

Kaido Soomlais

Stockholm, Sweden • Phone: +46722244013 • kaido.soomlais@gmail.com
www.linkedin.com/in/kaidosoomlais022380

- Versatile, hardworking, adaptable, fluent in several languages.
 - Focused and driven to move up the ladder in an organization.
 - Excellent problem-solving abilities, strong initiative and great communication.
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Education

CODE INSTITUTE, Stockholm, Sweden

Diploma in Software Development (Second Class Honours), 2019 to 2020

NATIONAL TRAINING CENTRE, Dublin, Ireland

Certificate in Health and Physical Education/Fitness, EQF 4, 2010 to 2011

THE ESTONIAN ACADEMY OF SECURITY SCIENCES, Tallinn, Estonia

Diploma of professional higher education in College of Justice, 2000 to 2003

- Major: Correctional Services
 - Minor: Criminal Law
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KOHTLA-JÄRVE ÜHISGÜMNAASIUM, Kohtla-Järve, Estonia

High School, 1986 to 1998

Professional Experience

EUROPASKOLAN, Stockholm, Sweden - Primary School

Building Maintenance, 01/2019 to 10/2020

Assessing maintenance and repair needs. Inspecting the general condition of the buildings and surrounding property for cleanliness, overall appeal, and potential problems. Performing installations, minor fixes, coordinating IT support and contractors working in the buildings.

Assistant Teacher, 06/2018 to 01/2019

After School Care Staff, 04/2018 to 06/2018

Organizing activities, preparing materials, providing safe and secure environment for children through student observation, classroom management and situational behavior intervention.

NEBO EXPRESS LLC, Charlotte, USA - Office furniture installations

Supervisor, 07/2017 to 02/2018

Installer, 01/2017 to 07/2017

Promoted from installer to supervisor after 6 months of working in the industry in which I had no previous experience. Supervised teams of installers and transport of materials across Southeast region of United States. Acted in a project manager role and compiled detailed daily reports of progress. Served as a liaison between client and company.

AT RISK SECURITY, Dublin, Ireland - Provider of Security Services

Security Guard, 10/2008 to 07/2016

Provided safety and security in psychiatric hospital.

COREFIT, Dublin, Ireland - *Personal training service.*

Personal Trainer (part time), 9/2012 to 4/2014

Developed safe, professional and complete personal training programs for clients. Ran weekly fitness classes for groups. Tracked class attendance and monitored class size to gauge effectiveness of promotions. Maintained peak physical condition to better serve and motivate clients.

MINISTRY OF DEFENCE OF ESTONIA, Tallinn, Estonia - *Government department.*

Chief Expert of Armaments Section of Procurement Department, 3/2005 to 10/2008

Prepared, negotiated and supervised the fulfillment of armament procurement projects for Estonian Defence Forces. Represented Estonia in NATO Small Arms and Ammunition Group meetings.

ROYAL CARIBBEAN INT. Miami, FL - *Cruise line*

Room Service Attendant 4/2004 to 8/2004

Crew Attendant 11/2003 to 4/2004

Customer service of passengers on cruise ship "Empress of the Seas". Promoted during first contract for exceptional customer service skills.

HARKU PRISON, Harku, Estonia - *Correctional facility*

Duty Officer, 2/2002 to 10/2003

Guard, 8/2001 to 2/2002

Promoted to Duty Officer in 2/2002. Arranged security in prison, ensured adherence to daily routine, dealt with extraordinary events, conducted disciplinary proceedings, supervised prison guards.

AS REPO VABRIKUD, PÜSSI, Estonia - *Chipboard manufacturer*

Guard/Fireman, 3/1999 to 7/2000

Checked invoice papers of incoming and outgoing trucks. Maintained fire safety and extinguished fires.

SECURITAS EESTI AS, Kohtla-Järve, Estonia - *Provider of security services.*

Security Guard, 8/1998 to 3/1999

Carried out static security guard duties in oil shell factory.

Additional Information

Fluent in Estonian, Russian and English. B-category driver's license.