

Draft Constitution of [Your Club/Board Name]

Article I: Name

The name of this organization shall be [Full Club/Board Name], hereinafter referred to as the 'Club.'

Article II: Purpose

The purpose of this Club shall be to:

1. Promote fellowship, leadership, and service among members.
2. Undertake projects that benefit the community and society.
3. Encourage professional development and international understanding.
4. Uphold the values of Rotary/Rotaract and [any parent body, if applicable].

Article III: Membership

1. Membership is open to individuals who meet the eligibility requirements set forth by the Club.
2. Members are expected to actively participate in meetings, service projects, and events.
3. Members must pay dues as decided by the Club's Board.
4. Membership may be terminated due to misconduct, inactivity, or non-payment of dues, upon approval by the Board.

Article IV: Structure of the Club

1. The Club shall consist of the following bodies:
 - Executive Board (EB): President, Vice President, Secretary, Treasurer.
 - Avenue Directors (if applicable): CSD, CMD, ISD, PDD.
 - General Members.
2. The Executive Board shall be responsible for the overall governance of the Club.

Article V: Duties of Officers

1. President:
 - Acts as the chief executive officer of the Club.
 - Presides over meetings.
 - Represents the Club in external matters.
2. Vice President:
 - Assists the President.
 - Acts as President in their absence.
3. Secretary:
 - Maintains records of meetings and correspondence.
 - Handles all communications.
4. Treasurer:
 - Manages finances, accounts, and budgets.
 - Maintains receipts, vouchers, and expense records.
5. Directors (CSD, CMD, ISD, PDD):

- Plan and execute activities under their respective avenues.
- Report progress to the Board.

Article VI: Meetings

1. General Body Meetings shall be held at least once every month.
2. Executive Board Meetings shall be held as required to plan and review activities.
3. Special Meetings may be called by the President or upon request by one-third of the members.

Article VII: Amendments

This Constitution may be amended by a two-thirds majority vote of the General Body, provided prior notice has been given.