MCI Project Weekly Time Sheet

Team   5 **Student ID** a1824106   **Week starting:** Week3 - 13/03/2023

Day	Date	Time In	Time Out	Total hours	Task	How does it fit ito project plan?	Outcome/Next action
Monday	13/03/2023	8:30:00	10:30 AM	2	discuss and modified "what" part with Kaini	Suggest some ideas to Kaini	Finish the skeleton of the "what" parts
	13/03/2023	3:30 PM	6:30 PM	3	disucss and modifed the "how" part with Kaini	Redesign the pitch archtiecture	review and revise the "how" parts
Tuesday	14/03/2023	11:00 PM	3:00 PM	4	UI design class on udemy	Get better understanding on front-end	Watch MODAO video , finish 2 chapter of teaching
	14/03/2023	4:00 PM	5:00 PM	1	Enquire to lecture about our ppt slide structure	Get ideas of ppt slide structure	change our ppt structure and content for "how " part
Wednesday	15/03/2023	10:00 AM	11:30 AM	1.5	Client meeting with Su	Update the web version function and confirm the existing plan for function list.	Receive client feedaback and add function into our pitch slide
	15/03/2023	11:30 AM	12:30 PM	1	Review the pitch slide	Receive feedback and summary the tasks list	Improved the pitch slide structure and change some content in "how" part
Thursday	16/03/2023	9:00 AM	1:00 PM	4	Learn udemy full stack course of database part	Get ideas of build database	Watch databse chapter and take note
Friday	17/03/2023	9:00 AM	4:00 PM	7	Learn udemy full stack course of UI design part	Learn to how to use draw IO	Draw the first draft of database relationship diagram
Saturday	18/03/2023	4:00 PM	9:00 PM	5	Pitch slide peer review meeting	Rehearse pitch slide and record it	Practise the script of pitch presentation and exchange feedback with peers
Sunday	19/03/2023	11:00 AM	12:00 PM	1	Prepare meeting agenda for week 4 client meeting	Summary the current process and related questions	Finish agenda and question lists
	19/03/2023	1:00 PM	2:00 PM	1	Prepare the minute meeting	Design the client meeting strucutre and research about our questions	Finish the minute meeting files
			Total	30.5			