

Gaurav Ranjan

**Scrum Master /Business Analyst**

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**PROFESSIONAL SUMMARY**

Solutions-driven Scrum Master/Business Analyst having around 5 year of total exp in software implementations and business analysis for web-based applications within the Education, real estate and insurance domains. Proven expertise in driving successful project delivery by collaborating with stakeholders to gather requirements, analyze business processes, and implement innovative solutions. Demonstrated ability to bridge the gap between technical teams and business stakeholders, ensuring effective communication and alignment. extensive experience working with Facts, a leading healthcare management system. Proven track record of successfully analyzing complex business requirements, translating them into effective solutions, and driving organizational growth and efficiency. Deep understanding of industry-specific regulations and best practices. Strong analytical, problem-solving, and stakeholder management skills.

* Extensive experience in analyzing and requirements gathering and writing system functional specifications including use cases.
* Strong knowledge of the Systems Development Life Cycle (SDLC), Rational Unified Process Methodology (RUP), RAD, and CRM.
* Strong skills in creating UML Diagrams and Data Models including Use Case Diagrams, Activity Diagrams, Deployment Diagrams, Data Flow Diagrams (DFD) and Entity-Relationship diagrams using Rational Rose and MS Visio.
* Strong knowledge of Project management skills includes time estimation, task identification, and scope management.
* Experience in preparing Systems Proposal Reports and performing GAP analysis.
* Experience and skills in creating design models and Extensive use of UML/RUP for modeling views using tools like Microsoft Visio.
* 5 years of experience in tools like JIRA, TFS, Service Now, MS Project 2016.
* 5 years of Extensive experience as a Scrum master and providing solutions to client meetings. Having good exposure to budgeting and Scope defining on new contract creation.
* Extensive experience as an agile coach to define agile processes for a new logo for a company
* As a Scrum Master, I have managed project planning, daily stand-up meetings, reviews, retrospectives, sprint and release planning, demos, and other scrum-related meetings.
* Extensive experience in monitoring Sprint Status using JIRA/TFS and publishing Burn down chart and Burn Up Chart.
* Extensive hands-on experience with complete Software Development Life Cycle (SDLC), including Requirement Analysis, Design Methodologies, Coding, Code Reviews, Testing and deployment of applications using Waterfall and Agile/Scrum methodologies.

**AREAS OF STRENGTH:**

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| --- | --- |
| * Software Implementation Management | * Agile Software Development Methodologies |
| * Business Analysis | * Requirements Gathering and Documentation |
| * Web-based Application Development | * Stakeholder Management |
| * Project Planning and Execution | * Process Improvement |
| * Team Leadership | * Problem-solving |

**TECHNICAL SKILLS:**

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| --- | --- |
| **Databases:** | MS Office Suite, JIRA, MS Project, MS Visio, SQL |
| **Software Methodologies:** | Waterfall, Agile/Scrum |
| **Business Skills:** | Business Process Analysis & Design, Gap Analysis, Impact Analysis, JAD/JRP Sessions Requirement Gathering, and Use Case Modeling, Data Mapping/Modeling. |
| **MS Office tools:** | Outlook, MS Word, MS Excel, MS Visio, MS PowerPoint. |
| **Tool** | Microsoft Excel,My SQL,Power BI,Sales Force (CRM) |

**PROFESSIONAL EXPERIENCE:**

### **JP IT Staffing** September- 2024 – Till Date

Project :- Internal CRM Integration with different Job Portal

Role:-Business Analyst

* As a business analyst I was involved in requirement analysis of API integration with Dice, Indeed and LinkedIn to internal portal.
* Coordinating with company recruiters to understand the requirements and recruitment lifecycle and converting them to Function requirements.
* As a business analyst I was involved with the technical team of a vendor company to develop the end-to-end applications respective module like candidate Profile, client login, Job posting, daily job posting report. Auto CV generation based on available template.
* As a Sr. BA I have created BRD and FRD and validated the test cases designed by the QA team.
* Validated the functional and non-functional requirements.
* Writing complex SQL queries to resolve data issues in source system databases.
* Developed and executed test cases verifying data transfer quality.
* Collaborated with other teams in each project and review and/ refined strategy base on the organizational needs.
* Expose impediments and coached the team on removing impediments and partnering with leadership to remove impediments outside the capabilities of the team.
* Plan and coordinate the development of primary and secondary market research studies in support of strategic planning and specific marketing initiatives, as required and presents findings of studies to client committees
* Perform daily, weekly and monthly reviews and analyses of current processes using operational metrics and reports
* Review a variety of areas including operations, purchasing, inventory, distribution and facilities
* Understand and communicate the financial and operational impact of any changes and Suggest changes to senior management using analytics to support your recommendations. Actively participate in the implementation of approved changes

### **Aakash Educational Services Limited Noida , UP**

Project: - A digital payments and financial services platform Integration with LMS.

Role:- Business Analyst/Scrum Master March-2024 to September- 2024

**Key Contributions:**

* Identifying business needs, analyzing data, and recommending solutions to improve processes and systems.
* Working as a single point of contact between client and company. Acting as a bridge between business and IT dev teams.
* Collaborated with cross function team to refine the business requirements.
* Expose impediments and coached the team on removing impediments and partnering with leadership to remove impediments outside the capabilities of the team.
* Suggest changes to senior management using analytics to support your recommendations. Actively participate in the implementation of approved changes
* Working as a Scrum master and coaching team to adapt agile best practice.
* As Business Analyst I am taking care of creating BRD(Business Requirement Specification) and FRD (Functional Requirement Specification).
* Demonstrated improvement in productivity and efficiencies through improved processes and cycle time.
* As a BA I am taking care of any CR that need immediate attention and avoiding project risk.
* As a BA I am taking care of project Scope and data privacy rule of client.
* As a BA I am taking care of all reporting that needs to present to all stack holders.

Think and Learn Pvt. Ltd.(BYJU'S) Indore, Madhya Pradesh Dec-2021 To Feb ,2024

Project :- CRM Enhancement with P&L Management Integration

Role:-Business Analyst

* As a business analyst I was involved in requirement analysis of API integration with Dice, Indeed and LinkedIn to internal portal.
* Coordinating with company recruiters to understand the requirements and recruitment lifecycle and converting them to Function requirements.
* As a business analyst I was involved with the technical team of a vendor company to develop the end-to-end applications respective module like candidate Profile, client login, Job posting, daily job posting report. Auto CV generation based on available template.
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* Managed business development life cycle, Prepared BRD and FRD for new Integration.
* Collaborating with a team of 10 sales executives to prepare user stories based on real problem statement from Salse team.
* Build new business plans for and mapped the user stories accordingly.
* Collaborating with developer and different implementation partner to develop the application and , I was acting as PO.

CrossMindsolution (crossmindsolution.com) April-2019 To Dec-2021

Role:-Trainer/Faculty

**Responsibilities:-**

* As Professional trainer I was taking care organization training on programing languages like JAVA, C++, testing.
* I was taking care of in-house trainings and corporate training short term and long term.

EDUCATION

* Bachelor of Engineering from MITM Indore, M.P June 2018
* Higher Secondary School Intermediate from Dafodils Satna, M.P. April 2014
* High School from CKMHS School Satna, M.P. April 2011