



## **ASHOKA UNIVERSITY POLICY ON DISCIPLINARY RECORDS**

### **FOR PURPOSES OF NOC**

Students of Ashoka University who are adjudged to have violated university regulations or policies, or have been found guilty by the University of grave misconduct, shall have a disciplinary record maintained by the Office of the Registrar. This record will include all sanctions imposed by the various committees, statutory or otherwise, at Ashoka University such as the Academic Integrity Committee (AIC), the Committee against Disciplinary Infractions (CADI), the Internal Complaints Committee (ICC - also known as CASH), the Anti-Ragging Committee (ARC) and any others that may later be notified by the University.

**All No Objection Certificates (NOCs) will be issued by the Registrar of the University upon an application made by the student wishing to avail of the same, or by a representative of the party for the candidates who will be standing for the elections and will consequently require an NOC, following confirmation from the Registrar's Office that they are eligible to receive the NOC.**

- A. A No Objection Certificate (NOC) is required by a student for participation in the following roles at the University
  - 1. ICC, ARC, CADI, AIC Student Representative
  - 2. Teaching Assistant (TA)
  - 3. Student Government (including Cabinet Ministers) & Election Commission
  - 4. Academic Advisory Board (AAB)
  - 5. Resident Assistant (RA) & Resident Assistant Mentor (RAM)
  - 6. Peer Tutor and Peer Mentor
  - 7. Placement Committee & Internship Cell
  - 8. Clubs & Societies Leadership (academic & non-academic)

9. Sports Teams Captains
10. Orientation Volunteers & Cohort Leaders
11. Campus Tours Teams (including Student Ambassadors, if any)
12. YSP Student Councillors
13. Other Leadership roles that may become available from time to time.

B. The following **Guidelines** shall determine whether or not NOC may be issued to a student

1. Any student who has been found guilty of a disciplinary infraction leading to suspension will be debarred from receiving an NOC. For sanctions other than suspension, the following provisions set out below will apply.
2. NOC will not be granted for any sanctions (including warnings, probations, or other measures determining a guilty verdict) by the Committee Against Sexual Harassment (ICC – CASH)
3. NOC will not be granted for any sanctions (including warnings, probations, suspensions or other measures determining a guilty verdict) by the Anti-Ragging Committee (ARC)
4. Any sanctions that are not in the nature of a suspension but a warning or probation from CADI or AIC or similar committee will have the period of NOC prohibition specified by the Committee, failing which such specification will be sought by the Registrar.

**Note:** Students with pending disciplinary proceedings shall not be considered ineligible to apply for an NOC. However, a complainant may request prohibition of the NOC as interim relief and if granted by the concerned Committee, NOC will not be issued.

C. The following shall be the **Procedure** for obtaining an NOC.

1. For participation in any of the roles listed in **A** above, the student will be required to submit an NOC from the Office of the Registrar to the relevant Office.
2. The student will apply to the Office of the Registrar requesting an NOC with a copy to the relevant department.

3. The Registrar will issue the NOC or deny the NOC indicating reason for the same, as the case may be, to the student. The Registrar will inform the relevant department whether NOC has been granted or not without disclosing reasons for the same.
4. It may take up to five working days for the NOC to be issued.
5. The NOC may be rescinded by the Office of the Registrar if a future verdict renders the student ineligible for the NOC.
6. Confidentiality will be maintained in all matters regarding this process and the information will be restricted to the Office of the Registrar and the student concerned.

**The Vice-Chancellor shall be the appellate authority for all matters relating to NOC. The decision of the Vice-Chancellor in the matter shall be final and binding.**

The University reserves the right to amend the guidelines on disciplinary records for the purpose of the NOC, whenever a need arises.