

**EXECUTIVE SHIP MANAGEMENT PTE LTD****78 SHENTON WAY#21-00/22-00 SINGAPORE  
SINGAPORE****PURCHASE ORDER**

<b>To</b>	WILHELMSSEN SHIPS SERVICE AS ( For world-wide Chemicals gases and welding items )	<b>Purchase Order</b>	JSN-19-0123
<b>Address</b>	186 Pandan Loop, Singapore 128376 1233 SINGAPORE 128376	<b>Quotation Reference</b>	S111022
		<b>Date</b>	07/Feb/2020
		<b>Payment Terms</b>	NET 30 DAYS
<b>Phone</b>	6563954545,	<b>Delivery Terms</b>	EX-WORKS
<b>Fax</b>	6568726402,	<b>Port</b>	HOUSTON
<b>Mail</b>	wss.cs.singapore.products@wilhelmsen.com,wss.cs.singapore.services@wilhelmsen.com	<b>ETA</b>	
		<b>ETD</b>	
		<b>Mode of Transport</b>	By Roadways
<b>DELIVERY ADDRESS</b>		<b>AGENT DETAILS</b>	
<b>Deliver To</b>	Not Specified	<b>Deliver To</b>	
<b>Address</b>		<b>Address</b>	
<b>Phone</b>		<b>Phone</b>	
<b>Fax</b>		<b>Fax</b>	
<b>Mail</b>		<b>Mail</b>	

<b>Delivery Instruction:</b>

Vessel Name	FS SINCERITY	Building Yard	IWAGI ZOSEN
Vessel Previous Name		Hull No	281
IMO NO	9544607	Year Built	13/12/2008

<b>MAKER'S NAME/STATE-COUNTRY/FAX-TLX ETC.</b>
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<b>Component Name</b>	<b>MODEL</b>	
	<b>SERIAL NO.</b>	

Item No	Part Number	Part Name	Qty	Unit	Price	Currency	Disc.(%)	Total
1	56.11.87	Name : DIESEL FUEL LUBRICITY IMPROVER 25 L Product Code: 777195	2.00	PCE	290.075000	USD	0.00	580.150000

**Line Item Sub Total:** 580.150000

	Tax Type	Value	Total Amount
1	FIXED CHARGE LAST MILE DELIVERY	53.00	53.00

**Tax and Charges** 53.000000

**Total for this Order** 633.150000

Please invoice the order to	
Master and Owner of	<div> FS SINCERITY  EXECUTIVE SHIP MANAGEMENT PTE LTD  78 SHENTON WAY#21-00/22-00 SINGAPORE  SINGAPORE </div>

We prefer E invoice. Please see below for details.

For all clarification concerning this PO, please contact

at Telephone Number

at the Email ID

Mani maran

[purchaschn24@executiveship.com](mailto:purchaschn24@executiveship.com)/[techsupdt51@executiveship.com](mailto:techsupdt51@executiveship.com)

**FOR EXECUTIVE SHIP MANAGEMENT PTE LTD**

**78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE**

For and on Behalf of **DF CARRIER SA**

Following are the terms and conditions for contractors or suppliers,(hereafter referred to as VENDOR) Offering supplies or services to EXECUTIVE SHIP MANAGEMENT PTE LTD.

#### Health Safety and Environment Policy

- Any Purchase Order issued is considered confirmed subject to VENDOR's:
- Acceptance of EXECUTIVE SHIP MANAGEMENT PTE LTD's HSE Policy posted on <http://www.executiveship.com/quality.html>
- Assurance to minimize usage of packing material & plastics to the minimum possible
- Assurance to take back all packing materials for reuse where practical.
- Assurance to supply only biodegradable packaging (e.g. wood or cardboard packaging), where not possible to take back the packing material and confirm no asbestos or asbestos products are used.
- Also confirm no asbestos or asbestos products are supplied on board.

#### ALCOHOL POLICY

All EXECUTIVE SHIP MANAGEMENT PTE LTD ships are alcohol free and any supply of alcohol (including. beer) on board is strictly prohibited.

#### GENERAL GUIDELINES

- All Purchase Orders issued through EXECUTIVE SHIP MANAGEMENT PTE LTD's PHOENIX System are considered approved and binding.
- On receipt of a Purchase Order the VENDOR is expected to revert with an order acceptance within 24 hours.
- If no order acceptance is received, EXECUTIVE SHIP MANAGEMENT PTE LTD has every right to cancel the order without notice.
- In case a replacement or alternative product is quoted or supplied, appropriate comment must be inserted against the individual item justifying the brand or change in product.
- Top quality products and services are expected for every Purchase Order
- Any anticipated supply delays must be informed to EXECUTIVE SHIP MANAGEMENT PTE LTD promptly to update our system and to take appropriate steps.
- Any additional cost will only be paid if prior approval has been sought and agreed with EXECUTIVE SHIP MANAGEMENT PTE LTD.
- All incidental costs, should be estimated and provided at the time of quotation, it will be paid on actual with supporting provided.
- For all repair works, quotations must be provided promptly, taking into consideration the labor cost, spares cost, logistics' cost.
- All expected spare parts may be quoted as additional line items.
- MSDS must be provided for supply of chemicals, paints, and any items where relevant.
- As soon as a supply is completed/ready, a follow up communication with the concerned purchase staff is expected
- Products that have shelf life should clearly indicate date of manufacture and date of expiry in comment section
- In case of partial supply, all effort must be made by VENDOR to consolidate delivery of all the approved supplies cost effectively.
- Supply/Service quality and performance will be monitored closely every call and all further business will solely depend on quality, cost, integrity and vessel feedback.
- Vessel's acknowledgement of receipt of goods as per Delivery Order is subject to final checking by vessel.

## INVOICING

EXECUTIVE SHIP MANAGEMENT PTE LTD prefers E-INVOICE over conventional Paper Invoice.

(E-INVOICE is defined as a scanned image of the Invoice document in PDF FORMAT, transmitted via e-mail)

Following are some guidelines for submitting E-INVOICE

- PLEASE SEND E-INVOICE OR SCANNED COPY OF THE INVOICE TO THE ID EINVOICE@EXECUTIVESHIP.COM FOR PROMPT PAYMENT. THE E MAIL SUBJECT SHOULD HAVE THE (See Purchase order for details) 1. VESSEL NAME, 2. PURCHASE ORDER NUMBER AND 3. INVOICE NUMBER. FAILURE TO COMPLY ON ABOVE MAY CONSIDERABLY DELAY PAYMENTS.
- **For payment related enquiries, directly write to 'accounts@executiveship.com'**
- If you send paper invoice provide us with 3 sets of the invoices - the 1st set to be stamped 'ORIGINAL', second set to be stamped 'COPY 1' and third set to be stamped 'COPY 2'. Failure to send 3 sets may result in delay or non- payment of the invoice.
- All E-INVOICES must be submitted with the Delivery Order attached as a single file for each invoice, i.e. if there are 5 invoices with 6 Delivery Orders and if 1 of the invoice contains 2 Delivery orders, there should be 5 attachments only..
- Multiple E INVOICES may be included in a single mail but each E-Invoice attachment must refer to only one vessel.
- Each attached file as E-Invoice, should be named and it's name should start with invoice number.
- File size should not exceed 3 MB and the attachments should NOT be zipped.
- Invoice payment may be will be rejected if PURCHASE ORDER NO. is not quoted on the E-Invoice
- E-Invoices related to repairs or services should have a work done report duly signed and stamped by the vessel and attached.
- Copies of certificate must be attached with the E-Invoice for jobs and products that require a Certificate.
- Original certificate to be sent by mail.
- Banking details of the invoice must be same as registered with EXECUTIVE SHIP MANAGEMENT PTE LTD . Any change in Bank details must be informed and registered with EXECUTIVE SHIP MANAGEMENT PTE LTD prior sending the invoice.
- Separate E- invoices are expected for every purchase Order.
- Where VENDOR requires to generate several invoices for single purchase order, VENDOR must request EXECUTIVE SHIP MANAGEMENT PTE LTD for a split PO Number which must be quoted in the Invoice.
- Invoices will be paid by EXECUTIVE SHIP MANAGEMENT PTE LTD subject to funds remitted by EXECUTIVE SHIP MANAGEMENT PTE LTD's principals.
- Queries related to E-INVOICE must be addressed only the concerned purchaser/account staff's email as email content sent to einvoice@executiveship.com will not be read.

## PAYMENT TERMS

- Payment term is 60 days or as agreed from the date of receipt at EXECUTIVE SHIP MANAGEMENT PTE LTD Office
- Invoice and/or corresponding documents must indicate full banking details for payment.
- Beneficiary must be the company name and payment cannot be made in personal name.

- Invoices submitted without PURCHASE ORDER will be rejected.
  - No invoice should come without our purchase order number
  - VENDOR should raise/send only one invoice for Single Purchase Order.
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- Invoices reflecting a different currency than what was quoted will be delayed or rejected.
  - All invoices must be the company to whom the purchase order was issued. Payment cannot be made to alternative company.