

## **EXECUTIVE SHIP MANAGEMENT PTE LTD**

# 78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE

### **PURCHASE ORDER**

То	FUJI TRADINO	G CO LTD		Purchase Order	J	KD-20-9014		
Address	6 FUKAEHAM Kobe HYOGO	AMACHI, HIG <i>A</i> ) 658-0023	ASHINADA-KU KOBE	Quotation Reference	e 3	1723924A & 31723924A		
				Date	2	0/Jan/2020		
				Payment Terms				
Phone	81784132622,		Delivery Terms					
Fax	81784113841,			Port				
Mail	mach-2@fujitra	mach-2@fujitrading.co.jp		ETA				
				ETD				
				Mode of Transport				
	DELI	VERY ADDR	ESS			AGENT DETAILS		
Deliver To	Not Specified			Deliver To				
Address				Address				
Phone				Phone				
Fax				Fax				
Mail				Mail				
	•							
Delivery Instruction:								
Vessel Nam	ne	JAL KAMADH	ENU	Building Yard				
Vessel Prev	Vessel Previous Name					1853000		
IMO NO	IMO NO		9860556			24/01/2019		
	MAKER'	S NAME/STA	TE-COUNTRY/FAX-T	LX ETC.				
//								
Component Name MO			MODEL					
			SERIAL NO.					

1 Name: COCA COLA 350MLX24TIN 20.00 CARTO 2100.00 JPY 0.00  2 Name: COCA COLA ZERO 5.00 CARTO N 3000.00 JPY 0.00  3 Name: MINERAL WATER 2000ML X 30.00 CARTO N 1000.00 JPY 0.00	42000.00 15000.00							
	15000.00							
	15000.00							
3 Name : MINERAL WATER 2000ML X 30.00 CARTO 1000.00 JPY 0.00								
3 Name : MINERAL WATER 2000ML X 30.00 CARTO N 1000.00 JPY 0.00								
	30000.00							
4 Name : ALMOND ROASTED 20.00 TIN 990.00 JPY 0.00	19800.00							
5 Name: CIGARETTES MARLBORO SOFT 30.00 CARTO N 2180.00 JPY 0.00	65400.00							
Line Item Sub Total:	172200.00							
Tax and Charges	0.00							
Total for this Order	172200.00							
Please invoice the order to								
Master and Owner of JAL KAMADHENU  EXECUTIVE SHIP MANAGEMENT PTE LTD								
78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE								
We prefer E invoice. Please see below for details.  For all clarification concerning this PO, please  Shiny								
at Telephone Number ,								

#### FOR EXECUTIVE SHIP MANAGEMENT PTE LTD

#### 78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE

#### For and on Behalf of CYPRESS MARITIME (PANAMA) S.A

Following are the terms and conditions for contractors or suppliers, (hereafter refered to as VENDOR) Offering supplies or services to EXECUTIVE SHIP MANAGEMENT PTE LTD.

#### **Health Safety and Environment Policy**

- Any Purchase Order issued is considered confirmed subject to VENDOR's:
- Acceptance of EXECUTIVE SHIP MANAGEMENT PTE LTD's HSE Policy posted on http://www.executiveship.com/quality.html
- · Assurance to minimize usage of packing material & plastics to the minimum possible
- Assurance to take back all packing materials for reuse where practical.
- Assurance to supply only biodegradable packaging (e.g. wood or cardboard packaging), where not possible to take back the
  packing material and confirm no asbestos or asbestos products are used.
- Also confirm no asbestos or asbestos products are supplied on board.

#### **ALCOHOL POLICY**

All EXECUTIVE SHIP MANAGEMENT PTE LTD ships are alcohol free and any supply of alcohol (including. beer) on board is strictly prohibited.

#### **GENERAL GUIDELINES**

- All Purchase Orders issued through EXECUTIVE SHIP MANAGEMENT PTE LTD's PHOENIX System are considered
  approved and binding.
- On receipt of a Purchase Order the VENDOR is expected to revert with an order acceptance within 24 hours.
- If no order acceptance is received, EXECUTIVE SHIP MANAGEMENT PTE LTD has every right to cancel the order without notice.
- In case a replacement or alternative product is quoted or supplied, appropriate comment must be inserted against the individual item justifying the brand or change in product.
- Top quality products and services are expected for every Purchase Order
- Any anticipated supply delays must be informed to EXECUTIVE SHIP MANAGEMENT PTE LTD promptly to update our system and to take appropriate steps.
- Any additional cost will only be paid if prior approval has been sought and agreed with EXECUTIVE SHIP MANAGEMENT PTE LTD.
- All incidental costs, should be estimated and provided at the time of quotation, it will be paid on actual with supporting provided.
- For all repair works, quotations must be provided promptly, taking into consideration the labor cost, spares cost, logistics' cost.
- All expected spare parts may be quoted as additional line items.
- MSDS must be provided for supply of chemicals, paints, and any items where relevant.
- · As soon as a supply is completed/ready, a follow up communication with the concerned purchase staff is expected
- Products that have shelf life should clearly indicate date of manufacture and date of expiry in comment section
- In case of partial supply, all effort must be made by VENDOR to consolidate delivery of all the approved supplies cost effectively.
- Supply/Service quality and performance will be monitored closely every call and all further business will solely depend on quality, cost, integrity and vessel feedback.
- · Vessel's acknowledgement of receipt of goods as per Delivery Order is subject to final checking by vessel.

#### INVOICING

EXECUTIVE SHIP MANAGEMENT PTE LTD prefers E-INVOICE over conventional Paper Invoice.

(E-INVOICE is defined as a scanned image of the Invoice document in PDF FORMAT, transmitted via e-mail)

Following are some guidelines for submitting E-INVOICE

PLEASE SEND E-INVOICE OR SCANNED COPY OF THE INVOICE TO THE ID EINVOICE@EXECUTIVESHIP.COM FOR
PROMPT PAYMENT. THE E MAIL SUBJECT SHOULD HAVE THE (See Purchase order for details) 1. VESSEL NAME, 2.
PURCHASE ORDER NUMBER AND 3. INVOICE NUMBER. FAILURE TO COMPLY ON ABOVE MAY CONSIDERABLY
DELAY PAYMENTS.

- For payment related enquiries, directly write to 'accounts@executiveship.com'
- If you send paper invoice provide us with 3 sets of the invoices the 1st set to be stamped 'ORIGINAL', second set to be stamped 'COPY 1' and third set to be stamped 'COPY 2'. Failure to send 3 sets may result in delay or non- payment of the invoice.
- All E-INVOICES must be submitted with the Delivery Order attached as a single file for each invoice, i.e. if there are 5 invoices with 6 Delivery Orders and if 1 of the invoice contains 2 Delivery orders, there should be 5 attachments only...
- Multiple E INVOICES may be included in a single mail but each E-Invoice attachment must refer to only one vessel.
- Each attached file as E-Invoice, should be named and it's name should start with invoice number.
- File size should not exceed 3 MB and the attachments should NOT be zipped.
- · Invoice payment may be will be rejected if PURCHASE ORDER NO. is not quoted on the E-Invoice
- E-Invoices related to repairs or services should have a work done report duly signed and stamped by the vessel and attached.
- Copies of certificate must be attached with the E-Invoice for jobs and products that require a Certificate.
- · Original certificate to be sent by mail.
- Banking details of the invoice must be same as registered with EXECUTIVE SHIP MANAGEMENT PTE LTD. Any change in Bank details must be informed and registered with EXECUTIVE SHIP MANAGEMENT PTE LTD prior sending the invoice.
- Separate E- invoices are expected for every purchase Order.
- Where VENDOR requires to generate several invoices for single purchase order, VENDOR must request EXECUTIVE SHIP MANAGEMENT PTE LTD for a split PO Number which must be quoted in the Invoice.
- Invoices will be paid by EXECUTIVE SHIP MANAGEMENT PTE LTD subject to funds remitted by EXECUTIVE SHIP MANAGEMENT PTE LTD's principals.
- Queries related to E-INVOICE must be addressed only the concerned purchaser/account staff's email as email content sent to einvoice@executiveship.com will not be read.

#### **PAYMENT TERMS**

- Payment term is 60 days or as agreed from the date of receipt at EXECUTIVE SHIP MANAGEMENT PTE LTD Office
- · Invoice and/or corresponding documents must indicate full banking details for payment.
- Beneficiary must be the company name and payment cannot be made in personal name.
- Invoices submitted without PURCHASE ORDER will be rejected.
- No invoice should come without our purchase order number
- VENDOR should raise/send only one invoice for Single Purchase Order.
- Invoices reflecting a different currency than what was quoted will be delayed or rejected.
- · All invoices must be the company to whom the purchase order was issued. Payment cannot be made to alternative company.