

**BID INFORMATION MEMORANDUM**  
**Fixed Price Competitive Bid Solicitation**  
**Greensburg Catholic Cemetery**  
**179 Donohoe Road, Greensburg, PA 15601-6986**  
**PADEP Facility ID #65-10207      PAUSTIF Claim #2012-0061(I)**

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The Pennsylvania Underground Storage Tank Indemnification Fund (PAUSTIF) understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting: 8

Number of bids received: 6

List of firms submitting bids:

Atlas Technical Consultants LLC  
CORE Environmental Services, Inc.  
DMS Environmental Services, LLC  
Letterle & Associates, Inc.  
Mountain Research, LLC  
P. Joseph Lehman Inc.

This was a Defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the six evaluated bids was \$81,987.93 to \$98,836.23. Based on the numerical scoring, three of the six bids were determined to meet the "Reasonable and Necessary" criteria established by the Regulations and deemed acceptable by the evaluation committee for PAUSTIF funding. The claimant had the option to select any of the consulting firms that had a technical score that allowed the bid to advance to cost scoring to complete the scope of work defined in the Request for Bid (RFB); however, PAUSTIF will only provide funding up to the fixed-price cost of the highest bid deemed acceptable by the bid review committee. In this case, the claimant elected to follow the committee's recommendation and selected one of the three bids deemed to be acceptable for funding.

**The bidder selected by the claimant was DMS Environmental Services, LLC: Bid Price - \$82,998.30**

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

## **GENERAL COMMENTS REGARDING EVALUATED BIDS**

- Bids should not include assumptions in the technical/text of the bid submission that would modify the Remediation Agreement. All assumptions and requested modifications to the Remediation Agreement must only be listed under the Remediation Agreement section of the Required Responses Submission Form.
- Bidders shall utilize submission attachments included with the subject Request for Bid (RFB); attachments from prior RFBs should not be modified and included with a bid submission (e.g., Bid Submission Coversheet).
- Bids should provide a clear description of how the proposed work scope will be completed by the bidder. The bid package should specifically discuss all tasks and subtasks that will be included under the fixed price contract, what specific activities are included in each task, and how the tasks will specifically be completed (e.g., provide details on how multi-phase extraction remedial pilot testing and extraction well hydraulic testing will be conducted). Detailed information on the schedule and sequencing of milestones needs to be provided for clarity.
- Bid responses should include enough “original” language and thought, above and beyond that provided in the RFB, to assist with evaluating the qualifications and approach of the bidder. This includes discussion on potential issues or challenges that may be encountered during performance of the work. The reason for this is that the bidders are not pre-qualified and so the evaluation committee must evaluate the technical aspects of the bid and bidder.
- Bidders should include all requested information (e.g., list of bid labor rates, health and safety procedures, traffic control procedures, and data collection procedures/forms) in the bid submittal.
- Detailed information demonstrating bidders experience at performing RFB work scope activities should be provided in the bid package (e.g., discussion of sites closed under the SHS using active remediation and sites where remedial action pilot testing was completed).
- Copies of quotations from all major subcontractors (including, but not limited to, drilling companies, surveyors, and analytical laboratories) should be included as attachments in the bid package. In addition, details on subcontractor involvement should be provided.