

NAME: KAISAR HAMID

Akbar Shah R/A, road no#2, Panthanagar Lain,
Akbar Shah, Pahartali-4202, Chittagong, Bangladesh.

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□ Career Overview

To work for the organization with utmost efforts and sincerity that offers challenges of the real business world and opportunity for future growth and to work under supervision to gather experience and knowledge on the way to build up a professional career.

□ Job Experience

1.

Name of the Company	:	OP-SEED CO, (BD) LTD.
Company location	:	CEPZ, Chattogram, Bangladesh.
Designation	:	Deputy Field Controller
Duration	:	March, 19, 2018 to till now.
Total Experiences	:	3 Years

□ Duties/Responsibilities:

- Plan, Implement and coordinate with HOD for obtaining the monthly production target of Assembly section
- Prepare regular process Improvement Activities presentation on due time to AGM/Manager.
- Make urgent countermeasure when get any customer claim & QC claim Also follow up product quality strictly.
- Make Work Instruction & Indication for Understood working method for operator.
- Trouble Shooting of software input device, Laser stamping Machines, welding Machine of assembly line.
- Instant Maintenance of any equipment device
- To look after 5S in production floor.
- To check & maintenance routine wise calibration of jig & testing equipment.
- Emergency local purchase and follow up with concern dept. for smooth production.

□ Academic Qualification

➤ DIPLOMA IN ELECTRONICS ENGINEERING

CGPA- 2.90 (Out of 4.00)

Year of Passing: 2017(Session 2013-2014)

Institution Name: **Chittagong Polytechnic Institute.**

➤ SECONDARY SCHOOL CERTIFICATE EXAMINATION (VOC)

Subject: Electrical

GPA-5.00(Out of 5.00)

Board: B.T.E.B.

Year of Passing: 2013(Session-2011)

Institution Name: **A.K. Khan UCEP Technical School.**

❑ Internship

I have complete my internship at -**KDS Textile Mills Limited** Chittagong in maintenance Department from 01/08/2017 to 24/10/2017 (12 weeks).

❑ Training

I have completed 3 Months Electronics course “**Consumer Electronics**” from **Bangladesh-Korea Technical Training Centre (BK TTC)**.

I have completed 4 Months Electrical course “**Electrical Equipment’s Installation and Maintenances**” From **Bangladesh Industrial Technical Assistant Center (BITAC)**.

❑ Language Proficiency

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium

❑ Computer Literacy

- ✓ Software: MS Office, MS Excel, Power Point,
- ✓ Internet Browsing,
- ✓ E-mail etc.

❑ Personal Details

- Father’s Name : Moslem Khandakar
- Mother’s Name : Peyara Begum

Permanent Address

- Village : Shafibad
- Post Office : Shinadda
- Police Station : Kachua
- District : Chandpur
- Date of Birth : 05th February 1995
- Nationality : Bangladeshi by birth
- Religion : Islam
- Sex : Male
- Relationship Status : Single
- Blood Group : O+

□ **Strength:**

- ✓ Hard working, Dynamic and creative in thinking
- ✓ Self-motivated, Enthusiastic and Punctual,
- ✓ Sense of good organizational behavior

□ **References**

H. M. Al Rahat
B. Sc in Eng. (EEE)
Senior Asst. Director
WALTON HI-TECH INDUSTRIES LTD.
Kaliakoir, Chandra, Dhaka.
Email: alrahat.me@gmail.com
Cell: 01717-454952

□ **Declaration**

I hereby declare that the information furnished above is true to the best of my knowledge.

Kaisar Hamid