Republic of the Philippines

**Benguet State University**

**BOKOD CAMPUS**

**SUPPLY AND PROPERTY MANAGEMENT OFFICE (SPMO)**

Ambangeg, Daklan, Bokod, Benguet

|  |
| --- |
| **PROPERTY ACKNOWLEDGEMENT RECEIPT** |

|  |  |
| --- | --- |
| **Fund Cluster: ${fund\_cluster}** | **PAR No.: ${par\_no}** |

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| --- | --- | --- | --- | --- | --- |
| **Quantity** | **Unit** | **Description** | **Property Number** | **Date Acquired** | **Amount** |
| ${quantity} | ${unit} | ${item\_name} | ${property\_no} | ${date\_acquired} | ${total\_cost} |
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| **Received by:** | | | **Issued** **by**: | | |
| **${employee\_name}** | | | ${issuer\_name} | | |
| Signature over Printed Name of End User | | | Signature over Printed Name of Supply and/or Property Officer | | |
| ${position} | | | ${issuer\_position} | | |
| Position/Office | | | Position/Office | | |
|  | | | ${date\_issued} | | |
| Date | | | Date | | |