KAMIL SUDOŁ

Billing Fee Analyst

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EXPERIENCE

Billing Fee Analyst

Citi Private Bank

📅 02/2022 - Present 📍 Warsaw, Poland

- Improved accuracy of AUM valuation by 15% through rigorous auditing and comprehensive analysis of Private Bank clientele.
- Contributed to various projects data analysis and project requirements gathering as well as implementing agreed changes
- Praised for ability to mentor new employees, outlining encountered problems and problem-solver mentality

Junior Analyst

Jones Lang LaSalle

📅 11/2019 - 01/2022 📍 Warsaw, Poland

- Contracted to perform financial analysis on Real Estate portfolios, set priorities and execute operational plans in a 10-person team
- Contributed to innovative thinking, process improvements and system enhancement which improved client reporting efficiency by 50% for 2 major projects
- Praised for improving financial controlling procedures leading to approximately 25% exception reports decrease

PROJECTS

Daily data feed integration

📅 06/2023 - Present 📍 Warsaw, Poland

Provided business analysis support for a data feed project at Citigroup.

- Working with multiple program teams and senior stakeholders to break down requirements into rigorous level detail, translating business requirements for use by delivery partners
- Documenting Quality Assurance test plans and execution test cases
- Collaboration with Project Management Team to create process roadmap and providing timely status of deliverables related to roadmap execution
- Liaise with development team to ensure that requirements are in line with system build
- Leading financial controls and data analytics processes
- Assistance with production implementation & coordinate user validation

Personal website deployment

📅 10/2024 📍 Warsaw, Poland

Developed a personal website using HTML, CSS, and JavaScript to showcase my skills and projects.

- Developed & deployed Python applications to provide additional functionality and interactivity.
- Integrated Power BI dashboards to visualize data and insights effectively.
- Utilized a responsive design to ensure optimal viewing across different devices.
- Optimized website performance for fast loading times and a smooth user experience.

SUMMARY

Data analyst with 5+ years of experience in Investment Banking and Real Estate industry and proven track record of streamlining Fortune 500 companies' processes. Q2 2021 Innovation Prize winner at Jones Lang LaSalle.
Throughout my professional experiences, I have obtained valuable training which has helped me develop strong analytical skills, which I used for creating forecasts, analyzing trends, and reviewing ratios.
Currently, I am involved in system integration, collecting project requirements, data analysis, as well as transformation and verification of various project data.

LANGUAGES

Polish
Native ●●●●●

English
Proficient ●●●●○

Hungarian
Advanced ●●●○○

Russian
Intermediate ●●○○○

SKILLS

Technology

MS Office   MS Visio   Excel

Power BI   Power Query   DAX

Python   SQL   HTML   CSS

Javascript   Azure Cloud   VBA

Confluence   UML   BPMN

Data

Data Analysis   Requirements Gathering

Systems Integration   Data Visualization

Data Modelling   Automation

PROJECTS

Internal audit for HNI & UHNI

📅 02/2022 - 08/2023 📍 Warsaw, Poland

Conducted a comprehensive internal audit for high-net-worth individuals (HNI) and ultra-high-net-worth individuals (UHNI) at Citi Private Bank.

- Contributed to the effective management of valuation control processes, including the calculation of Net Asset Value and the implementation of necessary valuation adjustments.
- Working as subject-matter expert in all strategic initiatives related to Independent Price Verification and Valuation automation
- Identifying pricing issues, valuation parameters or instrument types that may require particular attention with critical analysis of the issues involved
- Acting as a first point of escalation with regards to any discrepancies and price variance threshold breaches
- Coordinate with stakeholder to ensure that all monthly reporting deadlines are met and in compliance with requirements

Financial analysis for Lenovo & Equinix

📅 11/2019 - 01/2022 📍 Warsaw, Poland

Successfully conducted financial analysis for Lenovo & Equinix, utilizing advanced financial & IT solutions.

- Preparation of invoices and supporting documentation to Clients
- Cost Analysis and review of accounting schedules
- Managing and continually improve the invoicing process
- Ensuring that all expenses and accruals are recorded to timetable on monthly basis
- Run monthly reporting process, develop and implement Client reporting tools
- Supporting the client-side finance teams with queries/information requests
- Coordinate communications with all project stakeholders regarding status, progress and issues

SKILLS

Finance

Financial Analysis	Internal Audit
Financial Modelling	Cost Analysis
Quality Assurance	SAP ERP
ORACLE ERP	

CERTIFICATION

Azure Fundamentals AZ-900
Microsoft

Business Intelligence & Data Analyst (BIDA)
Corporate Finance Institute

Financial Modelling & Valuation Analyst (FMVA)
Corporate Finance Institute

Financial Planning & Wealth Management (FPWM)
Corporate Finance Institute

Capital Market & Securities Analyst (CMSA)
Corporate Finance Institute

Commercial Banking & Credit Analyst (CBCA)
Corporate Finance Institute

EDUCATION

Ugro-Finnic Philology

University of Warsaw

📅 10/2015 - 10/2019 📍 Warsaw, Poland