

The Thirteenth MCI group Project client meeting will be held in Eng  
Math room 4.15 at 1 pm on Thursday 1st June 2023

## **Agenda**

**Chair:** Kaini Chang

**Secretary:** Wanxia Yang

**Members:** Chang Liu, Shuxiao Peng

### **1.Apologies**

None.

### **2. Summary of Previous Meeting (Week 11)**

2.1 Progress Report (admin end's request adjustment, email function and student end)

2.2 Client feedback on current progress

### **3. Topics of the meeting**

3.1 Progress report

3.2 Get feedback before finishing development

3.3 Demonstration and poster preview

#### **4.Other Issues**

Any other issues or questions to address.

**Note:** Next meeting will be held on Thursday, 1st June 2023 at 1pm in the Hub, Room 3032.