from 2020-21 onwards. The salient features of the progress are as under;


- the university has now significantly improved its' standing in research output share domestically and globally
- there is significant rise in existing number of faculty members having Ph.D degree and also those who are pursuing their Ph.D
- faculty members are encouraged to publish their research paper in Web of Science and Scopus indexed journal which will have substantial impact in NIRF ranking

The above detail was noted by the members and thenafter, following information with regard to admission scenario for the academic year 2024-25 was furnished by the Registrar for information to the members.

- Out of 2730 intake for admission to various U.G and P.G programmes 1925 intake is being filled
- since admission to U.G courses offered by CIMPICA and I<sup>2</sup>IM is almost completed; aspirants are counselled to enroll for online programme(s)
- admission to B.Sc. (Nursing) under management quota was completed on its very first day of the admission process
- as per provision laid down by National Education Policy – 2020 students are allowed to register for dual degree programme
- admission to various technical courses / programmes offered under NRI category is completed

Concluding with the above information, the meeting ended with vote of thanks to the chair.

Date : 03.06.2024

  
Registrar and  
Member Secretary