



Jay-R Andrew R. Montes

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SOFT SKILLS

TEAMWORK

EMPATHY

CRITICAL
THINKING

FLEXIBILITY

LEADERSHIP

TECHNOLOGIES

HTML/CSS

PYTHON

JAVASCRIPT

PHP/MYSQL

LANGUAGES

ENGLISH

FILIPINO

CEBUANO

SUMMARY

As a dedicated and compassionate professional to my work, I am a strong believer in teamwork and collaboration. I have worked on various group projects and internships, where I learned the importance of effective communication and adaptability in achieving common goals.

WORK EXPERIENCE

GOVERNMENT INTERNSHIP PROGRAM (GIP) COMMISSION ON ELECTIONS - DANAOCITY, FIELD OFFICE JULY 4 2024

During my tenure at the Commission on Elections Danao City Field Office. My duties and responsibilities are to provide support to the staff, including encoding the data documents of the clients and generating reports as needed

EDUCATION

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

Cebu Technological University -
Danao Campus- Danao City, Cebu, PH 2020-2024

- Award: Cumlaude

Technical-Vocational-Livelihood (TVL):

Information and Communication Technology - Programming
Carmen National High School - Carmen, Cebu, PH 2018-2020

- Award: Conduct Awardee