Minutes of the Seventh Client Meeting

Team 5

Thursday 20th April 2023

Chair	Wanxia Yang
Secretary	Shuxiao Peng
Members	Yang Su Chang Liu Kaini Chang
Apologies	None.

1 Time and Place

2:00-3:00 pm on Thursday 20th April 2023.

Hub Central room 3033.

2 Quorum Announcement

The Chairman announced that all people were present, and that the meeting was ready to proceed with its business.

3 Summary of previous meeting

The Secretary provided a summary of the previous meeting. The team reviewed the milestone 1 development process.

4 Topics of the Meeting

4.1 Checking the mid break development process for milestone1.

A list of feedback is shown below.

NO	Module	Feedback
1	Request management	• Student can borrow multiple equipment within one request. • A feature for Course coordinator to set optional equipment packages is required.
2	Return management	• Need add email reminder function. • Need due date function to remind student.
3	Student management	• Email validation is required. Whether the email has been validated can be seen from lab manager side. • Need enable more function for current version like edit, add and delete with front – end.
4	Device management	• Focus on web version first.
5	Action history	No problem

4.2 Adjustment of all Milestone plans

Milestone 1 remains including what have been reviewed in this meeting.
Milestone 2 includes student end and package management.
Milestone3 includes course coordinator end.

4.3 Review the progress of Frontend development

Wanxia showed responsive version of student interface page. Su requires to add the due date reminder function and auto email function on student interface page.

4.4 Review the progress of Backtend development

Wanxia show the equipment and user API by interacting with frond-end. It will allow user search the equipment by using name. It is keystone for milestone1. As previous meeting review, there are six key components added in student page including request, borrow, return, equipment, student and action history. There are only two parts can interact with front-end web page such as student and equipment page. The available function is limited.

4.5 New Tasks for the next few weeks

Tasks	Person
1. Front-end and back-end connection for user and equipment interaction	All
2. Implement student request and action history	Kaini Chang, Wanxia
3. Improve database for request and equipment	Kaini Chang, Shuxiao Peng
4. Git Branch management and back-end code review	Liu Chang

5 Other issue

The further meeting may be influence by client timetable.

6 Adjournment

The estimated next meeting is scheduled on Thursday 27th April 2023 at 10am. The team and client agreed to discuss any agenda items at that time.