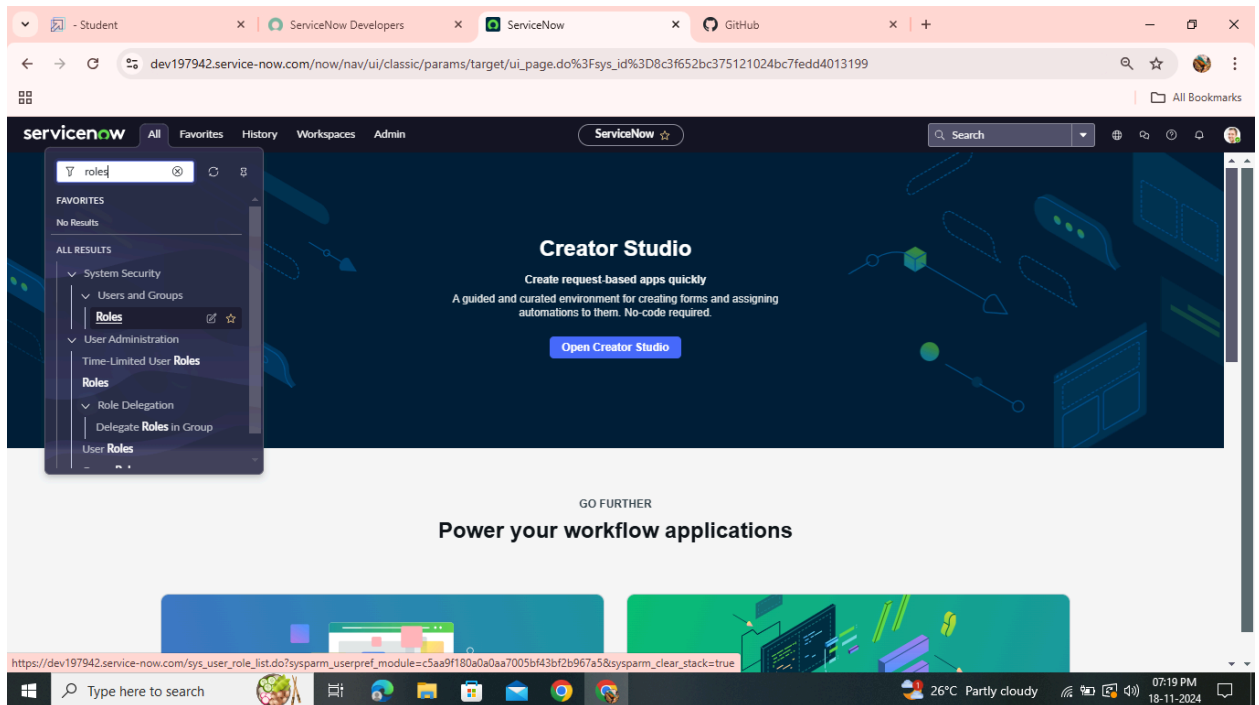
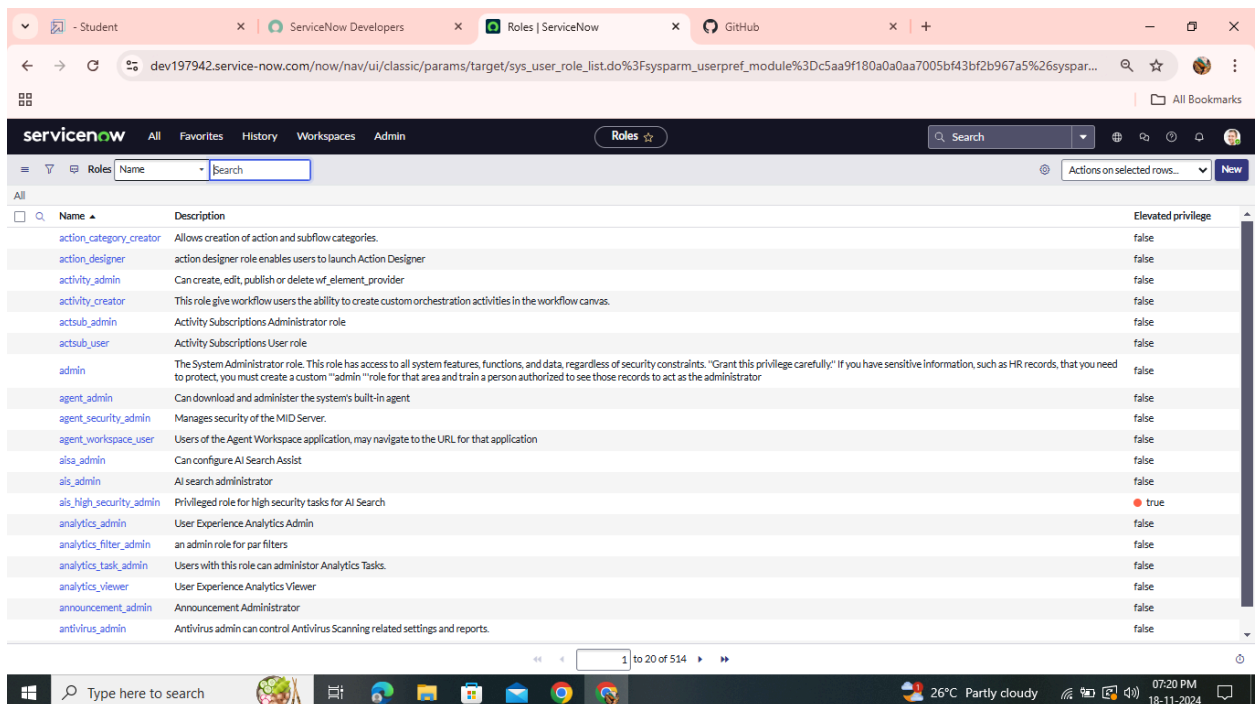


## Activity - 3: Create Roles

1. Open service now.
2. Click on All >> search for roles
3. Select roles under system security



4. Click on new



5. Fill the following details to create a new role

The screenshot shows the ServiceNow 'New Record | Role' form. The form is titled 'Role - New Record' and has a 'Submit' button. The 'Name' field is filled with 'Manager'. The 'Application' dropdown is set to 'Global'. The 'Elevated privilege' checkbox is unchecked. The 'Description' field is empty. The form is displayed in a browser window with the URL 'dev197942.service-now.com/now/nav/ui/classic/params/target/sys\_user\_role.do%3Fsys\_id%3D-1%26sys\_is\_list%3Dtrue%26sys\_target%3Dsys\_user\_role%26sysparm\_che...'.

6. Click on submit.