

Minutes of the Tenth Client Meeting

Group 5

Friday 12th May 2023

Chair **Wanxia Yang**

Secretary: **Kaini Chang**

Members Yang Su
 Chang Liu
 Shuxiao Peng

Apologies None.

1 Time and Place

2:00-3:00 pm on 12th May 2023.

Student Hub room 336.

2 Quorum Announcement

The Chairman announced that all people were present, and that the meeting was ready to proceed with its business.

3 Summary of previous meeting

The Secretary provided a summary of the previous meeting. The team reviewed the milestone 2 plan.

4 Topics of the Meeting

4.1 Review overall progress of last week.

A list of feedback are shown below.

NO	Module	Feedback
1	Cancel return	<ul style="list-style-type: none">• The buttons of cancel return need to be improved as “undo” for clarity.• The return records will become more and more, time filter is required with default duration of current semester/year.
2	Course management	<ul style="list-style-type: none">• All good.
3	Student management	<ul style="list-style-type: none">• Bulk import is required, accepting csv as the file type.
4	Email reminder	<ul style="list-style-type: none">• It's acceptable to set the 7 days before the due day for all requests as the reminder day.• It's acceptable to send the reminder to students every day if they are overdue.
5	Database UML diagram review	All good.

4.2 Adjustment of Milestone plans

Milestone 2 still includes student end and package management. Course coordinator end is optional.

4.3 Assess the progress of Frontend development

Wanxia showed the currently frontend pages. She's working on the package management page. It includes adding/deleting equipment type into the package, and set upper bound amount for each type.

The frontend development of student end is in a risk.

4.4 Review the progress of Backend development

Kaini showed the EER of database V1.2, which works for milestone2. Foreign keys have to be reviewed regarding of data deletion and updating.

Backend development is on the track. Since student end doesn't require much new APIs, the progress aligns with timeline.

4.5 New Tasks for the next few weeks

Tasks	Person
1. Create and update all API documents and database documents of milestone2	Shuxiao Peng
2. Auto email reminder	Chang Liu
3. Unit testing/test driven implementation	Chang Liu
4. Create package request(frontend)	Wanxia Yang
5. Package request relative API	Kaini Chang

5 Other issue

None.

6 Adjournment

The next meeting is scheduled for Friday 19th May 2023 at 2 pm. The team and client agreed to discuss any agenda items at that time.

