

REQUISITION FORM

1. INITIATED BY (Staff Name)

Kazeem Obafemi

DEPT Software

BUDGET REF _____

2. ITEM(S) NEEDED:

Payment for CSP bill for the month of
January 2023

3. PURPOSE

Payment for CSP bill for our CSP customers
for the month of January 2023

AMOUNT \$36,937.05

AMOUNT IN WORDS Thirty six thousand, nine hundred
and thirty seven dollars and five cents

HARDWARE: ☐

SOFTWARE: ☒

DURATION: FROM _____

TO _____

INTERNAL: ☐

EXTERNAL: ☒

IF EXTERNAL, PAYMENT RECEIVED: YES ☐

NO ☐

INITIATOR'S SIGNATURE [Signature]

DATE 07/02/2023

4. REMARK/AUTHORIZATION

(A) REMARK/AUTHORIZATION:

(B) REMARK/AUTHORIZATION:

[Signature] 07/02/2023
SIGN/DATE/TITLE

[Signature] 7/2/2023
SIGN/DATE/TITLE

5. APPROVED BY

[Signature]

DATE 07/02/23

[Signature]

DATE 7/2/23

--- FOR INTERNAL USE ONLY ---

[Signature] 7/2/23



Microsoft Ireland Operations Limited,
One Microsoft Place,
South County Business Park,
Leopardstown,
Dublin 18, D18 P521, Ireland
TIN: 1440014-0001

Invoice

Invoice No: D03000200X
Billing Period: 28/12/2022 - 27/1/2023
Invoice Date: 28/1/2023
Payment due date: 29/3/2023
Customer PO:
Customer Service:
<https://partnercenter.microsoft.com/en-us/pc/dashboard>

Customer Number: 1726121870_2

Customer Number: 1726121870_1

Bill to:

CYBERSPACE NETWORK LTD
33, SAKA TINUBU STREET,
LAGOS 100107
Nigeria

Service Recipient Address:

CYBERSPACE NETWORK LTD
33, SAKA TINUBU STREET,
LAGOS 100107
Nigeria

	License-Based Charges	Usage-Based Charges	Total
Charges			
Recurring and Usage Charges	34,085.65	274.40	34,360.05
Discounts	0.00	0.00	0.00
Total Recurring and Usage Charges	34,085.65	274.40	34,360.05
Credits	0.00	0.00	0.00
Other Products and Services	0.00	0.00	0.00
Subtotal	34,085.65	274.40	34,360.05
VAT (7.500%)	2,556.43	20.57	2,577.00
Other Credits	0.00	0.00	0.00
Total	36,642.08	294.97	
Total Current Charges		[USD]	36,937.05

Please refer to the reconciliation file for further details on any charges, fees or discounts that may be applicable.

Payment Instructions:

Please note Payment to be made in USD only. Payment to be made by Bank transfer only to the following account. Account Name: MICROSOFT IRELAND OPERATIONS LIMITED Bank: Citibank Branch: LONDON Account Number: 12510049 IBAN Number: GB95CITI18500812510049 SWIFT CODE: CITIGB2L Disclaimers: Note: Your bank may add fees on your transaction. Additional fees are assessed by your bank and not Microsoft.

Total Amount Excluding VAT	15,618,204.55	NGN
VAT (7.500%)	1,171,363.64	NGN
Total Including VAT	16,789,568.18	NGN



Microsoft Ireland Operations Limited,
One Microsoft Place,
South County Business Park,
Leopardstown,
Dublin 18, D18 P521, Ireland
TIN: 14400014-0001

Invoice

Invoice No:
Billing Period:
Invoice Date:
Payment due date:
Customer PO:
Customer Service:

D030002Q0X
28/12/2022 - 27/1/2023
28/1/2023
29/3/2023
<https://partnercenter.microsoft.com/en-us/pc/dashboard>

S.No.	Recurring & Usage Charges Detail	Amount
1.	Power BI Pro - Annual	-197.26
2.	Microsoft 365 E5 without Audio Conferencing - Annual	45,964.80
3.	Microsoft 365 Business Premium - Annual	-6,625.32
4.	Microsoft 365 E3 - Annual	-4,809.99
5.	Business Apps (free) - Annual	0.00
6.	Microsoft Azure - Monthly	274.40
7.	Microsoft 365 Business Standard - Annual	-246.58
Total Recurring & Usage Charges Detail		34,360.05

CustomerName	OfferName	SubscriptionStartDate	SubscriptionEndDate	ChargeStartDate	ChargeEndDate	ChargeType	UnitPrice	Quantity	Amount	Subtotal	Tax	TotalForCl	BillingCycleType
Globus Bank Limited	Microsoft 365 Business Premium	8/17/2022	8/17/2023	12/31/2022	8/16/2023	Prorate fees when cancel	-132.5	50	-6625.32	-6625.32	-496.9	-7122.22	Annually
Globus Bank Limited	Microsoft 365 Business Standard	1/15/2022	1/15/2023	12/31/2022	1/14/2023	Prorate fees when cancel	-4.93	50	-246.58	-246.58	-18.49	-265.07	Annually
Globus Bank Limited	Power BI Pro	9/7/2022	9/7/2023	12/31/2022	9/6/2023	Prorate fees when cancel	-65.75	3	-197.26	-197.26	-14.79	-212.05	Annually
Globus Bank Limited	Business Apps (free)	5/7/2022	5/7/2023	12/31/2022	5/6/2023	Prorate fees when cancel	0	1	0	0	0	0	Annually
Globus Bank Limited	Microsoft 365 E3	5/7/2022	5/7/2023	12/31/2022	5/6/2023	Prorate fees when cancel	-120.24	40	-4809.99	-4809.99	-360.75	-5170.74	Annually
DEVELOPMENT BANK OF NIGERIA	Microsoft 365 E3 without Audio Conferencing	1/22/2023	1/22/2024	1/22/2023	1/21/2024	Prorate fee when renew	547.2	84	45964.8	45964.8	3447.36	49412.16	Annually