



**भारत निर्वाचन आयोग  
Election Commission of India**

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No. 23/2025-ERS (Vol. II)

Dated: 17<sup>th</sup> November, 2025

To,

The Chief Electoral Officer,  
Assam, Dispur.

**Sub: Special Revision w.r.t. 01.01.2026 as the qualifying date – reg.**

Sir,

1. I am directed to convey that the Commission has directed a Special Revision (SR) u/s 21 of the Representation of the Peoples Act 1950, with reference to 01.01.2026 as the qualifying date, in the State of Assam.
2. The schedule of Special Revision is as follows:

SI.No.	Activity	Period
<b>Pre-revision activities</b>		
1.	Printing of all documents and circulars and training of election officials	18.11.2025 (Tuesday) to 21.11.2025 (Friday)
2.	(i) H2H verification through BLOs. (ii) Rationalization/Re-arrangement of Polling Stations. (iii) Removal of discrepancies in the Electoral roll/EPIC. <ul style="list-style-type: none"> <li>• Improvement of image quality ensuring good quality photographs, by replacing blurred, poor quality and not to specification and non-human images in the roll, wherever necessary.</li> <li>• Recasting of Section/Parts and finalization of proposed restructuring of section/part boundaries, location of polling stations and getting approval of list of polling stations.</li> <li>• Identification of the gaps and finalizing the</li> </ul>	22.11.2025 (Saturday) to 20.12.2025 (Saturday)

	<p>strategy and timeline to bridge such gaps.</p> <ul style="list-style-type: none"> <li>• Updation of Control tables.</li> </ul>	
3.	<p>(i) Preparation of Formats 1 to 8.</p> <p>(ii) Preparation of integrated draft roll with reference to 01.01.2026 as the qualifying date.</p>	<p>21.12.2025 (Sunday)</p> <p>to</p> <p>26.12.2025 (Friday)</p>

#### **Revision Activities**

4.	Publication of Integrated draft electoral roll.	On 27.12.2025 (Saturday)
5.	Period for filing claims & objections ( <i>including disposal of claims and objections in respect of which notice period is over</i> )	27.12.2025 (Saturday) to 22.01.2026 (Thursday)
6.	Special campaign dates	Saturdays and Sundays within claims and objection period (to be fixed by the CEO)
7.	Disposal of claims and objections	By 02.02.2026 (Monday)
8.	<p>(i) Checking of health parameters and obtaining Commission's permission for final publication</p> <p>(ii) Updating database and printing of supplements</p>	By 06.02.2026 (Friday)
9.	Final publication of electoral roll	On 10.02.2026 (Tuesday)

3. **Elector:** ERO of each Assembly Constituency shall be responsible for ensuring that no eligible citizen is left out while at the same time no ineligible person is included in the Electoral Roll. During the SR, CEO/DEO/ERO will ensure that every eligible person, as per Article 326 of the Constitution of India and Section 16 and 19 of the Representative of Peoples Act, 1950, is enrolled as Elector. Any person is entitled to be an Elector and on application to be registered in the electoral roll for that constituency if that person is:

- a. **Citizen of India;**
- b. **Not less than 18 years of age as on 01.01.2026;**
- c. **Ordinary resident of the constituency;**
- d. **Not disqualified under any law; and**
- e. **Not of unsound mind.**

**4. Pre-revision activities: -**

- a. As the revision of electoral rolls actually starts with draft publication of electoral rolls, various pre-revision activities are required to be completed well before the actual commencement of Revision of Electoral Rolls, with the sole intention of achieving high fidelity electoral rolls. Accordingly, the CEO shall ensure the following: -
  - i. All the registered family members are kept in the same section and at the same place and ensure no family is split up.
  - ii. Proper formation and reorganization of sections and parts reflecting correct house numbers, whenever required.
  - iii. Polling stations are located on ground floor/ road entry level.
  - iv. 100% removal of multiple entries/Dead electors/Permanently Shifted electors through Form-7.
  - v. 100% verification of polling stations and consultation with political parties for rationalization of polling stations.
  - vi. Entry of left out/prospective electors in the database.
  - vii. Good quality of correct images as per ECI standards.
- b. Before the draft publication, exercise of removal of all logical errors and standardization of addresses and checking quality of photographs as well as removal of discrepancies in EPICs shall be completed in a time bound manner.
- c. **House to House (H2H) Field Verification: -**
  - i. For field verification, the BLOs will be given a pre-filled BLO register (Statement-1) containing the details of existing electors in their respective part for H2H field visit. The household is the basic unit for conducting the house-to-house survey and to get the said details verified/corrected from the electors or the head of the household as mentioned in the Statement-1. In addition to that, BLOs will collect the following information –
    - a) Multiple entries/dead electors/Permanently Shifted Electors in Statement 1
    - b) Correction in the ER entries in Statement 1.
    - c) Un-enrolled eligible citizens in Statement 2.
    - d) Prospective electors (eligible on 01.01.2026 and subsequent qualifying dates) in Statement 3.
  - ii. BLOs will get the requisite Form 6,7,8 filled from the citizen/elector.

- iii. On completion of field verification, each BLO and each ERO shall furnish the certificate to the Chief Electoral Officer through DEO concerned, to the effect that details in respect of all the above items have been collected 100% without any left over.
  - iv. BLO shall carry at least 30 blank Form 6, for enrolment of new electors and 20 blank Form 7 and 8, for deletion/correction/transfer of any existing entry.
  - v. If BLO finds that any house is locked or closed at the time of visit, she/he shall at least make three visits to get the verification done.
- d. D-Voters: The details of D-Voters shall not be included in Statement-I, as no verification is required in their case. All related particulars (such as name, age, photograph, etc.) of D-Voters shall be carried forward to the draft electoral roll without any change. Any modification, including removal or deletion, shall be made only upon receipt of an order from the competent Foreigners' Tribunal or an appropriate court of law.

## **5. Rationalization of polling stations- Reserialization and Formation of sections**

- a. Based on the H2H enumeration, ERO shall assess the need of new Polling Stations considering that no **Polling station has more than 1,200 electors, except with the prior approval of the Commission**. ERO to also ensure that the polling station area is so defined and demarcated that no overlap exists with any other Polling station.
- b. The electors are not required to travel for more than two kilometers distance and to cross any natural barriers.
- c. Extensive survey must be carried out during the exercise of rationalization of polling stations for setting up new polling stations in the High Rise/Group Housing societies/RWA colonies that have common facilitation area/community halls at ground floor within the premises and in slum dwelling clusters of urban areas.
- d. Immediately after assessing the requirement of new polling stations, ERO shall communicate the requirement of additional polling stations to DEO.
- e. DEO, being responsible for provisioning of polling stations u/s 25 of the RP Act 1951, shall ensure 100% physical verification of the existing and newly proposed polling station locations through a senior officer to assess as to

whether the building is in proper condition and it meets the other parameters set by the Commission for smooth conduct of poll.

- f. DEO shall consult the representatives of the political parties before finalizing the proposal of new polling stations. Thereafter, DEO shall obtain the approval of the Commission for the consolidated proposal of polling stations, through CEO.
- g. Proposal for change of location shall be sent to the Commission only after 100% verification/inspection of the polling station and along with longitude and latitude. Latitude and Longitude of all Polling Stations, newly identified and proposed for creation/change of location of polling station shall be captured and details of the same shall be updated in the ECINet Dashboard.
- h. After Commission's approval, ERO shall update the Control Table in ECINet and create Parts, as per IT applications to prepare draft Electoral Roll.
- i. Once a new polling station is created in the Electoral Roll, ERO shall also, through BLO, ensure uploading of photos and location information of the polling station, along with data like latitude and longitude of the Polling Station, from BLO's module in ECINet App.
- j. **Standardization of addresses:** The electors will be arranged in the roll in a sequence, according to the House no. (and Floor no. of the building). To standardize the address of electors the following fields of addresses shall be maintained while preparing the roll:
  - i. House No./ Flat No./Door No. (Name of house, if available)
  - ii. Floor No. (in case of multi-story building)
  - iii. Building No./Block No./Tower No. (name of building, if available)
  - iv. Apartment No.
  - v. Wing
  - vi. Ward No\*
  - vii. Street/ Road/Lane\*
  - viii. Sector
  - ix. Area/Locality\*
  - x. Landmark, if any
  - xi. Village/Town/City\*
  - xii. Sub-district/Tehsil
  - xiii. District\*
  - xiv. State\*
  - xv. Pin code\*

**k. Notional House Number-**

- i. In BLO App/ECINet App, provision will be made for BLOs to enter the allotted House Number or Notional House Number. During House-to-House verification, BLOs shall record the correct house/building/flat number as given by the Panchayat/Municipal Authorities against entry of each elector residing in the same house.
- ii. In case, no separate house/building number is given by the Panchayat/Municipal Authorities, the BLO will give a distinct non-zero notional number to each separate house/building/structure in which elector(s) resides. However, BLO shall ensure that all electors from a household residing in one house are given same notional house number.
- iii. In such cases, BLO shall attach "N" with the notional house number to begin with 'N1', 'N2' "....." and so on for each polling station. Allotment of Notional House number will have no impact on the legal status of the property. The purpose of allotting a Notional House number is just to keep electors of one household in one polling station during rationalization of polling stations. In addition to allotment of Notional House Number, BLO shall also mention the nearby landmark so that House can be distinctly identified upon inquiry.

**I. Family Grouping:**

- i. Based on the H2H enumeration, while creating a new polling station or re-organizing/rationalization of the existing polling stations by creating/merging/attaching sections to the adjacent polling stations, ERO to ensure the following:
  - a) No family residing at same Door/Flat No. is split up and all the family members are kept in the same section and in the same part,
  - b) Electors residing in a building are enrolled in the same part, and
  - c) As far as possible electors residing in a Street are enrolled in the same part.
- ii. To group all the family members and neighbors in a section, ERO shall keep all Electors of one house/building/tower, in one Section, as far as feasible, in any case within a part.

**6. Removal of discrepancies and probable duplicate/multiple entries from the electoral roll:**

Before the draft publication, exercise of removal of all logical errors and standardization of addresses and checking quality of photographs shall be

completed in time bound manner. The Commission has directed to take all out efforts to ensure 100% removal of probable duplicate/multiple entries identified by the system/field reports, after BLO verification from electoral roll during the current round of pre-revision activities.

### **7. Improvement of image quality of electors in electoral roll: -**

The software-based reports shall be generated for the ‘black and white images’, ‘not to specification images’, ‘non-human images’ and ‘no image’ entries. For replacement of such images, BLO field verification through BLOs should be done and necessary applications i.e. Form-8 along with photograph as per specification shall invariably be collected from the electors and proper track record of such replacement be kept.

### **8. Preparation of formats 1 to 8 - Identification of the Gaps and finalizing the strategy and timeline**

- a. Before draft publication of electoral roll, the CEO shall ensure that all activities of pre-revision exercises as mentioned in schedule have been completed. Format 1-8 for statistical analysis of the health of the electoral rolls must be prepared before the draft publication and also at the end of the Special revision before final publication. These formats should be prepared part wise by the EROs. The DEO must examine the part wise format 1 to 8 to understand the implication of the health of electoral rolls. The DEO shall compile Format 1 to 8 and send it to CEO who in turn makes the analysis AC wise.
- b. CEO/DEOs/EROs shall do statistical analysis of data of Format 1-8 in respect of the last finally published electoral rolls with reference to 01.01.2025 as the qualifying date along with its supplements in order to find out any major gaps in terms of E/P ratio, gender ratio, age-cohort imbalances, particularly of 18-19 age group, abnormal increase or decrease in number of electors in area, <100% PER/EPIC in ACs/PSs. No need to emphasize that the analysis should be done with due care and promptitude. For a better analysis, previous years' data should also be taken into consideration for better appreciation of the scenario by comparing this data using charts etc. If analysis is done at micro level i.e. polling station level, the gaps may clearly manifest which are not visible at macro level i.e. State/District or AC level. Since Census data of 2011

including age wise population details are published by Registrar General of India (RGI), the population projection for 2026 should be done accordingly.

- c. The above said analysis of data should be done by the EROs and AEROs who after discussions with BLOs and Supervisors should give analytical note to DEO concerned, who shall then discuss with EROs and AEROs of all ACs under his jurisdiction. After critical gaps are determined, check, if any cogent and logical reasons like migration due to socio economic or natural calamities etc. and/or cropping up of new colonies/habitats are there to answer the gaps. If so, mention it in the note. The DEOs shall forward a composite analytical note to CEO along with strategies to address the issues. Finally, the CEO, having reviewed and analyzed district wise reports, shall prepare State analytical note and chalk out necessary strategies to address the gaps that need to be filled up. The gaps should be described in quantitative terms.
- d. The CEO shall forward these formats in respect of final electoral roll with reference to 01.01.2026 as the qualifying date along with his/her comments and identified gaps, strategy, time line to bridge the gaps and description about the targets achieved during the course of Special Revision to the Commission.
- e. The CEO should simultaneously start remedial action, if any required. The Pr. Secy/Secy. of the Commission will examine the formats sent by the CEOs and submit to the Commission for information or for any corrective action, if required.

## **9. Integration and publication of draft roll:**

- a. at the time of publication of draft roll (mother roll) w.r.t. 01.01.2026 as the qualifying date:
  - i. ERO will integrate and amalgamate the updated electoral roll with reference to 01.01.2026 as the qualifying date plus supplements, if any, prepared up to publication of mother (draft) electoral roll.
  - ii. ERO will re-serialize all the entries after removal of deleted entries and bringing the entries of family members together.
- b. At the time of final publication w.r.t 01.01.2026 as the qualifying date:
  - i. ERO will ensure that the final roll is a single updated roll, in which all the addition entries will come with Sl. No. in continuation after the last entry of

the mother roll and all the modifications and deletions during special revision will be reflected in the mother roll itself, as per the Commission's existing instructions.

- ii. No separate addition, deletion and modification lists will be printed and given to the political parties, though the EROs will generate these lists from ERO-Net and keep them only for future reference.

**c. Preparation of electoral roll for election:**

- i. At the time of preparation of electoral roll on the last date of nominations to be given to contesting candidates of recognized political parties and for preparation of marked copy/working copy ERO will ensure that the electoral roll will be a single updated one, however, there will be no bundling of the family members and re-serialization.
- ii. All the additions made during continuous updation from the final publication date till the last date of making nominations will be put in chronological order giving continuous SI. No. starting with next SI. No. of last entry in final roll, with all deletions and modifications marked in last final roll as per Commission's existing instructions.
- iii. No separate addition, deletion and modification lists will be printed and given to the political parties, though the EROs will generate these lists from ERO-Net and keep them only for future reference.
- d. There is a complete restriction on deletion of names of electors and correction of existing entries in the electoral roll after 10th day of the announcement of election programme, however for applications received in Form-8 for shifting of residence, action should be taken in accordance with the Commission instruction dated 11th August, 2023 (para 7 (iii) & (iv) ibid).
- e. All the modified entries, correction and deletion made during the period of revision will be reflected in a single updated roll itself with the signages (as per Commission's letter No. 23/INST/2023-ERS dated 16.03.2023) to indicate that the entry has been modified. Modification carried out shall be reflected in single updated roll and the list of modifications (to be kept with ERO for future reference) shall contain old entries, on which modifications have been carried out, for tracking the changes whenever required

## **10. Forms of Claims and Objections**

- a. Every claim for inclusion of name in the roll as new elector shall be in Form-6.
- b. Every objection to the proposed inclusion of name in Form-6 or application for deletion of name in existing roll shall be in Form-7 and preferred by a person whose name is in such roll.
- c. Application for shifting of residence within the constituency or outside the constituency, correction or updation of entries, replacement of EPIC and marking of PwD, shall be in Form-8 and shall be preferred by the person to whom that entry relates.
- d. Flagging of Persons with Disabilities (PwDs) in Electoral Database:
  - i. Form-6 for enrolment in electoral roll as well as Form-8 for existing electors has an optional field for giving information about disabilities.
  - ii. PWD electors who have given such information in Form 6 or form-8 should be flagged in the electoral database along with the category of disability so that they can be provided necessary facilities at the polling station at the time of poll. In this regard, a provision for mentioning the percentage of disability has also been made in the revised forms.
  - iii. **It is made amply clear that such information of disability should not be reflected in the electoral roll in any way.**

- e. Furnishing of Aadhaar Number: -

The applicant can voluntarily furnish his/her Aadhaar Number in Form-6 and Form-8. However, no application for inclusion of name in electoral roll shall be denied and no entries in electoral roll shall be deleted for inability of an individual to furnish or intimate Aadhaar Number.

## **11. Display of list of claims and objections**

- a. ERO shall prepare lists of claims and objections in Form 9, 10, 11 and 11A and 11B and exhibit one copy of such lists on a notice board in his office, as per rule 16 of the Registration of Electors Rules, 1960.
- b. The list of all claims and objections received should be put up on the website of the CEO so that citizens are able to see the list and lodge objections with the concerned ERO.

- c. CEO to give adequate publicity to the fact that a list of claims and objections is available on CEO's website and objections can be raised before the EROs based on this list. This should also be informed to the political parties by holding meetings with them and sending written communication to them.
- d. ERO to share the list of claims and objections with the political parties on a weekly basis. The list should be incremental instead of cumulative.
- e. For this purpose, the ERO should call a meeting of all political parties on a regular interval and personally handover a list of claims and objections to them and obtain acknowledgement. It is to be added that the list should be incremental instead of cumulative.

**12. Decisions on Claims and Objections** should be taken only after all of the following conditions are complied with:

- a. At least seven clear days' period has passed after list of claims and objections has been published on all of the following:
  - i. Website of CEO, as clickable lists for each polling station
  - ii. Notice board of ERO (In Forms 9, 10, 11, 11A and 11B of RERs 1960)
  - iii. Notice board of polling station (In Forms 9, 10, 11, 11A and 11B of RERs 1960)
  - iv. A personal notice has been served on the person whose name is proposed to be deleted in cases other than death cases.
  - v. At least a period of seven clear days has passed after furnishing the list of claims and objections to political parties.
- b. ERO/AERO shall not suo-moto delete any entry from the draft roll without giving a fair and reasonable opportunity to the persons concerned whose names have appeared in the draft roll. For the case of deletion on the basis of Form 7, existing regular instruction shall apply.

**13. The Commission's approval for Final Publication: -**

- a. The CEO shall take prior written clearance of the Commission for final publication of the electoral rolls and for that purpose a certificate, to the effect that all the cases of dead/ Shifted/Registered death and un-enrolled electors have been taken into account and disposed of by the

ERO concerned, all logical errors and probable duplicate/multiple entries identified by the system/field reports have been removed and 100% EPIC and 100% coverage of photographs in Photo Electoral Rolls have been achieved, shall be submitted by the CEO.

- b. Request for final publication shall be made to the Commission by the Chief Electoral Officer along with Formats 1-8 by 14.02.2026 and with Formats 1-8 and memoranda/note mandatorily, explaining as to how the roll revision process has achieved the targets fixed and suggesting the strategy to address shortfalls, if any, during next continuous updation. This should, in any case, be done at least 5 days before the date of final publication, so that clearance of the Commission may be conveyed at least 3 days before the date of final publication.

14. **Appeals under Section 24 of the Representation of People Act, 1950:** an appeal shall lie from any decision of the ERO to the District Magistrate u/s 24(a) of the RP Act, 1950, and a second appeal under Section 24(b) against the decision of the first Appellate authority shall lie to the CEO, in the manner prescribed under Rule 27 of the Registration of Electors Rules, 1960.

15. **Safeguards against wrongful deletions: Following safeguards are prescribed to prevent wrongful deletions of electors from electoral roll:**

- a. In case of registered death, deletion shall be made only after proper verification/production of death certificate etc.
- b. To avoid wrongful deletions, deletions on the ground of death (other than production of death certificates) and shifting will be made only when Form-7 is received.
- c. While making field verification, BLOs shall give specific remarks in report on the status of shifting/death as the case may be.
- d. For deletion on the ground on shifting, Form- 8 from the concerned elector will be taken. Before addition at the new place, the ERO will confirm that the elector was actually enrolled at the previous address and he bears the same name as given in Form -8.
- e. BLO report will be necessary for deletion.

- f. For all cases of proposed deletions, instruction laid down vide Commission's letter no. 23/INST/2023-ERS dated 11<sup>th</sup> August, 2023 shall be followed scrupulously.
- g. All cases of deletions must be cross verified personally by ERO, if they fall in any of the following category:-
  - i. Deletions in polling stations where the number of deletions exceed 2% of the total electors in the voters' list of the polling stations.
  - ii. Deletions where the same person is the objector in more than 5 cases.
- h. Cases of deletions other than those made on the ground of death should be cross verified by Supervisors, AEROs and EROs before passing the orders, 10% of total deletion (randomly picked by system) should be verified by field visits.
- i. ERO shall ensure that the name of MP/MLA/MLC, holders of declared offices and personalities from fields of arts, culture, journalism, sports, members of judiciary and public services etc. are properly flagged in the electoral database. And before the draft publication, these names are there in the proposed draft electoral roll.

16. **Supervision and Checks:** ERO, after digitization of claims & objections received by him, deputes BLO concerned to make field verification in connection with the claim or objection. The BLO after on spot verification submits his report to the ERO. The following supervisory checks and verification are prescribed.

- a. The BLO Supervisor who normally has 10 Booth Level Officers under his charge shall verify 5% of each of the Booth Level Officer's verification work under him.
- b. Each AERO should verify 1% of the BLO's verification work, randomly selected from different parts under him. Additionally, AERO shall do a field verification for:
  - i. the households that have more than 10 electors;
  - ii. abnormal gender ratio, and
  - iii. 20 polling stations with the highest number of additions or deletions, under his charge.

- iv. AERO should also separately field check 1% of the additions and deletions, giving focus on such part of electoral rolls where proposed addition of electors is 4% over previous electoral roll. Both, accepted as well as rejected cases, should also be checked in those cases.
  - c. ERO is responsible for delivering an error free roll.
  - d. ERO shall test check the quality of disposal of claims & objections by AEROS. ERO:
    - i. ERO shall check 10% of the Forms disposed of by AERO, field verification should be carried out, where felt necessary.
    - ii. ERO shall hold regular monitoring meetings with AEROS, Supervisors and BLOs and ensure that the work done is not superficial. Delinquent officials should be taken to task and corrective measures taken swiftly.
  - e. **DEO/Roll Observer/CEO will do Super-checking during revision period:**
    - i. **DEO:** Verification of 50 Forms (20 additions + 20 deletions + 10 modifications) in the district covering all ACs under his jurisdiction (or) at least 10 Forms (4 additions + 4 deletions + 2 modifications) in each of the ACs of the district, by a tabletop exercise. Out of these verified Forms, field verification must be done for a minimum 10 Forms
    - ii. **Roll Observers:** Verification of 250 Forms (100 additions + 100 deletions + 50 modifications) in the assigned districts or at least 10 Forms (4 additions + 4 deletions + 2 modifications) in each of the assigned districts, by tabletop exercise. Out of these verified Forms, field verification must be done in a minimum 20 Forms.
    - iii. **CEO:** Verification of 250 Forms (100 additions + 100 deletions + 50 modifications) in the state covering all districts or at least 10 Forms (4 additions + 4 deletions + 2 modifications) in each district, by tabletop exercise. Out of these verified Forms, field verification must be done in a minimum 20 Forms.
  - f. Additionally, any sub-standing influx of Forms-6, 7, 8 in any AC shall be flagged up by DEO to the CEO to review the situation on a weekly basis for course correction, if required.

g. The Commission/CEO may depute any other observers/ECI officers/roll auditors to check, audit and supervise the revision process. Hence, ERO to keep updated records on reports of progress on revision and lists of the locations where field operations are in progress.

**17. Engagement with Political Parties and sharing of electoral rolls:**

a. By DEO:

- i. As soon as the Revision schedule is announced, the DEOs shall hold a meeting with the representatives of the recognized political parties, and inform them of the important points of the law and procedures of the SR and seek their cooperation.
- ii. DEO shall get the revision schedule properly disseminated to media, political parties and social organizations/RWAs and reach out to electors/eligible population extensively well before the date of draft publication of electoral rolls.
- iii. The DEO shall hold a periodic meeting with all recognized national and state level political parties (to every political party for which a symbol has been exclusively reserved in the State by the Election Commission) during rationalization of polling stations, before draft publication and during revision period and inform them the important points of the law and procedures and seek their cooperation.

b. By ERO:

- i. ERO shall share a list of claims and objections to all political parties on a weekly basis.
- ii. ERO, immediately after draft and final publication, shall supply free of cost two copies of each separate part of the roll to every political party for which a symbol has been exclusively reserved in the State by the Election Commission, in accordance with the provisions of rule 11(c) and 22 (c) of Registration of Electors Rules, 1960.

c. By BLOs:

- i. The BLOs will go through the draft electoral roll with BLAs of recognized political parties in the State concerned and identify the corrections to be carried out. It is pertinent to mention that

BLA once appointed from a recognized political party will continue as BLA, unless his/her appointment is rescinded /revoked by the political party concerned.

- ii. With a view to ensure more involvement of political parties, the Commission has allowed BLAs of recognized political parties to file applications in bulk, subject to the condition that a BLA shall not submit more than 10 Forms to BLO at one time/in one day.
- iii. If a BLA files more than 30 Applications/Forms during the entire period of filing claims and objections, then the cross verification must be done by ERO/AERO themselves. Further, the BLA will also submit a list of application forms with a declaration that he has personally verified the particulars of the application forms and is satisfied that they are correct

**18. Awareness Measures:** CEO/DEO/ERO shall take special measures to enhance the visibility of the Electoral Roll revision exercise by engaging political parties and media for public awareness about the electoral processes as established by the law. Regular press releases, in simple language, along with photos shall be issued explaining the legal process and participatory nature of the revision exercise. Additionally, advertisements in local newspapers should be issued to enhance the public participation in the revision exercise.

**19. Schedule of Press Note/Advertisement during SR**

- a. Announcement of schedule of SR:
  - i. **Press Note:** CEO to issue a Press Note explaining pre-revision activities like, H2H, rationalization and schedule in detail along with expected meetings with political parties. DEO to circulate CEO's press notes on its social media.
  - ii. **Advertisement:** CEO to publish SR schedule in the prominent newspapers, along with a public appeal to file claims and objections.
  - iii. **Letter:** CEO/DEO/ERO to write to recognized political parties sharing the schedule and guidelines of SR.
- b. Rationalization of PS:

- i. **Press Note:** DEOs to issue a press note with photos of meetings with political parties discussing the draft list of Polling Station. CEO to issue a consolidated press note after Commission's approval of final list of PS.
- c. Publication of draft roll
  - i. **Press Note:** CEO/DEOs to issue separate press notes on the day of draft publication with details of the electors, period of claims & objections, sharing of lists of claims & objections on weekly basis, information about the provision of appeal and details of appellate officers. Press Note shall have photos with the authorized representatives of the political parties while handing over the copies of draft roll to them.
  - ii. **Advertisement:** CEO to make an appeal for people to file claims and objections on the draft Electoral Roll.
- d. Period of Claims and Objections
  - i. **Press Note:** Each DEO will issue a press note, during the period, while sharing the photos of ERO handing over the weekly list of claims and objections to political parties.
- e. Final Roll Publication
  - i. **Press Note:** CEO/ DEOs will issue a Press Note on the day of final publication with electors details, and photos of ERO handing over the final roll to the political parties. The note shall also inform public and political parties about the process of appeal
  - ii. **Advertisement:** CEO to inform the public about the final publication and summary of electors details and informing the public about the process of appeal.

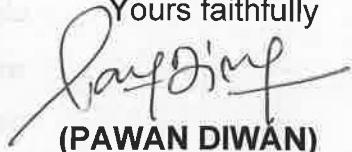
20. For the Commission's approval for Final Publication, CEO will send the request to the Commission, along with
- a. Formats 1-8 generated through ERO-Net.
  - b. A memorandum explaining as to how the roll revision process achieved the targets fixed and suggesting a strategy to address shortfalls, if any, during continuous updation.
  - c. a certificate that all the cases of dead/Shifted/Registered death and un-enrolled electors have been taken into account and disposed of by the

ERO concerned, all logical errors and probable duplicate/multiple entries identified by the system/field reports have been removed and 100% EPIC and 100% coverage of photographs in Photo Electoral Rolls have been achieved.

21. A copy of this letter should also be circulated to concerned DEOs/EROs in the State for taking immediate appropriate necessary action.

22. Please acknowledge receipt of this letter.

Yours faithfully



(PAWAN DIWAN)

SECRETARY

## STATEMENT-1

### HOUSE TO HOUSE SURVEY FORMAT

Number and Name of Assembly Constituency..... Part Number..... Section Number..... Section Name

#### Particulars of enrolled elector

Sl.No.	House No	Elector's Name	EPIC No	Serial no in ER	Address	Elector's Photo	Date of Birth/Age	Gender	Relative Name	Relative Type	Relative EPIC	Whether Shifted/Dead/ Multiple entries (If none of the above, write NA)	Contact No of the elector	Signature or thumb impression of the elector/ any adult member of the family	Signature of BLO
1.															
<i>Corrections if Any</i>															
2.															
<i>Corrections if Any</i>															
3.															
<i>Corrections if Any</i>															
4.															
<i>Corrections if Any</i>															

#### Note:

- First Row is for pre-filled Electors detail.
- Second Row is for corrections in electors' details, if any. Dead, Duplicate and Shifted electors is also to be mentioned where applicable.

**STATEMENT-2** (New Elector/Unenrolled Citizens)

List of Un-enrolled eligible 18+ Citizens- who are yet to be enrolled						
AC No. and Name:			Part Number:		Signature of Elector/ Head of the family Contact No of the elector	
Details of Eligible Person						
Sl. No.	House Number (Actual/NHN)	Name of Person	Gender (M/F/TG)	Mobile Number	Name	* Relation with the Unenrolled eligible Person EPIC No.
1.						
2.						
3.						
4.						
5.						
6.						
7.						

## **STATEMENT-3** (Prospective Elector 17+ Age)

List of Prospective electors of 17+ Who will be eligible for enrolment in the 4 quarters of 2026						
AC No. and Name:		Details of Eligible Person (Quarter-Wise)			Part Number:	
Sl. No.	House Number (Actual/NHN)	Name of Person (Actual/NHN)	Gender (M/F/TG)	Mobile Number	Month and Year of Eligibility of Prospective Voter (Jan/Apr/Jul/Oct)	Details of Relative already enrolled in E-roll in the same Part Name * Relation with the Unenrolled eligible Person EPIC No.
1.						
2.						
3.						
4.						
5.						
6.						
7.						