KAITLYN SMITH

DATA ANALYST

Detail-oriented and inquisitive, I am transitioning career paths and seeking a full-time role in the field of data analytics. Strengths in communication, critical thinking, and problem-solving equip me to deliver data-driven insights that enhance business efficiency and support strategic decision-making.

TECHNICAL SKILL

- Microsoft 365
- Excel
- SQL
- R
- Tableau
- HTML / CSS

EDUCATION

BACHELOR OF SCIENCE

MONTANA STATE UNIVERSITY

Aug 2016 – May 2019

Health and Human Performance - Exercise Science

CERTIFICATION

GOOGLE DATA ANALYTICS SPECIALIZATION

GOOGLE CAREER CERTIFICATES

Issued Nov 2024

EXPERIENCE

DATA VISUALIZATION SPECIALIST

`May 2024 - Present`

- Cleaned and transformed raw data into powerful visualizations using Excel and Tableau
- Collaborated with primary stakeholders
- Simplified complex data through targeted visuals

SCIENCE TEACHER

`Aug 2023 - May 2024`

- Developed and delivered academic presentations, clearly and effectively communicating complex scientific concepts
- Applied diverse classroom management techniques to support student success in grades 4 - 12
- Organized and guided school science fair

PRODUCTION TECHNICIAN

`Aug 2022 - Feb 2023`

- Met production goals consistently through effective time management and workflow optimization

BARISTA

`Jul 2019 - Dec 2021`

- Analyzed customer preferences and sales trends to inform product offering and promotions, increasing customer satisfaction and driving sales
- Communicated and collaborated effectively with customers, team members, and management