



Cybersecurity User Awareness Training

This training strengthens your knowledge to protect personal and company data.



Training Objective

1

Protect Data

Learn basic practices to secure personal and organizational data.

2

Stay Aware

Identify common cyber threats affecting daily tasks.

3

Be Proactive

Understand actions to prevent breaches and cyberattacks.



Why Cybersecurity Matters

Rising Cyberattacks

Cyber threats are growing rapidly worldwide.

Human Error

95% of security breaches happen due to user mistakes.

High Costs

A single click can cause massive data leaks or financial loss.

Think Before You Click

✓ DO

- Verify sender's email address carefully
- Hover over links to preview URLs
- Report suspicious messages immediately

✗ DON'T

- Click unknown links or attachments
- Share passwords via email or chat

Password Best Practices



Strong Passwords

S

At least 12 characters with letters, numbers, and symbols.



Unique Use

Never reuse passwords across multiple accounts.



MFA Enabled

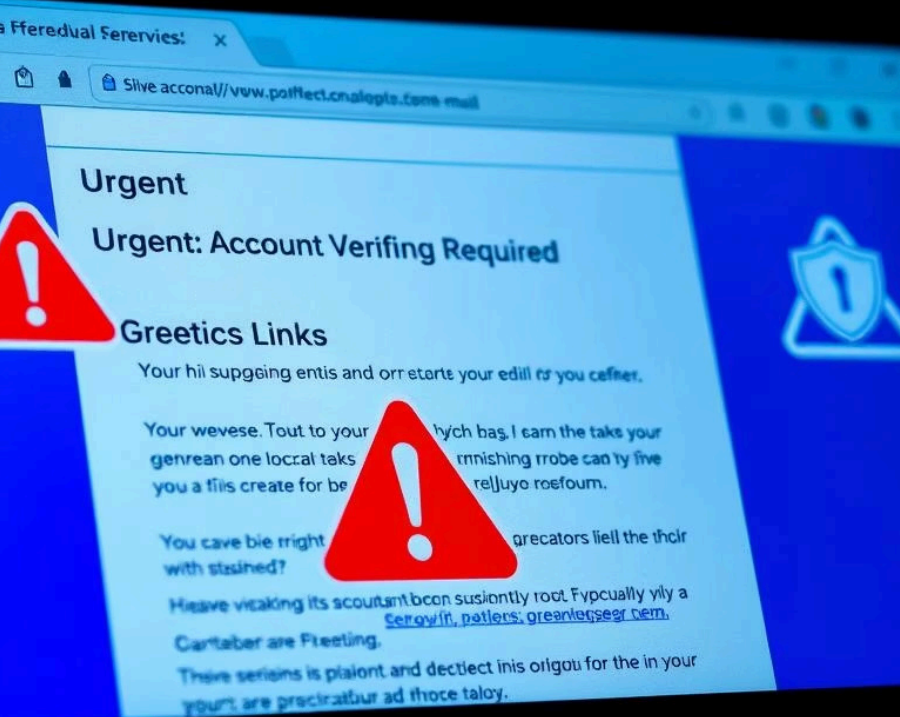
Use Multi-Factor Authentication for extra security.



Password Manager

Store and generate passwords safely with a manager tool.





Spotting Phishing Emails

Common Signs

Look for urgency, misspellings, strange requests, and odd URLs.

Example

“Your account has been compromised. Click here to reset.”

Action

Do not click. Report suspicious emails immediately.



Safe Browsing Tips

HTTPS Websites Only

Ensure site security before sharing information.

Use VPN

Avoid risks on public Wi-Fi with VPN service.

Trusted Sources

Download files only from verified websites.

Stay Updated

Keep browsers and antivirus software current.



Keep Systems Updated

1

Apply Patches

Regularly install security updates.

2

Enable Auto-Updates

Automate updates for continuous protection.

3

Reboot Devices

Restart to activate all recent changes.

Data Handling & USB Safety

Unknown USBs

Never connect unfamiliar USB devices to your computer.

Encrypt Files

Secure sensitive data with strong encryption methods.

Approved Storage

Use cloud or organization-approved storage solutions only.



Working From Home Safely

☐ Secure Wi-Fi

Use strong passwords on your wireless network.

☐ Screen Lock

Lock your device whenever you step away.

☐ Separate Devices

Keep work and personal devices distinct and secure.



Thanks for your attention