**Company login**

**Employees**tab – additional columns for

* ID nr
* Employee nr
* Employment start date
* Employment end date if applicable

**Individual login**

**My details** tab, additional info to be filled in:

* ID nr
* Telephone nr
* Email
* Relatives added

New tab **My Benefits** with the following table that will change every time a new expense is added

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Relative** | **Learning institute** | **Education level** | **Benefit amount** | **Expenses total** |
|  |  |  |  |  |
| Name | Name | Basic/Tertiary | 20 000.00 | 10 500.00 |
|  |  |  |  |  |
|  |  |  | This amount will change every time a new expense has been uploaded | |
|  |  |  |
|  |  |  |

**Documents**tab, add documents the following needs to be added on the add documents screen

* Drop down to select the relative
* Date of the expense
* Expense category drop down with the following selections
  + Tuition fees
  + Books
  + Equipment (school uniforms, stationery)
  + Accommodation (if not at home)
  + Meals/meal vouchers
  + Transport (from residence to school)
* Amount

Reminders needs to be set for the individual and the company for when the employees gets a raise in their salary.

The salary on the system needs to be updated after the increase.

Note to individual user – if the education tax benefit contract is not signed and loaded onto the system, then the individual will not get the benefit.