## **Local Data**

### > The Local Data contains the relevant Title information for the specific locale

## > Local Data is uniquely identified by Title, Country and Language

- ✓ One entry of master data for each combination of Title, Country and Language
- ✓ One place to hold data used in multiple places
- √ The data will be sourced from MSB but can be temporarily overwritten by users if critical for an announcement

#### Key data includes:

✓ Local Title, Local Rating, Version EIDR, Theatrical Release Date, DVD Release Date, Local Label, etc

### > System Capabilities

- ✓ Local Data will be sourced from MSB.
- ✓ If data does not exist in MSB a placeholder will be created when required
- ✓ Local Data may be editable within the application depending on role

# **Local Data Processes**

## Creating Local Data

- ✓ Automatic Local Data entries are created within 1-2 hours of data being created in MSB.
- ✓ Automatic Local Data shells are created when Release Plans are created and Local Data does not already exist
- √ The option to manually add a Local Data entry is available but should rarely need to be used.

## Reviewing/Updating Local Data

- ✓ Individual Local Data entries can be accessed by clicking through from the Release Plan
- ✓ Edits of Local Data from one Release Plan will be reflected in all Release Plans for the same Title, Country, Language

## Mass Updating Local Data

- ✓ Use the Local Data tab and a personal view to display the fields to be edited.
- ✓ Select all the records and use mass-update to change the fields as required.

### Use the Readiness Indicator

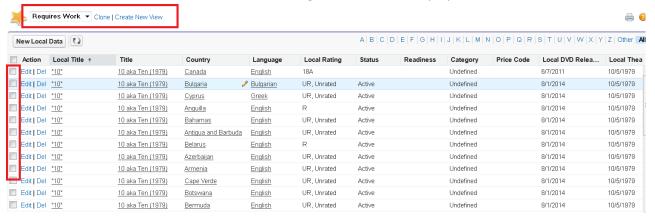
√ To help identify complete Local Data or Local Data requiring review, set the Readiness flag.

## **Enter Local Data**

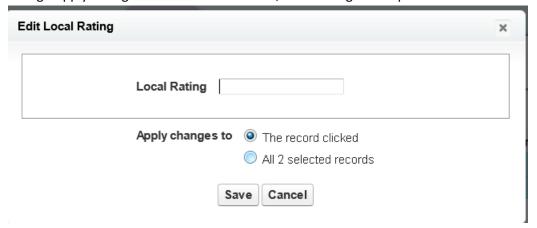
When a release plan is generated, a placeholder local data is created for that country and language. Therefore, a new local data records does not have to be created.

There are several ways to review and update local data, which are as follows:

- Local Data List View
  - Steps:
  - 1. Go to Local Data tab and click on the View drop down
  - 2. Select list view and click" Go". The following list view will be displayed.



3. Select records to be edited and double click on field to be updated. Enter new value and change Apply Changes to all selected records, when doing mass updates.

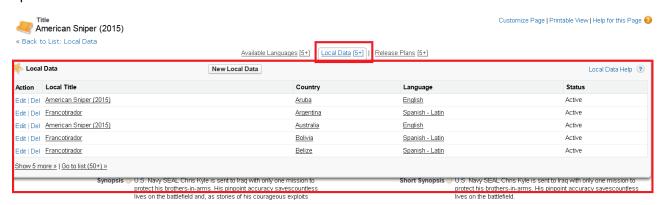


4. Click on "Save" to commit updated records.

2. Local Data Detail Page

### Steps:

You can access the Local Data Detail page from the title detail page. Steps to follow:
On top of the page, hover on Local Data, and click Edit on the local data that has to be updated.



2. On the Local Data page, click on "Edit", and make changes to the key fields, if needed. Click Save to commit the updated records.

