

Ashoka University

Policy Document for Transfer Students

1. Ashoka University will accept transfer applications from students of both Indian and Foreign Universities. The Undergraduate Office of Admissions will be responsible for processing these applications
2. Applicants must have completed a minimum of one full year of academic education in a university elsewhere and must have received their grades and transcript(s) for the year of study. Students with less than one full year of study in another university must apply as first-year students
3. For admission into the Spring semester, complete applications must be submitted by approximately mid-December, for admissions into the Monsoon semester, complete applications must be submitted by approximately mid-June. Dates will be decided and published by the Undergraduate Office of Admissions
4. Applicants must submit an Undergraduate Application Form for transfer, which is available on the Ashoka website. The transfer form will required applicants to provide the following additional materials:
 - 4.1 Academic transcripts from their current/previous University/Institution
 - 4.2 A transfer certificate and/or no-objection certificate from their current/previous institution;
 - 4.3 An essay response expressing their interest and reason(s) for applying to Ashoka University;
 - 4.4 A document detailing the number of courses, course titles, and the official course descriptions of the courses that the applicant has taken at the previous university/college (This will aid in the consideration of transfer of credits)
5. Transfer applicants will be assessed in accordance with the Ashoka undergraduate holistic admissions process, which includes both academic and non-academic parameters. This process includes the following components:
 - 5.1 Initial shortlist, to be done based on the undergraduate shortlisting process
 - 5.2 Shortlisted applications will be subject to an internal assessment which include the following components:
 - 5.2.1 On-the-spot essay – mandatory written test for 30 minutes
 - 5.2.2 Interview - a mandatory interview to check for academic and residential fit
 - 5.2.3 Ashoka Aptitude Test – Highly Recommended (but not mandatory) aptitude test for 90 minutes
6. The Admissions Committee will make the final decision on the interviewed candidates
7. A candidate who has been made an offer of admission and accepts can join at the start of either of the semesters (Spring or Monsoon). Candidates will not be allowed to join in the middle of any Semester

8. Academics and Credit Transfers

- 8.1 Enrolled transfer students will be required to start with the Ashoka FCs/Core Requirements in Semester 1. They will not be allowed to do any courses toward their Major in Semester 1
- 8.2 Enrolled transfer students will be required to take all the Ashoka University core courses. An equivalent ICT course may be waived, but the student will have to take the CTS
- 8.3 Before Registration for Semester 2 is done, the transfer students will be notified of the number of credits/specific courses that will be transferred toward their Major/Minor/Concentration. The Office of Academic Affairs in collaboration with the individual departments will be responsible for this
- 8.4 Enrolled transfer students will be able to transfer only up to a third of the course credits that they need to have towards their major/minor/concentration transferred from their previous University. If a transfer student has additional relevant course credits from a previous University, the Ashoka University Office of Academic Affairs reserves the right to consider them on a case to case basis in discussion with the relevant department

Proposed by

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Approved by

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