

WORKING EXPERIENCE

MUHAMMAD KALEEM



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OBJECTIVE

To gain knowledge, working experience, career growth & to be an effective part, to achieve Institutional / organizational goals.

PERSONAL

Religion : ISLAM
Nationality : Pakistani
Birthday : 20th Jan. 1982

Data Analyst (BOE)
K – ELECTRIC LIMITED (KE)
(Apr. 2013 till date)

SALES PROMOTION OFFICER (SPO)
BABUL HARAMAIN PAKISTAN TRAVEL & TOURS (PVT) LIMITED
(Feb. 2012 – Jan. 2013)

WEB DEVELOPER
UNIVERSAL ENTERPRISES (PVT) LIMITED
(Sept. 2009 – Dec. 2011)

ASSISTANT ADMIN OFFICER
ASF PUBLIC SCHOOL, HQS AIRPORTS SECURITY FORCE
(Aug. 2007 – Sept. 2009)

Passenger Services Assistant (PSA)
Pakistan International Airline (PIA) Jinnah International Airport
(Hajj Operation Nov. 2006 – Feb. 2007)

FRONT DESK COUNTER SUPERVISOR
WHITE RADIO CAB. AT JINNAH INTERNATIONAL AIRPORT
(Jun. 2003 – Nov. 2006)

ASSISTANT ACCOUNTANT
AI – Macca Embroidery
(Feb. 2002 – Mar. 2003)



ACADEMIC EDUCATION

MASTERS IN ECONOMICS (M.A)

KARACHI UNIVERSITY (2009)

BACHELOR OF COMMERCE (B.COM)

KARACHI UNIVERSITY (2005)

H.S.C (I.COM)

BOARD OF INTERMEDIATE EDUCATION KARACHI (2001)

S.S.C (SCIENCE) BOARD OF SECONDARY

EDUCATION KARACHI (1999)

PROFESSIONAL CERTIFICATION

Typing. (Aug. 1999)

Windows, Microsoft Office, Internet. (Oct. 1999)

Computer Hardware. (June 2000)

Visual Basic (6.0) Programming. (Sept. 2000)

Diploma in Information Technology. (Sept. 2001)

English Language American Centre (Level I & II) (Aug. to Nov. 2001)

Basic Air Ticketing & Tariff. (June 2002)

Advance Fare and Ticketing. (July 2002)

Web Mastering and HTML, DHTML, Adobe Photoshop,
Macromedia Flash, Macromedia Dreamweaver. (Dec. 2002)

Galileo Ticketing. (Oct. 2012)

***** Artificial Intelligence (Ai) from Governor IT Initiative Program
(in-progress)***
