

OSWERE ENOCK MIREGWA

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CAREER PROFILE SUMMARY

A highly motivated, resilient and motivated Bachelor of Commerce Degree holder in pursuit of professionalism, Integrity and Excellence.

EDUCATION BACKGROUND

- **Bachelor of Commerce, Finance:** University of Nairobi; Sept 2015 to December 2020
- **Kenya Certificate of Secondary Education:** Kisii School; March 2011 to November 2014
- **Kenya Certificate of Secondary Education:** Raah Popular Academy; Jan 2008 to Nov 2010

KEY SKILLS AND COMPETENCIES ACQUIRED

- **Negotiation Skills:** An expert negotiator with experience in effectively approaching negotiations ensuring that the organization and the stakeholders involved agree on the best terms of service that favor both parties.
- **Leadership Skills:** Ability to lead and train teams ensuring they undertake their roles effectively, ensuring ethical compliance with the organization's policies and best practices.
- **Excellent communication and Interpersonal skills:** Skilled at ensuring that a good relationship between the company is maintained and that my relationship with colleagues is professional, cordial and friendly.
- **Team Player:** Ability to work well with people and cross-cultural teams.
- **Strong interpersonal and analytical skills:** Able to examine all sides of an issue, reflecting on past experiences and listening the opinion of other group members and finally arrive at a breakthrough.
- **Excellent IT skills:** Well conversant with Ms. Office Suite applications: Word, Excel, Access, Publisher, PowerPoint
- **Integrity:** Ability to respect myself and those around me and take responsibility and accountability for my actions.
- **Attention to detail:** Thorough in all tasks undertaken and does not tolerate mistakes.

WORK HISTORY

JAN 2022-DATE: CCI KENYA, SALES REPRESENTATIVE

Responsibilities- Provide Mkopa product portfolio and service information to customers, Manage and resolve customer complaints, identify and escalate issues to supervisor and answering incoming calls, respond and welcome new on boarding customer

CAREER RELATED ACTIVITIES

August 2015:

Successfully undertook computer training at St. Anne's College.

2019

- Served as the Secretary General -School of Business Organization- University of Nairobi, Lower Kabete campus.
- Contributing, by advising on finance strategies, to the University of Nairobi Marketing Students Association (MSA).
- Contributing, by advising on finance strategies, to the University of Nairobi Finance and Investment Students Association (FISA.)

REFEREES:

1. Hellen Omangi
Lecturer

University of Nairobi

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2. Vincent Onyango
Operations Accountant

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