

# **Index card Application (Forms & Reports) Users Guide**

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## 1. Login Page

It begins with validation Page where the credentials entered by the user. If the user is the valid user of the System, then only it allows the user to navigate the site.



The screenshot shows a 'Login' window with a blue border. It contains two input fields: 'User Name' and 'Password', each with a red arrow pointing to it. Below the fields are three buttons: 'Login', 'Exit', and 'UserManual' (which is a hyperlink). At the bottom, there is red text providing contact information for the ECI Admin.

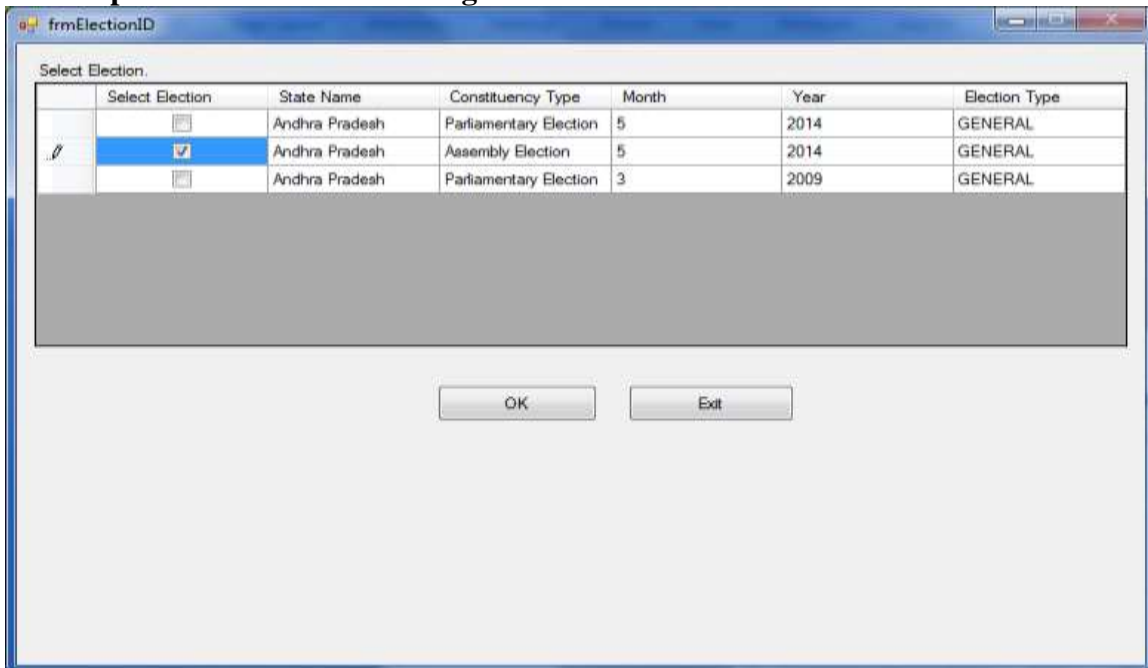
**Required Information**

**Forgot Password: Please Contact ECI Admin by Sending Email at Genesys@eci.gov.in (011-23355620,011-23717005)**

Fig 1.Login

The application opens when the correct user name, password and Election Year are given.

**It will open the Select Election Page as shown below**



The screenshot shows a 'Select Election' window titled 'frmElectionID'. It contains a table with the following data:

Select Election	State Name	Constituency Type	Month	Year	Election Type
<input type="checkbox"/>	Andhra Pradesh	Parliamentary Election	5	2014	GENERAL
<input checked="" type="checkbox"/>	Andhra Pradesh	Assembly Election	5	2014	GENERAL
<input type="checkbox"/>	Andhra Pradesh	Parliamentary Election	3	2009	GENERAL

Below the table are two buttons: 'OK' and 'Exit'.

**Select election and click ok button, it will open the Main Menu Page for that election as shown below**

## 2. Main Menu for Assembly Election



This is the main page to display the following links:

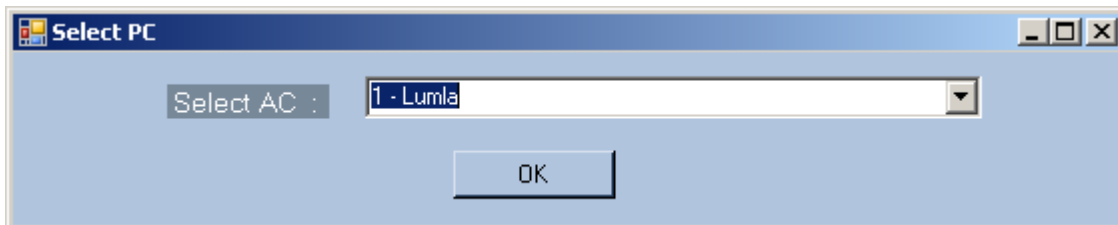
- Data Entry Form
- Index Card Report
- Finalized Reports
- Statistical Reports

## 3. Entering Data Entry Form

Invoked from: - Login ->Data entry Form->Index Card Data Entry for assembly Election

Select Assembly Constituency for data entry.

This will open following page:



After clicking ok button this will open following page.

**Index Card Entry**

**Index Card Assembly**

Data For Election Card Index      Information About Candidates in AC

**Part-A**

Total Electors	Male	Female	Others	Total
1. General (NRI)	0	0	0	0
2. General (Overseas NRI)	96307	94327	29	190723
3. Service	206	32	0	238
4. Total	96513	94359	29	190961

Proxy Votes: 0  
 Tendered Votes: 0  
 Total # of Polling Stn. set up: 229  
 Avg. # of electors / Polling Stn: 834

Date of Poll: Apr-30-2014  
 Date(s) of Counting: May-16-2014  
 Date of Declaration of Result: May-16-2014  
 Whether this is a Bye-election or a Countermandated Election: NO  
 If Yes, Reason there of:  
☐ Select To enter Polling station Count

Enter Number of Repolls:  **OK**

**Part-B**

Candidate No.	Male	Female	Others	Total
1. Nominated	17	2	0	19
2. Nomination Withdrawn	1	1	0	2
3. Withdrawn	5	1	0	6
4. Contesting	11	0	0	11
5. Forfeited Deposits	0	0	0	0

**A. Details of Votes Polled on EVM**

	Male	Female	Others	Total
1. NRI	0	0	0	0
2. Other Than NRI	90000	60620	9	150629
3. Total	90000	60620	9	150629
4. Text Votes Under-49 MA	0	0	0	0
5. Rejected Votes Due to Other Reason	0	0	0	0
6. Votes not retrieved from EVM	0	0	0	0
7. Total Valid Votes Counted from EVM	148777	148777	148777	148777

**B. Details of Postal Votes**

	Male	Female	Others	Total
1. Postal Votes Counted	936	936	936	936
2. Postal Votes Rejected	277	277	277	277
3. Total Valid Postal Votes	659	659	659	659

**Combined Details of EVM and Postal Votes**

	Male	Female	Others	Total
1. Total Voters	151562	151562	151562	151562
2. Total Votes Not Retrieved, Rejected, NOTA and Text Votes	2033	2033	2033	2033
3. Total Valid Votes Polled	148777	148777	148777	148777

## 4. Reports

Invoked from: - login ->IndexCard Reports

After entering correct data in index card data entry and finalizing it, then only CEO should generate the reports i.e. index card report and statistical reports

This will open following page:

**Main Menu**

Data Entry Form    IndexCardReport    Finalised Reports    Statistical Reports    Logout

Election Index Card-Assembly Election For CEO

Index Card Report

WinReportAssemblyIndexCard v3.0

Print Report

**Election Index Card For Legislative Assembly Elections Only** 28-May-2014  
(at election where electronic voting machines are used)

State : Andhra Pradesh Number & Name of Assembly Constituency : 2-Chennur[SC]

Year of Election : 2014

I Candidates		Men	Women	Others	Total
1	Nominated				
2	Nominations rejected				
3	Withdrawn				
4	Contested				
5	Forfeited Deposits				
II Electors		General		Service	Total
		Other than NRIs	NRIs		
1	Men				
2	Women				
3	Others				
4	Total				
III Voters Turned UP for Voting		General			Total
		Other than NRIs	NRIs		
1	Men				
2	Women				
3	Others				
4	Total (Men + Women + Others)				
IV Details of Votes Polled on EVM					
1	Total votes polled on EVM				

Current Page No: 3 Total Page No: 3+ Zoom Factor: 100%

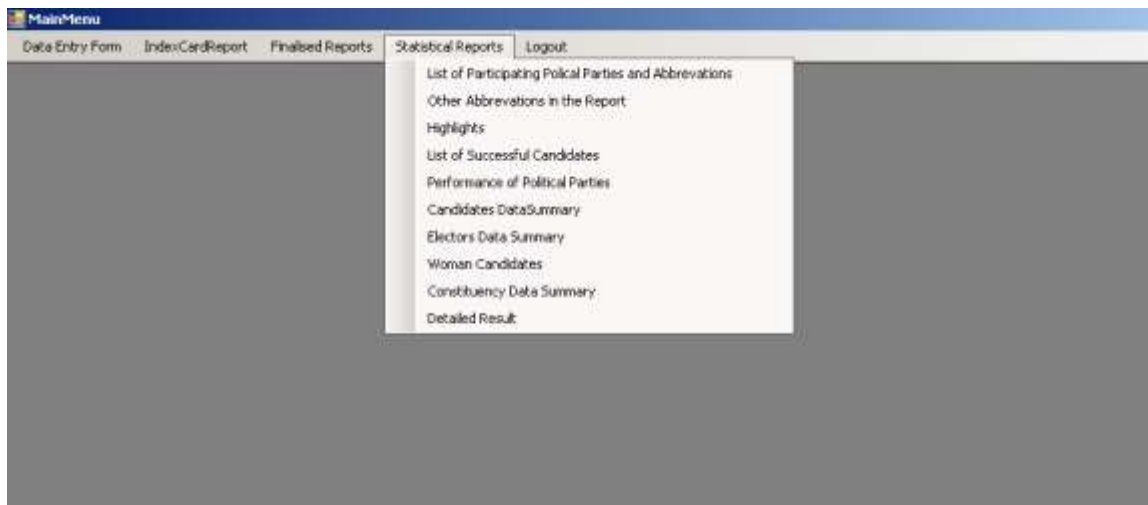
5. **Finalised Reports:**→CEO can monitor whether each and every assembly has been finalized or not, through various reports

MainMenu

Data Entry Form IndexCardReport Finalised Reports Statistical Reports Logout

Finalised ACs  
Not Finalised ACs  
No of Finalised AC

6. **Statistical Reports:**→ CEO should generate 10 statistical reports only after finalizing each and every assembly Index Card data entry form.



**7. To Change Election click on change election Menu as shown below**



It will open the Select Election Page as shown below

Select Election.

Select Election	State Name	Constituency Type	Month	Year	Election Type
<input checked="" type="checkbox"/>	Andhra Pradesh	Parliamentary Election	5	2014	GENERAL
<input type="checkbox"/>	Andhra Pradesh	Assembly Election	5	2014	GENERAL
<input type="checkbox"/>	Andhra Pradesh	Parliamentary Election	3	2009	GENERAL

OK Exit

Here we select Loksabha election and click ok button, it will open the Main Menu Page for that election as shown below

## 8. Main Menu for Loksabha Election

MainMenu

Data Entry Form IndexCardReport Finalized Reports Statistical Reports Audit Report Change Election Change Password About US Logout



This is the main page to display the following links:

- Data Entry Form
- Index Card Report
- Finalized Reports

## 9. Entering Data Entry Form

Invoked from: - Login ->Data entry Form->Index Card Data Entry

Select Parliamentary Constituency for data entry.

This will open following page:

After clicking ok button this will open following page.

**Index Card Parliamentary**  
State: Andhra Pradesh And PC: 1 - Adilabad

**Part A: Total Electors**

	Male	Female	Others	Total
1. General (NR)	0	0	0	0
2. General (Other than NR)	68853	68617	144	138614
3. Scheduled	468	180	0	648
4. Total	69321	68797	144	138262

**Part B: Candidates**

	Male	Female	Others	Total
1. Nominated	11	0	0	11
2. Nomination Rejected	2	0	0	2
3. Withdrawn	1	0	0	1
4. Contesting	4	0	0	4
5. Forfeited Deposits	0	0	0	0

**Part C: Details of Votes Polled on EVM**

	Male	Female	Others	Total
1. Ballot	0	0	0	0
2. Other than NR	118401	525482	2	134385
3. Total	118401	525482	2	134385
4. Total Votes Under 40 K	0	0	0	0
5. Rejected Votes Due to Other Reasons	0	0	0	0
6. Votes not returned from EVM	6245	0	0	6245
7. Total Valid Votes Counted from EVM	112056	525482	2	638040

**Part D: Details of Postal Votes**

	Male	Female	Others	Total
1. Postal Votes Counted	11420	0	0	11420
2. Postal Votes Rejected	3508	0	0	3508
3. Total Valid Postal Votes	8912	0	0	8912

**Combined Details of EVM and Postal Votes**

	Male	Female	Others	Total
1. Total Votes	129813	525482	2	654307
2. Total Votes Not Returned, Rejected and NOTA/Votes	6245	0	0	6245
3. Total Valid Votes Polled	123568	525482	2	659302

**Finalize** **Close**

Finalized the Index Card Data

## 10. Reports

Invoked from: - login ->IndexCard Reports

After entering correct data in index card data entry and finalizing it, then only CEO should generate the reports i.e. index card report

This will open following page:



Index Card Report

A screenshot of a 'Print Index Card Report' window. The window title is 'Print Index Card Report'. It contains a form titled 'ELECTION INDEX CARD FOR LOK SABHA ELECTIONS ONLY'. The form includes fields for 'State' (Sri Lanka), 'Number & Name of Parliamentary Constituency' (1 - Adirabadi), 'Type of Constituency' (ST), and 'Year Of Election' (2014). The form is divided into several sections: I. CANDIDATES, II. ELECTORS, III. VOTER TURNED UP FOR VOTING, and IV. DETAIL OF VOTES POLLED ON EVM. Each section has sub-sections for Male, Female, Others, and Total. The form is currently empty, with only zeros visible in the 'Total' columns. The bottom of the window shows 'Current Page No: 1', 'Total Page No: 1+', and 'Zoom Factor: 330%'.

**NOTE (FOR PRINTING A INDEX CARD REPORT):**→ If a PC have more than 10 ACs Segment, then you will have to click on Sub report “Details of Votes

**Polled by Each Candidate” to get entire AC Segment in one screen and you will able to take print out for this PC with entire AC Segment.**

PC No. 1

DETAILS OF VOTES POLLED BY EACH CANDIDATE

Valid Votes Counted From EVM

S.NO.	Candidate Name	Sex	Age	Category	Party Name	Symbol	Postal Votes	1 - Dindigul (ST)	10 - Northern angamali	11 - Northern angamali	12 - Taramangudi (ST)	13 - Puthuvayal (ST)	14 - Southern angamali	15 - Southern angamali	16 - Puthuvayal (ST)	17 - Chazhathi (ST)	18 - Chazhathi (ST)	19 - Puthuvayal (ST)	20 - Dindigul (ST)
1	NEELU RAO E	M	63	ST	People's Party	Cock	454	5087 713372	6205 713372	15468 713372	17180 713372	3115 713372	7518 713372	12100 713372	12020 713372	9705 713372	10457 713372	10457 713372	17262 713372
2	K V PUSA	M	68	ST	Indian National Congress	Hand	88	9816 313147	2553 313147	1300 313147	4858 313147	2777 313147	2908 313147	2018 313147	7170 313147	6815 313147	6818 313147	7171 313147	17483 313147
3	ABHIRAM	M	73	ST	Socialist Party (India)	Battery Torch	8	413 9090	62 9090	38 9090	216 9090	116 9090	47 9090	41 9090	142 9090	114 9090	158 9090	152 9090	807 9090
Total								15710	10896	16821	22283	12092	10532	14100	20141	10306	23421	10738	38612

Current Page No: 2      Total Page No: 2      Zoom Factor: 100%

Click Here

You will get Entire AC Segment of PC in single Screen.

PC No. 1

DETAILS OF VOTES POLLED BY EACH CANDIDATE

Valid Votes Counted From EVM

S.NO.	Candidate Name	Sex	Age	Category	Party Name	Symbol	Postal Votes	1 - Dindigul (ST)	10 - Northern angamali	11 - Northern angamali	12 - Taramangudi (ST)	13 - Puthuvayal (ST)	14 - Southern angamali	15 - Southern angamali	16 - Puthuvayal (ST)	17 - Chazhathi (ST)	18 - Chazhathi (ST)	19 - Puthuvayal (ST)	20 - Dindigul (ST)
1	NEELU RAO E	M	63	ST	People's Party	Cock	454	5087 713372	6205 713372	15468 713372	17180 713372	3115 713372	7518 713372	12100 713372	12020 713372	9705 713372	10457 713372	10457 713372	17262 713372
2	K V PUSA	M	68	ST	Indian National Congress	Hand	88	9816 313147	2553 313147	1300 313147	4858 313147	2777 313147	2908 313147	2018 313147	7170 313147	6815 313147	6818 313147	7171 313147	17483 313147
3	ABHIRAM	M	73	ST	Socialist Party (India)	Battery Torch	8	413 9090	62 9090	38 9090	216 9090	116 9090	47 9090	41 9090	142 9090	114 9090	158 9090	152 9090	807 9090
Total								15710	10896	16821	22283	12092	10532	14100	20141	10306	23421	10738	38612

Current Page No: 1      Total Page No: 1      Zoom Factor: 100%

FinalisedCardReport

Main Report | SubReportDetailsVote.js

1. Jemaah (ST)	13. Paghoda (ST)	14. Southern anangul (ST)	15. Southern anangul (ST)	16. Pithoro (ST)	17. Chikani (ST)	18. Chikani (ST)	19. Phak (ST)	20. Dimapur (ST)	21. Mairi (ST)	22. Tidi (ST)	23. Arakoni (ST)	24. Angap (ST)	25. Bonga (ST)	26. Keng (ST)	27. Mokoch (ST)	28. Koring (ST)	29. Jangm (ST)	30. Damsai (ST)	
17189	9118	7919	12102	12029	8781	16457	16457	17282	14871	11749	3001	2172	7817	14881	4818	1871	16402	8083	19043
713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372	713372
4898	2777	3945	2096	7178	9411	6218	3171	17463	4809	3752	5942	9852	5298	2296	5262	2383	367	2347	11870
313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147	313147
218	118	87	61	542	116	188	182	887	22	86	27	28	72	64	35	21	37	182	545
9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896	9896
22283	12082	10523	14198	20141	10306	23423	18738	35612	10801	15585	15218	8444	12878	13911	3811	4275	15796	8112	23084

Current Page No.: 1

Total Page No.: 1

Zoom Factor: 100%

**Finalised Reports:** → CEO can monitor whether each and every parliamentary Constituency has been finalized or not, through various reports

MainMenu

Data Entry Form | IndexCardReport | Finalised Reports | Statistical Reports | Logout

Finalised ACs
Not Finalised ACs
No of Finalised AC