

Pooja Ketan Patil

Contact no. +91 9156670961

Email: pooja.kpatil157@gmail.com

OBJECTIVE

Highly motivated **Azure Administrator** with over **4 plus years** of experience in system administration and **cloud computing** technologies. Proven expertise in managing and supporting over **1350+ servers**, with a strong focus on **Microsoft Azure** and **VMware** environments. Adept in **ITIL** processes, **incident management**, and cost optimization, with a track record of improving operational efficiency and delivering robust cloud solutions.

PROFESSIONAL SUMMARY

- ❖ **Microsoft Azure** (VMs, Storage, Resource Groups, **AVD**)
- ❖ **VMware** (ESX, vSphere, vCloud)
- ❖ **ITIL Process: Incident, Problem, and Change Management**
- ❖ **Backup and Restore Management**
- ❖ **Server Monitoring and Troubleshooting**
- ❖ **Cost Optimization and Resource Management**
- ❖ **Hyper-V, Shell Scripting, WSUS, CAU**
- ❖ **Business Continuity and Disaster Recovery**

EXPERIENCE

Company Name: - Capgemini India Pvt Ltd, Pune.

Designation: - Sr Analyst / Software Engineer

Duration: - September 2020 to till date present

PROJECT DETAILS

Project 1 - Azure Admin | Cloud Operator | Cloud Infrastructure Services

Roles and Responsibilities -

- Monitored, managed, and optimized Azure environments, including VM deployment and configuration.
- Performed patching, vulnerability remediation, and resource clean-up to achieve cost savings.
- Configured backup policies, troubleshoot backup failures, and restored VMs in Azure.
- Deployed AVDs, managed host pools, and created alert rules to enhance system monitoring.
- Followed ITSM processes to handle incidents, service requests, and changes efficiently.
- Managed servers for McCormick, ensuring robust cloud infrastructure.

Project 2 - VMWare Admin | Cloud Infrastructure Services

Roles and Responsibilities -

- Administered VMware ESXi servers, deploying and upgrading host environments.
- Conducted business needs analysis and interfaced with clients to finalize technical specifications.
- Managed virtual machine resources (CPU, Memory, HDD) and performed health checks for server/VM patching activities.
- Utilized tools such as Azure Cloud and Shell Scripting for infrastructure management.
- Handled VMWare clusters with HA and DRS, migrated VMs across hosts and datastores for load balancing.
- Managed servers for multiple international clients, including Ikano Bank, Caverion, Yara, and Neste.

TECHNICAL SKILLS & CORE COMPETENCIES

- Cloud Platforms: Microsoft Azure, VMware ESXi, vCloud, Hyper-V
- Operating Systems: Windows, Linux
- Tools: Azure Portal, Shell Scripting, WSUS, CAU
- Processes: ITIL, Incident Management, Change Management, Disaster Recovery
- Other Skills: Data Analysis, Reporting, Quality Assurance, Cost Optimization

EDUCATION

Completed **Bachelor of Technology** from Pune University in 2020 with **8.82 CGPA**.

CERTIFICATIONS

- **AZ-900** [Microsoft Certified: Azure Fundamentals]
- **AZ-140** [Microsoft Certified: Azure Virtual Desktop Specialty]
- **AI-900** [Microsoft Certified: Azure AI Fundamentals]

PERSONAL DETAILS

Nationality: -	Indian
Gender: -	Female
Address: -	At post Soni, Tal- Miraj, Dist-Sangli
Date of Birth: -	15/07/1998
Languages Known: -	English, Hindi and Marathi



DECLARATION

I hereby declare that the particulars given above are true to the best of my knowledge and Belief.

Date:

Place:

**Yours Sincerely,
Pooja Ketan Patil**