

KAMILA ŻOŁĄDEK

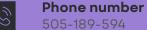
SUMMARY

During my studies and work experience, I have learned to quickly process numerical data and adapt to changing situations. My years of involvement in volleyball—as a player, referee, and member of the DZPS Games and Discipline Committee (2021–2024)—have helped me develop strong teamwork skills. When working on projects, I focus on presenting data clearly and effectively using storytelling and visualizations. I also enjoy traveling and discovering new places.



Mail

kamilazoladek@wp.pl



PERSONAL SKILS E

- Data Analysis: Basic knowledge of Tableau, Knime, and programming languages R and Python.
- MS Office Skills: Intermediate proficiency in Excel, Word, Power BI, and writing SQL queries for Access tables.
- Geographic Information Systems (GIS): Intermediate knowledge of QGIS and ArcGIS.
- Data Visualization: Ability to create clear reports and dashboards to support decision-making.
- Planning and Organization: Strong skills in planning work stages and managing tasks effectively.
- English Language: Communicative proficiency (B2 level).

SOFT SKILLS

- Problem-solving and analytical thinking:
 Logical approach to solving problems and drawing conclusions from data.
- Teamwork: Effective collaboration with others to achieve common goals.
- Working under pressure: Ability to complete tasks efficiently while maintaining quality and meeting deadlines.
- Communication skills: Ease in building relationships and explaining complex topics in a clear and accessible way.
- Flexibility: Quick adaptation to changing requirements and environments.

CERTIFICATES FROM DATACAMP TRAINING:

- INTRODUCTION TO R
- INTRODUCTION TO THE TIDYVERSE
- INTRODUCTION TO TABLEAU
- DATA MANIPULATION WITH DPLYR

EDUCATION

WROCŁAW UNIVERSITY OF ENVIRONMENTAL AND LIFE SCIENCES SPATIAL ECONOMY

OCT 2019 -SEP 2024 SPECIALIZATION IN SOCIO-ECONOMIC ANALYSIS

WROCŁAW UNIVERSITY OF ECONOMIC AND BUSINNES

2024 -PRESENT POSTGRADUATE STUDIES -BUSINESS ANALYST IN IT & BUSINESS

EMPLOYMENT

DEC 2023 -PRESENT

DELIVERY CONTROL TOWER TRAINER

AMREST SP. Z O.O.

- Contact with restaurants and suppliers
- Creating a transport network for pending orderds
- Optimizing delivery processes
- Creation of training materials for restaurant staff.
- Resolving restaurant inquiries to optimize the delivery process.
- Conducting certifications and analyzing the skills of trained individuals.
- Organizing driver dispatches while ensuring compliance with the FIFO method.

JUL 2020 -SEP 2020

OFFICE ASSISTANT - BAILIFFSHIP

• Managing post and preparing document drafts

JUL 2020 -OCT 2024

CUSTOMER SERVICE SPECIALIST

CCIG GROUP SP.Z.O.O.

- Customer care (telephone support of Media Expert and Grecos Holidays customers)
- Training new staff Registration and order process control
- Manipulation of data

JUL 2019 -OCT 2020

SALES PERSON

PRZEDSIĘBIORSTWO HANDLU ZAGRANICZNEGO BALTONA S.A (WROCLAW NICOLAUS COPERNICUS AIRPORT)

- Professional customer service
- Promoting the company
- Implementation of sales plans