Kamrun Nahar

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EDUCATION

Salesforce Admin Certification Course with PepUp-Tech, Queens, NY — *Course Completion Certificate*
10/19 - 12/19

LaGuardia Community College TechHire Open Code with Software Guild, Queens, NY —
Full-Stack Java Web Development Certificate
06/18 - 02/19

Brooklyn College, Brooklyn, NY — *BA in Speech Pathology and Audiology, Overall GPA: 3.6*
1/10 - 12/13

EXPERIENCE

Research Foundation of CUNY, Bronx, NY — *Assistant Project Manager*

09/19 – Present

- Conduct HR activities: process payrolls, recruit, hire, and train personnel.
- Oversee and manage program consisting of 20-25 tutors serving 4,000 tutees/semester.
- Administrate monthly tutor award program to keep tutors and tutees motivated.
- Collect data, organize, analyze, and create digital records of Assessments.
- Monitor budget and allocation of project grant funds.
- Facilitate inter-office coordination and create newsletters and resource lists to distribute to the proper departments.
- Organize and manage email distribution lists for multiple campus-wide projects.

Bound, Manhattan, NY — Lead *Web Developer*

06/19 – 09/19

- Develop features using JavaScript/React, HTML/CSS, and Firebase to create a user-friendly interactive google chrome extension.
- Collaborate with a small team in a lean development environment to deliver a Minimum Viable Product that meets both business/technical specifications and requirements.
- Participate in product ideation activities and daily scrum meetings.
- Cooperate with UI/UX designer to match visual design.

Nawal Realty, Queens, NY — *Technical Support Specialist*

02/18 – 4/19

- Responsible for the implementation, installation, maintenance and support of end user infrastructure support equipment.
- Ensure that physical and electronic security policies for computers, data, and IT infrastructure are in compliance.
- Conduct outreach as needed to support agents, while completing all data entry tasks.
- Create training manuals and educational materials for technical workshops.

Attentive Behavior Care, Bronx, NY — *Behavioral Therapist*

08/14 – 06/19

- Utilize the principles of Applied Behavior Analysis, discrete trial teaching and backward training, to create custom plans and manage challenging disruptive behavior by replacing it with appropriate, adaptive, and functional behavior for 1:1 behavior-based treatment therapy.
- Collect and analyze data, evaluate the effectiveness of treatment plans and make changes as needed to meet the individual requirements for each patient.

TECHNICAL SKILLS

Java, HTML, CSS, JavaScript, React, MySQL

Apache Maven, Tomcat, REST API Systems, NetBeans IDE, Visual Studio Code, MySQL Database, Firebase/Firestore

Spring JDBC, Spring MVC, Spring Security, Bootstrap, Reactstrap, jQuery, AJAX, JSON

ERD, Wireframe, Data/Class Modeling

Version control/Git, GitHub/Bitbucket, Crucible

Microsoft Excel, Adobe Photoshop

LANGUAGES

English, Bengali, Hindi, Urdu, Spanish