

**EXECUTIVE SHIP MANAGEMENT PTE LTD**

78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE

**PURCHASE ORDER**

To	RMS MARINE SERVICE COMPANY LTD	Purchase Order	RPT-20-0041
Address	No 365, Gaodong Second Road, Pudong District, Shanghai Shanghai SHANGHAI 200137	Quotation Reference	QCPC03PC200422382
		Date	28/Apr/2020
		Payment Terms	NET 30 DAYS
Phone	862150171617,	Delivery Terms	EX-WORKS
Fax	862165380899,	Port	
Mail	technical@rmsmarineservice.com,RMS@RMSMARINESE RVICE.COM	ETA	
		ETD	
		Mode of Transport	
DELIVERY ADDRESS		AGENT DETAILS	
Deliver To	Not Specified	Deliver To	
Address		Address	
Phone		Phone	
Fax		Fax	
Mail		Mail	

**Delivery Instruction:**

Vessel Name	REFERENCE POINT	Building Yard	
Vessel Previous Name		Hull No	2579
IMO NO	9832808	Year Built	12/03/2019

<b>Component Name :</b>	INCINERATOR
<b>Model :</b>	HSINC-50
<b>Serial No :</b>	

**MAKER'S NAME/STATE-COUNTRY/FAX-TLX ETC.**

Hansun (HK) International Limited ex Hansun (Shanghai) Marine Technology Co., Ltd  
SINGAPORE/6563347710,/6563347760,6584995828

<b>Component Name</b>	<b>MODEL</b>	HSINC-50
<b>INCINERATOR</b>	<b>SERIAL NO.</b>	

Item No	Part Number	Part Name		Qty	Unit	Price	Currency	Disc.(%)	Total
1	445.01.01.075	Name :	IGNITION ELECTRODE	1.00	PCS	60.00	USD	0.00	60.00
		Maker Ref:	1B1200011						
		Dwg No:							
		Pos No:							
Make - Hansun marine incinerator,Model/Type - HSINC-50.									

<b>Line Item Sub Total:</b>	60.00
<b>Tax and Charges</b>	0.00
<b>Total for this Order</b>	60.00

Please invoice the order to Master and Owner of	REFERENCE POINT
	EXECUTIVE SHIP MANAGEMENT PTE LTD 78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE

We prefer E invoice. Please see below for details.

For all clarification concerning this PO, please  
contact  
at Telephone Number  
at the Email ID

Tamil Selvi
,
purchasechn22@executiveship.com/techsupdt33@executiveship.com

FOR EXECUTIVE SHIP MANAGEMENT PTE LTD  
  
78 SHENTON WAY#21-00/22-00 SINGAPORE SINGAPORE

For and on Behalf of **NEW REFERENCE POINT SHIPPING PTE LTD**  
Following are the terms and conditions for contractors or suppliers,(hereafter referred to as VENDOR) Offering supplies or services to EXECUTIVE SHIP MANAGEMENT PTE LTD.

**Health Safety and Environment Policy**

- Any Purchase Order issued is considered confirmed subject to VENDOR's:
- Acceptance of EXECUTIVE SHIP MANAGEMENT PTE LTD's HSE Policy posted on <http://www.executiveship.com/quality.html>
- Assurance to minimize usage of packing material & plastics to the minimum possible
- Assurance to take back all packing materials for reuse where practical.
- Assurance to supply only biodegradable packaging (e.g. wood or cardboard packaging), where not possible to take back the packing material and confirm no asbestos or asbestos products are used.
- Also confirm no asbestos or asbestos products are supplied on board.

**ALCOHOL POLICY**

All EXECUTIVE SHIP MANAGEMENT PTE LTD ships are alcohol free and any supply of alcohol (including. beer) on board is strictly prohibited.

**GENERAL GUIDELINES**

- All Purchase Orders issued through EXECUTIVE SHIP MANAGEMENT PTE LTD's PHOENIX System are considered approved and binding.
- On receipt of a Purchase Order the VENDOR is expected to revert with an order acceptance within 24 hours.

- If no order acceptance is received, EXECUTIVE SHIP MANAGEMENT PTE LTD has every right to cancel the order without notice.
- In case a replacement or alternative product is quoted or supplied, appropriate comment must be inserted against the individual item justifying the brand or change in product.
- Top quality products and services are expected for every Purchase Order
- Any anticipated supply delays must be informed to EXECUTIVE SHIP MANAGEMENT PTE LTD promptly to update our system and to take appropriate steps.
- Any additional cost will only be paid if prior approval has been sought and agreed with EXECUTIVE SHIP MANAGEMENT PTE LTD.
- All incidental costs, should be estimated and provided at the time of quotation, it will be paid on actual with supporting provided.
- For all repair works, quotations must be provided promptly, taking into consideration the labor cost, spares cost, logistics' cost.
- All expected spare parts may be quoted as additional line items.
- MSDS must be provided for supply of chemicals, paints, and any items where relevant.
- As soon as a supply is completed/ready, a follow up communication with the concerned purchase staff is expected
- Products that have shelf life should clearly indicate date of manufacture and date of expiry in comment section
- In case of partial supply, all effort must be made by VENDOR to consolidate delivery of all the approved supplies cost effectively.
- Supply/Service quality and performance will be monitored closely every call and all further business will solely depend on quality, cost, integrity and vessel feedback.
- Vessel's acknowledgement of receipt of goods as per Delivery Order is subject to final checking by vessel.

## INVOICING

EXECUTIVE SHIP MANAGEMENT PTE LTD prefers E-INVOICE over conventional Paper Invoice.

(E-INVOICE is defined as a scanned image of the Invoice document in PDF FORMAT, transmitted via e-mail)

Following are some guidelines for submitting E-INVOICE

- PLEASE SEND E-INVOICE OR SCANNED COPY OF THE INVOICE TO THE ID EINVOICE@EXECUTIVESHIP.COM FOR PROMPT PAYMENT. THE E MAIL SUBJECT SHOULD HAVE THE (See Purchase order for details) 1. VESSEL NAME, 2. PURCHASE ORDER NUMBER AND 3. INVOICE NUMBER. FAILURE TO COMPLY ON ABOVE MAY CONSIDERABLY DELAY PAYMENTS.
- **For payment related enquiries, directly write to 'accounts@executiveship.com'**
- If you send paper invoice provide us with 3 sets of the invoices - the 1st set to be stamped 'ORIGINAL', second set to be stamped 'COPY 1' and third set to be stamped 'COPY 2'. Failure to send 3 sets may result in delay or non- payment of the invoice.
- All E-INVOICES must be submitted with the Delivery Order attached as a single file for each invoice, i.e. if there are 5 invoices with 6 Delivery Orders and if 1 of the invoice contains 2 Delivery orders, there should be 5 attachments only..
- Multiple E INVOICES may be included in a single mail but each E-Invoice attachment must refer to only one vessel.
- Each attached file as E-Invoice, should be named and it's name should start with invoice number.
- File size should not exceed 3 MB and the attachments should NOT be zipped.
- Invoice payment may be will be rejected if PURCHASE ORDER NO. is not quoted on the E-Invoice
- E-Invoices related to repairs or services should have a work done report duly signed and stamped by the vessel and attached.
- Copies of certificate must be attached with the E-Invoice for jobs and products that require a Certificate.
- Original certificate to be sent by mail.
- Banking details of the invoice must be same as registered with EXECUTIVE SHIP MANAGEMENT PTE LTD . Any change in Bank details must be informed and registered with EXECUTIVE SHIP MANAGEMENT PTE LTD prior sending the invoice.
- Separate E- invoices are expected for every purchase Order.
- Where VENDOR requires to generate several invoices for single purchase order, VENDOR must request EXECUTIVE SHIP MANAGEMENT PTE LTD for a split PO Number which must be quoted in the Invoice.
- Invoices will be paid by EXECUTIVE SHIP MANAGEMENT PTE LTD subject to funds remitted by EXECUTIVE SHIP MANAGEMENT PTE LTD's principals.
- Queries related to E-INVOICE must be addressed only the concerned purchaser/account staff's email as email content sent to einvoice@executiveship.com will not be read.

## PAYMENT TERMS

- Payment term is 60 days or as agreed from the date of receipt at EXECUTIVE SHIP MANAGEMENT PTE LTD Office
- Invoice and/or corresponding documents must indicate full banking details for payment.
- Beneficiary must be the company name and payment cannot be made in personal name.
- Invoices submitted without PURCHASE ORDER will be rejected.
- No invoice should come without our purchase order number
- VENDOR should raise/send only one invoice for Single Purchase Order.
- Invoices reflecting a different currency than what was quoted will be delayed or rejected.
- All invoices must be the company to whom the purchase order was issued. Payment cannot be made to alternative company.