

# Kanasia Moore

moorek526@gmail.com • (646) 320-0032 • 6620 Wintergreen Point, Myrtle Beach, SC, United States

---

## SUMMARY

Dynamic and motivated professional with a diverse background in customer service, education, security, and data management. Adept in written and verbal communication, with experience drafting professional reports, facilitating presentations, and engaging with stakeholders across various sectors. Known for fostering positive relationships through empathetic listening, clear dialogue, and thoughtful collaboration. Committed to leveraging strong interpersonal skills, analytical thinking, and creative problem-solving to contribute meaningfully in data-driven and people-focused environments.

## EXPERIENCE

### *Transportation Security Administration, **Transportation Security Officer***

*Feb 2022 - Feb 2025*

Ensured public safety through consistent enforcement of security procedures and clear communication with passengers and team members.

Evaluated identification documents and communicated screening protocols with professionalism and clarity.

Identified and reported fraudulent activities, articulating findings in thorough, structured reports.

Delivered courteous and effective service to diverse travelers, resolving concerns through active listening and precise information-sharing.

Led by example and provided on-the-job mentorship to new officers to improve performance and adherence to protocols.

Collaborated with supervisors to onboard and coach team members, contributing to a high-functioning, communicative work environment.

### *GameStop, **Sales Associate***

*Nov 2021 - Jan 2022*

Created a welcoming environment by engaging customers in friendly, informative conversations.

Explained product features and promotions clearly to ensure customer understanding and satisfaction.

Collaborated with team members using consistent, open communication to optimize store operations.

### *City Year, **AmeriCorps Member***

*Sep 2020 - Jun 2021*

Supported classroom learning by explaining academic concepts and classroom routines both one-on-one and in groups.

Delivered presentations and facilitated team meetings to coordinate program logistics and encourage peer collaboration.

Communicated behavioral and academic insights through progress reports and regular discussions with educators.

### *U.S. Census Bureau, **Enumerator***

*Aug 2020 - Oct 2020*

Engaged with community members to collect census data through clear and respectful dialogue.

Recorded responses accurately and wrote notes on building conditions and participant concerns for supervisory review.

Maintained confidentiality while clearly communicating federal privacy policies to respondents.

### *Literacy Leaders, **Afterschool Tutor***

*Sep 2015 - Aug 2016*

Tutored students individually and in small groups, adapting communication to meet varied learning styles.

Designed interactive lessons and activities to build literacy and confidence.

Maintained regular communication with parents and staff about student progress and goals.

## EDUCATION

### *Urban Assembly for the Performing Arts*

*High School Diploma • **Theater** • 2012 - 2016*

### *Bronx Community College*

***Graphic Design** • 2016 - 2017*

Some College Credits

### *Academy of Art University*

***Animation** • 2018 - 2019*

Some College Credits

## **SKILLS**

---

Professional Writing Verbal Presentation • Microsoft 365 • Data Entry Documentation • Leadership Mentorship • Adaptability Collaboration • Critical Thinking • Time Management • SQL • Google Workspace