

Maha Nasir
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Career Profile

Highly motivated and versatile personal who like to work with people and satisfy them. Eager to learn and grow under senior leadership and to contribute to achieving company's goals and targets.

Experience

Customer Service Representative and Administrator (Jan 2019 – Jan 2022)

Company name: Aliano Pizza and Grill

- Receiving customer calls
- Taking, tracking orders and actions on customer complains
- Scheduling shifts
- Collecting cash from customers and depositing in the bank
- Contacting vendors for materials

Educational Background

- Graphic Suite Course including - Adobe Illustrator, Adobe Photoshop, Adobe Lightroom (2021)
- HF & VUC Vestegnen, Denmark (2016-2019)

Key Skills

- Communication skills
- Customer satisfaction
- Problem solving
- Time management