

Minutes of the Sixth Client Meeting

Group 5

Thursday 6th April 2023

Chair Kaini Chang

Secretary: Wanxia Yang

Members Yang Su
Wanxia Yang
Chang Liu
Shuxiao Peng

Apologies None.

1 Time and Place

2:00-3:00 pm on Thursday 6th April 2023.

Student Hub room 428.

2 Quorum Announcement

The Chairman announced that all people were present, and that the meeting was ready to proceed with its business.

3 Summary of previous meeting

The Secretary provided a summary of the previous meeting. The team reviewed the milestone 1 plan.

4 Topics of the Meeting

4.1 Checking the prototype for milestone1.

A list of feedback are shown below.

NO	Module	Feedback
1	Request management	<ul style="list-style-type: none">• The buttons of operations need to be improved.• It'd be more convenient if a student can borrow multiple equipment within one request.• A feature for Course coordinator to set optional equipment packages is required. So a request including multiple equipment can be created easily.• 'Deny' is necessary.
2	Return management	<ul style="list-style-type: none">• Partial return should be allowed. This includes partial type partial amount.• Returned records could be edited to be 'to return' if operated incorrectly.
3	Student management	<ul style="list-style-type: none">• Email validation is required. Whether the email has been validated can be seen from lab manager side.
4	Device management	No problem
5	Action history	No problem

4.2 Adjustment of all Milestone plans

Milestone 1 remains including what have been reviewed in this meeting.

Milestone 2 includes student end and package management.

Milestone3 includes course coordinator end.

4.3 Review the progress of Frontend development

Wanxia showed the currently frontend pages, which are responsive. Yangsu mentioned it's good that we've developed pages that fit mobilephones, but it's OK to only fit PC considering Lab manager has PC accessible.

4.4 Review the progress of Backend development

Kaini showed the EER of database, which works for milestone1. As mentioned during the prototype review, the relationship of packages has to be added.

4.5 New Tasks for the next few weeks

Tasks	Person
1. Designing prototype of package management and course management.	All
2. implement student management and action history page in milestone1	Wanxia Yang, Chang Liu
3. Improve database to include equipment package management	Kaini Chang, Shuxiao Peng

5 Other issue

There's no meetings with client next week.

6 Adjournment

The next meeting is scheduled for Wednesday 19th April 2023 at 10am. The team and client agreed to discuss any agenda items at that time.

