# **Release Plans**

- > A Release Plan represents the go-to-market plans for a Title in a Country
  - ✓ At this point this is regardless of Client

### > Key Elements of a Release Plan

RP-ID	Title	Country	Language	Language	Channel	Format	Avail Start	Avail End	Release Start	Release End	Status	Notes
				Туре								
System	The Title of the	The Country in	The available	The form in	The type of	The	The start of	The end of	The start of	The end of	The status of	For comments
generated	Feature, Season	which the Avail	language of	which the	license	available	the legal	the legal	the Release	the Release	Release Plan	and notes
number	or Episode	applies	the Title	language is	available for	resolution	availability	availability	window	window		
				available	consumer		window	window				
					offer							
e.g.	Godzilla 2,	USA, France,	English,	Audio, Sub,	VOD, EST,	HD, SD,	20-Aug-14,	19-Aug-15,	20-Aug-14,	19-Aug-15,	Tentative,	Waiting on Music
RP0001234,	Friends Season	Thailand, etc	French,	Sub & Audio	PPV, etc	3DHD, 4K,	2-Jan-15, etc	31-Dec-49,	2-Jan-15, etc	31-Dec-49,	Confirmed,	Clearance, etc
etc	8, etc		Japanese, etc			etc		etc		etc	Actual, Not	
											Releasing, etc	

✓ Note – Release Plans for the same Title, Country, Language, Channel, Format cannot overlap

#### Release Plan Statuses

Status	Description	Client Avails Allowed
Draft	Work in Progress	No
Open	Available to Release (Dates are Guidelines)	No
Tentative	Planned to Release (Dates are Provisional)	Yes
Confirmed	Confirmed to Release (Dates are Approved)	Yes
Moratorium	Withheld - Not to be made available	No
Not Releasing	Not to be Released *	No

<sup>\*</sup> A Reason Code will capture the reason for not releasing

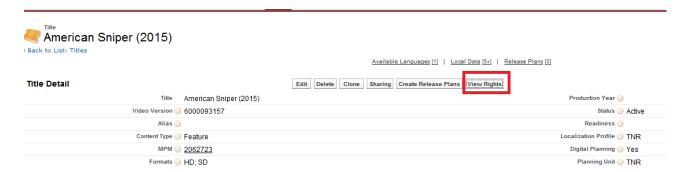
Feb 17, 2015

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# **Create Release Plans**

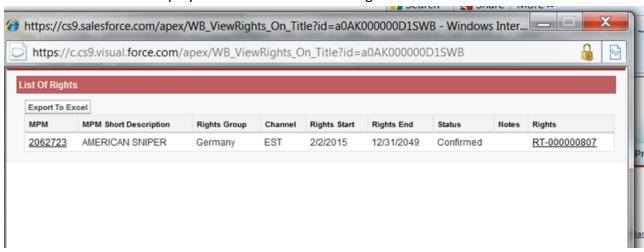
# **Review Rights**

1. Go to the Title Detail page, and on top of the page, click on "View Rights".



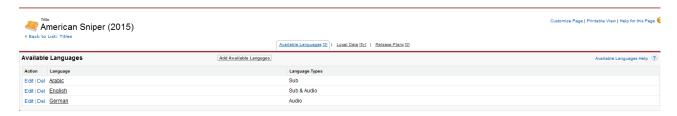
6

2. A new window will be displayed with the titles' list of rights



## **Review Asset Availability**

1. On the Title Detail page, hover on Available Languages to view list of Available Languages.



## Creating Release Plans

- ✓ GPP will be responsible for creating Release Plans and setting Avail Start and End Dates
  - · GPP will manage Global Titles and multi-Territory Local Titles
  - · Territory Planners will manage single-Territory Local Titles
- ✓ Territories will be responsible for updating Release Dates and Statuses

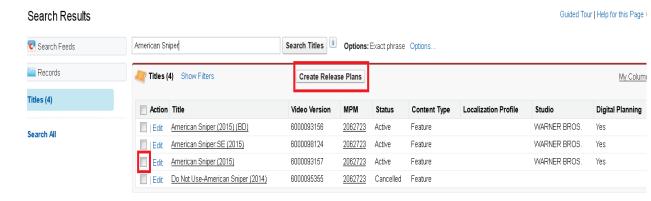
#### **Enter Avails Dates**

There are several ways to create release plans, which are as follows:

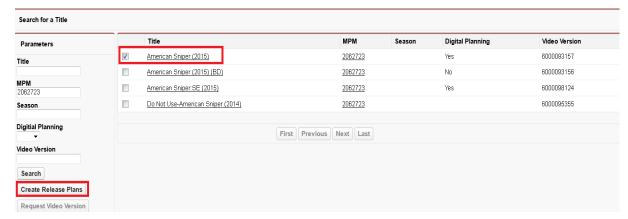
#### 1. Release Plan Wizard

The Wizard can be launched from one of the following pages:

- Title Detail
- Title List View
- Global Search Results

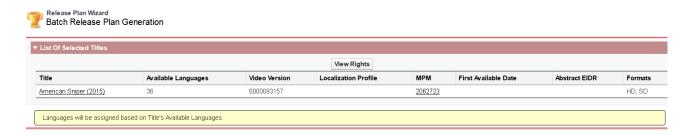


Title Search Results

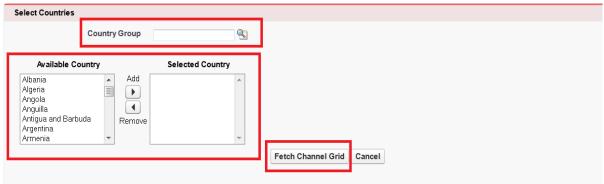


The steps to create a release plan are as follows:

- 1. On the Title List view or the global search results, or title Search Results, select a title or titles. If you are on the title detail page, you can skip this step.
- 2. On the Wizard, the upper section displays all the selected titles.

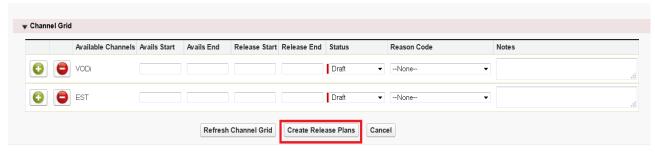


3. Select countries or country group and click on "Fetch Channel Grid".

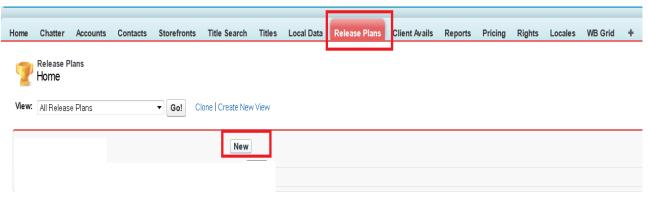


- 4. The following list of channels assigned to the selected countries will be displayed. To remove a channel, click on the minus sign; or to click on the plus sign for a channel, to add a row. More than one window can be entered for the same channel, as long as the Release Plan dates are not overlapping.
- 5. Fill out the grid, and click on "Create Release Plans". If the all the dates are left blank, the release plan will be generated with the following default dates and value:
  - Avails Start Current Date or First Avail Date, if provided
  - Avails End 12/31/2049
  - Release Start Blank
  - Release End Blank
  - Status- Draft

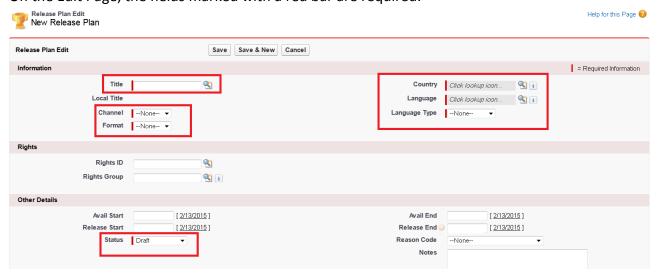
If a Release Start Date is provided, a Release End Date is required; and vice versa.



- 6. Upon clicking on "Create Release Plans", you will be taken directly to "My Latest Run Wizard" list view.
- 2. Release Plan Edit Page New Release Plan
  - 1. Go to the Release Plan tab and click New



2. On the Edit Page, the fields marked with a red bar are required.



3. Click "Save" to commit the updated records.

## > Confirming Release Plans

- ✓ Ignore Draft Release Plans
- ✓ Find Open Release Plans for your Territory
  - · If releasing update dates as appropriate and change status to Tentative or Confirmed
  - · If not releasing update dates to block window and change status to Moratorium or Not Releasing

# **Confirm Release**

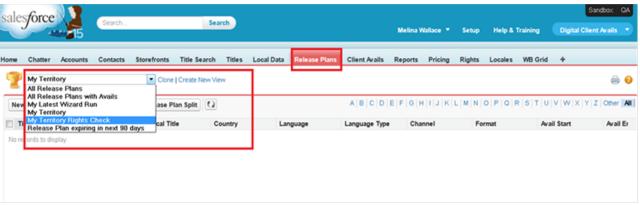
# **Review and Update Release Plans**

There are several ways to review and update release plans, which are as follows:

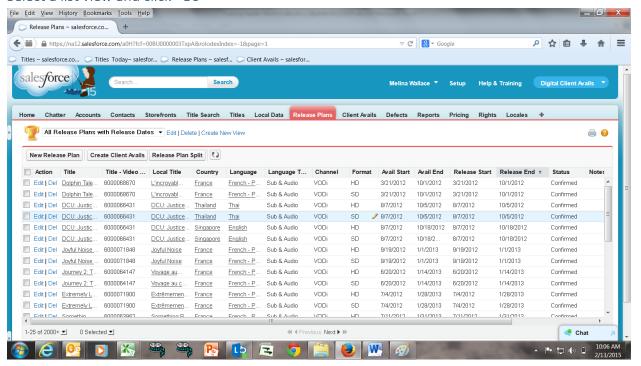
### 1. Release Plan List View

### Steps:

1. Go to Release Plan tab and click on the View drop down



2. Select a list view and click "Go"

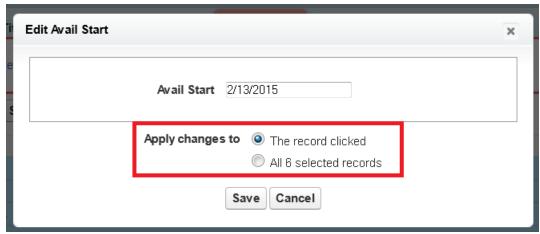


- 3. To update release plans, follow the below steps:
  - 1) Select the checkboxes next to the records you want to edit.
  - 2) Double click on the field you need to modify.
  - 3) Enter the new value, and change "Apply Changes to "All X selected records".

    Note: The default is always the "The record clicked" so be sure to change this to Apply to Selected Records, when doing a mass update. Otherwise, changes will only be made to one record clicked. The following fields cannot be updated:

    Country, Language, Channel and Format- the record has to be deleted and new record for the updated country language, or channel and format will have to be created instead.

4) Click "Save" to commit the updated records.



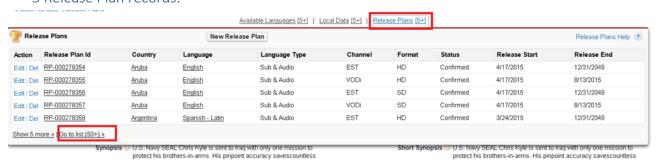
# Changing Release Plans

- ✓ Find the Release Plan(s) and update dates and status as appropriate
  - Note Release Plans cannot be changed in a way that would make Client Avails invalid

## 2. Title Detail Page and Release Plan Edit Page

#### Steps:

1. On the top section of the Title Detail page, hover on Release Plans. It will display up to 5 Release Plan records.

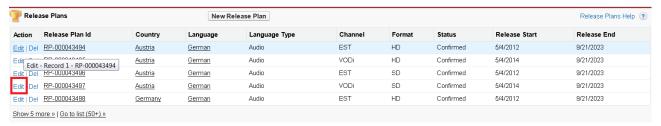


2. To view more records, click on Go to list 50 +. If it has more than 50 records, click on Next Page to see more than records. You can sort by any of the columns below. The plus sign represents that column it is sorted by. The alphabetical tab is based on the selected sort column. If it is sorted by country, and you want to view the release

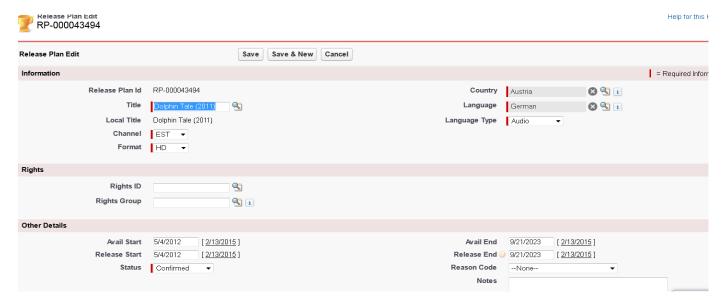
# plans for country Philippines,, you can click on tab P.

				<previous f<="" next="" page="" th=""  =""></previous>					
			A	B C D E F	G H I J k	( L M N O	P Q R S T U V	W   X   Y   Z Othe	
Action Release Plan Id	Country +	Language	Language Type	Channel	Format	Status	Release Start	Release End	
Edit   Del RP-000282223	Angola	Portuguese - European	Sub & Audio	VODi	HD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282222	Angola	Portuguese - European	Sub & Audio	EST	HD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000282224	<u>Angola</u>	Portuguese - European	Sub & Audio	EST	SD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000282225	<u>Angola</u>	Portuguese - European	Sub & Audio	VODi	SD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282228	<u>Anguilla</u>	English	Sub & Audio	EST	SD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000282229	<u>Anguilla</u>	English	Sub & Audio	VODi	SD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282226	<u>Anguilla</u>	English	Sub & Audio	EST	HD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000282227	<u>Anguilla</u>	<u>English</u>	Sub & Audio	VODi	HD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282241	Antigua and Barbuda	<u>English</u>	Sub & Audio	VODi	SD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282239	Antigua and Barbuda	<u>English</u>	Sub & Audio	VODi	HD	Confirmed	5/21/2015	10/18/2015	
Edit   Del RP-000282238	Antigua and Barbuda	English	Sub & Audio	EST	HD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000282240	Antigua and Barbuda	<u>English</u>	Sub & Audio	EST	SD	Confirmed	5/7/2015	12/31/2049	
Edit   Del RP-000278358	Argentina	Spanish - Latin	Sub & Audio	EST	HD	Confirmed	3/24/2015	12/31/2049	
Edit   Del   RP-000278359	Argentina	Spanish - Latin	Sub & Audio	VODi	HD	Confirmed	4/17/2015	8/15/2015	

3. From the title detail page, you can go to the Release Plan Edit page by clicking on "Edit" for a release plan record.



4. On the Release Plan Edit Page, you can update all fields, except for Country, Language, Channel and Format. Click Save to commit the updated records.

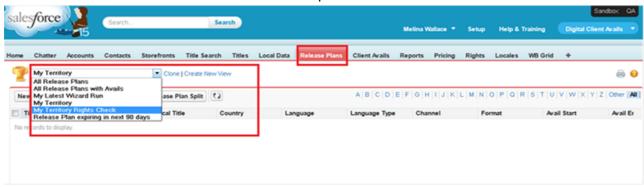


### Splitting Release Plans

- ✓ If you need to create a "blackout" window use the Split Release Plan function to create new plans
- ✓ Set the dates and statuses of the new plans
  - · Note Release Plans cannot be split in a way that would make Client Avails invalid
  - · Note Release Plans must remain within the set (GPP) Avail Dates

## 3. Release Plan Split – allows splitting release plans into several windows.

1. Go to Release Plan tab and click on the View drop down



- 2. Select a list view and click "Go". On the list view, select records.
- 3. Click Release Plan Split.
- 4. On the "Enter the value on the Release Plan Split" section of the Wizard, enter the following values and click on Split Release Plan:
  - Date this is required. The date entered is the start date of the new window, which will be created from the split. After this is processed, the end date of the window being split is the date entered minus one. The end date of the new window generated from the split will be the same as the first window's end date. For example, if the selected window start is 12/31/2013 and the end date is 12/31/2049. The date entered is 1/1/2016. The first window end date will change to 12/31/2015, and the new window will have a start date of 1/1/2016 and end date of 12/31/2049.
  - Language Type and Status this does not have to be provided if there is no change to language type and status of the new window.

