The third MCI group Project client meeting will be held in IW room 4.62 at 10 am onWednesday 22 March 2023

## Agenda

Chair: Chang Liu

**Secretary:** Shuxiao Peng

## 1 Apologies

None.

### 2 Presentation

None.

# 2.1 Functional requirements and Presentations in Last Meeting

Discussion on database building and could deployment. SQL should be used to build up the database. LabMan – Web should be the priority. We should first focus on the functions regarding lab manager.

### 2.2 Problems and solutions

Initially we had problem with the accuracy of phrasing in pitch slides. After communicating with our client, we managed to improve this. We ensured that what is included in the pitch slides was exactly what our client wants.

## 3 Requirements Elicitation

Functional requirements collected:

- 3.1 Make the functions and advantages of this website more clear.
- 3.2 Uniformize the format of the whole pitch slides.
- 3.3 Improve the pictures in the slides to make the slides more understandable and concise.
- 3.4 Improve slides' notes and ensure this delivers the requirements of the client.

### **4 Other Issues**

None.

Note: Next meeting will be held on 29 March 2023