



# **THE FEDERAL URDU UNIVERSITY OF ARTS, SCIENCES AND TECHNOLOGY, ISLAMABAD ORDINANCE, 2002**



## **CONTENTS**

### **CHAPTER I**

#### **PRELIMINARY**

1. Short title, application and commencement:
2. Definitions

### **CHAPTER II**

#### **THE UNIVERSITY**

3. Incorporation
4. Powers and purposes of the University
5. University open to all classes, creeds, etc
6. Teaching at the University

### **CHAPTER III**

#### **OFFICERS OF THE UNIVERSITY**

7. Officers
8. Chancellor and Pro-Chancellor
9. Removal from the Senate
10. Deputy Chair of the Senate
11. Vice-Chancellor
12. Appointment and removal of the Vice-Chancellor
13. Registrar
14. Treasurer

15. Controller of Examination

#### CHAPTER IV

### **AUTHORITIES OF THE UNIVERSITY**

16. Authorities
17. Senate
18. Powers and functions of the Senate
19. Visitation
20. Syndicate
21. Powers and duties of the Syndicate
22. Academic Council
23. Powers and functions of the Academic Council
24. Nominating Committees

#### CHAPTER V

### **STATUTES, REGULATIONS AND RULES**

26. Statutes
27. Regulations
28. Amendment and repeal of Statutes and Regulations
29. Rules

## THE PAKISTAN CODE

#### CHAPTER VI

### **UNIVERSITY FUND**

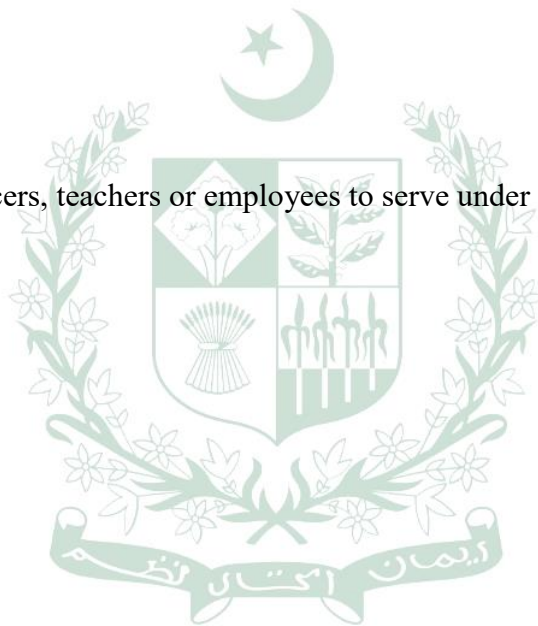
30. University fund
31. Audits and Accounts

#### CHAPTER VII

### **GENERAL PROVISIONS**

32. Opportunity to show cause
33. Appeal to the Syndicate and the Senate
34. Service of the University

35. Benefits and Insurance
36. Commencement of term of office of members of Authority
37. Filling of casual vacancies in Authorities
38. Flaws in the constitution of Authorities
39. Proceedings of Authorities not invalidated by the vacancies
40. First Statutes and Regulations
41. Initial appointments
42. Removal of difficulties
43. Bar of Jurisdiction
44. Indemnity
45. Power to require officers, teachers or employees to serve under any Government or Organization



## THE PAKISTAN CODE

# THE FEDERAL URDU UNIVERSITY OF ARTS, SCIENCES AND TECHNOLOGY, ISLAMABAD ORDINANCE, 2002

ORDINANCE CXIX OF 2002

[13 November, 2002]

*An Ordinance to provide for Establishment of Federal Urdu University of Arts, Sciences and Technology, Islamabad*

WHEREAS it is expedient to provide for the establishment of Federal Urdu University of Arts, Sciences and Technology, Islamabad and for matters ancillary thereto;

AND WHEREAS the President is satisfied that circumstances exist which render it necessary to take immediate action;

NOW, THEREFORE, in pursuance of the Proclamation of Emergency of the fourteenth day of October, 1999, and the Provisional Constitution Order No. I of 1999, read with the Provisional Constitution (Amendment) Order No. 9 of 1999, and in exercise of all powers enabling him in that behalf, the President of the Islamic Republic of Pakistan is pleased to make and promulgate the following Ordinance:—

## CHAPTER I PRELIMINARY

**(1) Short title, application and commencement:—** (1) This Ordinance may be called the Federal Urdu University of Arts, Sciences and Technology, Islamabad Ordinance, 2002.

(2) It shall come into force at once.

**2. Definitions:—** In this Ordinance unless there is anything repugnant in the subject or context,—

- (a) “Academic Council” means the Academic Council of the University;
- (b) “affiliated college” means an educational institution affiliated to the University but not maintained or administered by it;
- (c) “Authority” means any of the Authorities of the University specified or setup in terms of section 16;
- (d) “Chancellor” means the Chancellor of the University;
- (e) “college” means a constituent college or an affiliated college;
- (f) “Commission” means the Higher Education Commission set up by the Higher Education Commission Ordinance, 2002 (LIII of 2002);
- (g) “constituent college” means an educational institution, by whatever name described, maintained and administered by the University;

- (h) “Dean” means the head of a faculty or the head of an academic body to whom the status of a faculty is granted by this Ordinance or by the Statutes or Regulations;
- (i) “department” means a teaching department maintained and administered, or recognized by the University in the manner prescribed;
- (j) “Director” means the head of an institute established as a constituent institution by the University by Statutes or Regulations in terms of the powers delegated by this Ordinance;
- (k) “Faculty” means an administrative and academic unit of the University consisting of one or more departments, as prescribed;
- (l) “Government” means the Federal Government;
- (m) “Nominating Committees” means the Nominating Committees constituted under section 24;
- (n) “prescribed” means prescribed by Statutes, Regulations or Rules made under the Ordinance;
- (o) “Principal” means the head of a college;
- (p) “Review Panel” means the Review Panel set up by the Chancellor in accordance with the provisions of section 8;
- (q) “Search Committee” means the Search Committee set up by the Senate under section 12;
- (r) “Senate” means the Senate of the University;
- (s) “Statutes”, “Regulations” and “Rules” mean respectively the Statutes, the Regulations and the Rules made under this Ordinance and for the time being in force;
- (t) “Syndicate” means the Syndicate of the University;
- (u) “teachers” include Professors, Associate Professors, Assistant Professors and Lecturers engaged whole-time by the University or by a constituent or affiliated college and such other persons as may be declared to be teachers by Regulations;
- (v) “University” means the Federal Urdu University of Arts, Sciences and Technology, Islamabad established under this Ordinance;
- (w) “University Teacher” means a whole-time teacher appointed and paid by the University, or recognized by the University as such; and
- (x) “Vice-Chancellor” means the Vice-Chancellor of the University.

## CHAPTER II

### THE UNIVERSITY

**3. Incorporation:**— (1) There shall be established, in accordance with the provisions of this Ordinance, a University to be called the Federal Urdu University of Arts, Sciences and Technology, Islamabad with its principal seat at Islamabad. It shall consist of Federal Government Urdu Science College, Karachi, Federal Government Urdu Arts College, Karachi and such other colleges and institutes as may be prescribed. The university may establish any number of campuses anywhere in or outside Pakistan as may be prescribed;

Provided that both the colleges mentioned in sub-section (1) shall not make fresh enrolment for intermediate classes after the promulgation of this Ordinance.

(2) The University shall consist of the following, namely:-

- (a) the Chancellor, the Pro-Chancellor, the Deputy Chair of the Senate, the members of the Senate and the Vice-Chancellor;
- (b) the members of the Authorities of the University established under section 16;
- (c) all University teachers and persons recognized as students of the University in accordance with terms prescribed from time to time; and
- (d) all other full-time officers and members of the staff of the University.

(3) The University shall be a body corporate and shall have perpetual succession and a common seal, and may sue and be sued by the said name.

(4) The University shall be competent to acquire and hold property, both movable and immovable, and to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or been acquired by it.

(5) Notwithstanding anything contained in any other law for the time being in force, the University shall have academic, financial and administrative autonomy, including the power to employ officers, teachers and other employees on such terms as may be prescribed, subject to the terms of this Ordinance and the Higher Education Commission Ordinance, 2002 (LIII of 2002). In particular, and without prejudice to the authority granted to the Commission by the law, the Government or an authority or auditor appointed by the Government shall have no power to question the policy underlying the allocation of resources approved by the Senate in the annual budget of the University.

(6) All properties, right and interest of whatever kind, used, enjoyed, possessed, owned or vested, in or held in trust by or for Federal Government Urdu Science College, Karachi, and Federal Government Urdu Arts College, Karachi, and all liabilities legally subsisting against the said Colleges shall pass to the University on the promulgation of this Ordinance.

(7) All persons serving in these colleges in any capacity immediately before the commencement of this Ordinance shall, notwithstanding anything contained in any law or terms and



conditions of their service stand transferred for service to the University on the terms and conditions as may be prescribed.

Provided that such terms and conditions shall not be less favorable than the terms and conditions applicable to them before the commencement of this ordinance.

**4. Powers and purposes of the University:**— The University shall have the following powers, namely:—

- (i) to provide for education and scholarship in such branches of knowledge as it may deem fit, and to make provision for research, service to society and for the application, advancement and dissemination of knowledge in such manner as it may determine;
- (ii) to prescribe courses of studies to be conducted by it and the colleges;
- (iii) to hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to and on persons who have been admitted to and have passed its examinations under prescribed conditions;
- (iv) to prescribe the terms and conditions of employment of the officers, teachers and other employees of the University and to lay down terms and conditions that may be different from those applicable to government servants in general;
- (v) to engage, where necessary, persons on contracts of specified duration and to specify the terms of each engagement;
- (vi) to confer honorary degrees or other distinctions on approved persons in the manner prescribed;
- (vii) to provide for such instruction for persons not being students of the University as it may prescribe, and to grant certificates and diplomas to such persons;
- (viii) to institute programmes for the exchange of students and teachers between the University and other universities, educational institutions and research organisations, inside as well as outside Pakistan;
- (ix) to provide career counselling and job search services to students and alumni;
- (x) to maintain linkages with alumni;
- (xi) to develop and implement fund raising plans;
- (xii) to provide and support the academic development of the faculty of the University;
- (xiii) to confer degrees on persons who have carried on independent research under prescribed conditions;
- (xiv) to affiliate and disaffiliate educational institutions under prescribed conditions;

- (xv) to inspect colleges and other educational institutions affiliated or seeking affiliation with it;
- (xvi) to accept the examinations passed and the period of study spent by students of the University at other universities and places of learning equivalent to such examinations and periods of study in the University, as it may prescribe, and to withdraw such acceptance;
- (xvii) to co-operate with other Universities, public authorities or private, organisations, inside as well as outside Pakistan, in such manner and for such purposes as it may prescribe;
- (xviii) to institute Professorships, Associate Professorships, Assistant Professorships and Lectureships and any other posts and to appoint persons thereto;
- (xix) to create posts for research, extension, administration and other related purposes and to appoint persons thereto;
- (xx) to recognize selected members of the teaching staff of affiliated colleges or educational institutions admitted to the privileges of the University or such other persons as it may deem fit, as University teachers;
- (xxi) to institute and award financial assistance to students in need fellowships, scholarships, bursaries, medals and prizes under prescribed conditions;
- (xxii) to establish teaching departments, schools, colleges, faculties, institutes, museums and other centres of learning for the development of teaching and research and to make such arrangements for their maintenance, management and administration as it may prescribe;
- (xxiii) to provide for the residence of the students of the University and the colleges, to institute and maintain halls of residence and to approve or licence hostels and lodging;
- (xxiv) to maintain order, discipline and security on the campuses of the University and the colleges;
- (xxv) to promote the extra-curricular and recreational activities of such students, and to make arrangements for promoting their health and general welfare;
- (xxvi) to demand and receive such fees and other charges as it may determine;
- (xxvii) to make provision for research, advisory or consultancy services and with these objects to enter into arrangements with other institutions, public or private bodies, commercial and industrial enterprises under prescribed conditions;
- (xxviii) to enter into, carry out, vary or cancel contracts;



- (xxix) to receive and manage property transferred and grants, contributions made to the University and to invest any fund representing such property, grants, bequests, trusts, gifts, donations, endowments or contributions in such manner as it may deem fit;
- (xxx) to provide for the printing and publication of research and other works; and.
- (xxxi) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be requisite or expedient in order to further the objectives of the University as a place of education, learning and research.

**5. University open to all classes, creeds, etc:—**(1) The University shall be open to all persons of either gender and of whatever religion, race, creed, class, colour or domicile and no person shall be denied the privileges of the University on the grounds of religion, race, caste, creed, class, colour or domicile.

(2) The University shall institute financial aid programmes for students in need, to the extent considered feasible by the Senate given the resources available, so as to enable admission and access to the University and the various opportunities provided by it to be based on merit rather than ability to pay:

Provided that the University, may institute self-finance schemes not covering more than ten percent of the total number of candidates in any on campus taught course or research-based programme of study.

**6. Teaching at the University:—**(1) All recognized teaching in various courses shall be conducted by the University or the colleges in the prescribed manner and may include lectures, tutorials, discussions, seminars, demonstrations, distance learning and other methods of instruction as well as practical work in the laboratories, hospitals, workshops and other governmental or private organizations.

(2) The authority responsible for organizing recognized teaching shall be such as may be prescribed.

(3) The main language of instructions and teaching shall remain Urdu, however, the Senate may make exceptions for compelling reasons.

### CHAPTER III

#### OFFICERS OF THE UNIVERSITY

**7. Officers:—**The following shall be the principal officers of the University, namely:-

- (a) the Chancellor;
- (b) the Pro-Chancellor;
- (c) the Deputy Chair of the Senate;
- (d) the Vice-chancellor;

- (e) the Deans;
- (f) the Principals of the constituent colleges;
- (g) the Chairpersons of the teaching departments;
- (h) the Registrar;
- (i) the Treasurer;
- (j) the Controller of Examinations; and
- (k) such other persons as may be prescribed by the Statutes or Regulations to be the principal officers of the University.

**8. Chancellor and Pro-Chancellor:**— (1) The President of Pakistan shall be the Chancellor of the University and the Chairperson of the Senate.

(2) The Chancellor shall, when present, preside at the meetings of the Senate and the Convocation of the University.

(3) The Federal Minister for Education shall be the Pro-Chancellor of the University and shall aid and advise the Chancellor in such manner as may be required by the Chancellor. The Pro-Chancellor shall, in the absence of the Chancellor, preside at the Convocation of the University.

(4) The Deputy Chair of the Senate shall be appointed by the Chancellor.

(5) The members of the Senate as well as the Vice-Chancellor shall be appointed by the Chancellor from amongst the persons recommended by the nominating Committee set up for this purpose or the Search Committee established in accordance with, the Ordinance and the Statutes, as the case may be.

(6) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.

(7) If the Chancellor is satisfied that serious irregularity or mismanagement with respect to the affairs of the University has occurred, he may,—

- (a) as regards proceedings of the Senate, direct that specified proceedings be reconsidered and appropriate action taken within one month of the direction having been issued:

Provided that if the Chancellor is satisfied that either no reconsideration has been carried out or that the reconsideration has failed to address the concern expressed he may, after calling upon the Senate to show cause in writing, appoint a five member Review Panel to examine and report to the Chancellor on the functioning of the Senate. The report of the Review Panel shall be submitted within such time as may be prescribed by the Chancellor. The Review Panel shall be drawn from persons of eminence in academics and in the fields of law, accountancy and administration; and

- (b) as regards proceedings of any Authority or with respect to matters within the competence of any Authority other than the Senate, direct the Senate to exercise powers under section 19.

**9. Removal from the Senate:**— (1) The Chancellor may, upon the recommendation of the Review Panel, remove any person from the membership of the Senate on the ground that such person,-

- (a) has become of unsound mind; or
- (b) has become incapacitated to function as member of the Senate; or
- (c) has been convicted by a court of law for an offence involving moral turpitude;
- (d) has absented himself from two consecutive meetings without just cause; and
- (e) has been guilty of misconduct, including use of position for personal advantage of any kind, or gross inefficiency in the performance of functions

(2) The Chancellor shall remove any person from the membership of the Senate on a resolution calling for the removal of such person supported by at least three-fourths of the membership of the Senate:

Provided that before passing such resolution the Senate shall provide the member concerned a fair hearing:

Provided further that the provisions of this section shall not be applicable to the Vice Chancellor in his capacity as a member of the Senate.

**10. Deputy Chair of the Senate:**— (1) There shall be a Deputy Chair of the Senate who shall be appointed on honourary basis by the Chancellor and shall, if not otherwise a member of the Senate, be ex officio member of the Senate.

(2) The Deputy Chair of the Senate shall, in the absence of the Chancellor preside at the meetings of the Senate.

(3) The Deputy Chair of the Senate shall either be an existing member of the Senate or a person of eminence possessing experience of administration at a senior level:

Provided that no person who is a University teacher or is otherwise a member of or an employee of the Federal Government or a Provincial Government or is employed by a body controlled by the Federal or a Provincial Government, whether or not also a member of the Senate, shall be appointed as the Deputy Chair of the Senate.

(4) For a person who is not otherwise a member of the Senate, the term of office as Deputy Chair of the Senate shall be three years. For a person who is otherwise a member of the Senate the term of office as Deputy Chair of the Senate shall be coterminous with such person's membership of the Senate:

Provided that the Chancellor may remove the Deputy Chair of the Senate from office at any time.

(5) No person shall be appointed Deputy Chair of the Senate for more than two consecutive terms.

**11. Vice-Chancellor:**— (1) There shall be a Vice-Chancellor of the University who shall be an eminent academic or a distinguished administrator and shall be appointed on such terms and conditions as may be prescribed.

(2) The Vice-Chancellor shall be the chief executive officer of the University responsible for all administrative and academic functions of the University and for ensuring that the provisions of the Ordinance, Statutes, Regulations and Rules are faithfully observed in order to promote the general efficiency and good order of the University. The Vice-Chancellor shall have all powers, prescribed for this purpose, including administrative control over the officers, teachers and other employees of the University.

(3) The Vice-Chancellor shall, if present, be entitled to attend any meeting of any Authority or body of the University.

(4) The Vice-Chancellor may, in an emergency that in his opinion require, immediate action, refer any matter ordinarily not in the competence of the Vice Chancellor to a three member Emergency Committee of the Senate, as may be prescribed, for authorisation of appropriate action:

Provided that reference of any matter for the purpose of this sub-section may be made through any mode of communication and it shall not be necessary for the Emergency Committee of the Senate to physically assemble in order consider and authorise action with respect to any matter referred to it.

(5) The Vice-Chancellor shall also have the following powers, namely:—

- (a) to direct teachers, officers and other employees of the University to take up such assignments in connection with examination, administration and such, other activities in the University as he may consider necessary for the purposes of the University;
- (b) to sanction by re-appropriation an amount not exceeding an amount prescribed by the Senate for an unforeseen item not provided for in the budget and report it to the Senate at the next meeting;
- (c) to make appointments of such categories of employees of the University and in such manner as may be prescribed by the Statutes;
- (d) to suspend, punish and remove, in accordance with prescribed procedure, from service officers, teachers and other employees of the University except those appointed by or with the approval of the Senate;
- (e) to delegate, subject to such conditions as may be prescribed, any of his powers under this Ordinance to an officer or officers of the University; and

(f) to exercise and perform such other powers and functions as may be prescribed.

(6) The Vice-Chancellor shall preside at the convocation of the University in the absence of the Chancellor and the Pro-Chancellor.

(7) The Vice-Chancellor shall present an annual report before the Senate within three months of the close of the academic year. The annual report shall present such information as regards the academic year under review as may be prescribed, including disclosure of all relevant facts pertaining to,—

- (a) academics;
- (b) research;
- (c) administration; and
- (d) finances.

(8) “The Vice-Chancellor’s annual report shall be made available, prior to its presentation before to Senate, to all officers and University teachers and shall be published in such numbers as are required to ensure its wide circulation.

**12. Appointment and removal of the Vice-Chancellor:—**(1) The Vice-Chancellor shall be appointed by the Chancellor on the basis of recommendations made by the Senate.

(2) A Search Committee for the recommendation of persons suitable for appointment as Vice-Chancellor shall be constituted by the Senate on the date and in the manner prescribed by the Statutes and shall consist of two eminent members of society nominated by the Chancellor, of whom one shall be appointed the Convener, two members of the Senate, two distinguished University Teachers who are not members of the Senate and one academic of eminence not employed by the University. The two distinguished University teachers shall be selected by the Senate through a process, to be prescribed by Statute that provides for the recommendation of suitable names by the University Teachers in general. The Search Committee shall remain in existence till such time that the appointment of the next Vice- Chancellor has been made by the Chancellor.

(3) The persons proposed by the Search Committee for appointment as Vice-Chancellor shall be considered by the Senate and of these a panel of three, in order of priority, shall be recommended by the Senate to the Chancellor:

Provided that the Chancellor may decline to appoint any of the three persons recommended and seek recommendation of a fresh panel. In the event of a fresh recommendation being sought by the Chancellor the Search Committee shall make a proposal to the Senate in the prescribed manner.

(4) The Vice-Chancellor shall be appointed for a renewable tenure of five years on terms and conditions prescribed by Statute. The tenure of an incumbent Vice-Chancellor shall be renewed by the Chancellor on receipt of a resolution of the Senate in support of such renewal:

Provided that the Chancellor may call upon the Senate to reconsider such resolution once.



(5) The Senate may, pursuant to a resolution in this behalf passed by three fourths of its membership, recommend to the Chancellor the removal of the Vice-Chancellor:

Provided that where the Review Panel set up by the Chancellor in terms of section 8 of the Ordinance has reported gross misconduct by the Vice Chancellor, including misuse of position for personal advantage of any kind, the Senate may, pursuant to a resolution in this behalf passed by two-thirds of its membership, recommend to the Chancellor the removal of the Vice-Chancellor

Provided further that prior to a resolution for the removal of the Vice Chancellor being voted upon the Vice-Chancellor shall be given an opportunity of being heard. The Senate may recommend the removal of the Vice-Chancellor on the ground of misuse of position for personal advantage, inefficiency, moral turpitude or physical or mental incapacity.

(6) A resolution recommending the removal of the Vice-Chancellor shall be submitted to the Chancellor forthwith. The Chancellor may accept the recommendation and order removal of the Vice-Chancellor or return the recommendation to the Senate.

(7) At any time when the office of the Vice-Chancellor is vacant, or the Vice-Chancellor is absent or is unable to perform the functions of his office due to illness or some other cause, the Senate shall make such arrangements for the performance of the duties of the Vice-Chancellor as it may deem fit.

**13. Registrar:—** (1) There shall be a Registrar of the University to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience and professional and academic qualifications necessary for appointment to the post of the Registrar shall be as may be prescribed.

(3) The Registrar shall be a full-time officer of the University and shall,—

- (a) be the administrative head of the secretariat of the University and be responsible for the provision of secretariat support to the Authorities of the University;
- (b) be the custodian of the common seal and the academic records of the University;
- (c) maintain a register of registered graduates in the prescribed manner;
- (d) conduct elections of members to the various authorities in the prescribed manner; and
- (e) perform such other duties as may be prescribed.

(4) The term of office of the Registrar shall be a renewable period of three years: Provided that the Senate may, on the advice of the Vice-Chancellor, terminate the appointment of the Registrar on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

**14. Treasurer:—** (1) There shall be a Treasurer of the University to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.



(2) The experience and professional and academic qualifications necessary for appointment to the post of the Treasurer shall be as may be prescribed.

(3) The Treasurer shall be the chief financial officer of the University and shall,—

- (a) manage the assets, liabilities, receipts, expenditures, funds and investments of the University;
- (b) prepare the annual and revised budget estimates of the University and present them to the Syndicate or a committee thereof for approval and incorporation in the budget to be presented to the Senate;
- (c) ensure that the funds of the University are expended on the purposes for which they are provided;
- (d) have the accounts of the University audited annually so as to be available for submission to the Senate within six months of the close of the financial year; and
- (e) perform such other duties as may be prescribed.

(4) The term of office of the Treasurer shall be a renewable period of three years: Provided that the Senate may, on the advice of the Vice-Chancellor, terminate the appointment of the Treasurer on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

**15. Controller of Examination:**— (1) There shall be a Controller of Examinations, to be appointed by the Senate on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The minimum qualifications necessary for appointment to the post of the Controller of Examinations shall be as may be prescribed.

(3) The Controller of Examinations shall be a full-time officer of the University and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

(4) The Controller of Examinations shall be appointed for a renewable term of three years: Provided that the Senate may, on the advice of the Vice Chancellor, terminate the appointment of the Controller of Examinations on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

#### CHAPTER IV

#### AUTHORITIES OF THE UNIVERSITY

**16. Authorities:**— (1) The following shall be the Authorities of the University, namely:

- (a) Authorities established by the Ordinance,—
  - (i) the Senate;

- (ii) the Syndicate; and
- (iii) the Academic Council;
- (b) Authorities to be established by the Statutes,—
  - (i) the Graduate and Research Management Council;
  - (ii) the Recruitment, Development, Evaluation and Promotion committees for teachers and other staff whether at the level of the department, the Faculty or the University;
  - (iii) the Career Placement and Internship Committee of each Faculty;
  - (iv) the Search Committee for the appointment of the Vice Chancellor;
  - (v) the Nominating Committees for appointment to the Senate, Syndicate and the Academic Council;
  - (vi) the Faculty Council; and
  - (vii) the Departmental Council.

(2) The Senate, the Syndicate and the Academic Council may set up such other committees or sub-committees, by whatever name described, as are considered desirable through Statutes or Regulations as it may be appropriate and necessary.

**17. Senate:**—(1) The Senate shall be the body responsible for the governance of the University and shall consist of the following, namely:

- (a) the Chancellor who shall be the Chairperson of the Senate;
- (b) the Deputy Chair of the Senate;
- (c) the Vice-Chancellor;
- (d) Secretary, Ministry of Education or his nominee not below the rank of Joint Secretary;
- (e) five persons from society at large being persons of distinction in the fields of administration, management, education, academics, law, accountancy, medicine, fine arts, architecture, agriculture, science, technology and engineering such that the appointment of these persons reflects a balance across the various fields;
- (f) President, Anjuman-e-Taraqqi Urdu Pakistan or his nominee;
- (g) one person from amongst the alumni of the University;
- (h) two University Teachers;

- (i) three persons from the academic community of the country, other than an employee of the University, at the level of professor or principal of a college; and
- (j) one person nominated by the Commission.

(2) The numbers of the members of the Senate described against clauses (e) to (i) of sub-section (1) may be increased by the Senate through Statutes subject to condition that the total membership of the Senate does not exceed twenty-one and the increase is balanced to the extent possible, across the different categories specified in sub-section (1).

(3) All appointments to the Senate shall be made by the Chancellor. Appointments of persons described in clauses (e) to (i) of sub-section (1) shall be made from amongst a panel of three names for each vacancy recommended by the Nominating Committee set up in terms of section 24 and in accordance with the prescribed procedure:

Provided that effort shall be made, without compromising on quality or qualification, to give fair representation to women on the Senate.

(4) Members of the Senate, other than ex officio members, shall hold office for three years: Provided that no person other than an ex officio member shall serve on the Senate for more than two consecutive terms:

Provided further that the University Teachers appointed to the Senate shall not serve for two consecutive terms.

(5) The Senate shall meet at least twice in a calendar year.

(6) Service on the Senate shall be on honorary basis:

Provided that actual expenses may be reimbursed as prescribed.

(7) The Registrar shall be the secretary of the Senate.

(8) The quorum for a meeting of the Senate shall be one half of its membership.

**18. Powers and functions of the Senate:—**(1) The Senate shall have the power of general supervision over the University and shall hold the Vice Chancellor and the Authorities accountable, for all the functions of the University. The Senate shall have all powers of the University not expressly vested in an Authority or officer by the Ordinance and all other powers not expressly mentioned by this Ordinance that are necessary for the performance of its functions.

(2) Without prejudice to the generality of the foregoing powers, the Senate shall have the following powers, namely:—

- (a) to approve the proposed annual plan of work, the annual and revised budgets, the annual report and the annual statement of accounts;

- (b) to hold, control and lay down policy for the administration of the property” funds and investments of the University, including the approval of the sale and purchase or acquisition of immovable property;
- (c) to oversee the quality and relevance of the University’s academic programs and to review the academic affairs of the University in general;
- (d) to approve the appointment of Deans, Professors, Associate Professors and such other senior faculty and senior administrators as may be prescribed;
- (e) to institute schemes, directions and guidelines for the terms and conditions of appointment of all officers, teachers and other employees of the University;
- (f) to approve strategic plans;
- (g) to approve financial resource development plans of the University;
- (h) to consider the drafts of Statutes and Regulations proposed by the Syndicate and the Academic Council and deal with them in the manner as provided for in sections 26, 27 and 28, as the case may be:

Provided that the Senate may frame. Statutes or Regulations on its own initiative and approve it after calling for the advice of the Syndicate or the Academic Council as the case may be;

- (i) to annul by order in writing the proceedings of any Authority or officer if the Senate is satisfied that such proceedings are not in accordance with the provisions of the Ordinance, Statutes or Regulations after calling upon such Authority or officer to show cause why such proceedings should not be annulled;
- (j) to recommend candidates to the Chancellor for appointment as members of the Senate in accordance with the provisions of this Ordinance;
- (k) to recommend to the Chancellor removal of any member of the Senate in accordance with the provisions of this Ordinance;
- (l) to make appointment of members of the Syndicate, other than ex officio members, in accordance with the provisions of this Ordinance;
- (m) to make appointment of members of the Academic Council, other than ex officio members, in accordance with the provisions of this Ordinance;
- (n) to appoint Emeritus Professors on such terms and conditions as may be prescribed;
- (o) “to remove any person from the membership of any Authority, if such person,
  - (i) has become of unsound mind; or
  - (ii) has become incapacitated to function as member of such Authority; or

(iii) has been convicted by a court of law for an offence involving moral turpitude; and

(p) to determine the form, provide for the custody and regulate the use of the common seal of the University.

(3) The Senate may, subject to the provisions of the Ordinance delegate all or any of the powers and functions of any Authority, officer or employee of the University at its main campus, to any Authority, committee, officer or employee at its additional campus for the purpose of exercising such powers and performing such functions in relation to such additional campus, and for this purpose the Senate may create new posts of positions at the additional campus.

**19. Visitation:**— The Senate may, in accordance with the terms and procedures as may be prescribed, cause an inspection to be made in respect, of any matter connected with the University.

**20. Syndicate:**— (1) There shall be a Syndicate of the University consisting of the following, namely:

- (a) the Vice-Chancellor who shall be its Chairperson;
- (b) the Deans of the Faculties of the University;
- (c) three professors from different departments, who are not members of the Senate, to be appointed by the Senate from amongst the names proposed by the Nominating Committee and recommended by the Vice-Chancellor;
- (d) President, Anjuman-e-Taraqqi Urdu Pakistan or his nominee;
- (e) the Principals of the constituent colleges;
- (f) the Registrar;
- (g) the Treasurer; and
- (h) the Controller of Examinations.

(2) Members of the Syndicate, other than ex officio members, shall hold office for three years.

(3) The quorum for a meeting of the Syndicate shall be one-half of the total number of members, a fraction being counted as one.

(4) The Syndicate shall meet at least once in each quarter of the year.

**21. Powers and duties of the Syndicate:**— (1) The Syndicate shall be the executive body of the University and shall, subject to the provisions of the Ordinance and the Statutes, exercise general supervision over the affairs and management of the University. .

(2) Without prejudice to the generality of the foregoing powers, and subject to the directions of the Senate, the provisions of this Ordinance and the Statutes the Syndicate shall have the following powers, namely:-



- (a) to consider the annual report, the annual and revised budget estimates and to submit these to the Senate;
- (b) to transfer and accept transfer of movable property on behalf of the University;
- (c) to enter into, vary, carry out and cancel contracts on behalf of the University;
- (d) to cause proper books of account to be kept for all sums of money received and expended by the University and for the assets and liabilities of the University;
- (e) to invest any money belonging to the University including any unapplied income in any of the securities described in section 20 of the Trusts Act, 1882 (Act II of 1882), or in purchase of immovable property or in such other manner, as it may prescribe, with the like power of varying such investments;
- (f) to receive and manage any property transferred, and grants, bequests, trust, gifts, donations, endowments, and other contributions made to the University;
- (g) to administer any funds placed at the disposal of the University for specified purposes;
- (h) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the work of the University;
- (i) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;
- (j) to recommend to the Senate affiliation or disaffiliation of colleges;
- (k) to recommend to the Senate admission of educational institutions to the privileges of the University and their withdrawal;
- (l) to arrange for the inspection of colleges and the departments;
- (m) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships, and other teaching posts or to suspend or to abolish such posts;
- (n) to create, suspend or abolish such administrative or other posts as may be necessary;
- (o) to prescribe the duties of officers, teachers and other employees of the University;
- (p) to report to the Senate on matters with respect to which it has been asked to report;
- (q) to appoint members to various Authorities in accordance with the provisions of the Ordinance;
- (r) to propose drafts of Statutes for submission to the Senate;



- (s) to regulate the conduct and discipline of the students of the University;
- (t) to take actions necessary for the good administration of the University in general and to achieve this end exercise such powers as are necessary;
- (u) to delegate any of its powers to any Authority or officer or a committee; and
- (v) to perform such other functions as have been assigned to it by the provisions of the Ordinance or the Statutes.

**22. Academic Council:**— (1) There shall be an Academic Council of the University consisting of the following, namely:—

- (a) the Vice Chancellor who shall be its Chairperson;
- (b) the Deans of Faculties and such Heads of departments as may be prescribed;
- (c) five members representing the departments, institutes and constituent colleges;
- (d) two Principals of affiliated colleges;
- (e) five Professors including Emeritus Professors;
- (f) the Registrar;
- (g) the Controller of Examinations; and
- (h) the Librarian.

(2) The Senate shall appoint the members of the Academic Council, other than the ex officio members, on the recommendation of the Vice-Chancellor:

Provided that as regards the five professors and the members representing the departments, institutes and the constituent colleges the Vice Chancellor may only recommend a person proposed by the Nominating Committee.

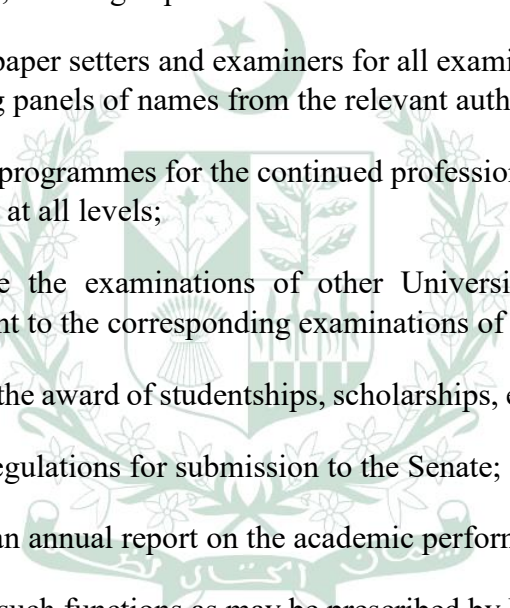
(3) Members of the Academic Council shall hold office for three years.

(4) The Academic Council shall meet at least once in each quarter.

(5) The quorum for meetings of the Academic Council shall be one half of the total number of members.

**23. Powers and functions of the Academic Council:**— (1) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Ordinance and the Statutes, have the power to lay down proper standards of instruction, research and examinations and to regulate and promote the academic life of the University and the colleges.

(2) Without prejudice to the generality of the foregoing powers, and subject to the provisions of this Ordinance and the Statutes, the Academic Council shall have the power to,—

- 
- (a) approve the policies and procedures pertaining to the quality of academic programmes;
  - (b) approve academic programmes;
  - (c) approve the policies and procedures pertaining to student related functions including admissions, expulsions punishments, examinations and certification;
  - (d) approve the policies and procedures assuring, quality of teaching and research;
  - (e) recommend the policies and procedures for affiliation of other educational institutions;
  - (f) propose to the Syndicate schemes for the constitution and organization of Faculties, teaching departments and boards of studies;
  - (g) appoint paper setters and examiners for all examinations of the University after receiving panels of names from the relevant authorities;
  - (h) institute programmes for the continued professional development of University Teachers at all levels;
  - (i) recognize the examinations of other Universities or examining bodies as equivalent to the corresponding examinations of the University;
  - (j) regulate the award of studentships, scholarships, exhibitions, medals and prizes;
  - (k) frame Regulations for submission to the Senate;
  - (l) prepare an annual report on the academic performance of the University; and
  - (m) perform such functions as may be prescribed by Regulations.

**24. Nominating Committees:**— (1) There shall be a Nominating Committee constituted by the Senate through Statute for recommendation of persons for appointment to the Senate in accordance with the provisions of section 17.

(2) There shall also be a Nominating Committee constituted by the Senate through statute for the recommendation of persons for appointment to the Syndicate and the Academic Council in accordance with the provisions of sections 20 and 22.

(3) Members of the Nominating Committee for appointments to the Senate shall consist of, the following, namely,—

- (a) three members, of the Senate who are not University Teachers;
- (b) two persons nominated by the University Teachers from amongst themselves in the manner prescribed;

- (c) one person from the academic community, not employed by the University, at the level of professor or college principal to be nominated by the University Teachers in the manner prescribed; and
- (d) one eminent citizen with experience in administration, philanthropy, development work, law or accountancy to be nominated by the Senate

(4) Members of the Nominating Committee for appointments to the Syndicate and the Academic Council shall consist of the same persons as are members of the Nominating Committee for appointments to the Senate except for the persons described in clauses (c) and (d) of sub-section (3),

(5) The tenure of the Nominator Committees shall be three:

Provided that no member shall serve for more than two consecutive terms.

(6) The procedures of the Nominating Committees shall be as may be prescribed.

(7) There may also be such other Nominating Committees set up by any of the other Authorities of the University as are considered appropriate for recommending persons for appointment to the various Authorities and other bodies of the University.

## CHAPTER V

### STATUTES, REGULATIONS AND RULES

**26. Statutes.**—(1) Subject to the provisions of the Ordinance, Statutes may be made, to be published in the official Gazette, to regulate or prescribe all or any of the following matters, namely:—

- (a) the contents of and the manner in which the annual report to be presented by the Vice-Chancellor before the Senate shall be prepared;
- (b) the University fees and other charges;
- (c) the constitution of any pension, insurance, gratuity, provident fund and benevolent fund for university employees;
- (d) the scales of pay and other terms and conditions of service of officers, teachers and other University employees;
- (e) the maintenance of the register of registered graduates;
- (f) affiliation and disaffiliation of educational institutions and related matters;
- (g) admission of educational institutions to the privileges of the University and the withdrawal of such privileges;
- (h) the establishment of Faculties, departments, institutes, colleges and other academic divisions;
- (i) the powers and duties of officers and teachers;

- (j) conditions under which the University may enter into arrangements with other institutions or with public bodies for purposes of research and advisory services;
- (k) conditions for appointment of Emeritus Professors and award of honorary degrees;
- (l) efficiency and discipline of university employees;
- (m) the constitution and procedure to be followed by Nominating Committees in carrying out functions in terms of this Ordinance;
- (n) the constitution and procedure to be followed by the Search Committee for appointment of the Vice-Chancellor;
- (o) constitution, functions and powers of the Authorities of the University; and
- (p) all other matters which by this Ordinance are to be or may be prescribed or regulated by Statutes.

(2) The draft of Statutes shall be proposed by the Syndicate and submitted to the Senate which may approve or pass with such modifications as the Senate may think fit or may refer back to the Syndicate, as the case may be, for reconsideration of the proposed draft:

Provided that Statutes concerning any of the matters mentioned in clauses (a) and (k) of sub-section (1) shall be initiated and approved by the Senate, after seeking the views of the Syndicate:

Provided further that the Senate may initiate a Statute with respect to any matter in its power or with respect to which a Statute may be framed in terms of this Ordinance and approve such Statute after seeking the views of the Syndicate.

**27. Regulations:—** (1) Subject to the provisions of this Ordinance and the Statutes, the Academic Council may make Regulations, to be published in the official Gazette, for all or any of the following matters, namely—

- (a) the courses of study for degrees, diplomas and certificates of the University;
- (b) the manner in which the teaching referred to in sub-section (1) of section 6 shall be organized and conducted;
- (c) the admission and expulsion of students to and from the University;
- (d) the conditions under which students shall be admitted to the courses and the examinations of the University and shall become eligible for the award of degrees, diplomas and certificates;
- (e) the conduct of examinations;
- (f) conditions under which a person should carry on independent research to entitle him to a degree;

- (g) the institution of fellowships, scholarships exhibitions, medals and prizes;
- (h) the use of the library;
- (i) the formation of Faculties departments and board of studies; and
- (j) all other matters which by this Ordinance or the Statutes are to be prescribed by Regulations.

(2) Regulations shall be proposed by the Academic Council and shall be submitted to the Senate which may approve them or withhold approval or refer them back to the Academic Council for reconsideration. A Regulation proposed by the Academic Council shall not be effective unless it receives the approval of the Senate.

(3) Regulations regarding or incidental to matters contained in sub-clauses (g) and (i) shall not be submitted to the Senate without the prior approval of the Syndicate.

**28. Amendment and repeal of Statutes and Regulations:**— The procedure for adding to, amending or repealing the Statutes and the Regulations shall be the same as that prescribed respectively for framing or making Statutes and Regulations.

**29. Rules:**— (1) The Authorities and the other bodies of the University may make Rules, to be published in the official Gazette, consistent with the Ordinance, Statutes or the Regulations, to regulate any matter relating to the affairs of the University which has not been provided for by the Ordinance or that is not required to be regulated by Statutes or Regulations, including rules to regulate the conduct of business and the time and place of meetings and related matters.

(2) Rules shall become effective upon approval by the Syndicate.

## CHAPTER VI

### UNIVERSITY FUND

**30. University fund:**— The University shall have a fund to which shall be credited its income from fees, charges, donations, trusts, bequests, endowments, contributions, grants and all other sources.

**31. Audits and Accounts:**— (1) The Accounts of the University shall be maintained in such form and in such manner as may be prescribed.

(2) The teaching departments and all other bodies designated as such by the Syndicate in terms of Statutes shall be independent cost centres of the University with authority vested in the head of each cost centre to sanction expenditure out of the budget allocated to it:

Provided that re-appropriation from one head of expenditure to another may be made by the head of a cost centre in accordance with and to the extent prescribed by the Statutes.

(3) All funds generated by a teaching department, constituent college or other unit of the University through consultancy, research or other provision of service shall be credited to the University fund:



Provided that the teaching department, constituent college or other unit concerned may be allowed enhanced budget allocation equivalent to a. part of the funds generated in accordance with prescribed terms and procedure.

(4) No expenditure shall be made from the funds of the University, unless a bill for its payments has been issued by the head of the cost centre concerned in accordance with the Statutes and the Treasurer has verified that the payment is provided for in the approved budget of the cost centre, subject to the authority to re-appropriate available to the head of the cost centre.

(5) Provision shall be made for an internal audit of the finances of the University.

(6) Without prejudice to the requirement of audit, by an auditor appointed by Government in accordance with the provisions of any other law in force, the annual audited statement of accounts of the University shall be prepared in conformity with the Generally Accepted Accounting Principles (GAAP) by a reputed firm of chartered accountants and signed by the Treasurer. The annual audited statement of accounts so prepared shall be submitted to the Auditor General of Pakistan for his observations.

(7) The observations of the Auditor General of Pakistan, if any, together with such annotations as the Treasurer may make, shall be considered by the Syndicate and shall be placed before the Senate within six months of closing of the financial year.

## CHAPTER VII GENERAL PROVISIONS

**32. Opportunity to show cause:**— Except as otherwise provided no officer, teacher or other employee of the University holding a permanent post shall be reduced in rank, or removed or compulsorily retired from service unless he has been given a reasonable opportunity of showing cause against the action proposed to be taken.

**33. Appeal to the Syndicate and the Senate:**— Where an order is passed punishing any officer other than the Vice-Chancellor, teacher or other employee of the University or altering or interpreting to his disadvantage the prescribed terms or conditions of his service, he shall, where the order is passed by any officer or teacher of the University other than the Vice-Chancellor, have the right to appeal to the Syndicate against the order, and where the order is passed by the Vice-Chancellor, have the right to appeal to the Senate.

**34. Service of the University:**— (1) All persons employed by the University in accordance with the terms and conditions of service prescribed by Statutes shall be persons in the service of Pakistan for the purposes of any court or tribunal set up by law in terms of Article 212 of the Constitution of the Islamic Republic of Pakistan, 1973: Provided that any provision as regards the terms and conditions of employment of persons in the service of Pakistan in general or in comparable employment notwithstanding the service of persons employed by the University shall be entirely governed by the terms and conditions prescribed by Statutes.

(2) An officer, teacher or other employee of the University shall retire from service on the attainment of such age or tenure of service as may be prescribed.



**35. Benefits and Insurance:**— (1) The University shall constitute for the benefit of its officers, teachers and other employees schemes, as may be prescribed, for the provision of post-employment benefits as well as health and life insurance while in service.

(2) Where any provident fund has been constituted under this Ordinance, the provisions of the Provident Funds Act, 1925 (XIX of 1925), shall apply to such funds as if it were the Government Provident Fund.

**36. Commencement of term of office of members of Authority:**— (1) when a member of a newly constituted Authority is elected, appointed or nominated, his term of office, as fixed under this Ordinance, shall commence from such date as may be prescribed.

(2) Where a member who has accepted any other assignment or for any other similar reason remains absent from the University for a period of not less than six months he shall be deemed to have resigned and vacated his seat.

**37. Filling of casual vacancies in Authorities:**— Any casual vacancy among the members of any Authority shall be filled, as soon as conveniently may be, by the person or persons or the body who elected, appointed or nominated that member whose place has become vacant and the person elected, appointed or nominated to the vacancy shall be a member of such Authority for the residue of the term for which the person whose place he fills would have been a member.

**38. Flaws in the constitution of Authorities:**— Where there is a flaw in the constitution of an Authority, as constituted by this Ordinance, the Statutes or the Regulations on account of the abolition of a specified office under Government or because an organization, institution or other body outside the University has been dissolved or has ceased to function, or because of some other similar reason, such flaw shall be removed in such manner as the Senate may direct.

**39. Proceedings of Authorities not invalidated by the vacancies:**— No act, resolution or decision of any Authority shall be invalid by reason of any vacancy on the Authority doing, passing, or making it or by reason of any want of qualification or invalidity in the election, appointment or nomination of any de facto member of the Authority, whether present or absent.

**40. First Statutes and Regulations:**— Notwithstanding anything to the contrary contained in the Ordinance, the President of Pakistan shall promulgate the First Statutes and Regulations which shall be deemed to be Statutes and Regulations framed under section 26 and 27 and shall continue to remain in force until amended or replaced or till such time as new Statutes and Regulations are framed in accordance with the provisions of the Ordinance.

**41. Initial appointments:**— (1) Notwithstanding anything contained in the Ordinance, the members of the first Senate, except the two University Teachers, shall be appointed by the Chancellor in accordance with the numbers and criteria for membership specified in the Ordinance. The first Senate so constituted shall initiate, as soon as possible, the process for the recruitment of University Teachers and appointment of the members of the Syndicate and the Academic Council in accordance with the terms of this Ordinance. The two University Teachers to be appointed to the first Senate shall be appointed as soon as the procedure prescribed for appointment of University Teachers to the Senate can be complied with. The term of tenure provided in sub-section (4) of section 17 notwithstanding, one-third of the members, other than ex officio members, of the first Senate, to be determined by lot,

shall retire from office on the expiration of one year from the date of appointment by the Chancellor. One half of the remaining members, other than ex officio members, of the first Senate, to be determined by lot, shall retire from office on the expiration of two years from the date of appointment and the remaining one-half, other than ex officio members, shall retire from office on the expiration of the third year.

(2) Notwithstanding anything contained in the Ordinance, as regards a University set up after the promulgation date hereof, the first Vice-Chancellor shall be appointed by the Chancellor for a period of three years.

**42. Removal of difficulties:**— (1) If any question arises as to the interpretation of any of the provisions of the Ordinance, it shall be placed before the Chancellor whose decision thereon shall be final.

(2) If any difficulty arises in giving effect to any of the provisions of the Ordinance, the Chancellor may make such order after obtaining the views of the Senate, not inconsistent with the provisions of the Ordinance, as may appear to him to be necessary for removing the difficulty.

(3) Where the Ordinance makes any provision for anything to be done but no provision or no sufficient provision has been made as respects the authority by whom, or the time at which, or the manner in which, it shall be done, then it shall be done by such authority, at such time, or in such manner as the Chancellor may direct after obtaining the views of the Senate.

**43. Bar of Jurisdiction:**— No Court shall have jurisdiction to entertain any proceedings, grant any injunction or make any order in relation to anything done in good faith or purported to have been done or intended to be done under the Ordinance.

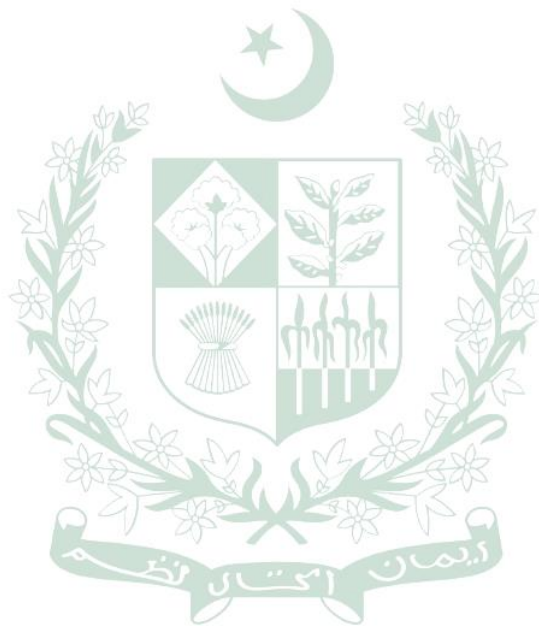
**44. Indemnity:**— No suit or legal proceedings shall lie against the Government, the University or any Authority, officer or employee of the Government or the University or any person in respect of anything which is done in good faith or purported to have been done or intended to be, or has been, done under the Ordinance.

**45. Power to require officers, teachers or employees to serve under any Government or Organization:**— (1) Notwithstanding anything contained in the Ordinance:

- (a) the Senate may, after consultation with the Syndicate and in the public interest, direct that any officer, University Teacher or other employee of the University shall serve in any post under Government or any other university or an educational or research institution and such direction shall be binding on the officer, teacher or other employee concerned; and
- (b) The Senate may, on the advice of the Syndicate, direct any post in the University to be filled by appointing an employee of Government or any other university or an educational or research institution.

(2) Where any appointment or transfer has been made under this section, the terms and conditions of service of the appointee or transferee shall not be less favourable than those admissible

to him immediately before such appointment or transfer and he shall be entitled to all, benefits of his post of service.



## **THE PAKISTAN CODE**