**MANOJ KUMAR. K**

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**Professional Summary:**

* Having 5+ years of experience in Healthcare Process.
* Handled Buddy Programming for new hires (3 Badges).
* Handled Performance & Quality report for new hires.
* I have award as R&R for my Best Performer in the year of 2015.
* I have award as Star Performer for my Performance in the year of 2017.
* Responsible for conducting weekly fun activity program.

**Career Timeline:**

* I am working as a Senior Client Partner in Access Healthcare, Coimbatore from Mar 2016 to till date.
* Worked as a Senior Data Representative in Dell International Business Services, Coimbatore from Sep 2014 to Mar 2016.

**Current Experience:**

**Client** : Athena Healthcare, USA

**Environment** : Athena Clinical

**Role** :

1. Working as a Data Quality Analytics user and maintaining team quality.
2. Team handling for quality (15 members).
3. Sending Quality feedback trough the outlook.
4. Reviewing and providing manual feedback for their error’s in process.

**PROCESS DESCRIPTION:**

We the team Clinical working for project Athena who is US based EMR Coordinator process working for US healthcare. Hospitals and Doctors for past 10+ years and we are providing service to that service provider. From the US providers were providing patient medical history via online and we converting (E-paper) the records into 5 different works groups and finally QA user were analysis the entered data with Provider Data bases as manually with respected application tool.

**ACADEMIC PROFILE:**

* Completed B.com (CA) in Karpagam University with 73% in 2014.
* Completed HSC in C.R.R Matric Higher Secondary School with 74.4% in 2011.
* Completed SSLC in Govt. Boys Higher Secondary School with 75% in 2009.

**Additional skill:**

* Type Writing lower and higher(English)

**Strength:**

* + Being friendly with all.
  + Being sportive.
  + Team player.

**PERSONAL DETAILS:**

Father Name : KANAGARAJ. K.A.

Date of birth : 28-03-1994

Gender : Male

Blood Group : A1+ve

Martial status : Unmarried

Nationality : Indian

Linguistic Skill : Speak and write Tamil & English

**DECLARTION:**

I am here by submitting my detailed curriculum vitae outlining my educational and other competence. I also assure you that the information furnished above are true to the best of my knowledge. I shall be much obliged if my application is given the consideration.

Signature

Place : Coimbatore

Date : (MANOJ KUMAR.K)