DNLCBA-CONTRACTOR'S BILLING APPLICATION:
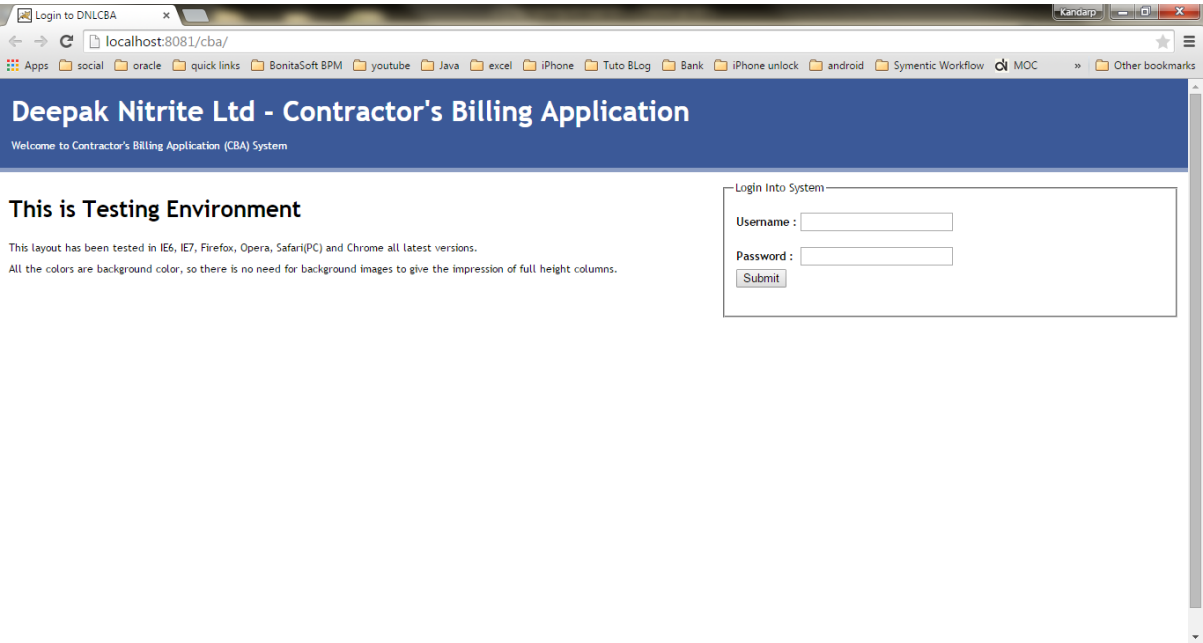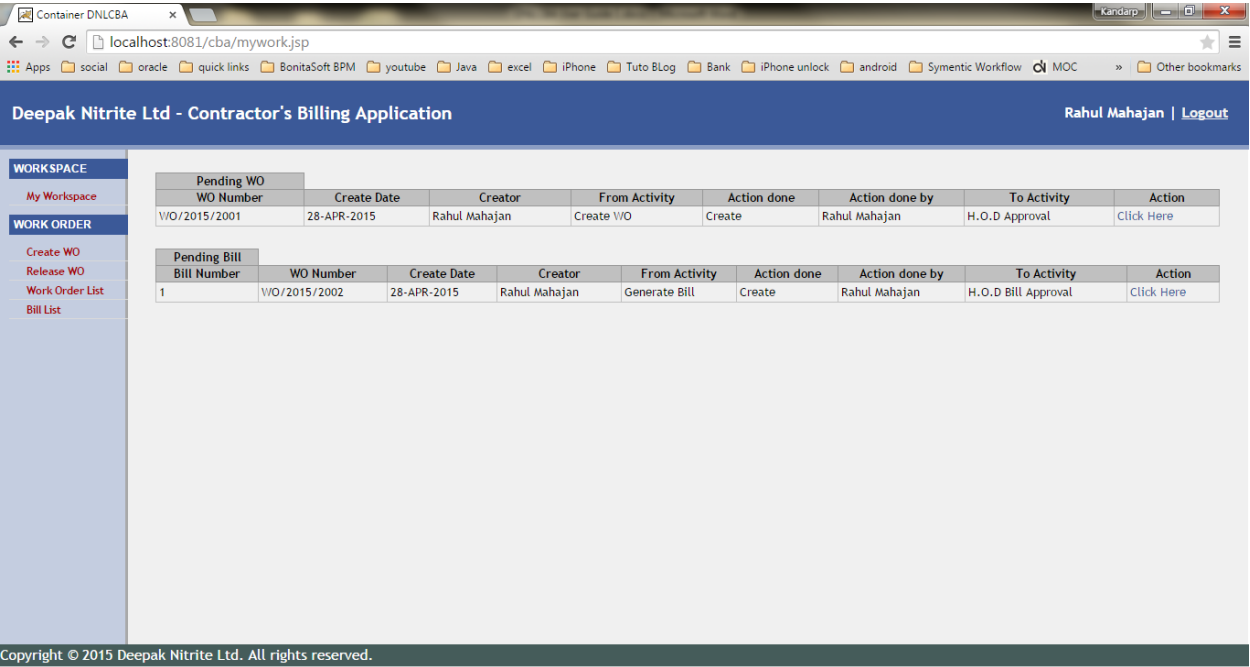
Overall System User Guide:

Login Screen

- Enter correct password and username to login into system

My Workspace (Default Page)

- This is default page which shows all pending work
- Pending WO will display list of pending work order for approval
- Pending Bill will display list of pending bill for approval

Create Work Order

WO List

- List of all work order created in system user role specific to view detail of work order

Bill List

- List of all bill created in system user role specific to view detail of bill

Release WO

- If work order is approved then it will eligible for release and will display in release wo page.