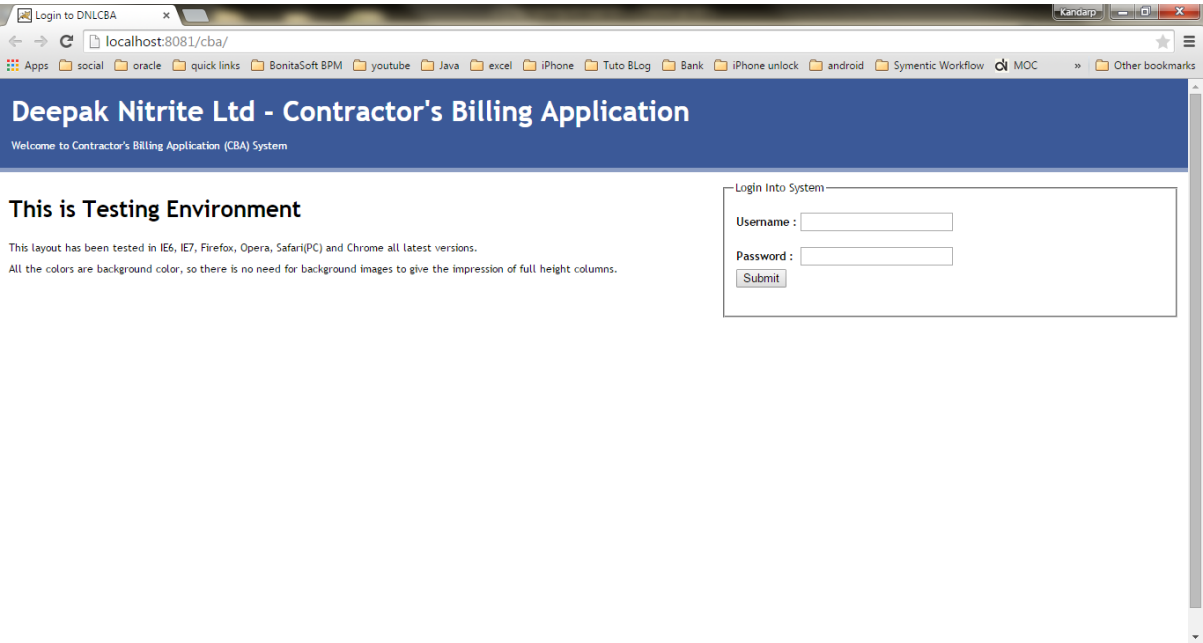


DNLCBA-CONTRACTOR’S BILLING APPLICATION:

Overall System User Guide:

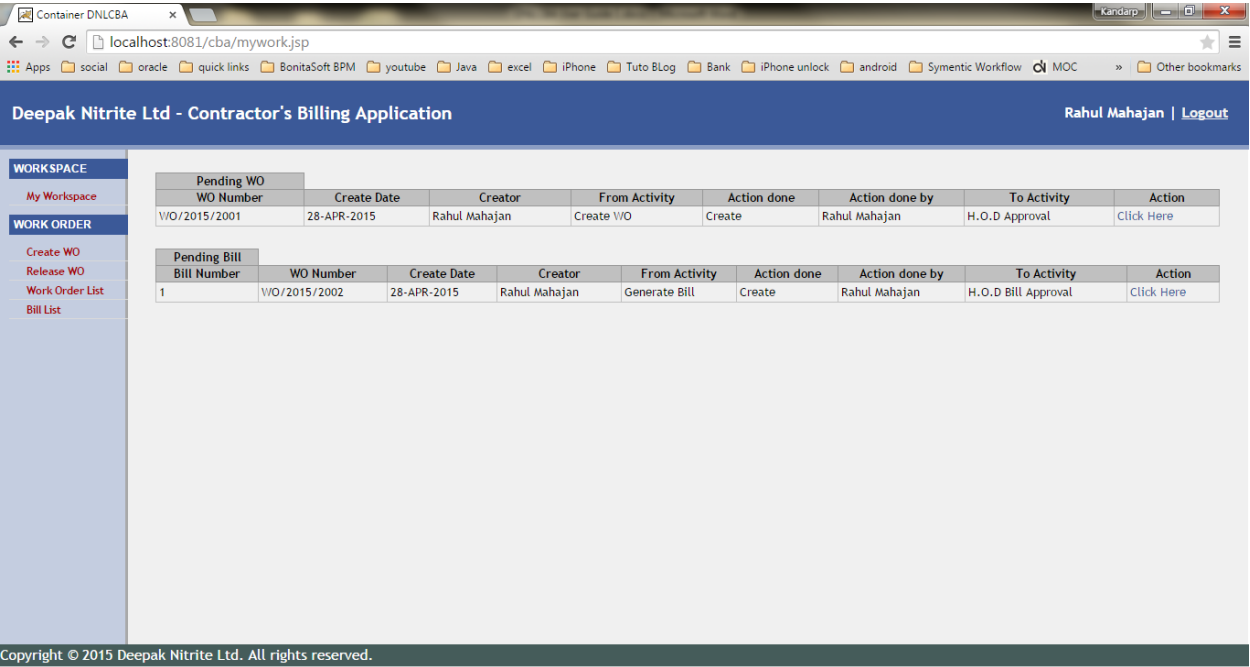
Login Screen

- Enter correct password and username to login into system



My Workspace (Default Page)

- This is default page which shows all pending work
- Pending WO will display list of pending work order for approval
- Pending Bill will display list of pending bill for approval



Create Work Order

Container DNLCBA

localhost:8081/cba/wocreate.jsp

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WORKSPACE

My Workspace

WORK ORDER

Create WO

Release WO

Work Order List

Bill List

Create Work Order

Header

WO Title: Supplier: Currency: INR Retention Amount: 0 WO Number: XXXXXXXX Status: XXXXXXXX Site: Operating Unit: Nandasari Type: Blanket Expire Date: 04/28/2015

Item Detail

Add Item

Select Item

000

Remove

SR NO

Item & Description

U.O.M

Quantity

Rate

Value

Remarks

Total Value and Terms

Enter tax rate only if selected tax is ad hoc.

Apply Tax

0

Remove

SR NO

Tax Name

Rate

Value :

0

Applied Tax :

0

Total Value :

0

Additional Description

Calculate

WO List

- List of all work order created in system user role specific to view detail of work order

Container DNLCBA

localhost:8081/cba/wolist.jsp

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WORKSPACE

My Workspace

WORK ORDER

Create WO

Release WO

Work Order List

Bill List

SR NO	WO Number	Create Date	Created By	Supplier	Site	Operating Unit	Total Value	Status	Detail
1	WO/2015/2002	28-APR-2015	Rahul Mahajan	Bombay Golden Roadlines	RM	Nandasari	3144.0	Approved	Click Hear
2	WO/2015/2001	28-APR-2015	Rahul Mahajan	Viswa Shakthi Ferrous Industries	RM	Nandasari	108572.5	Created	Click Hear

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Bill List

- List of all bill created in system user role specific to view detail of bill

Container DNLCBA

localhost:8081/cba/billlist.jsp

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WORKSPACE

My Workspace

WORK ORDER

Create WO

Release WO

Work Order List

Bill List

SR NO	Bill Number	WO Number	Bill Date	Created By	Supplier	Site	Operating Unit	Total Value	Status	Detail
1	1	WO/2015/2002	28-APR-2015	Rahul Mahajan	Bombay Golden Roadlines	RM	123	3039.2	Created	Click Here

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Release WO

- If work order is approved then it will eligible for release and will display in release wo page.

Container DNLCBA

localhost:8081/cba/worelease.jsp

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WORKSPACE

My Workspace

WORK ORDER

Create WO

Release WO

Work Order List

Bill List

SR NO	WO Number	Create Date	Created By	Supplier	Site	Operating Unit	Total Value	Detail	Release
1	WO/2015/2002	28-APR-2015	Rahul Mahajan	Bombay Golden Roadlines	1	Nandasari	3144.0	Click here	Release WO

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