MCI Project Week7 Time Sheet

Team	5	Student ID	a1866893	Break starting:		2023/5/1

Day	Date	Time In	Time Out	Total hours	Task	How does it fit ito project plan?	Outcome/Next action
Monday	0:00	10:30 AM	11:30 AM	1	Writing project management files for week 8	Recording progress in week 8	Update week 8 progress
Wednesday	0:00	4:00 PM	5:00 PM	1	MCIP workshop	get feedback of milstone 2 plan	adjust milstone 2 plan
Thursday	0:00	2:00 PM	4:30 PM	2	Team meeting about code standard, testing plan and file structure	Establish code and testing standards for the project	Implement discussed strategies and standards
		4:00 PM	7:00 PM	3	Student end front end setup	Set up front end for student functionality	Complete student end front end setup
		7:00 PM	7:30 PM	0.5	Writing agenda and arrange client meeting	Plan and schedule client meeting	Schedule and share meeting agenda with client
Friday	0:00	2:00 PM	3:00 PM	1	Client meeting	Keep the client update about milestone 2 plan and progress	Address client feedback and concerns
		3:00 PM	4:00 PM	1	Writing meeting minutes	Keep the client meeting record for further reference	Distribute meeting minutes to team members
		4:00 PM	6:30 PM	2.5	Front end course page layout	Design course page layout for better user experience	Complete course page layout design
		8:30 PM	9:30 PM	1	Team meeting about testing plan	Discuss and finalize testing plan	Finalize and implement testing plan
Saturday	0:00	10:30 AM	12:30 PM	2	Front end equipment page adjustment	Improve the modularization of the project	Complete equipment page adjustments
		2:30 PM	4:30 PM	2	Front end student page adjustment	Improve the modularization of the project	Complete student page adjustments
		4:30 PM	6:30 PM	2	Front end action history page adjustment	Improve the modularization of the project	Complete action history page adjustments
		6:30 PM	8:30 PM	2	Front end request page adjustment	Improve the modularization of the project	Complete request page adjustments
Sunday	0:00	7:00 PM	9:00 PM	2	front end return page adjustment	improve the modularization of the project	timesheet writing and coursemanagement page design
		8:00 PM	9:00 PM	1	Finish timesheet	Completing project timesheet	Submit completed timesheet
		9:00 PM	11:00 PM	2	front end package management page design	craft a prototype for package and student management of a course and basic functions	individual courrse page implementation
			Total	26			