



Group 1

System name:

Ventrix

Resource Management
System

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ITERATION 10 - HELP DOCUMENT

This document contains information that can assist the user of the system if they are having difficulty with any subsystem or functionality. The user can search within the document for what they need.



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1. DOCUMENT INTRODUCTION

The help document focuses on assisting to help the users to understand and use the system by explaining each functionality of the system. This document includes a detailed explanation of each type of functionality of the system and a glossary listing each functionality for the system. This document will focus on the component below:

- Help document



2. HELP DOCUMENT

2.1 INTRODUCTION

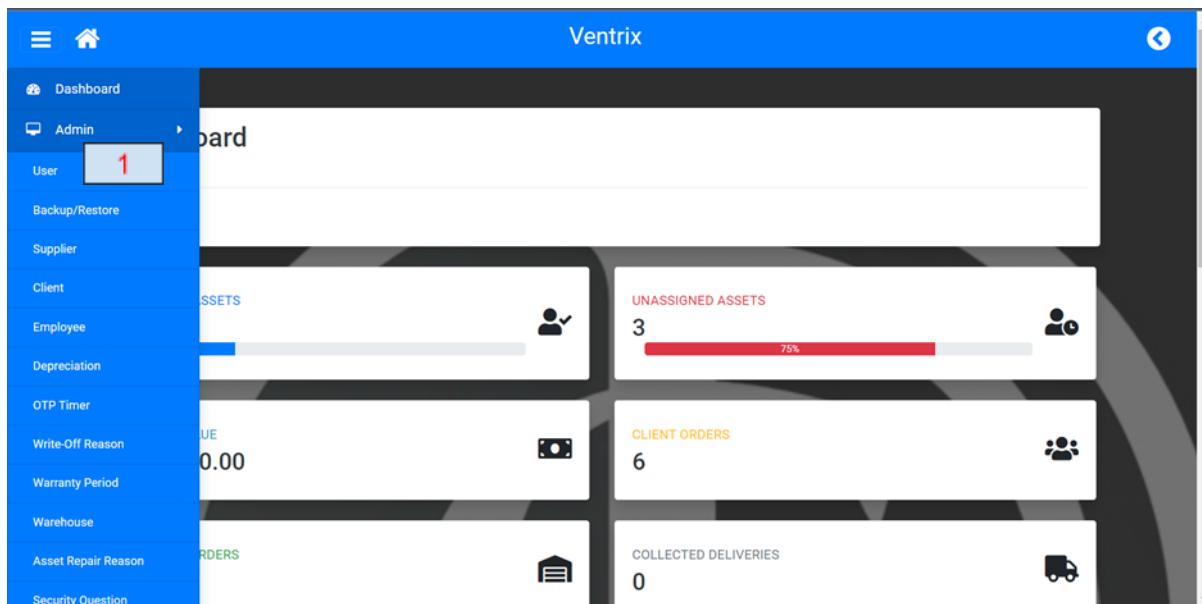
This document gives a detailed explanation of each type of functionality of the system and a glossary listing each functionality for the system as to assist with any help needed by the user.

2.3 WALK-THROUGH OF HOW TO USE THE SYSTEM

Subsystem 1 - Admin

1.1 Create User

Step	Description
Step 1	Click on the “User” nav bar item on the side navbar.
Step 2	Click on the “Add New” button
Step 3	Fill in the users’ details
Step 4	Click on the “Save” button



The screenshot shows the 'Users' page of the Ventrix application. On the left, a sidebar menu is visible with various administrative options like Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, Security Question, Timeslots, and Integrations. The 'Admin' option is selected. The main content area is titled 'Users' and shows a table with 6 entries. The table columns are Email, Name, Surname, Role, Registered, and two small icons. A red box labeled '2' is placed over the 'Add New' button. A search bar at the top right contains the placeholder 'Search...'. At the bottom, it says 'Showing 6 entries' and has navigation buttons for 'Previous' and 'Next'.

Email	Name	Surname	Role	Registered	
vs.mapfumo@gmail.com	Sipho	Mapfumo	Management	✓	
simishkad626@gmail.com	Simishka	Dasupan	Warehouse	✗	
darshil.gokal@gmail.com	Darshil	Gokal	Admin	✓	
jessicaahuyser@gmail.com	Jessica	Huyser	Driver	✓	
kapelanshila@gmail.com	Cheyo	Chomba	Admin	✓	
u20523158@tuks.co.za	New	Driver	Driver	✓	

The screenshot shows the 'Add User' dialog box. It has fields for Name, Surname, Email Address, and User Role. A red box labeled '3' is placed over the 'Name' field. A red box labeled '4' is placed over the 'Add User' button. The dialog has 'Cancel' and 'Add User' buttons at the bottom.



1.2 Search User

Step	Description
Step 1	Click on the “User” nav bar item on the side navbar.
Step 2	Click on the “Search” button

The screenshot shows the Ventrix application's main dashboard. On the left, there is a vertical sidebar menu with various options: Dashboard, Admin, User (which is highlighted with a red box containing the number 1), Backup/Restore, Supplier, Client, Assets, Employee, Depreciation, OTP Timer, Write-Off Reason, Due (showing 0.00), Warranty Period, Warehouse, Asset Repair Reason, Orders, and Security Question. The main content area displays several cards: ASSETS (with a person icon), UNASSIGNED ASSETS (3 items, 75% progress bar), CLIENT ORDERS (6 items, person icon), and COLLECTED DELIVERIES (0 items, truck icon).

The screenshot shows the 'Users' page within the Ventrix application. At the top, there is a header with the title 'Users', a '+Add New' button, a 'Show 10' dropdown, and a 'Registered' checkbox. Below the header is a search bar with a magnifying glass icon and the placeholder 'Search...'. The main area contains a table with columns: Email, Name, Surname, Role, Registered, and two small icons. The table lists six user entries:

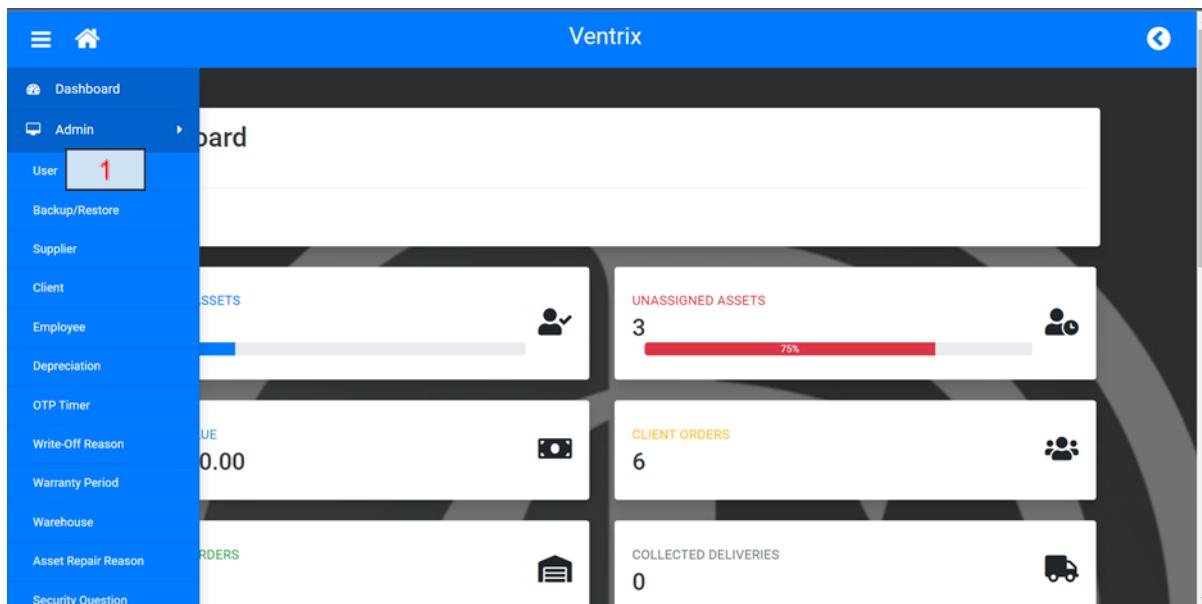
Email	Name	Surname	Role	Registered	
vs.mapfumo@gmail.com	Sipho	Mapfumo	Management	✓	✓
simishkad626@gmail.com	Simishka	Dasupan	Warehouse	✗	✓
darshil.gokal@gmail.com	Darshil	Gokal	Admin	✓	✓
jessicaahuyser@gmail.com	Jessica	Huyser	Driver	✓	✓
kapelanshila@gmail.com	Cheyo	Chomba	Admin	✓	✓
u20523158@tuks.co.za	New	Driver	Driver	✓	✓

At the bottom of the table, it says 'Showing 6 entries' and has navigation buttons for '« Previous' and 'Next »'.



1.3 Update User

Step	Description
Step 1	Click on the “User” nav bar item on the side navbar.
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated user information
Step 4	Click on the “Update User” button



Email	Name	Surname	Role	Registered	
vs.mapfumo@gmail.com	Sipho	Mapfumo	Management	✓	
simishkad626@gmail.com	Simishka	Dasupan	Warehouse	✗	
darshil.gokal@gmail.com	Darshil	Gokal	Admin	✓	
jessicaahuyser@gmail.com	Jessica	Huyser	Driver	✓	
kapelanshila@gmail.com	Cheyo	Chomba	Admin	✓	
u20523158@tuks.co.za	New	Driver	Driver	✓	

Update User

Name: 3

Surname:

Email Address:

User Role:

4 Cancel



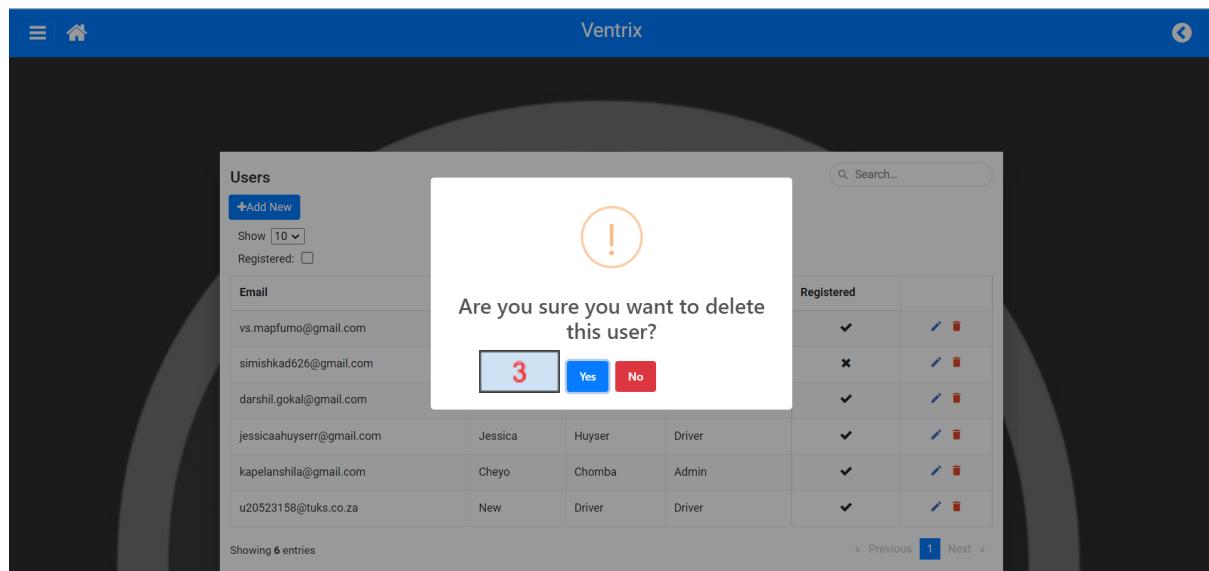
1.4 Delete User

Step	Description
Step 1	Click on the “User” nav bar item on the side navbar.
Step 2	Click on the “Delete” icon (Red trash can icon)
Step 3	Click on “Yes” to confirm or “No” to cancel

The screenshots illustrate the steps to delete a user in the Ventrix application:

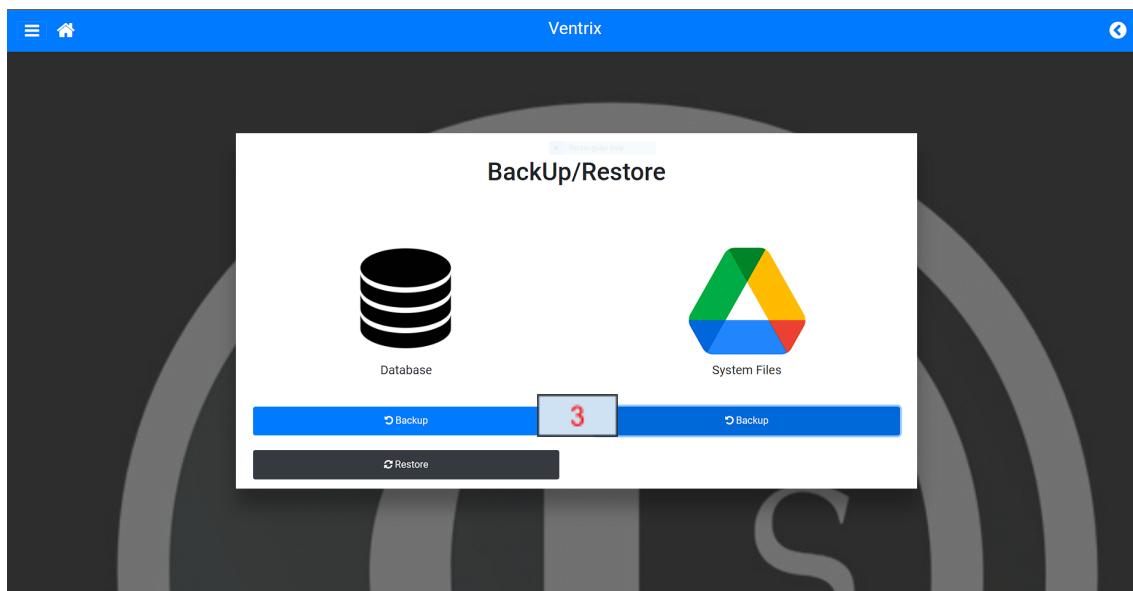
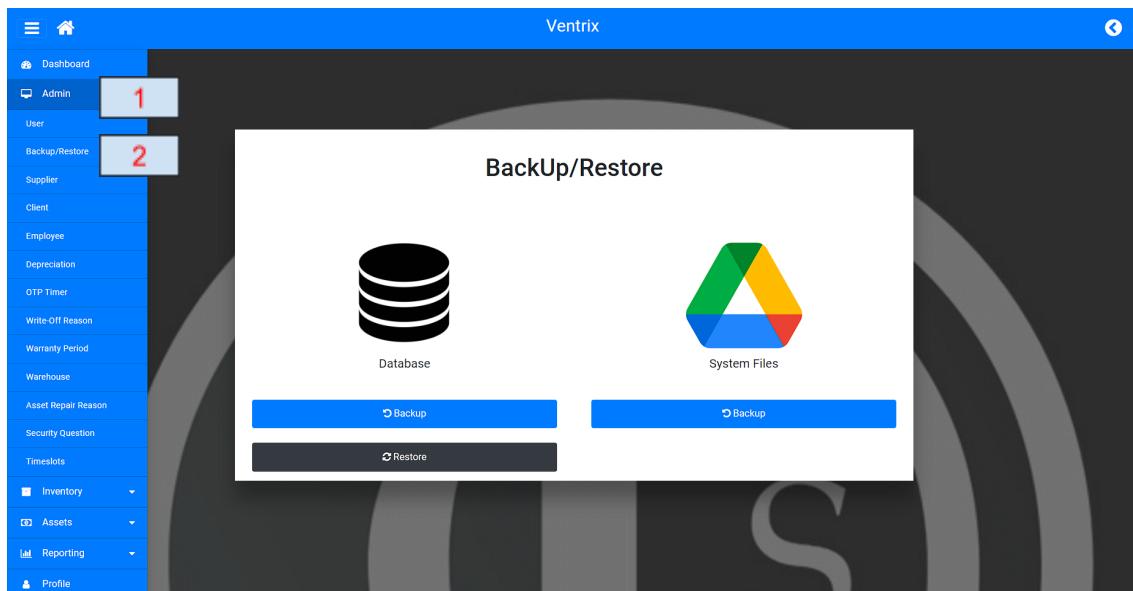
- In the main dashboard, click on the "User" option in the sidebar menu (marked with a red box and the number 1).
- In the "Users" modal window, click on the account labeled "New" (marked with a red box and the number 2).

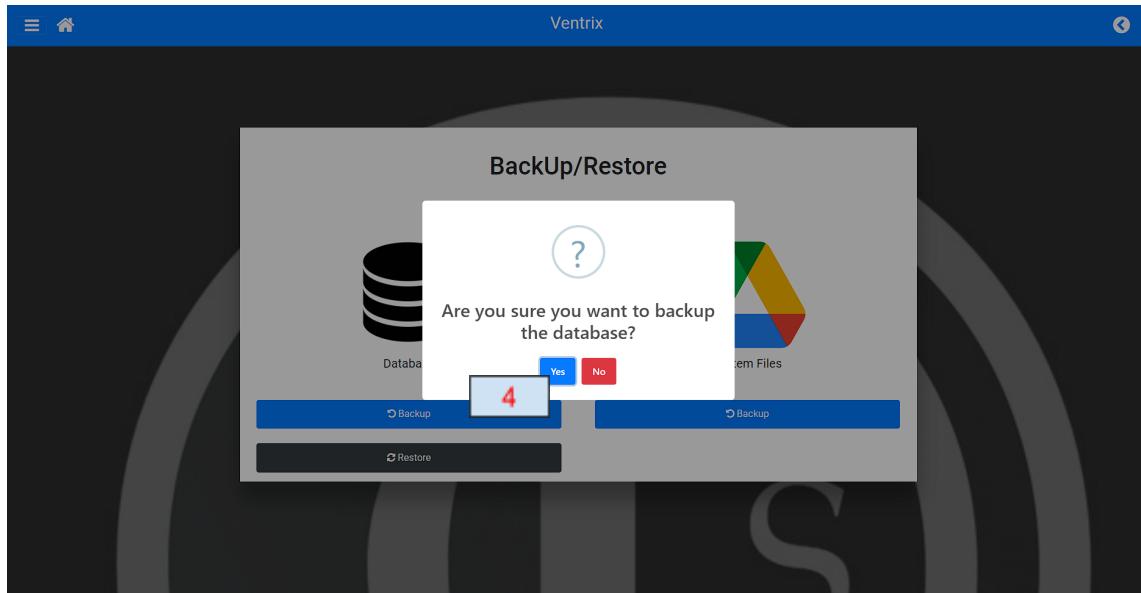




1.5 Back-up

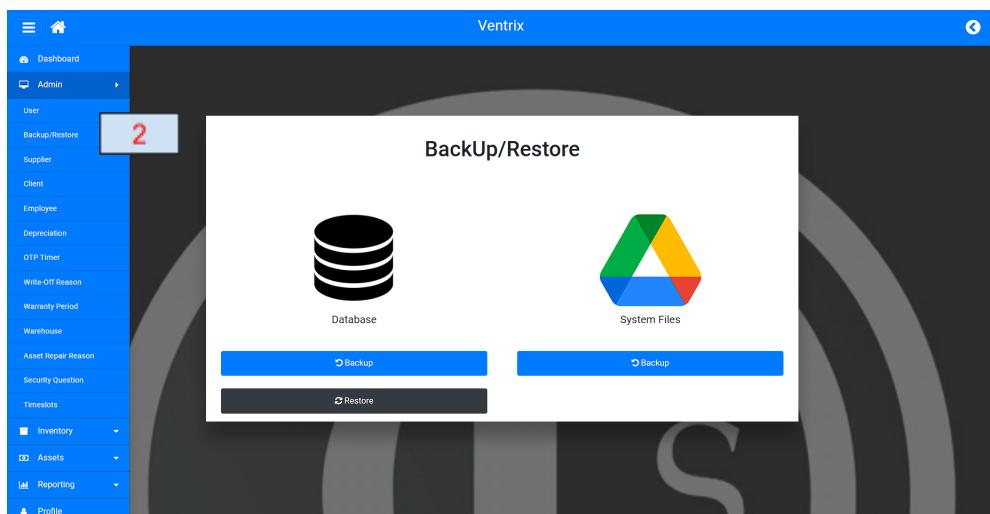
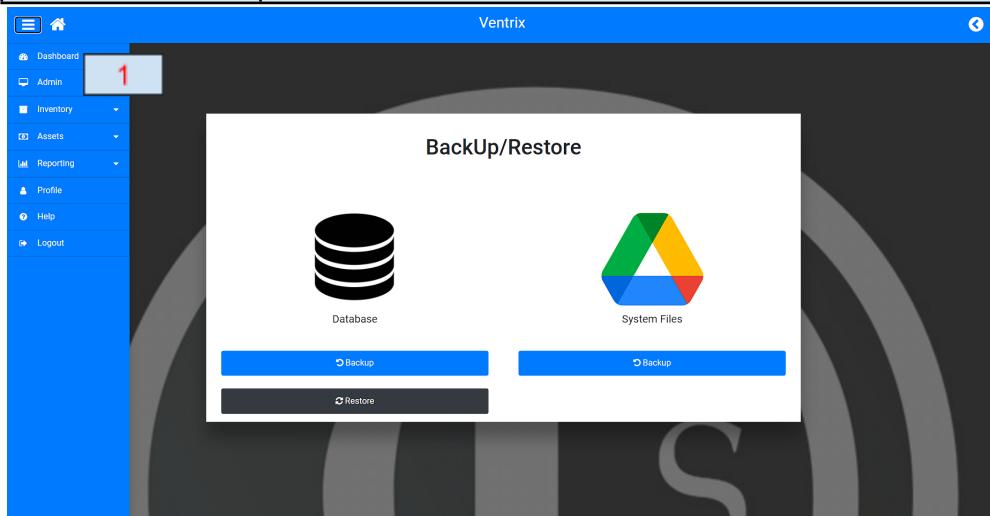
Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar.
Step 2	Click on the “Backup/Restore” option in the navbar.
Step 3	Select the “Backup” button underneath either the “Database” column or the “System Files” column.
Step 4	Click on the “Yes” button.

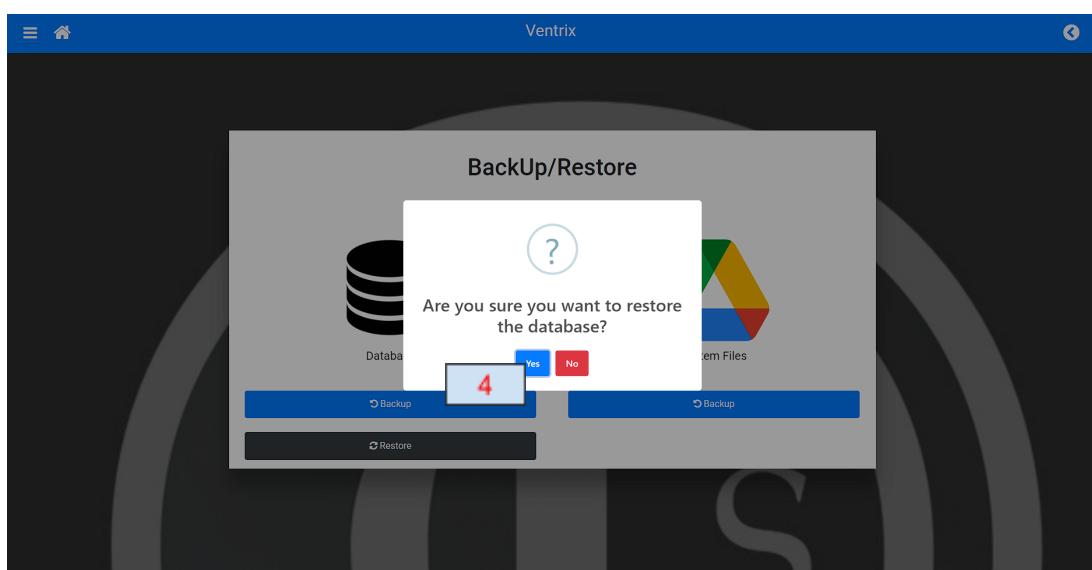
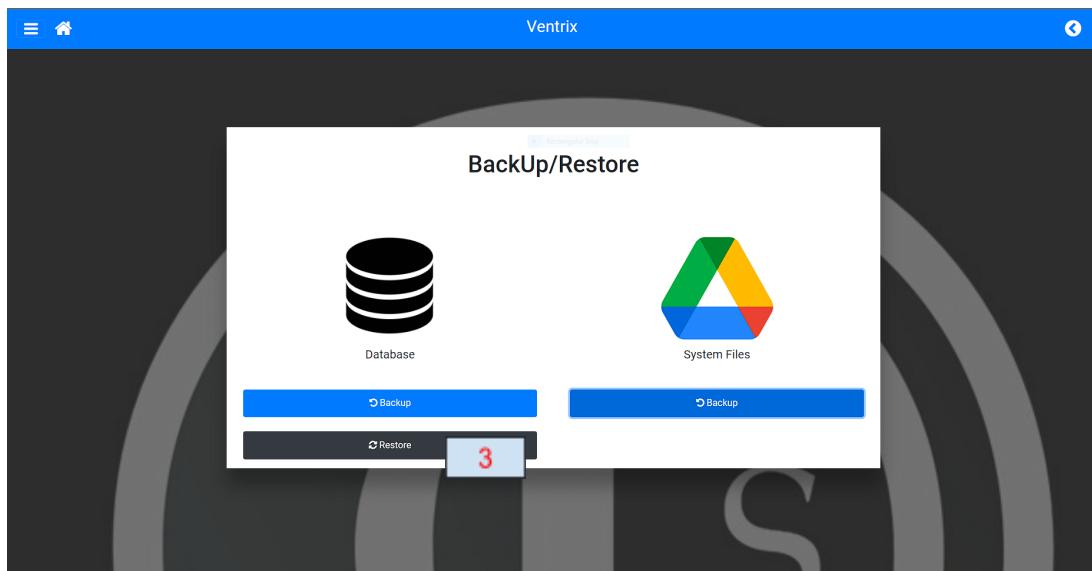




1.6 Restore

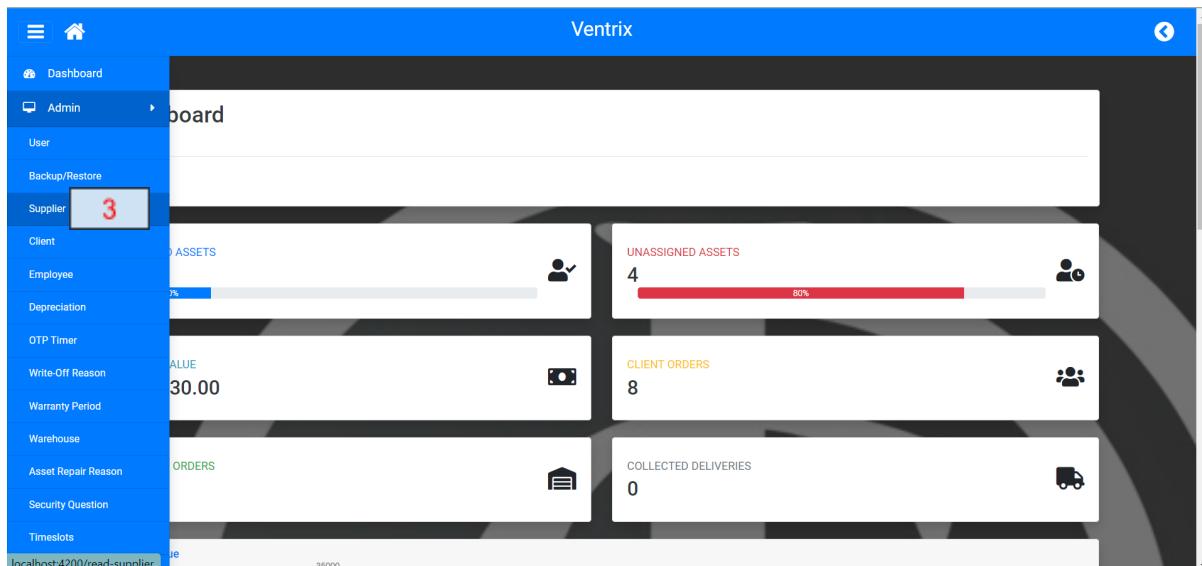
Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar.
Step 2	Click on the “Backup/Restore” option in the navbar.
Step 3	Select the “Restore” button underneath the “Database” column.
Step 4	Click on the “Yes” button

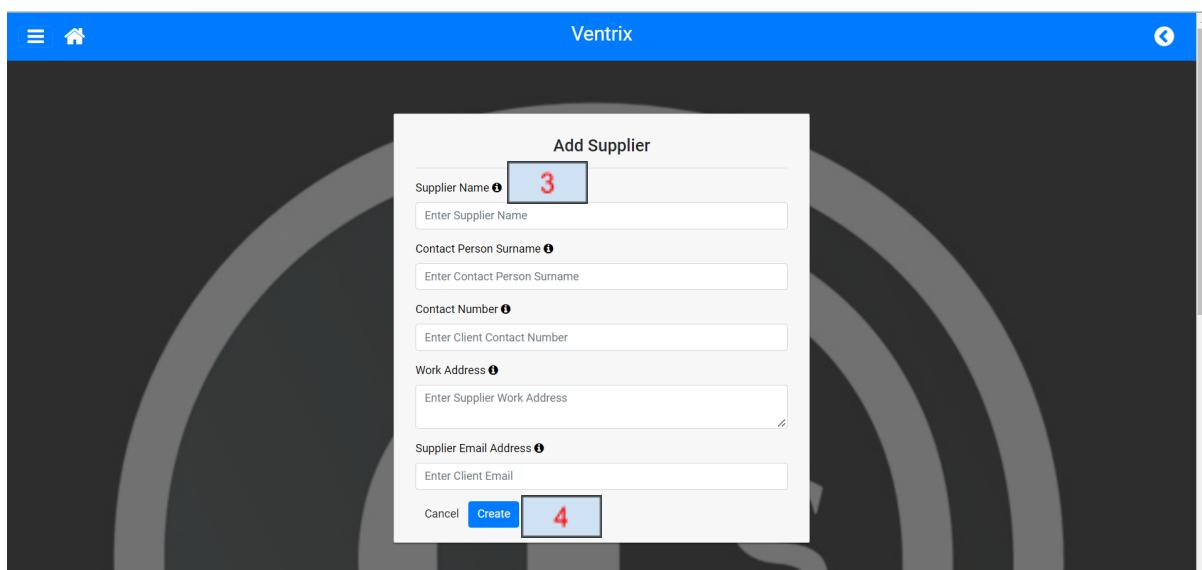
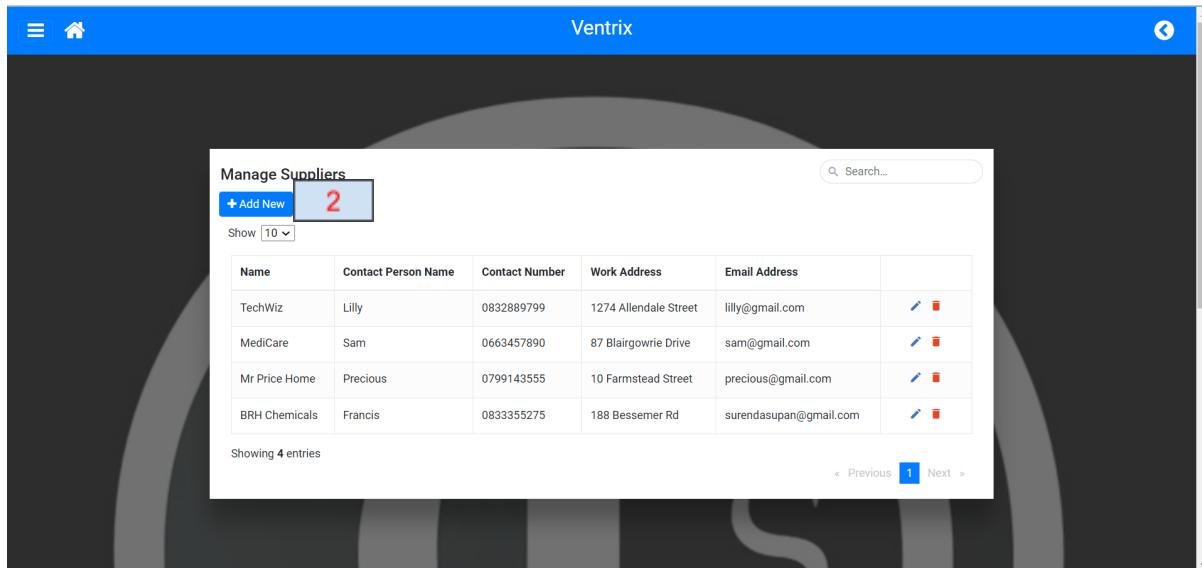




1.7 Create Supplier

Step	Description
Step 1	Click on the “Supplier” nav bar item on the side navbar.
Step 2	Click on the “Add New” button
Step 3	Fill in the suppliers’ details
Step 4	Click on the “Create” button





1.8 Read Supplier

Step	Description
Step 1	Click on the “Supplier” nav bar item on the side navbar.
Step 2	Click on the “Search” button to view a specific supplier

Name	Contact Person Name	Contact Number	Work Address	Email Address		
TechWiz	Lilly	0832889799	1274 Allendale Street	lilly@gmail.com		
MediCare	Sam	0663457890	87 Blairgowrie Drive	sam@gmail.com		
Mr Price Home	Precious	0799143555	10 Farmstead Street	precious@gmail.com		
BRH Chemicals	Francis	0833355275	188 Bessemer Rd	surendasupan@gmail.com		

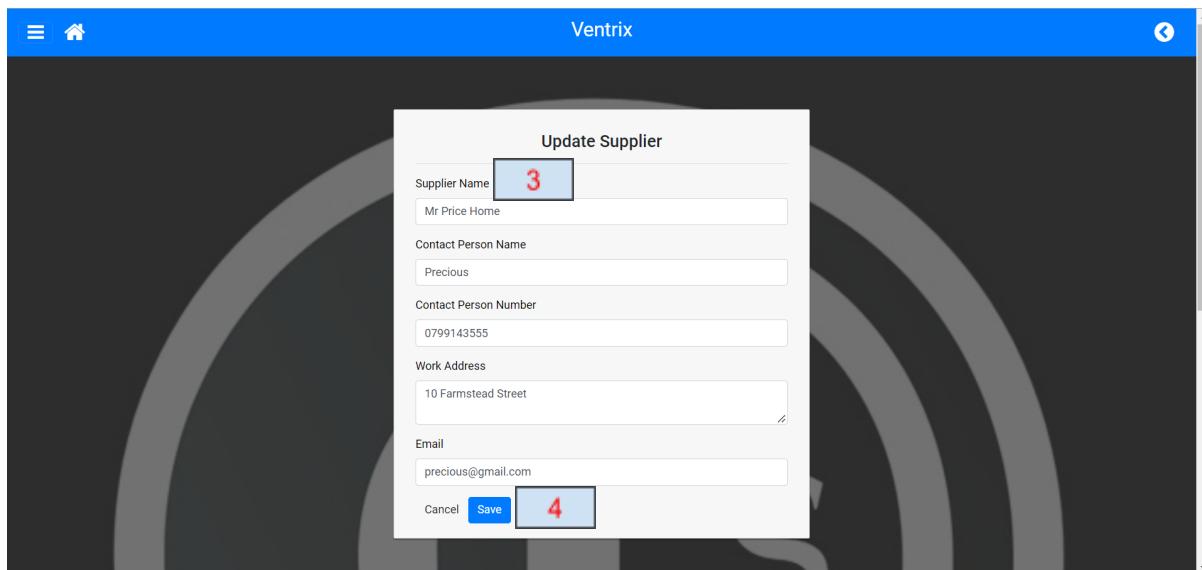


1.9 Update Supplier

Step	Description
Step 1	Click on the “Supplier” nav bar item on the side navbar.
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated supplier information
Step 4	Click on the “Save” button

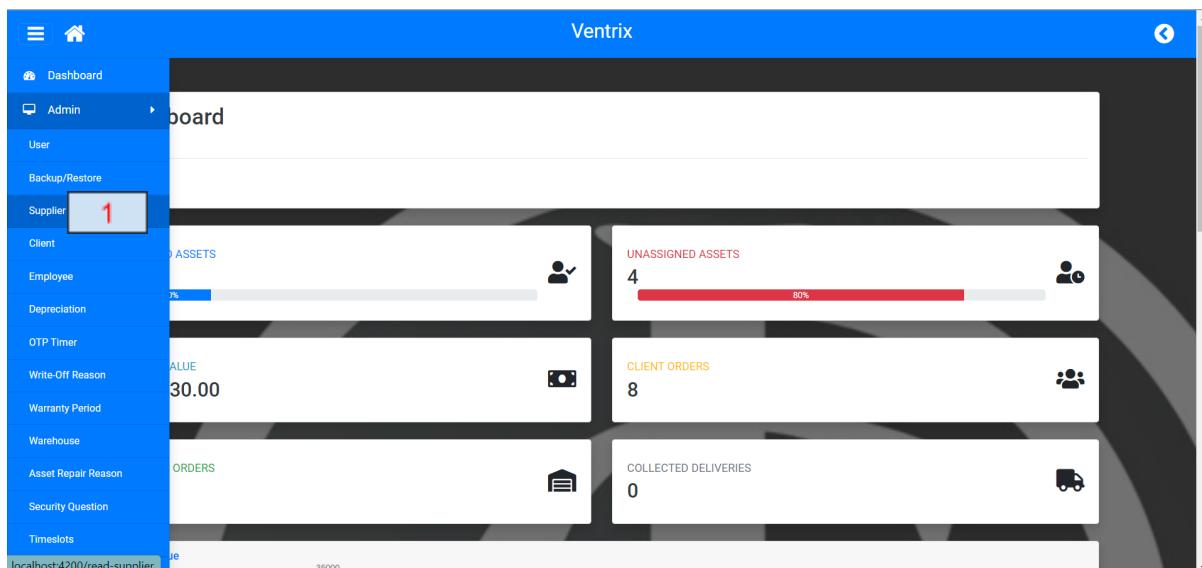
Name	Contact Person Name	Contact Number	Work Address	Email Address		
TechWiz	Lilly	0832889799	1274 Allendale Street	lilly@gmail.com		
MediCare	Sam	0663457890	87 Blairgowrie Drive	sam@gmail.com		
Mr Price Home	Precious	0799143555	10 Farmstead Street	precious@gmail.com		
BRH Chemicals	Francis	0833355275	188 Bessemer Rd	surendasupan@gmail.com		

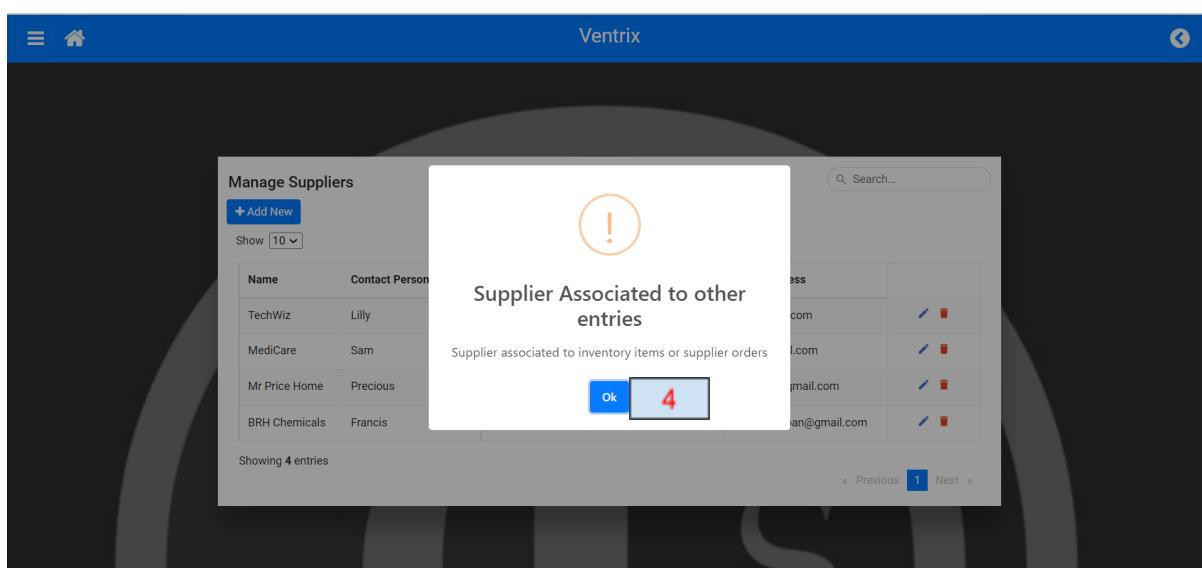
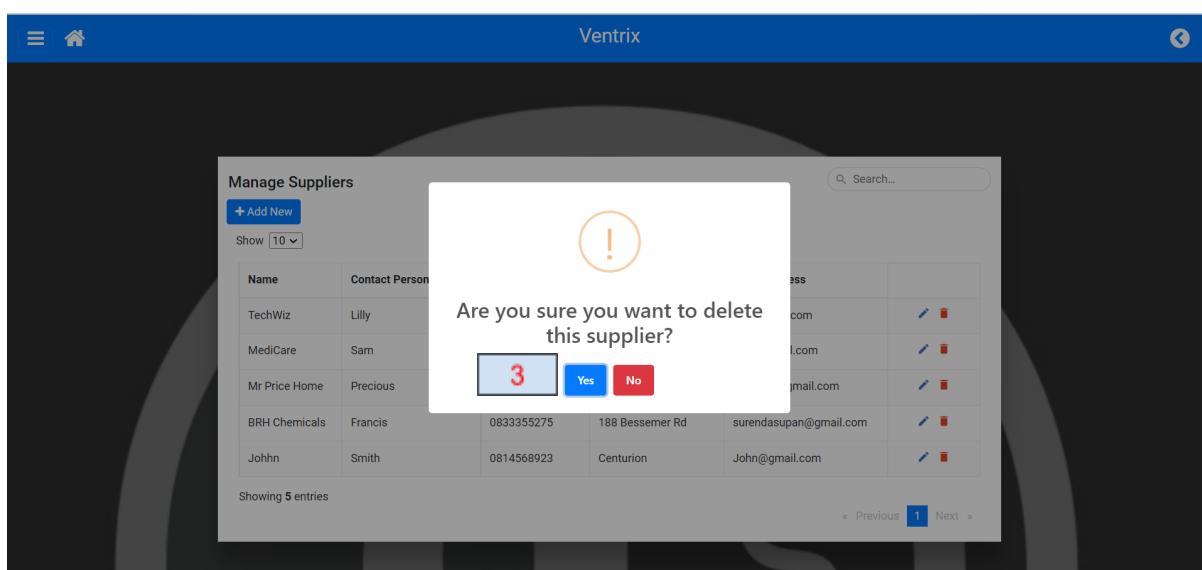
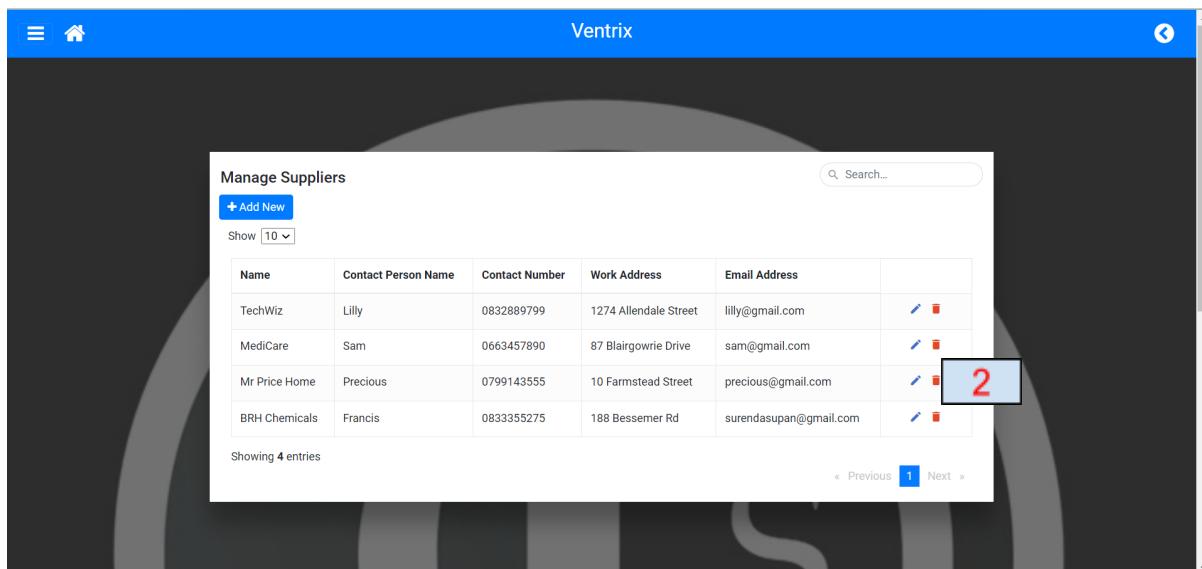




1.10 Delete Supplier

Step	Description
Step 1	Click on the “Supplier” nav bar item on the side navbar.
Step 2	Click on the “Delete” icon (Red trash can icon)
Step 3	Click on “Yes” to confirm or “No” to cancel
Step 4	The supplier cannot be deleted because there are associated items or orders. Click on the “OK” button





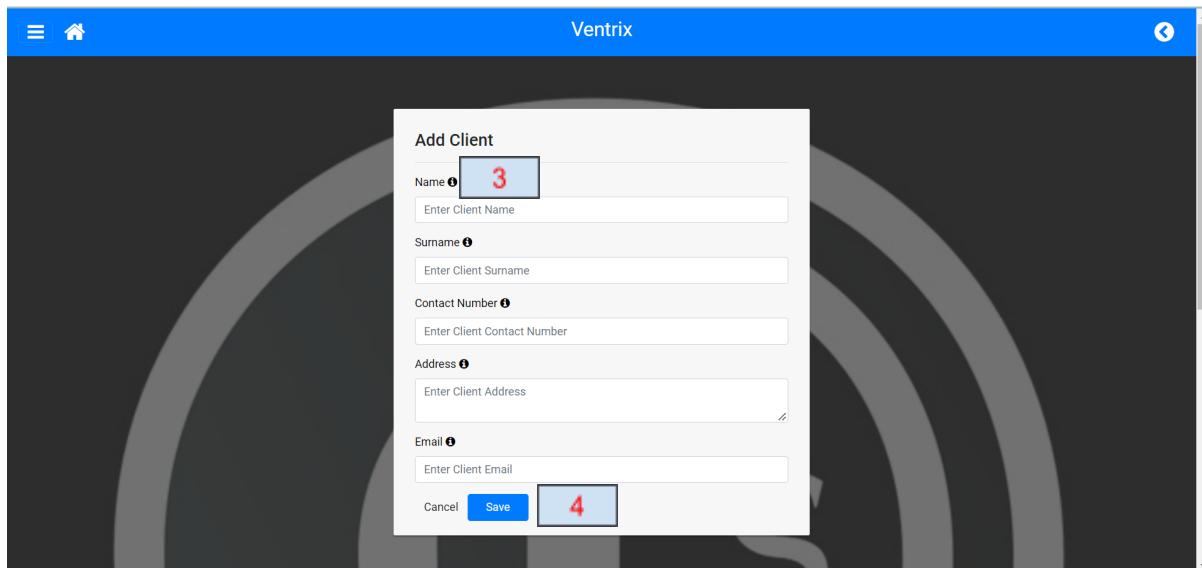
1.11 Create Client

Step	Description
Step 1	Click on the “Client” nav bar item on the side navbar.
Step 2	Click on the “Add New” button
Step 3	Fill in the Clients’ details
Step 4	Click on the “Save” button

Name	Surname	Contact Number	Address	Email	
James	Martin	0832889799	1274 Allendale Street	kapelanshila@gmail.com	
Mahara	Chauke	0663457890	87 Blairgowrie Drive	kapelanshila.beast@gmail.com	
Connor	Porter	0799143555	18 Platboom Avenue Weltevredenpark	mapfumo2001@gmail.com	
Vimbai	Mapfumo	0625811764	50 Sanlam Street	u20432888@tuks.co.za	
Kapenshila	Chomba	0736076938	8 Haymeadow Crescent	u20421894@tuks.co.za	
New	Client	0123456789	18 Platboom Avenue	u18031880@tuks.co.za	

Showing 6 entries « Previous 1 Next »





1.12 Read Client

Step	Description
Step 1	Click on the “Client” nav bar item on the side navbar.
Step 2	Click on the “Search” button to view a specific client.

The screenshot shows the Ventrix application's dashboard. On the left, a sidebar menu is open, displaying various administrative and operational options. The 'Client' option is highlighted with a red box and the number '1' over it. The main dashboard area displays several key performance indicators (KPIs) in cards:

- ASSETS: 100 ASSETS (7% progress bar)
- UNASSIGNED ASSETS: 4 (80% progress bar)
- CLIENT ORDERS: 8
- COLLECTED DELIVERIES: 0

The screenshot shows the 'Clients' list page. At the top, there is a search bar with a magnifying glass icon and the placeholder text 'Search...'. Below the search bar is a blue button labeled 'Add New'. The main area contains a table with the following data:

Name	Surname	Contact Number	Address	Email	Action
James	Martin	0832889799	1274 Allendale Street	kapelanshila@gmail.com	
Mahara	Chauke	0663457890	87 Blairgowrie Drive	kapelanshilabeast@gmail.com	
Connor	Porter	0799143555	18 Platboom Avenue Weltevredenpark	mapfumo2001@gmail.com	
Vimbai	Mapfumo	0625811764	50 Sanlam Street	u20432888@tuks.co.za	
Kapenshila	Chomba	0736076938	8 Haymeadow Crescent	u20421894@tuks.co.za	
New	Client	0123456789	18 Platboom Avenue	u18031880@tuks.co.za	

At the bottom of the table, it says 'Showing 6 entries' and has navigation buttons for 'Previous' and 'Next'.



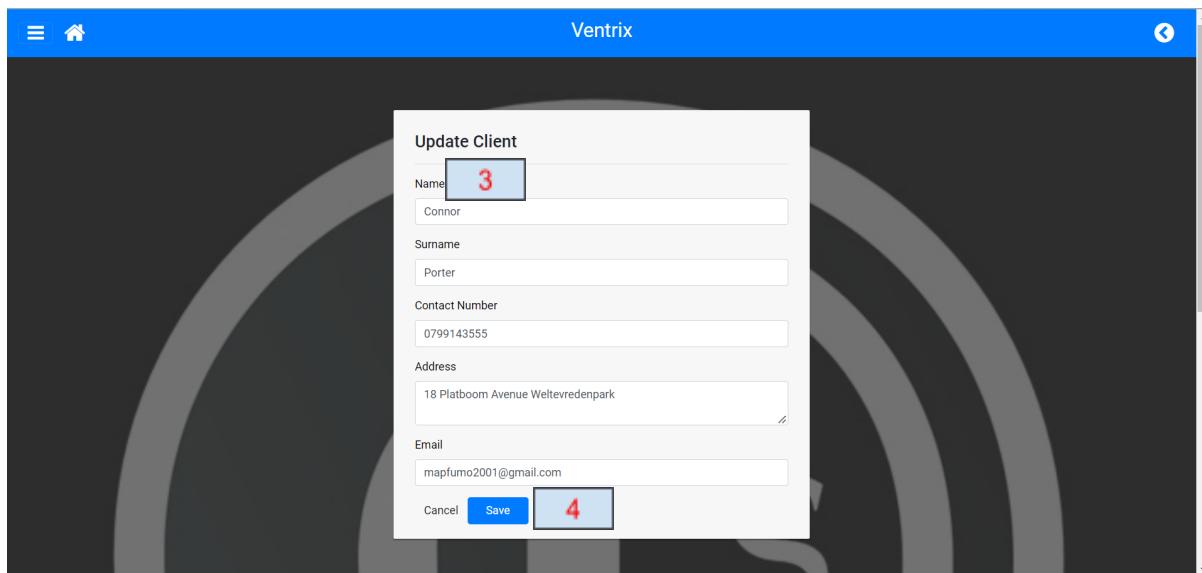
1.13 Update Client

Step	Description
Step 1	Click on the “Client” nav bar item on the side navbar.
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated client information
Step 4	Click on the “Save” button

The screenshots illustrate the steps for updating a client in the Ventrix application:

- Step 1:** Click on the “Client” nav bar item on the side navbar. (Marked with a red box labeled '1' in the sidebar menu.)
- Step 2:** Click on the “Edit” icon (Blue pencil icon) in the clients list table. (Marked with a red box labeled '2' in the table row.)





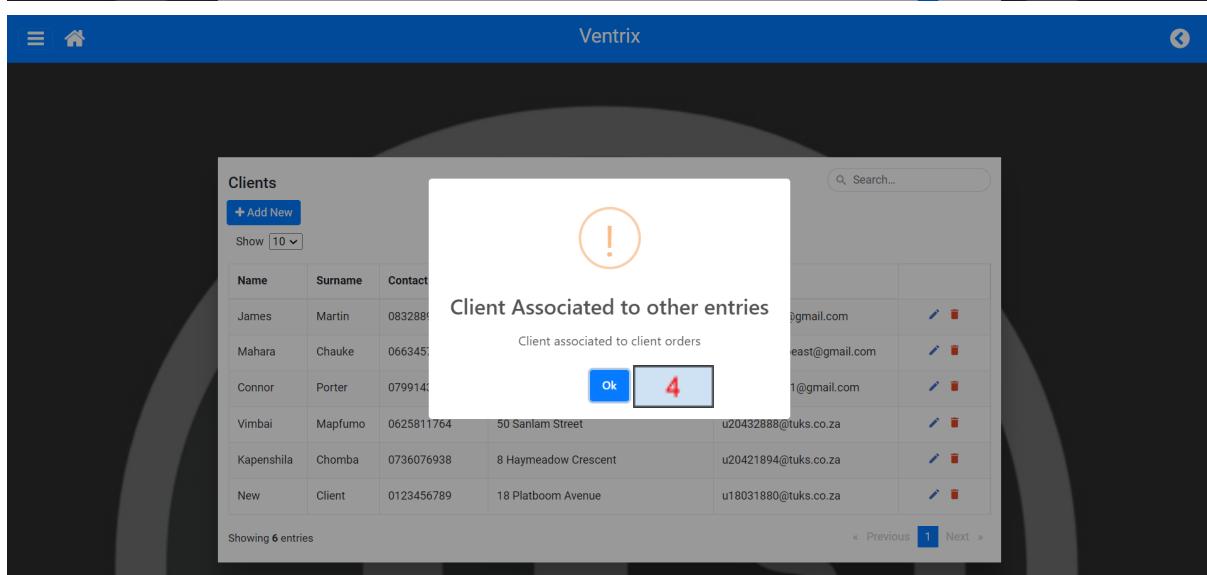
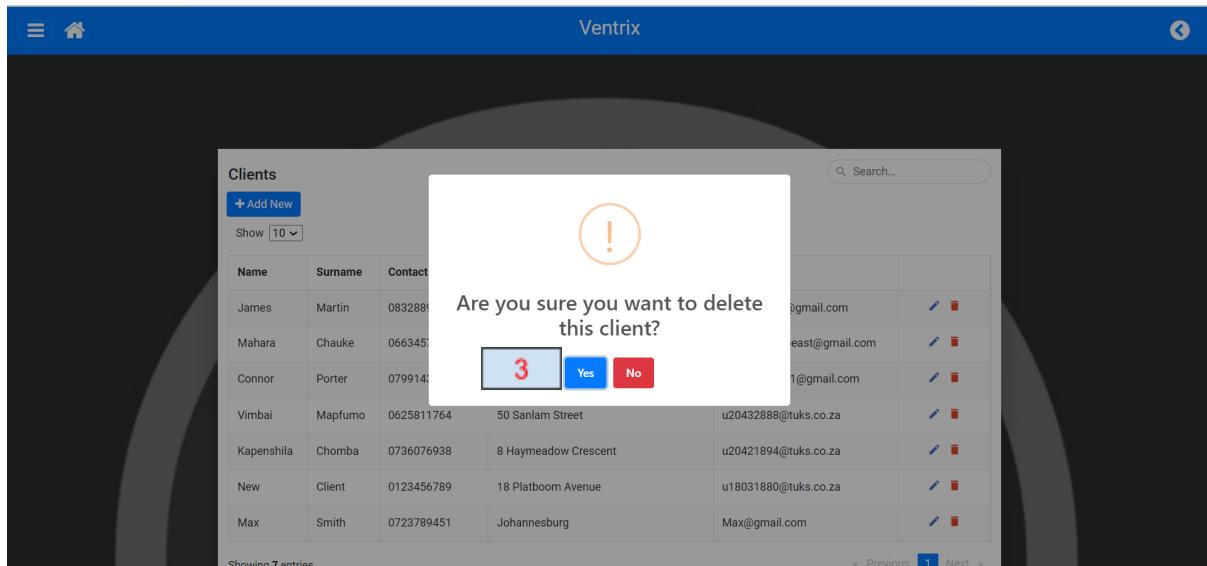
1.14 Delete Client

Step	Description
Step 1	Click on the “Client” nav bar item on the side navbar.
Step 2	Click on the “Delete” icon (Red trash can icon)
Step 3	Click on “Yes” to confirm or “No” to cancel
Step 4	The client cannot be deleted because there are associated orders. Click on the “OK” button

This screenshot shows the Ventrix application's dashboard. On the left, a sidebar menu is open, with the 'Client' option highlighted and a red box labeled '1' drawn around it. The main dashboard area displays several cards: 'ASSETS' (10), 'UNASSIGNED ASSETS' (4), 'CLIENT ORDERS' (8), and 'COLLECTED DELIVERIES' (0). The URL 'localhost:4200/read-client' is visible at the bottom of the browser window.

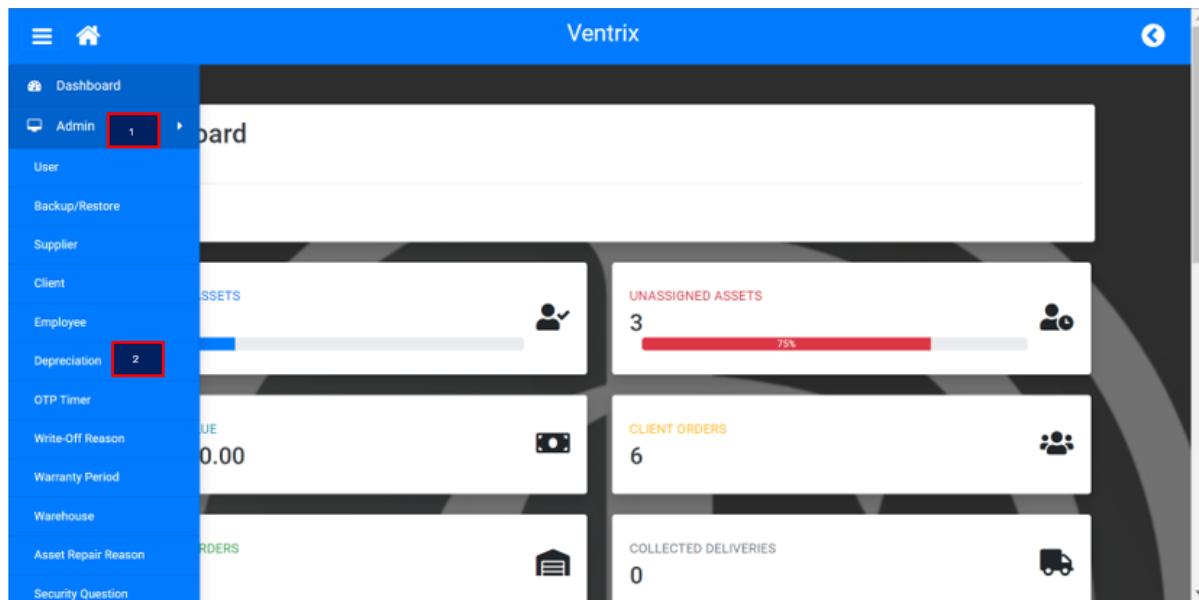
This screenshot shows the 'Clients' list page within the Ventrix application. A red box labeled '2' highlights the delete icon (a red trash can) for the client entry 'New'. The table lists clients with columns for Name, Surname, Contact Number, Address, Email, and edit/delete icons. The URL 'localhost:4200/read-client' is visible at the bottom of the browser window.





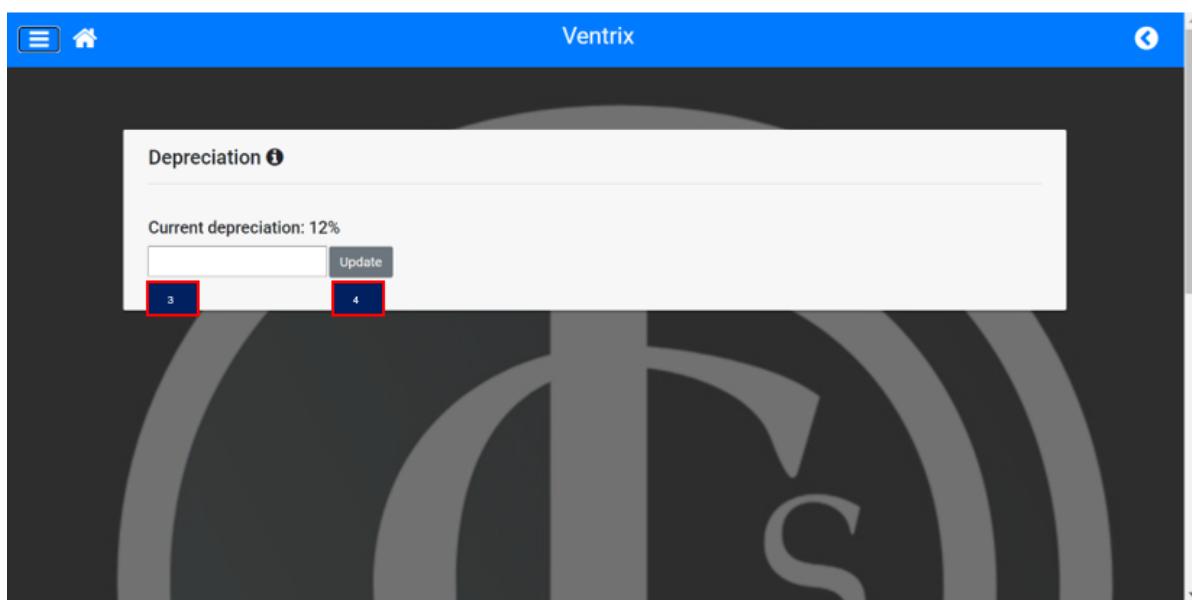
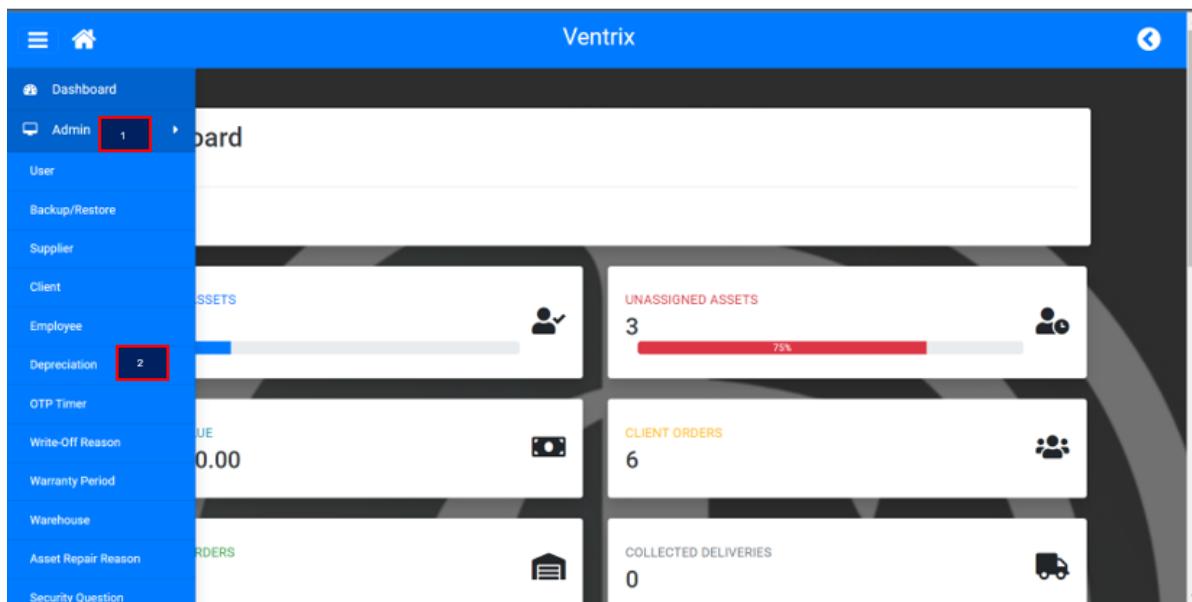
1.16 Read depreciation

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Depreciation” nav bar item on the side navbar.



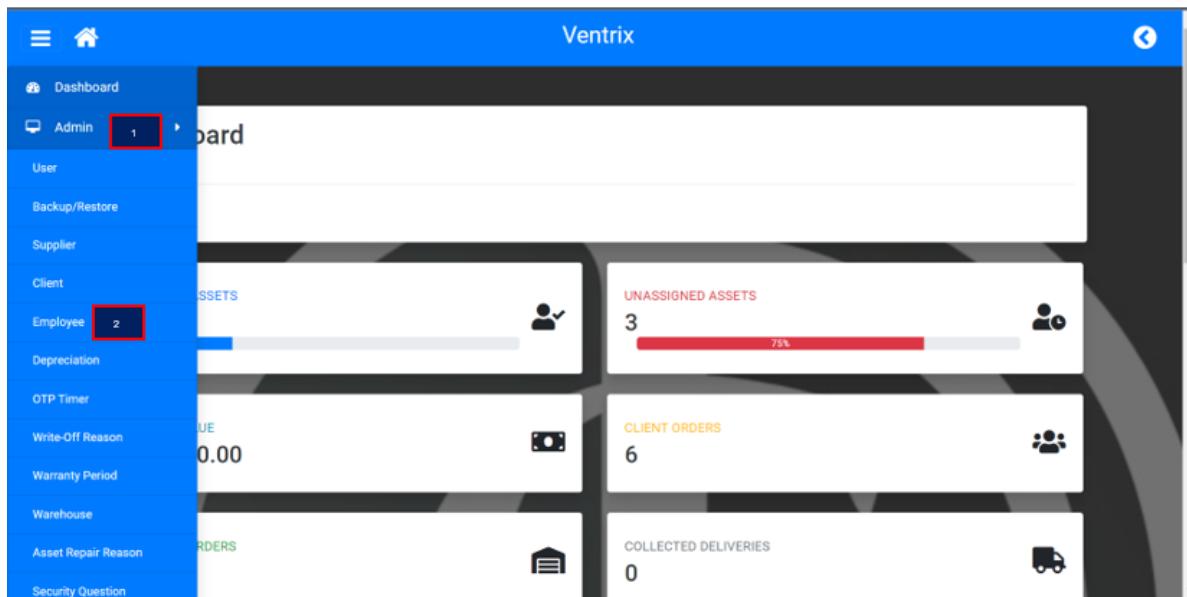
1.17 Update depreciation

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Depreciation” nav bar item on the side navbar.
Step 3	Add in the updated depreciation value
Step 4	Click on the “Update” to update the current value



1.20 Read Employee

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Employee” nav bar item on the side navbar.



1.22 Delete employee

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Employee” nav bar item on the side navbar.
Step 3	Click on the trashcan icon to delete an employee
Step 4	Click on the “Yes” button

Name	Surname	ID Number	Phone Number	Home Address	Email Address	Action
Sipho	Mapfumo	9709240021086	0625811764	5 Haymeadow Crescent	vs.mapfumo@gmail.com	
Darshil	Gokal	9911195265086	0636927172	357 Kalkheuwel street Erasmia	darshil.gokal@gmail.com	
Jessica	Huyser	0110140051084	0736530303	8 Suikerbos Avenue	jessicaahuyser@gmail.com	
Cheyo	Chomba	0101105153080	0736076938	18 Platboom Avenue Weltevreden	kapelanshila@gmail.com	
New	Driver	0006260420085	0736530303	18 Platboom Avenue	u2052315B@tuks.co.za	

Showing 5 entries < Previous [1] Next >



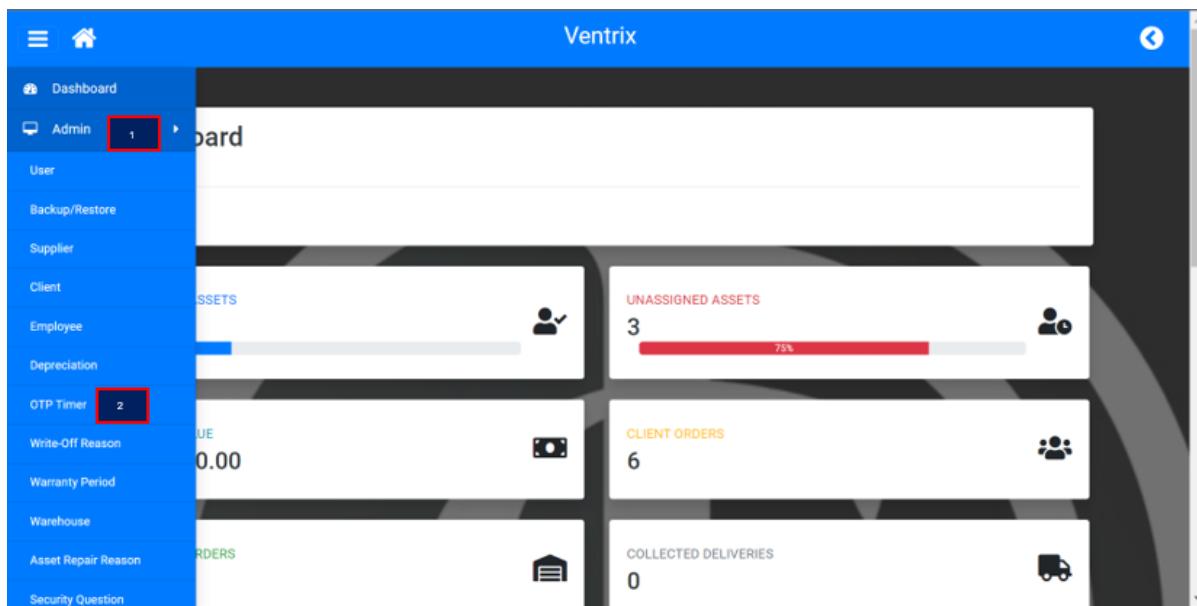
The screenshot shows a web application interface titled "Ventrax". On the left, there is a table titled "Employees" with columns: Name, Surname, ID Number, Address, and Email. The table contains five entries. A modal dialog box is centered over the table, displaying a large orange exclamation mark icon at the top. The main text in the dialog reads: "Are you sure you want to delete this employee?". Below the text are two buttons: "Yes" (blue) and "No" (red). The number "4" is displayed in a small box between the "Yes" and "No" buttons. At the bottom right of the dialog, there is a small number "1". The background table has a search bar at the top right and navigation buttons ("Previous", "Next") at the bottom right.

Name	Surname	ID Number	Address	Email
Sipho	Mapfumo	97092400210	18 Platboom Avenue Weltevreden	kapelanshila@gmail.com
Darshil	Gokal	99111952650		gokal@gmail.com
Jessica	Huyser	01101400510		jhuyser@gmail.com
Cheyo	Chomba	0101105153080	0736076938	
New	Driver	0006260420085	0736530303	18 Platboom Avenue u20523158@tuks.co.za



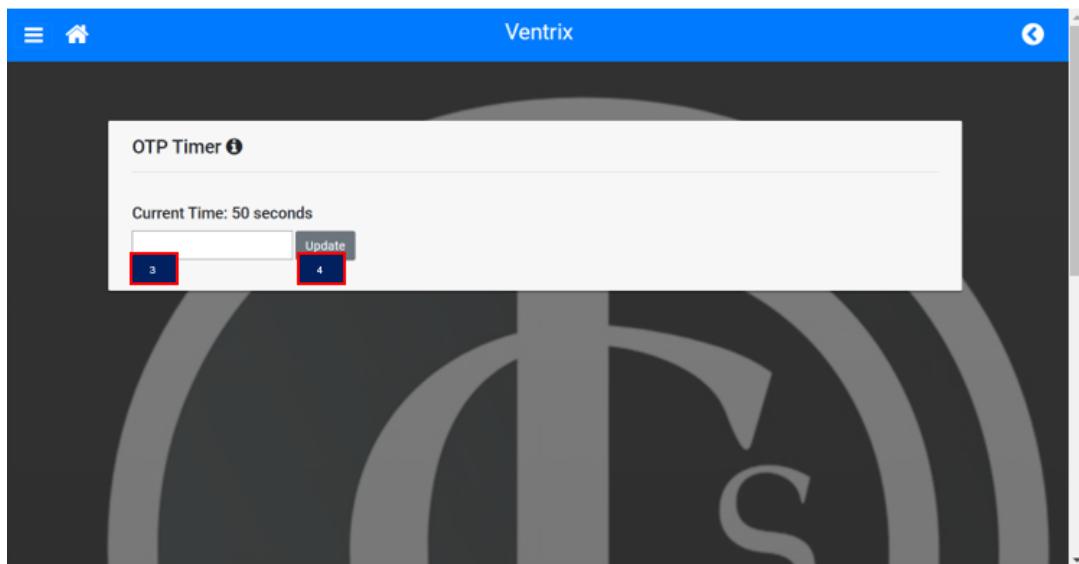
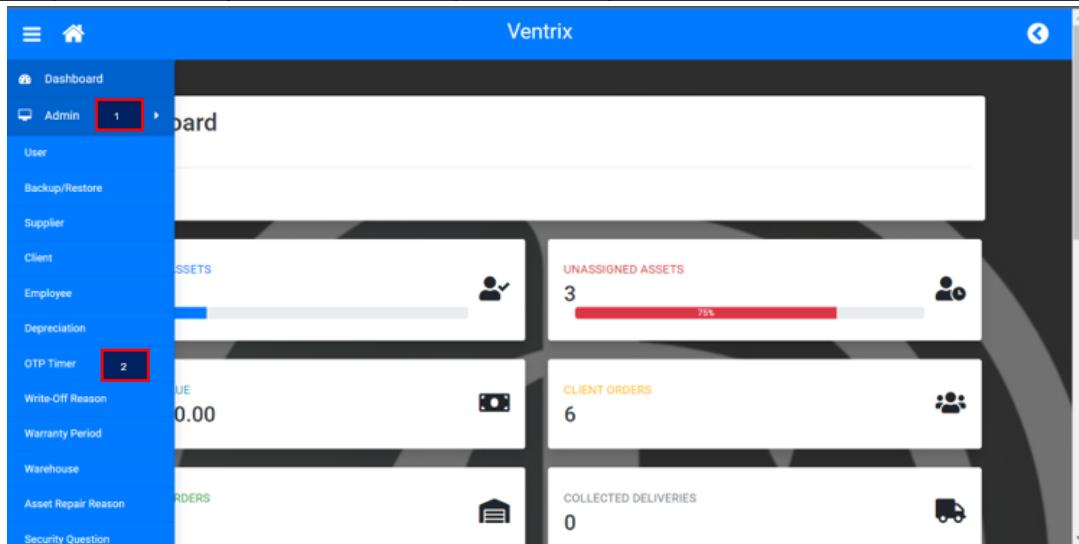
1.24 Read OTP timer

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “OTP Timer” nav bar item on the side navbar.



1.25 Update OTP timer

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “OTP Timer” nav bar item on the side navbar.
Step 3	Add in the updated value
Step 4	Click on the “Update” to update the current value



1.27 Create write-off reason

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Write-Off Reason” nav bar item on the side navbar.
Step 3	Click on the “Add new” button
Step 4	Add the new Write-Off Reason
Step 5	Click on the “Save” to add the new reason

The screenshot shows the Ventrax application interface. On the left, there is a sidebar with various navigation options: Dashboard, Admin (which is currently selected and highlighted in blue), User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason (highlighted with a red box), Warranty Period, Warehouse, Asset Repair Reason, and Security Questions. The main content area is titled 'Ventrax' and shows a table for 'Write-Off Reason'. The table has columns for 'Reason' and 'Actions'. There are four entries: 'Outdated', 'Obsolete', 'Stale', and 'Broken'. Each entry has a blue pencil icon and a red trash can icon in the 'Actions' column. At the bottom of the table, it says 'Showing 4 entries' and has 'Previous' and 'Next' buttons. The URL in the address bar is 'localhost:4200/read-writeoffreason'.

The screenshot shows the Ventrax application interface with a modal dialog box titled 'Add Write-Off Reason'. The dialog contains a single input field labeled 'Enter write-off reason' with a placeholder 'Enter write-off reason' and a red box highlighting the input field. Below the input field are 'Cancel' and 'Save' buttons. The background of the application shows a dark theme with a circular logo in the center. The URL in the address bar is 'localhost:4200/read-writeoffreason'.



1.28 Read write-off reason

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Write-Off Reason” nav bar item on the side navbar.

The screenshot shows the Ventrax application interface. On the left, there is a vertical sidebar with a blue header containing icons for Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, and Asset Repair Reason. The "Write-Off Reason" item is highlighted with a red box and has a number "2" next to it. The main content area has a blue header "Ventrax". Below the header, there is a sub-header "Write Off Reason" and a button "+ Add New". A dropdown menu "Show" is set to "10". The main content is a table titled "Write-Off Reason" with four rows: "Outdated", "Obsolete", "Unrepairable", and "Broke". Each row has edit and delete icons. At the bottom, it says "Showing 4 entries" and has navigation buttons "Previous" and "Next". The URL in the address bar is "localhost:4200/read-writeoffreason".

This screenshot shows the same Ventrax application interface, but the "Write-Off Reason" list is now displayed in a separate browser tab. The tab title is "localhost:4200/read-writeoffreason". The content is identical to the first screenshot, showing the "Write Off Reason" list with four entries: Outdated, Obsolete, Unrepairable, and Broke. The URL in the address bar is "localhost:4200/read-writeoffreason".



1.29 Update write-off reason

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Write-Off Reason” nav bar item on the side navbar.
Step 3	Click on the edit icon
Step 4	Add the Write-Off Reason
Step 5	Click on the “Update” to add the new reason

The screenshot shows the Ventrax application interface. On the left, a sidebar navigation menu is visible with various items like Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, and Security Questions. The 'Write-Off Reason' item is highlighted with a red box. In the main content area, there is a table titled 'Write-Off Reason' showing four entries: 'Outdated', 'Obsolete', 'Broken', and 'Worn'. The 'Outdated' entry has an edit icon (pencil) and a delete icon (trash can) next to it, both highlighted with red boxes. At the bottom of the table, there are navigation links: '< Previous', '1', and 'Next >'.

The screenshot shows a modal dialog box titled 'Update Write-Off Reason'. Inside the dialog, there is a single input field containing the text 'Outdated'. Below the input field are two buttons: 'Cancel' and 'Save', with 'Save' highlighted by a red box. The background of the dialog is white, while the rest of the application interface is dimmed.



1.30 Delete write-off reason

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Write-Off Reason” nav bar item on the side navbar.
Step 3	Click on the delete icon
Step 4	Click on Yes

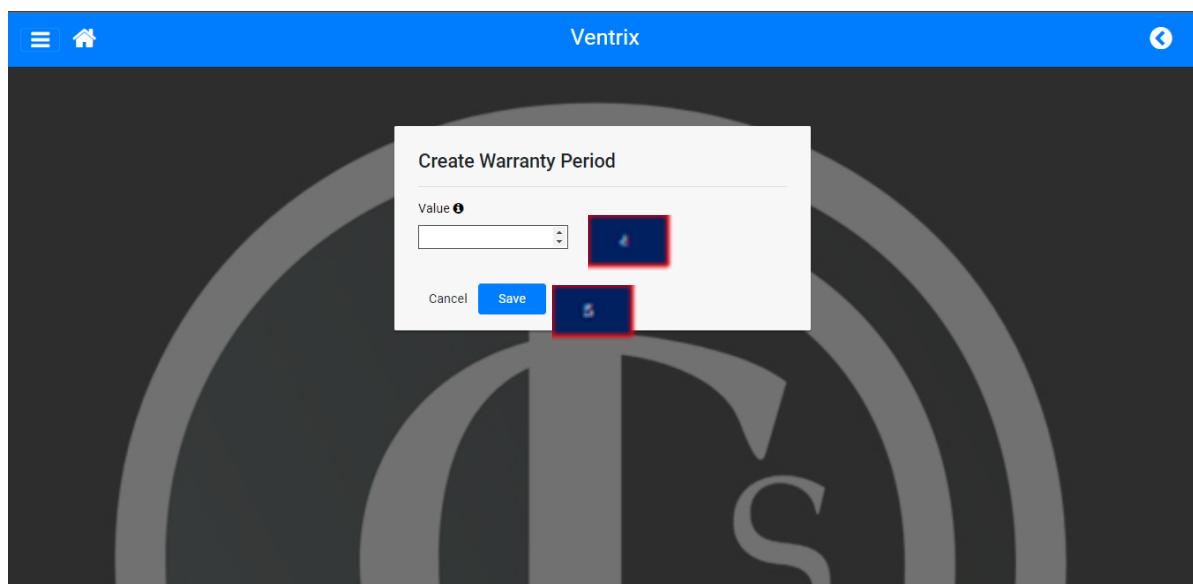
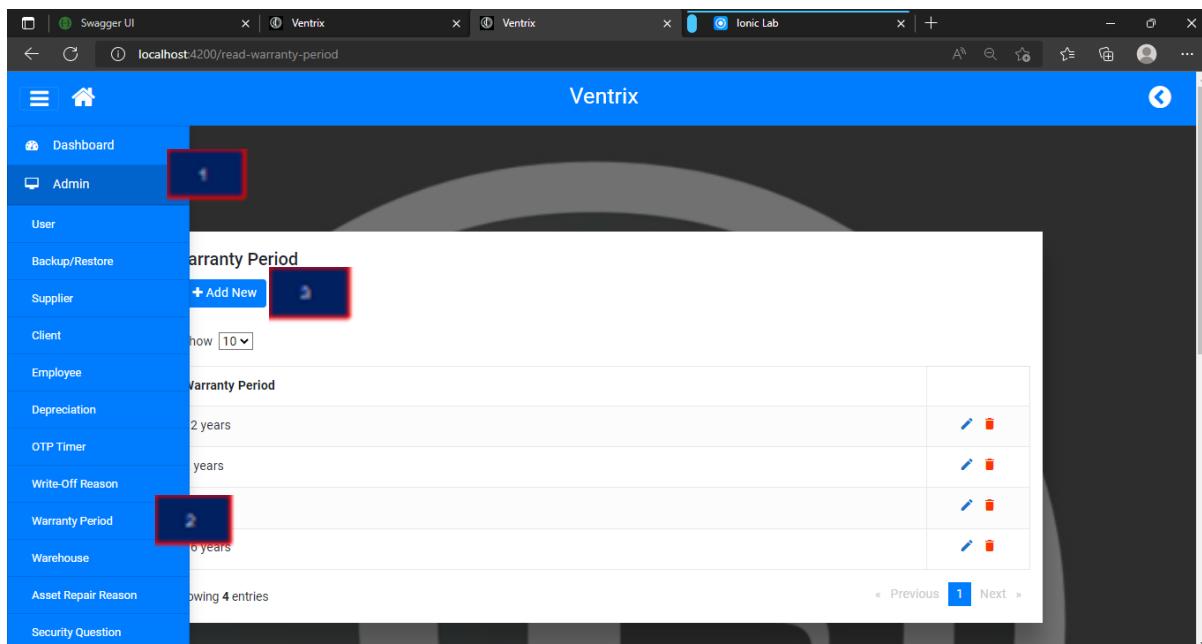
The screenshot shows the Ventrix application's interface. On the left, a sidebar navigation menu includes 'Dashboard', 'Admin' (which is currently selected and highlighted in blue), 'User', 'Backup/Restore', 'Supplier', 'Client', 'Employee', 'Depreciation', 'OTP Timer', 'Write-Off Reason' (highlighted in blue), 'Warranty Period', 'Warehouse', 'Asset Repair Reason', and 'Security Questions'. The main content area is titled 'Write Off Reason' and displays a table with four entries: 'Outdated', 'Obsolete', 'Unrepairable', and 'Broke'. Each entry has a 'Delete' icon (a red square with a white trash bin) and a 'Details' icon (a blue square with a white pencil). A confirmation dialog box is overlaid on the screen, asking 'Are you sure you want to delete this write-off reason?' with 'Yes' and 'No' buttons. The URL 'localhost:4200/read-writeoffreason' is visible at the bottom of the browser window.

This screenshot shows the same Ventrix interface as the previous one, but the confirmation dialog box is now fully visible. It contains a large orange exclamation mark icon and the text 'Are you sure you want to delete this write-off reason?'. Below the text are two buttons: 'Yes' (blue) and 'No' (red). A red box highlights the 'Yes' button. The background table and sidebar are partially visible behind the dialog.



1.31 Create warranty period

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warranty Period” nav bar item on the side navbar.
Step 3	Click on the add new button
Step 4	Enter the value
Step 5	Click on Save



1.32 Read warranty period

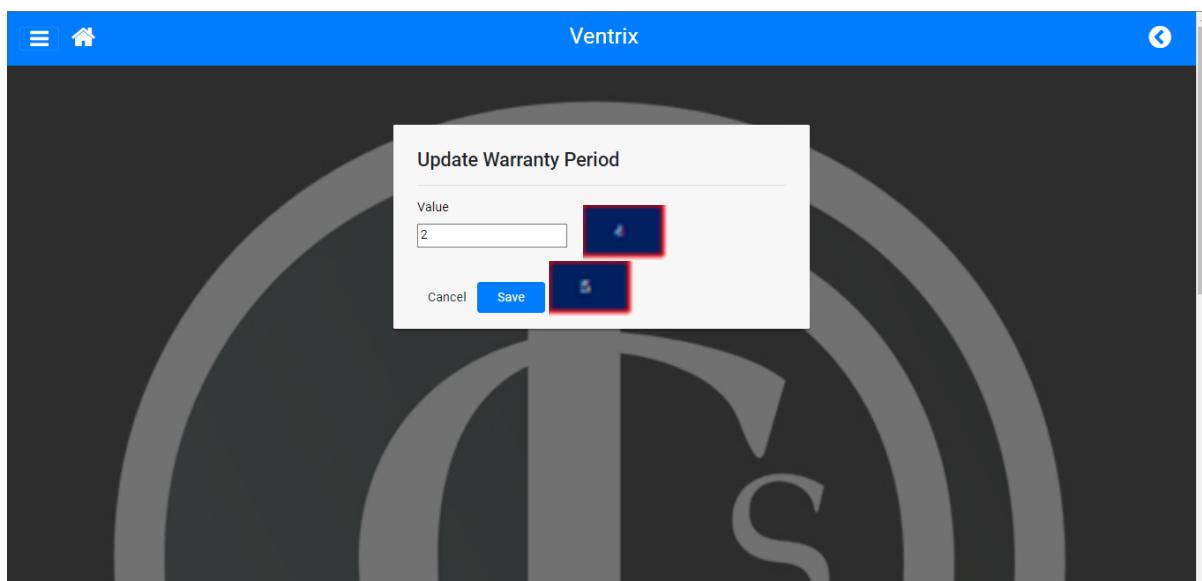
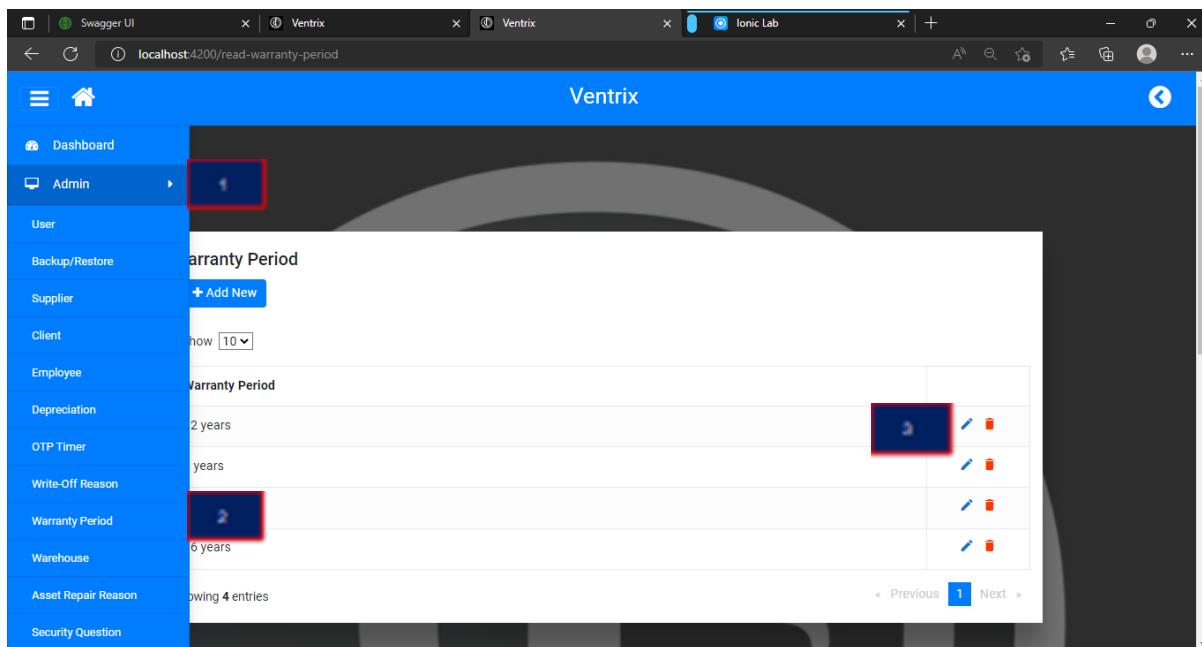
Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warranty Period” nav bar item on the side navbar.

The screenshots show the Ventrix application's user interface. The top screenshot displays the main dashboard with a sidebar containing various administrative items like Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, DTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, and Security Question. The 'Warranty Period' item is highlighted with a red box. The bottom screenshot is a detailed view of the 'Warranty Period' list page, showing entries such as '12 years', '2 years', '5 years', and '16 years'. This page also has a 'Show' dropdown set to '10' and a 'Next' button. Both screenshots have a red box highlighting the 'Warranty Period' item in the sidebar and the list page respectively.



1.33 Update warranty period

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warranty Period” nav bar item on the side navbar.
Step 3	Click on the edit icon
Step 4	Enter the new value
Step 5	Click on Update



1.34 Delete warranty period

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warranty Period” nav bar item on the side navbar.
Step 3	Click on the delete icon
Step 4	Click on Yes

The image consists of two screenshots of a web application interface. The top screenshot shows a list of warranty periods. A specific row in the table is highlighted with a red box, and the delete icon in the last column of that row is also highlighted with a red box. The bottom screenshot shows a modal dialog box with a large orange exclamation mark icon. The text inside the dialog reads: "Are you sure you would like to delete this warranty period?". Below the text are two buttons: a blue "Yes" button and a red "No" button. The background of the main page shows a table with several rows of data, and at the bottom right, there are navigation buttons for "Previous", "1", and "Next".



1.35 Create warehouse

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warehouse” nav bar item on the side navbar.
Step 3	Click on the create new button
Step 4	Click on enter the name and address
Step 5	Click on save

The screenshot shows the Ventrix application's interface. On the left is a sidebar with various navigation items: Dashboard, Admin (which is currently selected), User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse (highlighted with a red box), Asset Repair Reason, and Security Question. The main content area is titled 'Ventrix' and shows a table of warehouses. The table has columns for Name and Address. There are four entries listed: Main Warehouse (Address: 1269 Gordon Hood Rd), Bulk Supplies Warehouse (Address: 288 Emerald Street), Supplier Warehouse (Address: Atterbury Road And Lois Ave), and a fourth entry (Address: 123 Test street). Each row has edit and delete icons. At the bottom of the table, it says 'Showing 4 entries'. A red box highlights the 'Add New' button in the top right corner of the table header.

The screenshot shows a 'Create warehouse' dialog box overlaid on the Ventrix application. The dialog has a title 'Create warehouse'. It contains two input fields: 'Name' with placeholder 'Enter the warehouse name' and 'Address' with placeholder 'Enter the warehouse address'. Below the fields are 'Cancel' and 'Save' buttons. A red box highlights the 'Save' button.



1.36 Read warehouse

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warehouse” nav bar item on the side navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar with a blue header containing icons for Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, and Security Question. The 'Admin' icon is highlighted with a red box and has a dropdown arrow pointing down. The 'Warehouse' item in the dropdown is also highlighted with a red box and has a number '1' next to it. The main content area has a blue header 'Ventrix'. Below the header is a search bar with placeholder text 'Search' and a magnifying glass icon. A sub-header 'Warehouse' is displayed above a table. The table has columns for 'Name' and 'Address'. It contains four rows with data: 'Main Warehouse' (Address: 1269 Gordon Hood Rd), 'Bulk Supplies Warehouse' (Address: 288 Emerald Street), 'Supplier Warehouse' (Address: Atterbury Road And Lois Ave), and 'Test' (Address: 123 Test street). Each row has edit and delete icons. At the bottom of the table, it says 'Showing 4 entries' and has navigation buttons for 'Previous', 'Next', and page number '1'.

This screenshot shows the same Ventrix application interface as the previous one, but the sidebar is not visible. The main content area displays a table titled 'Warehouse' with a blue header. The table has columns for 'Name' and 'Address'. It contains the same four rows of data as the previous screenshot. At the bottom of the table, it says 'Showing 4 entries' and has navigation buttons for 'Previous', 'Next', and page number '1'.



1.37 Update warehouse

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warehouse” nav bar item on the side navbar.
Step 3	Click on the update icon
Step 4	Enter the new name and address
Step 5	Click on save

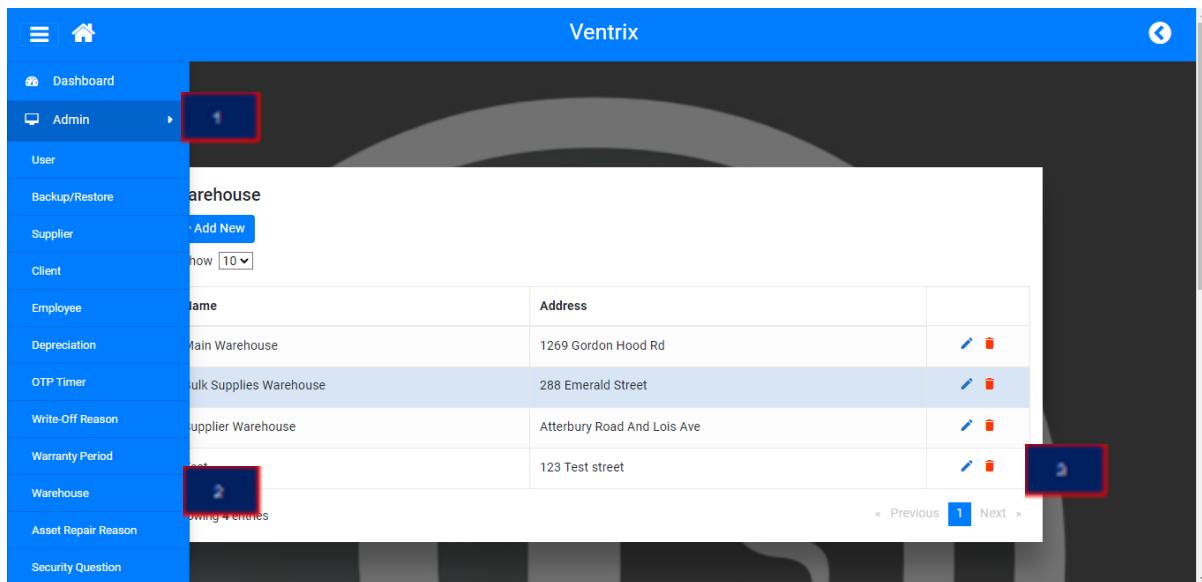
The screenshot shows the Ventrix application's interface. On the left, a sidebar navigation includes 'Dashboard', 'Admin' (which is currently selected), 'User', 'Backup/Restore', 'Supplier', 'Client', 'Employee', 'Depreciation', 'OTP Timer', 'Write-Off Reason', 'Warranty Period', 'Warehouse' (highlighted with a red box), 'Asset Repair Reason', and 'Security Question'. The main content area displays a table titled 'Warehouse' with four entries. The first entry, 'Main Warehouse', has its edit icon highlighted with a red box. The table columns are 'Name' and 'Address'.

The screenshot shows the 'Update Warehouse' modal dialog box. It contains two input fields: 'Name' with the value 'Main Warehouse' and 'Address' with the value '1269 Gordon Hood Rd'. At the bottom of the dialog are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted with a red box.

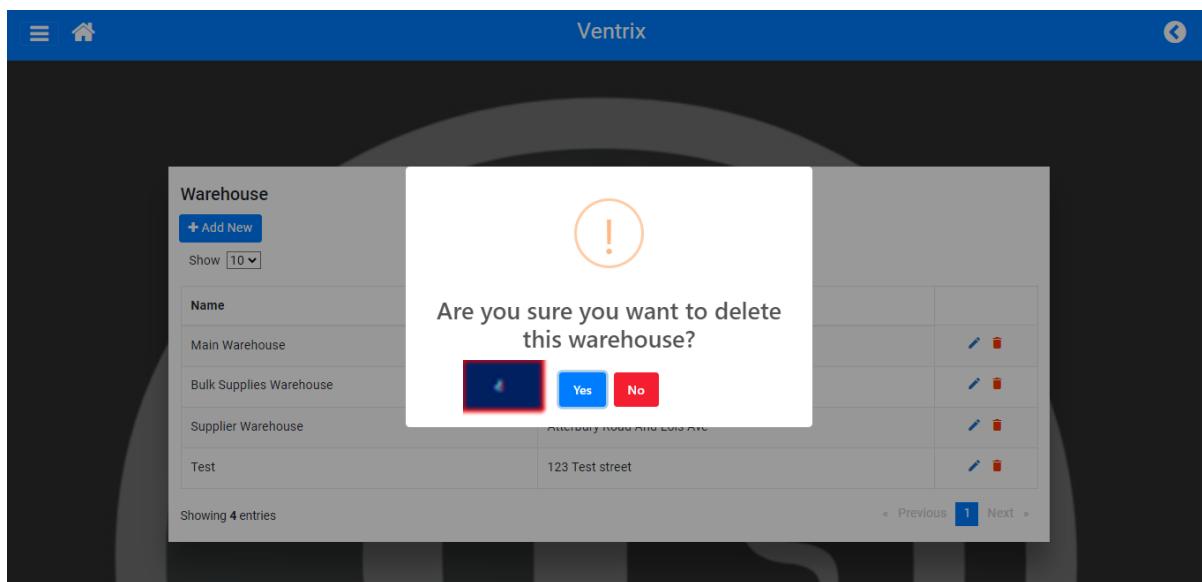


1.38 Delete warehouse

Step	Description
Step 1	Click on the “Admin” nav bar item on the side navbar
Step 2	Click on the “Warehouse” nav bar item on the side navbar.
Step 3	Click on the delete icon
Step 4	Click on yes



The screenshot shows the Ventrix application's interface. On the left, a sidebar menu includes 'Dashboard', 'Admin' (which is highlighted with a red box), 'User', 'Backup/Restore', 'Supplier', 'Client', 'Employee', 'Depreciation', 'OTP Timer', 'Write-Off Reason', 'Warranty Period', 'Warehouse' (highlighted with a red box), 'Asset Repair Reason', and 'Security Question'. The main content area is titled 'Warehouse' and shows a table with four entries: 'Main Warehouse' (Address: 1269 Gordon Hood Rd), 'Bulk Supplies Warehouse' (Address: 288 Emerald Street), 'Supplier Warehouse' (Address: Atterbury Road And Lois Ave), and 'Test' (Address: 123 Test street). Each row has edit and delete icons. A red box highlights the delete icon for the 'Test' entry. At the bottom right of the table, there are navigation buttons: '< Previous', '1', 'Next >'.



This screenshot shows a modal dialog box centered over the warehouse list. The dialog contains a large orange exclamation mark icon and the text 'Are you sure you want to delete this warehouse?'. Below the text are two buttons: 'Yes' (blue) and 'No' (red). The background of the dialog is white, while the rest of the application interface is dimmed. The warehouse list in the background is identical to the one in the previous screenshot.



1.39 Create asset repair reason

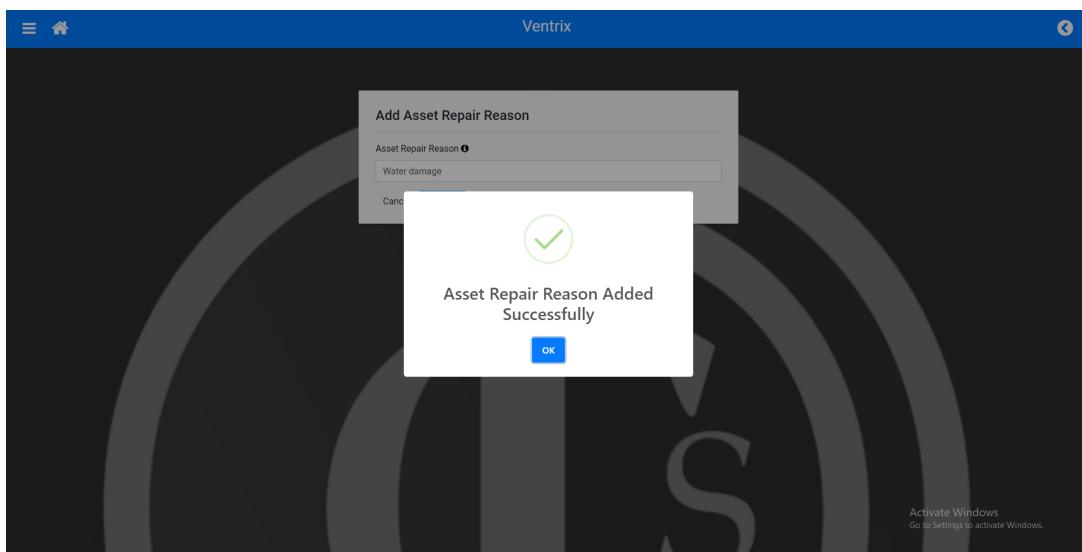
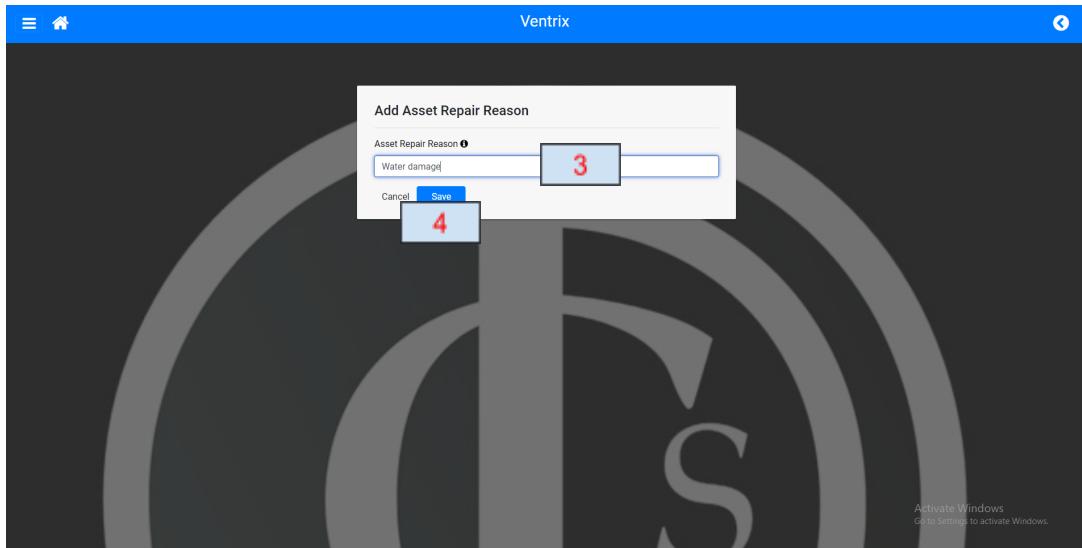
Step	Description
Step 1	Click on the “Asset Repair Reason” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Add New” button.
Step 3	Enter the asset repair reason.
Step 4	Click on the “Save” button.

The image consists of two screenshots of a software application named "Ventrix".

The top screenshot shows the main dashboard. On the left is a sidebar menu with the following items: Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, Security Question, Timeslots, Inventory, Assets, Reporting, and Help. The "Asset Repair Reason" item is highlighted with a blue box and has a red number "1" over it. The dashboard itself displays several cards: "USED ASSETS" (0), "UNASSIGNED ASSETS" (0), "CLIENT ORDERS" (0), and "COLLECTED DELIVERIES" (0). There is also a chart showing a value of 1.0.

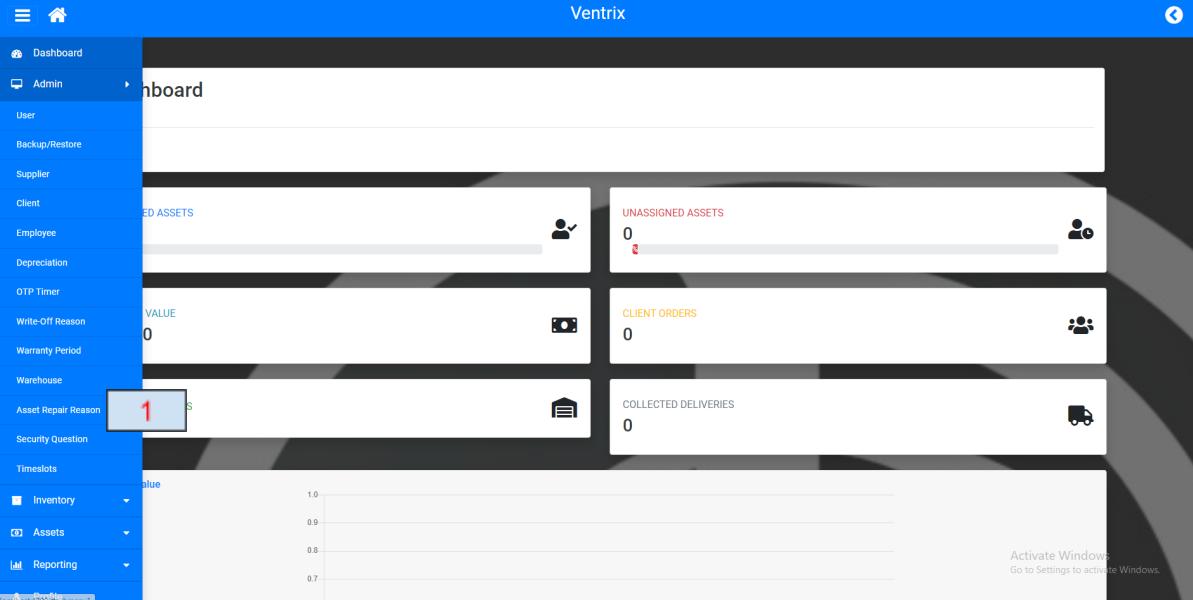
The bottom screenshot shows a list titled "Asset Repair Reason". It includes a header row and three entries: "Software issue", "Maintenance", and "Broken". Each entry has a small icon next to it. At the top of this screen, there is a button labeled "+ Add New" with a red box and a red number "2" over it. Below the list, it says "Showing 3 entries" and has navigation buttons for "Previous" and "Next".



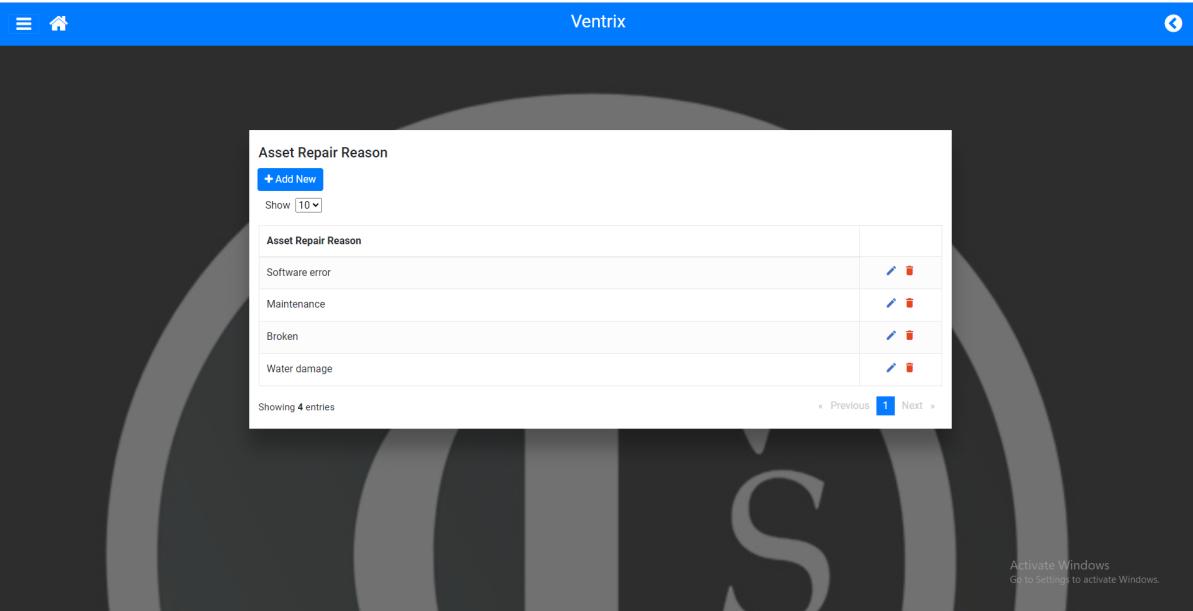


1.40 Read asset repair reason

Step	Description
Step 1	Click on the “Asset Repair Reason” nav bar item on the side navbar (under “Admin”).



The screenshot shows the Ventrix application's main dashboard. On the left, there is a vertical sidebar with various navigation options under the "Admin" category. The "Asset Repair Reason" option is highlighted with a blue box and has the number "1" next to it, indicating it is selected or has new items. The main content area displays several cards with statistics: "ASSIGNED ASSETS" (0), "UNASSIGNED ASSETS" (0), "CLIENT ORDERS" (0), and "COLLECTED DELIVERIES" (0). A message at the bottom right says "Activate Windows Go to Settings to activate Windows."



The screenshot shows the "Asset Repair Reason" list page. At the top, there is a header with a "Add New" button and a "Show 10" dropdown. Below the header is a table with four rows, each representing an asset repair reason: "Software error", "Maintenance", "Broken", and "Water damage". Each row has a small icon and a checkmark or red mark next to it. At the bottom of the table, it says "Showing 4 entries" and has "Previous" and "Next" buttons.



1.41 Update asset repair reason

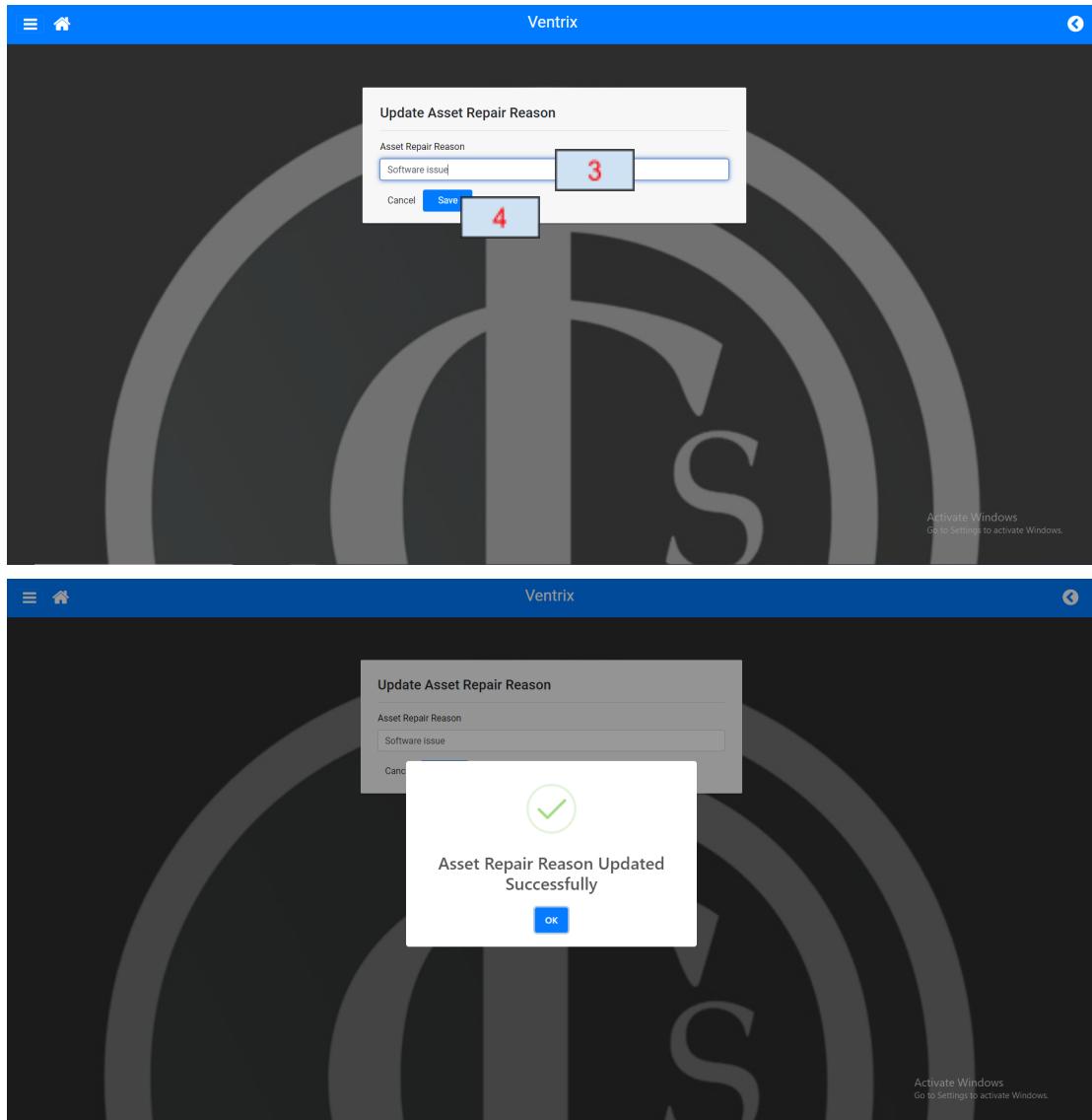
Step	Description
Step 1	Click on the “Asset Repair Reason” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Edit” icon (blue pencil).
Step 3	Enter the updated asset repair reason.
Step 4	Click on the “Save” button.

The image consists of two screenshots of a software application named "Ventrix".

Screenshot 1 (Top): This is the main dashboard. On the left, there is a vertical sidebar menu with the following items: Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason (which is highlighted with a red box and labeled '1'), Security Question, Timetables, Inventory, Assets, and Reporting. The main area displays several cards with statistics: RED ASSETS (0), UNASSIGNED ASSETS (0), VALUE (0), CLIENT ORDERS (0), and COLLECTED DELIVERIES (0). A small watermark at the bottom right says "Activate Windows Go to Settings to activate Windows".

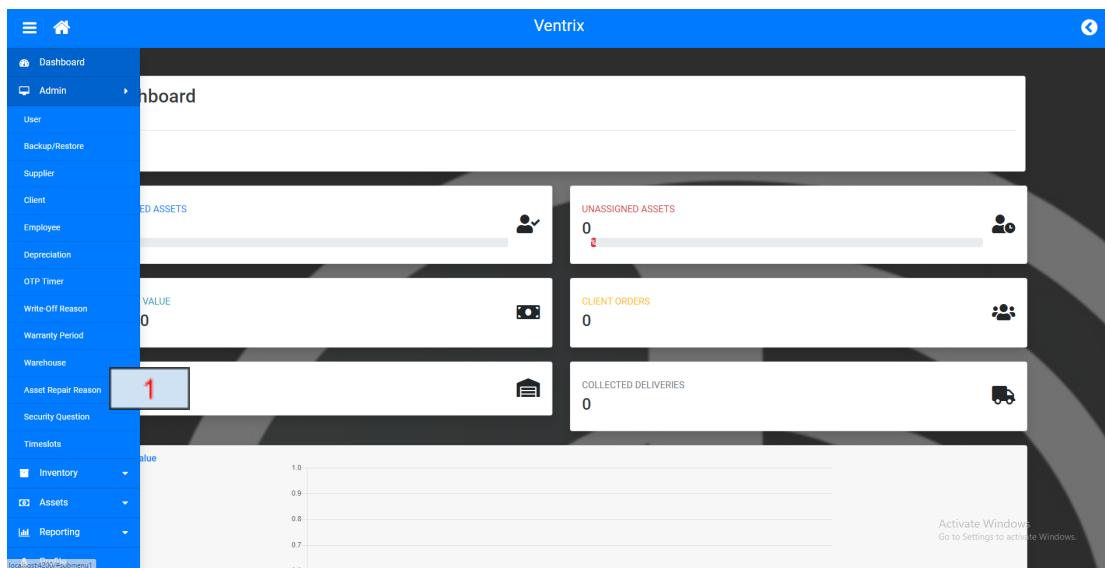
Screenshot 2 (Bottom): This is a detailed view of the "Asset Repair Reason" section. It shows a table with four entries: Software error, Maintenance, Broken, and Water damage. Each entry has a blue "Edit" icon to its right. The "Edit" icon for the first entry ("Software error") is highlighted with a red box and labeled '2'. At the bottom of the table, it says "Showing 4 entries" and has navigation buttons for "Previous" and "Next". A watermark at the bottom right says "Activate Windows Go to Settings to activate Windows".

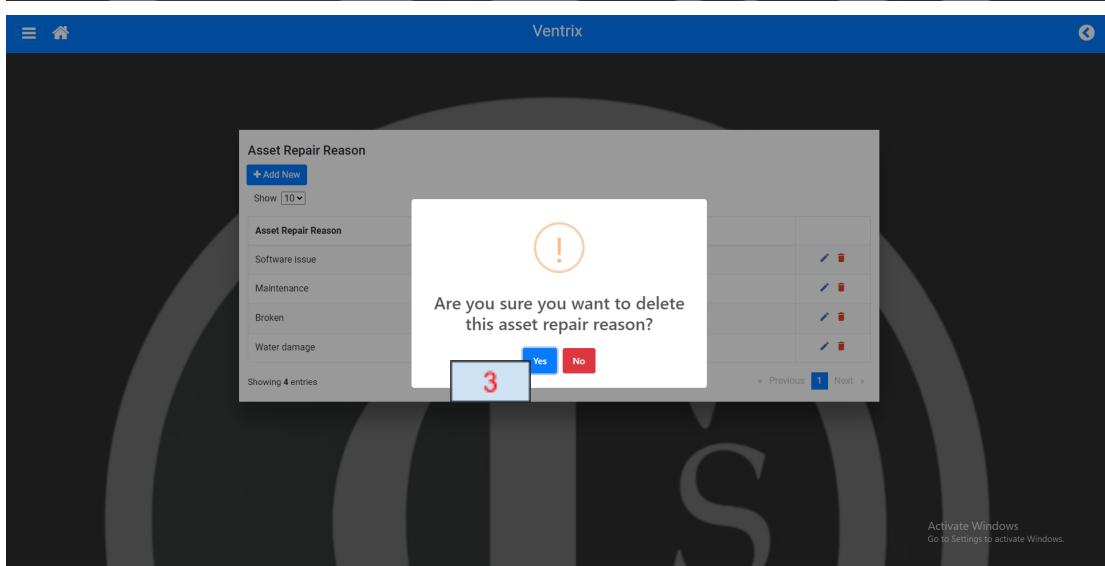
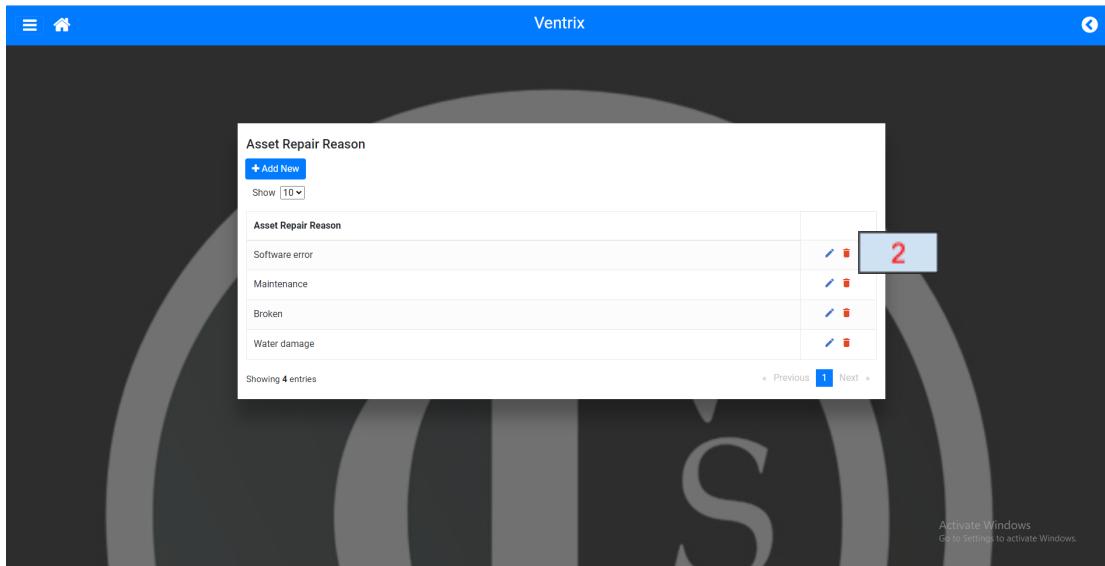




1.42 Delete asset repair reason

Step	Description
Step 1	Click on the “Asset Repair Reason” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Delete” icon (red trash can).
Step 3	Click on the “Yes” button.



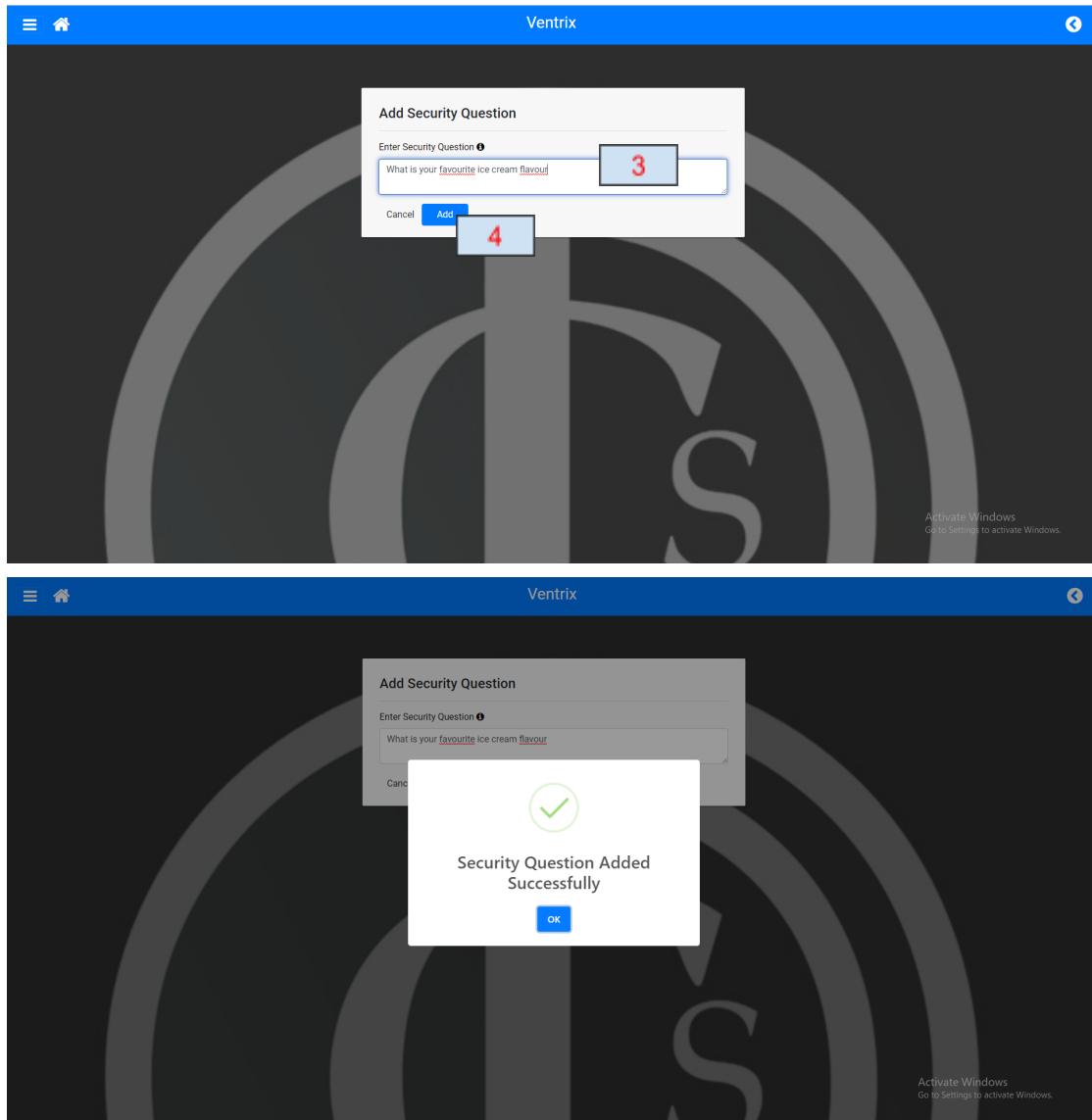


1.43 Create security question

Step	Description
Step 1	Click on the “Security Question” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Add New” button.
Step 3	Click on the “Yes” button.

The image consists of two screenshots of a web-based application named Ventrix. The top screenshot shows the main dashboard with various metrics and a sidebar menu. The sidebar menu is open, and the 'Security Question' option is highlighted with a red box. The number '1' is overlaid on the sidebar. The bottom screenshot shows the 'Manage Security Questions' page, which displays a table of security questions. A red box is placed over the '+ Add New' button, and the number '2' is overlaid on it. Both screenshots have a watermark in the bottom right corner that says 'Activate Windows Go to Settings to activate Windows.'





1.44 Read security question

Step	Description
Step 1	Click on the “Security Question” nav bar item on the side navbar (under “Admin”).

The screenshot shows the Ventrix application interface. At the top, there's a blue header bar with the Ventrix logo. Below it is a dark sidebar menu on the left. The 'Admin' option is selected, and under it, the 'Security Question' item is highlighted with a red box and the number '1'. The main dashboard area has several cards: 'ASSIGNED ASSETS' (0), 'UNASSIGNED ASSETS' (0), 'CLIENT ORDERS' (0), 'COLLECTED DELIVERIES' (0), and a chart showing 'Value' from 0.7 to 1.0. A watermark at the bottom right says 'Activate Windows'.

The screenshot shows the 'Manage Security Questions' page. At the top, there's a blue header bar with the Ventrix logo. The main content area has a table with three rows. Each row contains a question in the 'Description' column and two small icons in the 'Actions' column. The questions are: 'What is your favourite color?', 'How many dogs do you have?', and 'Who was your favourite teacher?'. At the bottom, it says 'Showing 3 entries' and has navigation buttons for 'Previous' and 'Next'. A watermark at the bottom right says 'Activate Windows'.

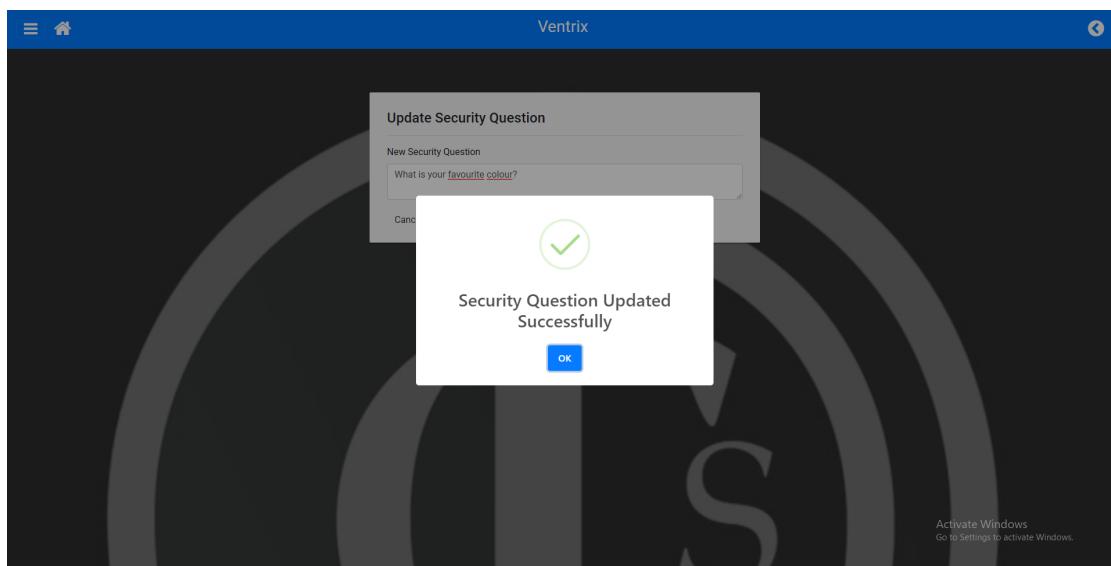
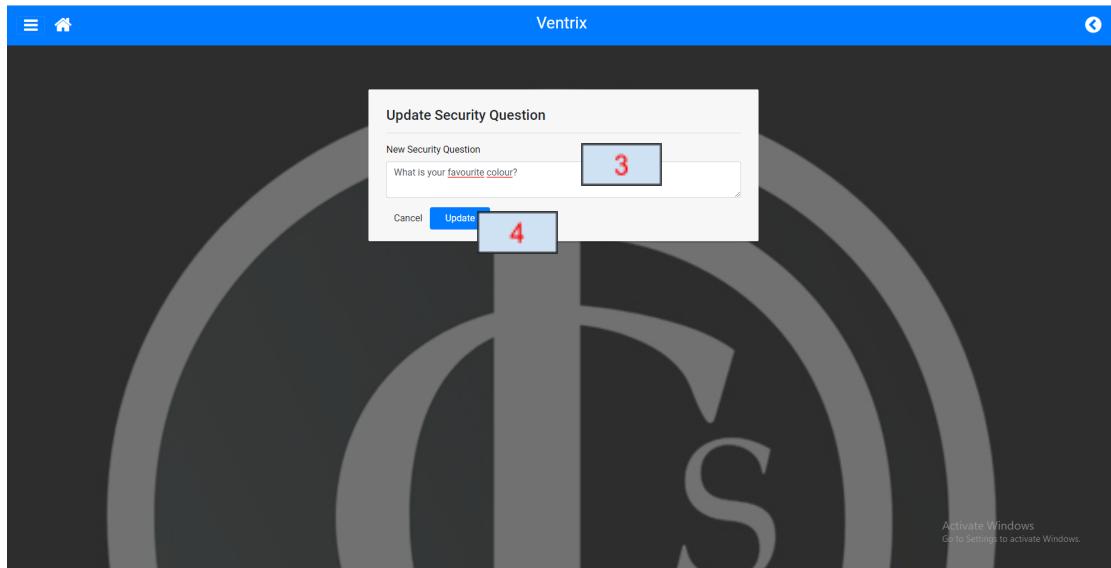


1.45 Update security question

Step	Description
Step 1	Click on the “Security Question” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Edit” icon (blue pencil).
Step 3	Enter the updated security question.
Step 4	Click on the “Update” button.

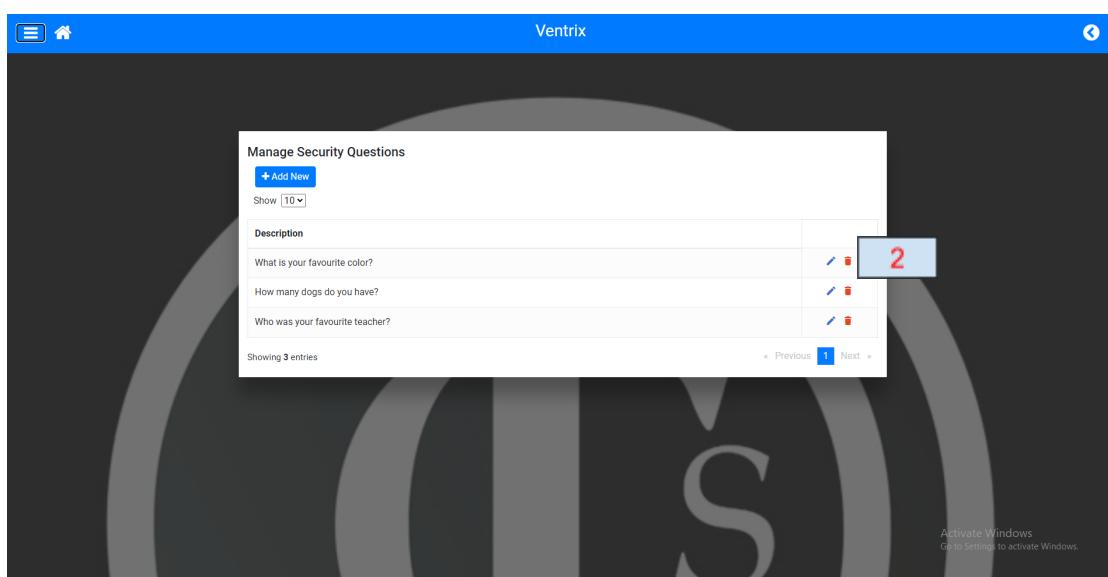
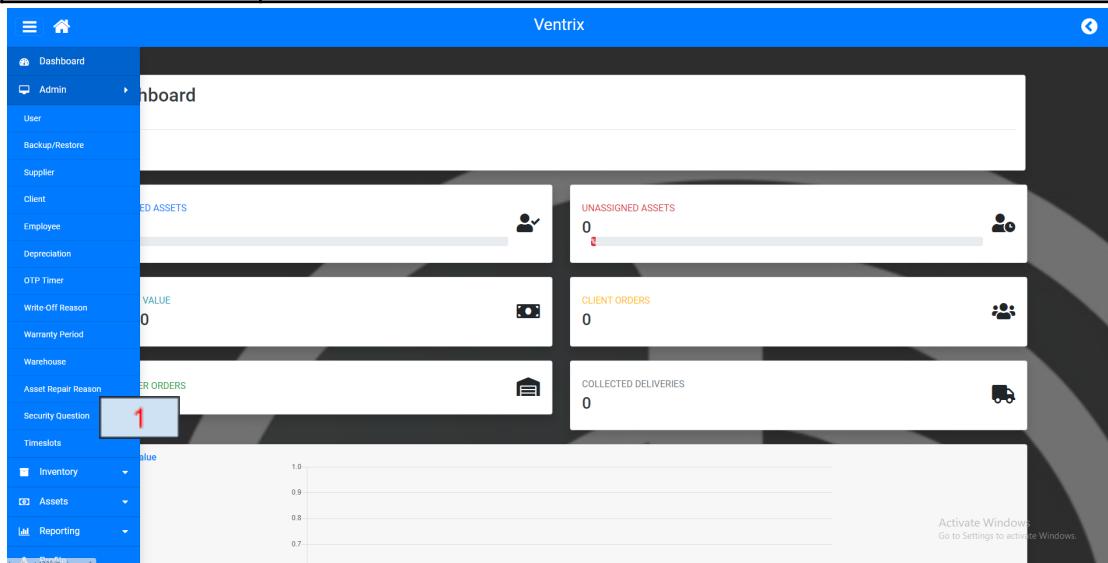
The image consists of two screenshots of a software application named Ventrix. The top screenshot shows the main dashboard with various metrics and a sidebar menu. The sidebar menu has several items: Dashboard, Admin, User, Backup/Restore, Supplier, Client, Employee, Depreciation, OTP Timer, Write-Off Reason, Warranty Period, Warehouse, Asset Repair Reason, Security Question, Timeslots, Inventory, Assets, and Reporting. The 'Security Question' item is highlighted with a red box and a number '1' is overlaid on the box. The bottom screenshot shows a modal window titled 'Manage Security Questions'. It contains a table with three entries: 'What is your favourite color?', 'How many dogs do you have?', and 'Who was your favourite teacher?'. The first entry has a red box around its edit icon, and a number '2' is overlaid on the box. Both screenshots show a watermark 'Activate Windows Go to Settings to activate Windows.'

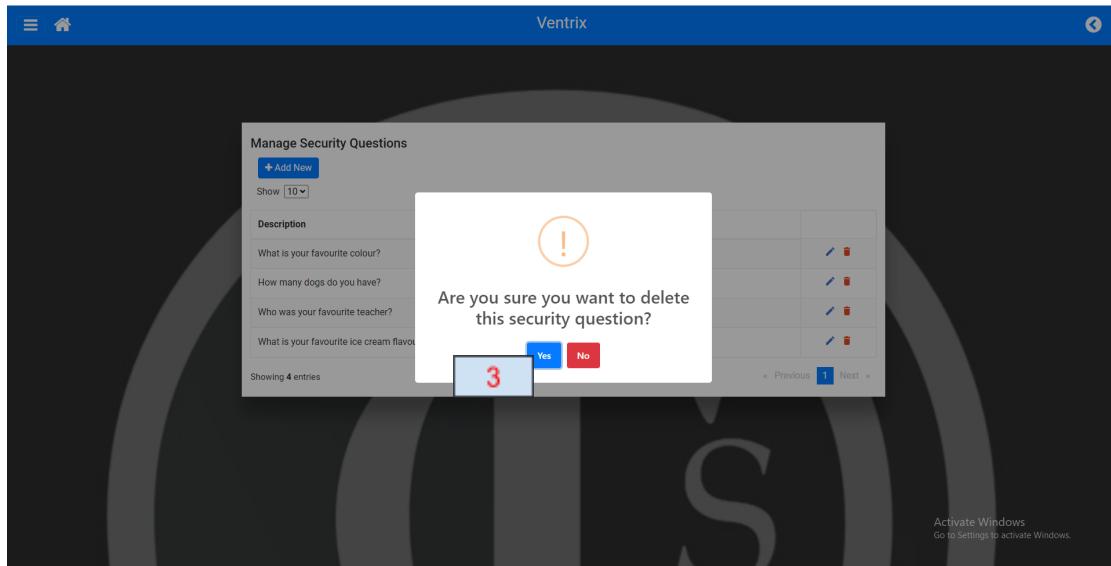




1.46 Delete security question

Step	Description
Step 1	Click on the “Security Question” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Delete” icon (red trash can).
Step 3	Click on the “Yes” button.





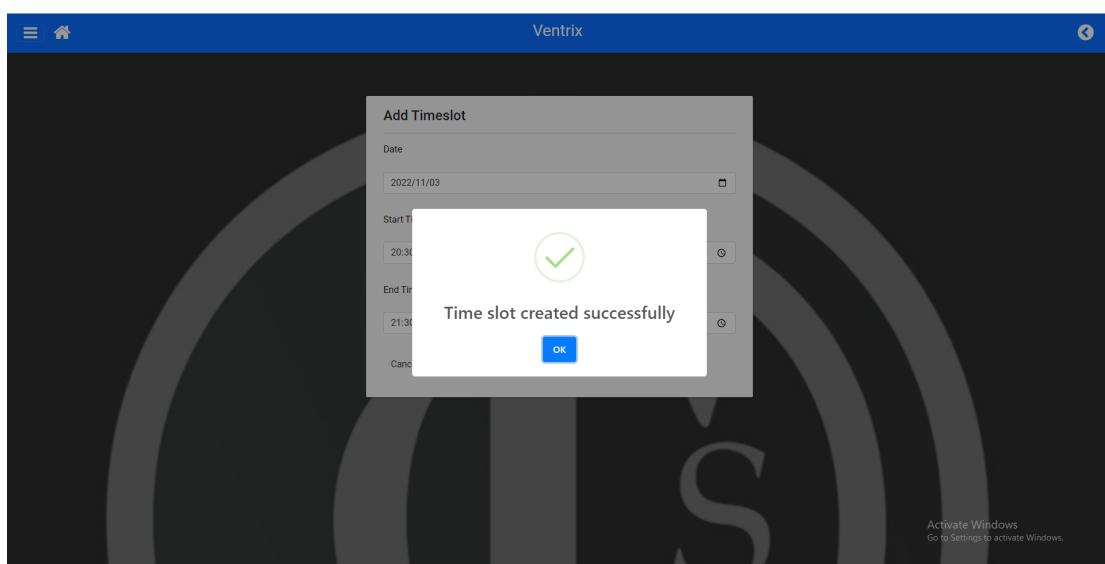
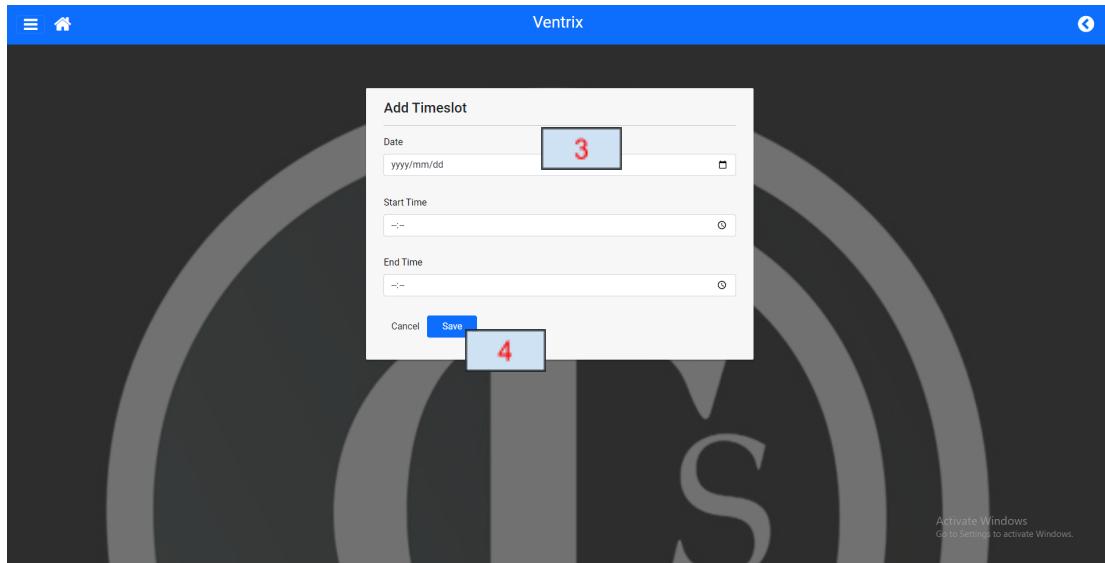
1.47 Create time slot

Step	Description
Step 1	Click on the “Timeslots” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Add New” button.
Step 3	Select the timeslot’s date, start time and end time.
Step 4	Click on the “Save” button.

The screenshots illustrate the steps for creating a time slot:

- Step 1:** Click on the “Timeslots” nav bar item on the side navbar (under “Admin”).
- Step 2:** Click on the “Add New” button.
- Step 3:** Select the timeslot’s date, start time and end time.
- Step 4:** Click on the “Save” button.





1.48 Read time slots

Step	Description
Step 1	Click on the “Timeslots” nav bar item on the side navbar (under “Admin”).

The screenshot shows the Ventrix application interface. At the top is a blue header bar with the brand name 'Ventrix'. Below it is a dark sidebar menu on the left containing various administrative options like 'Dashboard', 'User', 'Backup/Restore', etc. Under the 'Admin' section, 'Timeslots' is highlighted with a red box and a large number '1' over it. The main area is a dashboard with several cards: 'ASSIGNED ASSETS' (0), 'UNASSIGNED ASSETS' (0), 'CLIENT ORDERS' (0), and 'COLLECTED DELIVERIES' (0). A small watermark at the bottom right says 'Activate Windows'.

This screenshot shows the 'Manage Timeslots' page. At the top, there are buttons for '+ Add New' and 'Custom View', and a dropdown for 'Show [10]'. The main area is a table with columns: Date, Start Time, End Time, and two small icons. The table lists four entries: Sep 14, 2022 (10:00 - 11:00), Sep 15, 2022 (14:00 - 16:00), Sep 9, 2022 (05:30 - 14:30), and Sep 22, 2022 (10:00 - 17:00). At the bottom, it says 'Showing 4 entries' and has navigation arrows for 'Previous' and 'Next'. A watermark at the bottom right says 'Activate Windows'.



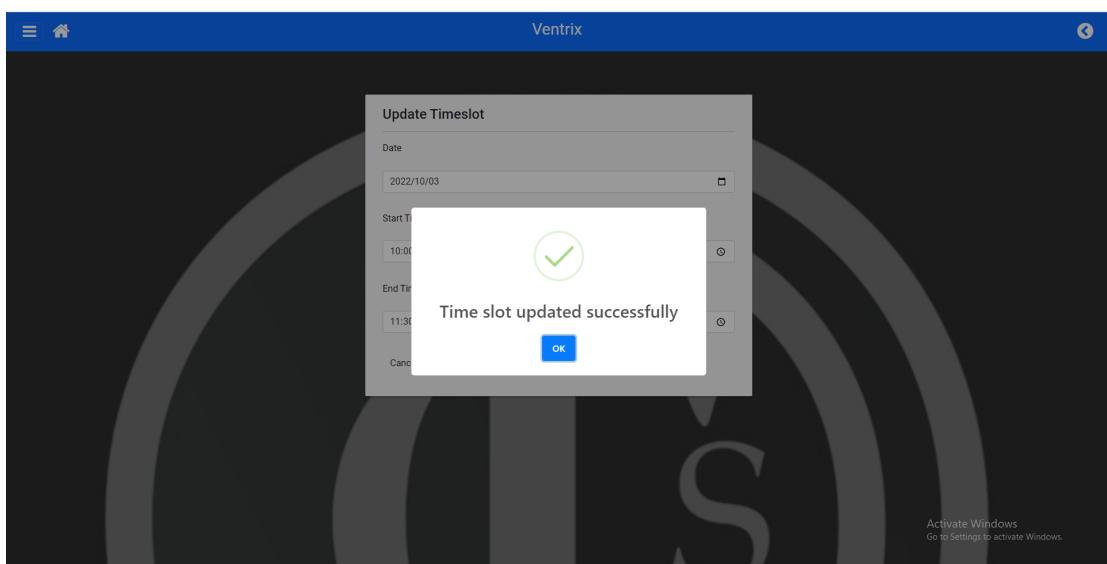
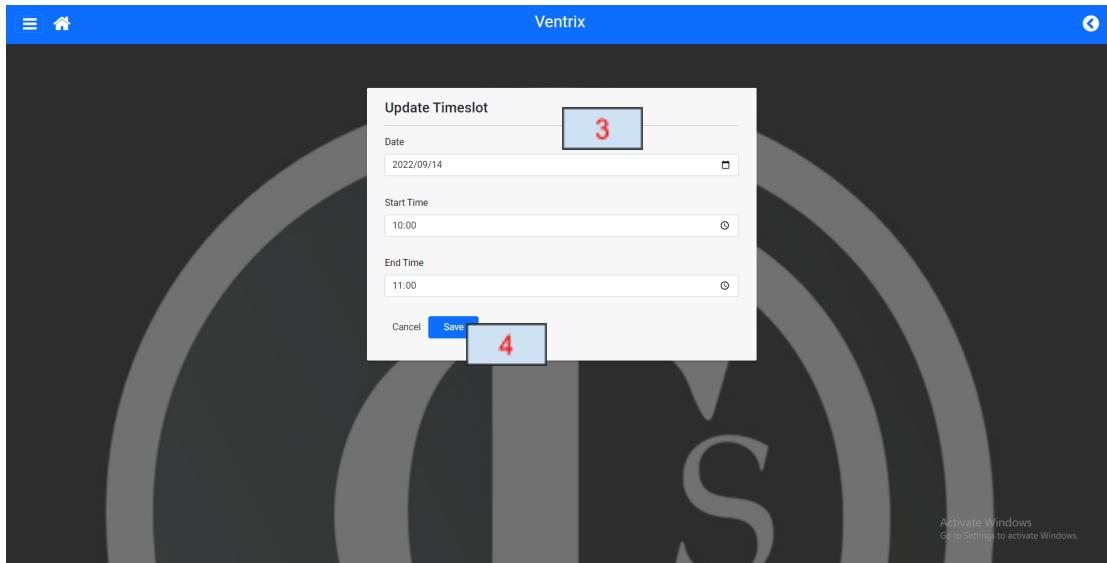
1.49 Update time slot

Step	Description
Step 1	Click on the “Timeslots” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Edit” icon (blue pencil).
Step 3	Select the updated date and/or start time and/or end time
Step 4	Click on the “Save” button.

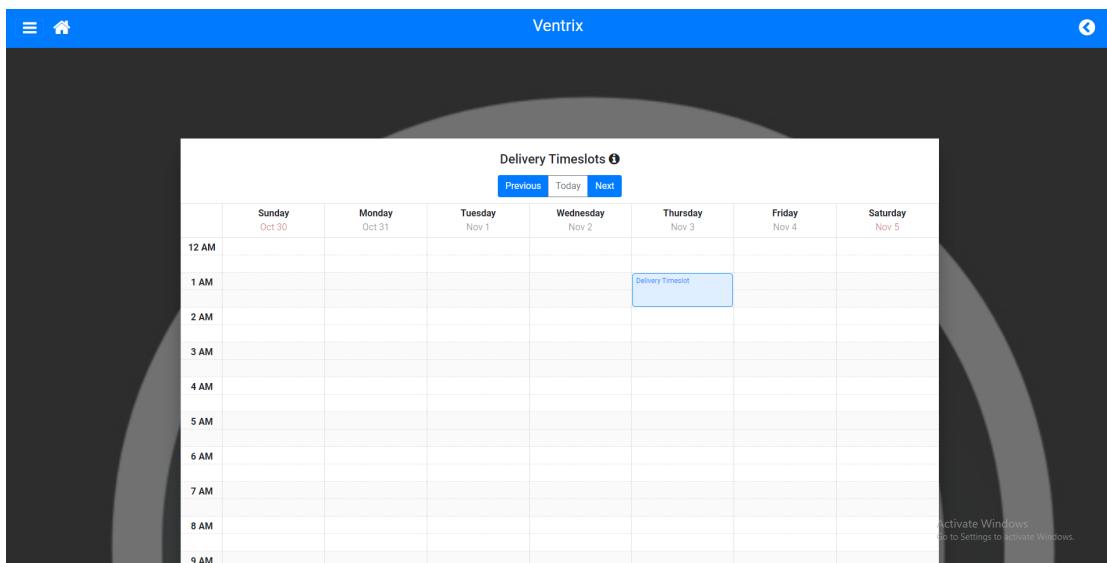
The screenshots illustrate the steps for updating a time slot in the Ventrix system. The first screenshot shows the main dashboard with the 'Timeslots' menu item highlighted. The second screenshot shows the 'Manage Timeslots' modal, where the user can edit existing time slots by clicking the edit icon (pencil) in the table.

Date	Start Time	End Time	Action
Sep 14, 2022	10:00	11:00	
Sep 15, 2022	14:00	16:00	
Sep 9, 2022	05:30	14:30	
Sep 22, 2022	10:00	17:00	



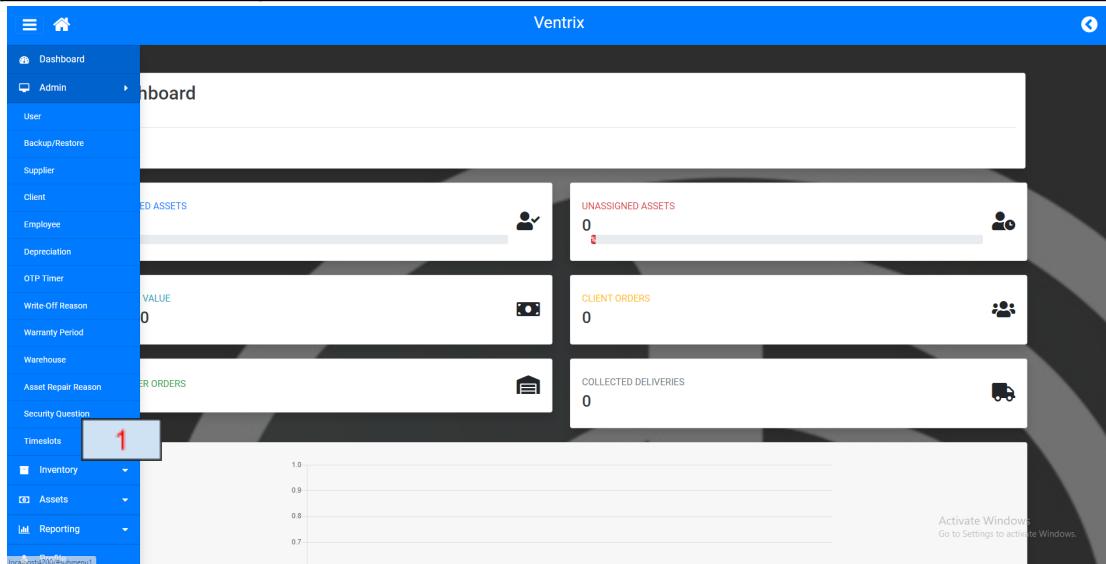


Time slots can also be edited using the custom view feature which can be seen below:



1.50 Delete time slot

Step	Description
Step 1	Click on the “Timeslots” nav bar item on the side navbar (under “Admin”).
Step 2	Click on the “Delete” icon (red trash can).
Step 3	Click on the “Yes” button.



The image consists of two vertically stacked screenshots of a software application window titled "Manage Timeslots".

Screenshot 1 (Top): This screenshot shows a table of four entries. The columns are labeled "Date", "Start Time", and "End Time". The entries are:

Date	Start Time	End Time
Sep 14, 2022	10:00	11:00
Sep 15, 2022	14:00	16:00
Sep 9, 2022	05:30	14:30

A red box labeled "2" highlights the "Edit" icon in the last row's toolbar.

Screenshot 2 (Bottom): This screenshot shows the same table, but the last row has been deleted, resulting in five entries. A modal dialog box is displayed in the center, asking "Are you sure you want to delete this timeslot?". It contains a large exclamation mark icon and two buttons: "Yes" (blue) and "No" (red). A red box labeled "3" highlights the "Yes" button.



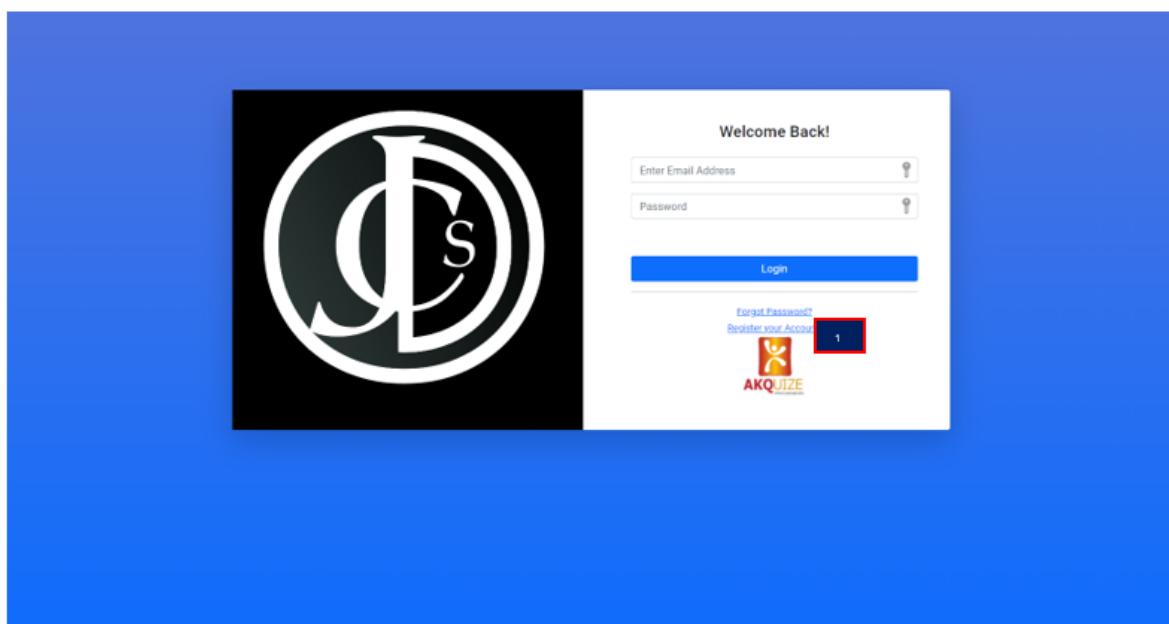
Subsystem 2 - Access

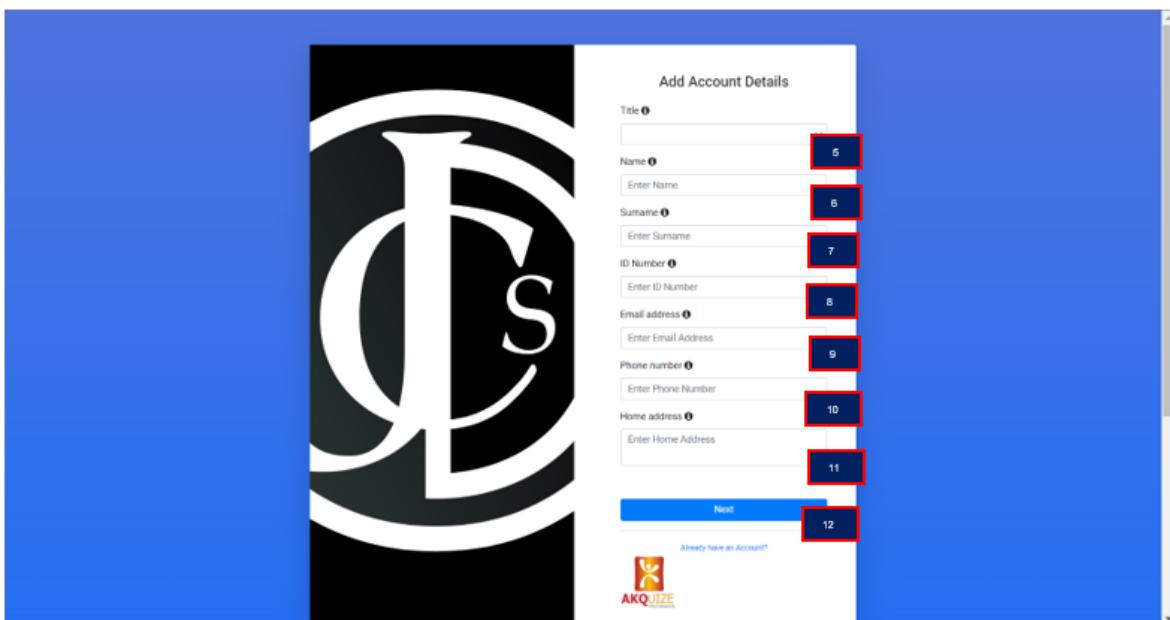
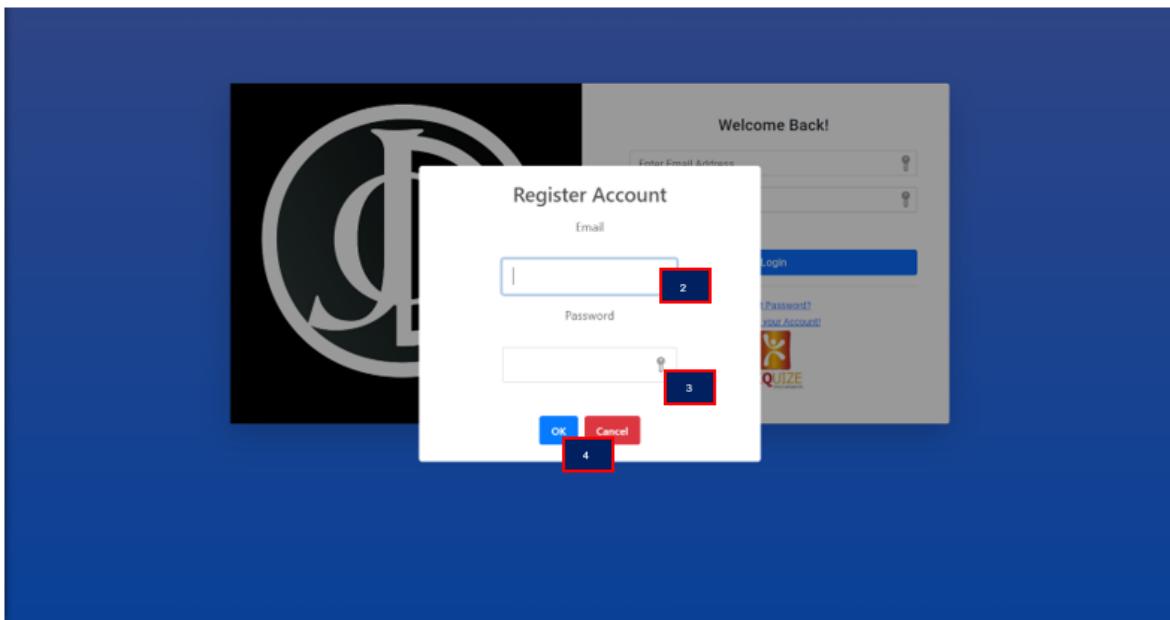
2.1 Register user

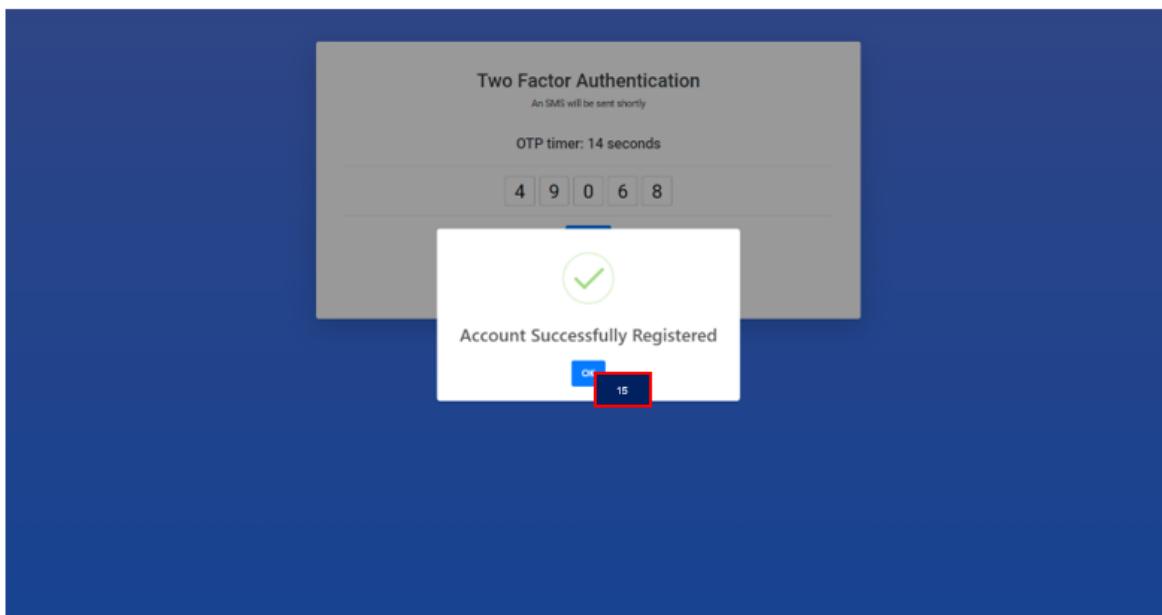
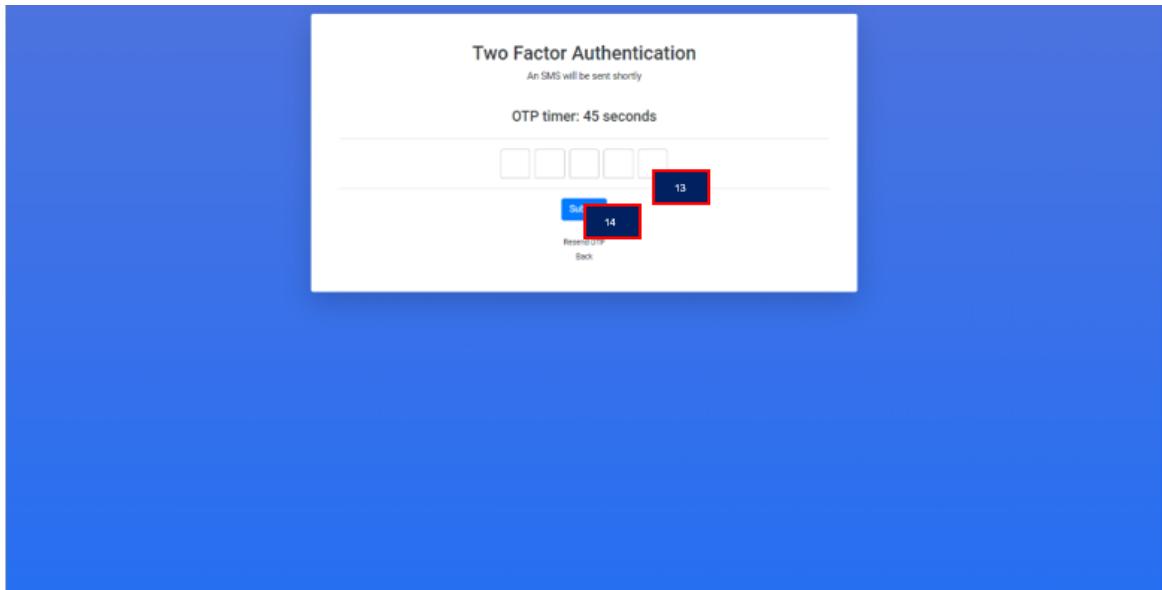
Step	Description
Step 1	Click on the “Register your Account” hyperlink
Step 2	Enter in your email address
Step 3	Enter in the password provided
Step 4	Click on the “OK” button
Step 5	Select your title
Step 6	Enter in your name
Step 7	Enter in your surname
Step 8	Enter in your ID number
Step 9	Enter in your email address
Step 10	Enter in your phone number
Step 11	Enter in your home address
Step 12	Click on the “Next” button
Step 13	Enter in the OTP received
Step 14	Click on the “Submit” button
Step 15	Click on the “OK” button



Step 16	Select a security question
Step 17	Enter in an answer for the security question
Step 18	Select a security question
Step 19	Enter in an answer for the security question
Step 20	Select a security question
Step 21	Enter in an answer for the security question
Step 22	Click on the “Submit” button
Step 23	Click on the “OK” button







One More Thing...

Please Select and Answer Security Questions

Security Question 1 ⓘ

Enter an Answer
16

Security Question 2 ⓘ

Enter an Answer
17
18

Security Question 3 ⓘ

Enter an Answer
19
20
21

22

One More Thing...

Please Select and Answer Security Questions

Security Question 1 ⓘ

What is your favourite color?
Green

Security Question 2 ⓘ

How many dogs do you have?
0

Security Question 3 ⓘ

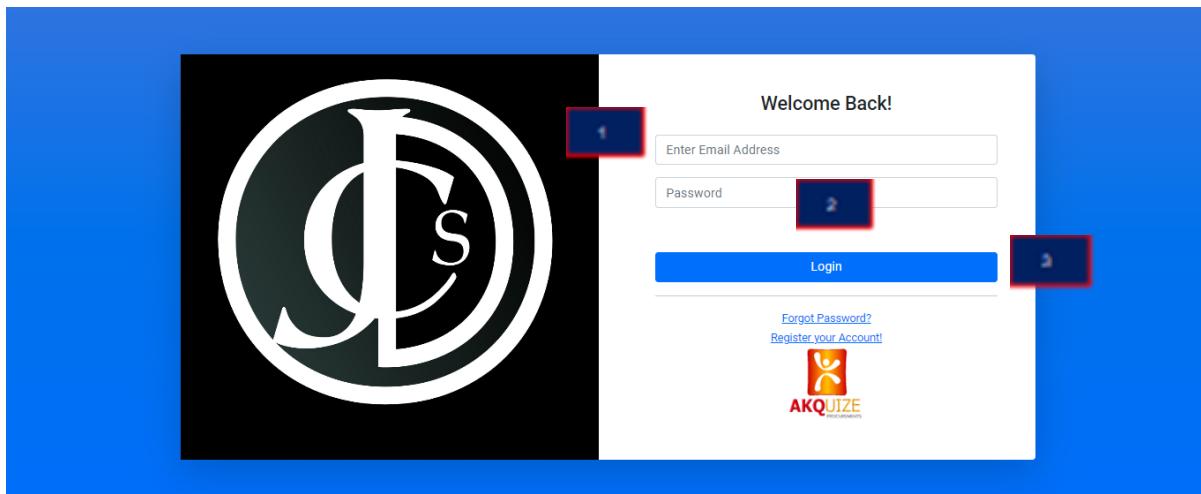
Who was your favorite teacher?
Dr Hattingh

 Questions and Answers Successfully Recorded
OK 23



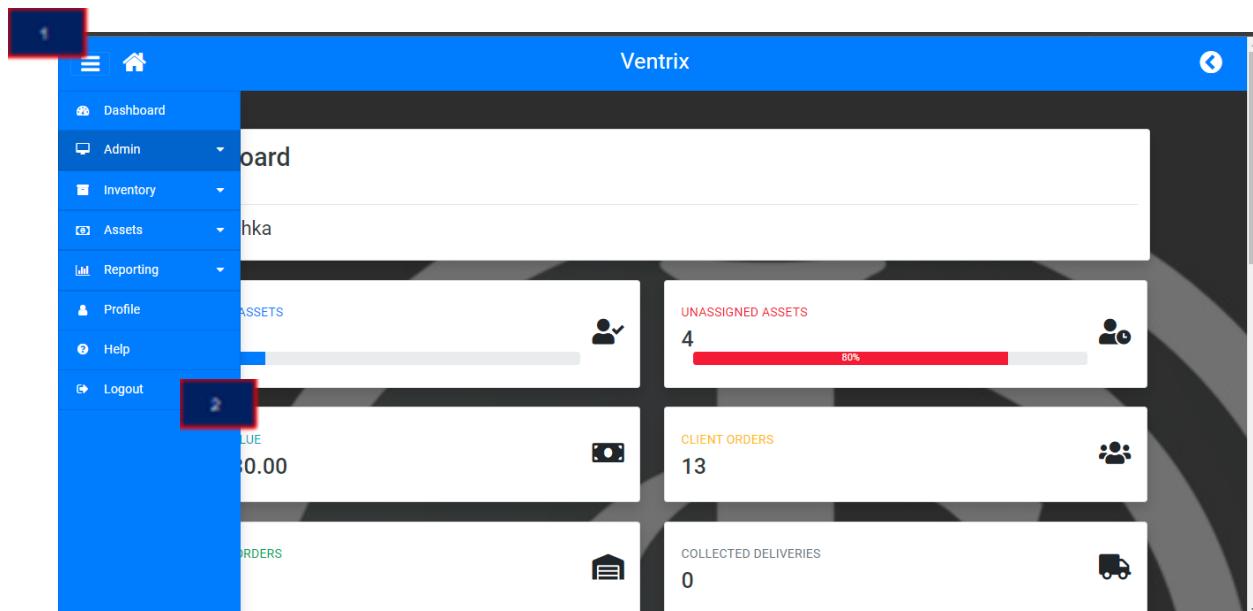
2.2 Login

Step	Description
Step 1	Enter email address
Step 2	Enter password
Step 3	Click on Login



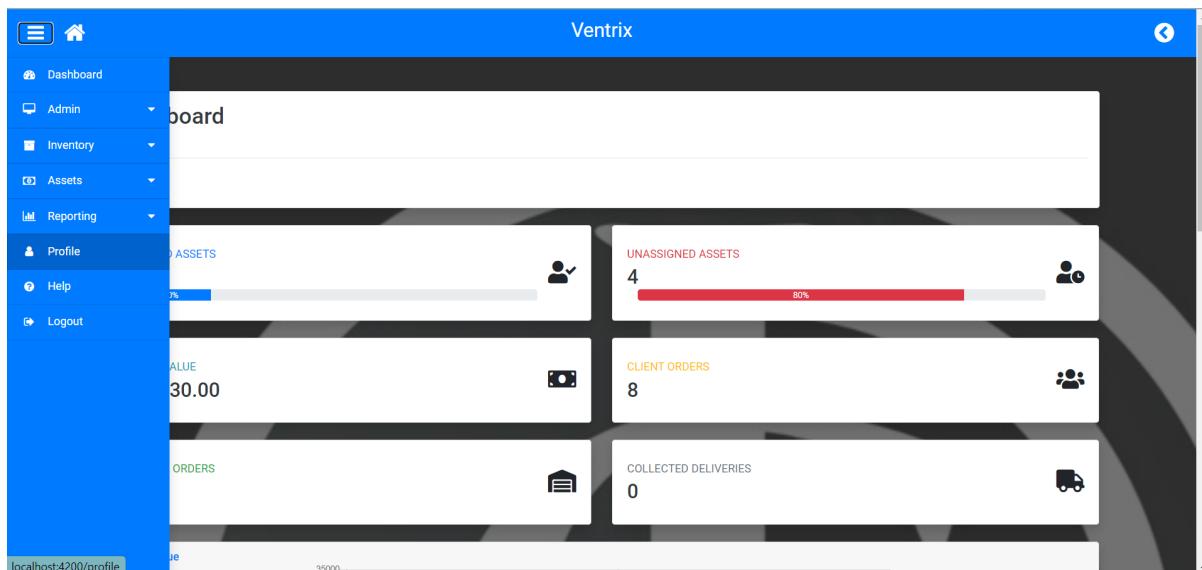
2.3 Logout

Step	Description
Step 1	Click on the nav bar and expand the items
Step 2	Click on the Logout option



2.4 Update User Details

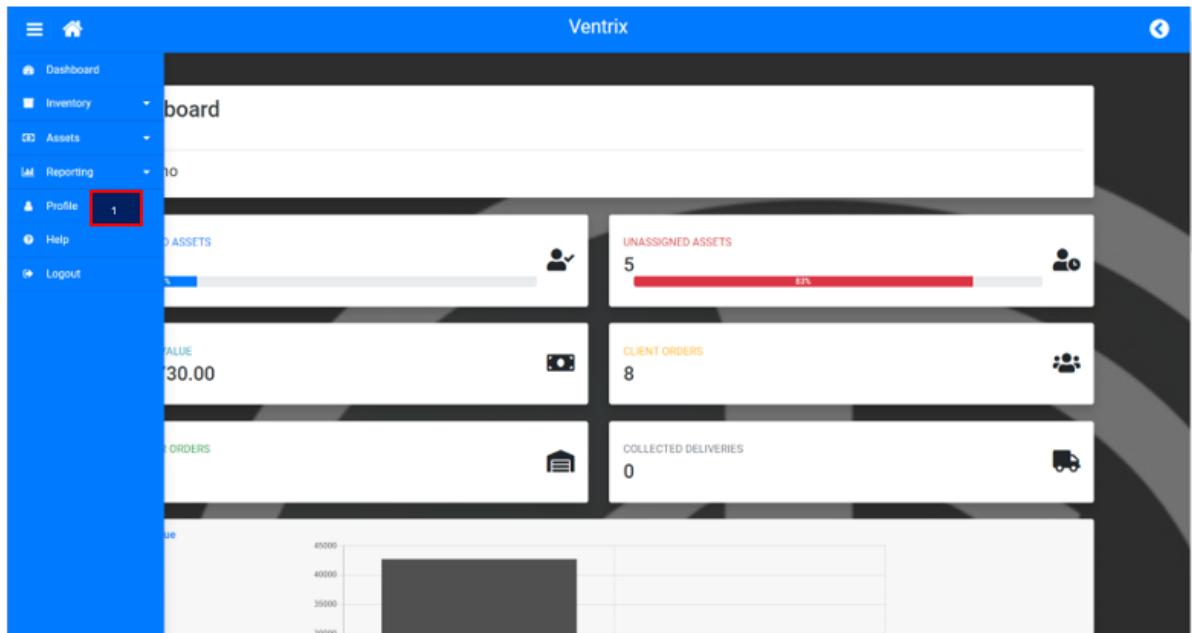
Step	Description
Step 1	Click on the “Profile” nav bar item on the side navbar.
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated client information
Step 4	Click on the “Save” button



2.5 Reset password

Step	Description
Step 1	Click on the “Profile” nav bar item on the side navbar
Step 2	Click on the “Reset Password” button
Step 3	Enter in the new password
Step 4	Enter in the new password again
Step 5	Click on the ‘Next’ button
Step 6	Fill in the OTP Password
Step 7	Click on the “Submit” button
Step 8	Click on the “OK” button





The profile edit screen shows the following personal details:

Personal Details	
Title	Name
Mrs	Sipho
Surname	Email Address
Mapfumo	vs.mapfumo@gmail.com
Phone Number	ID Number
0625811764	9709240621086

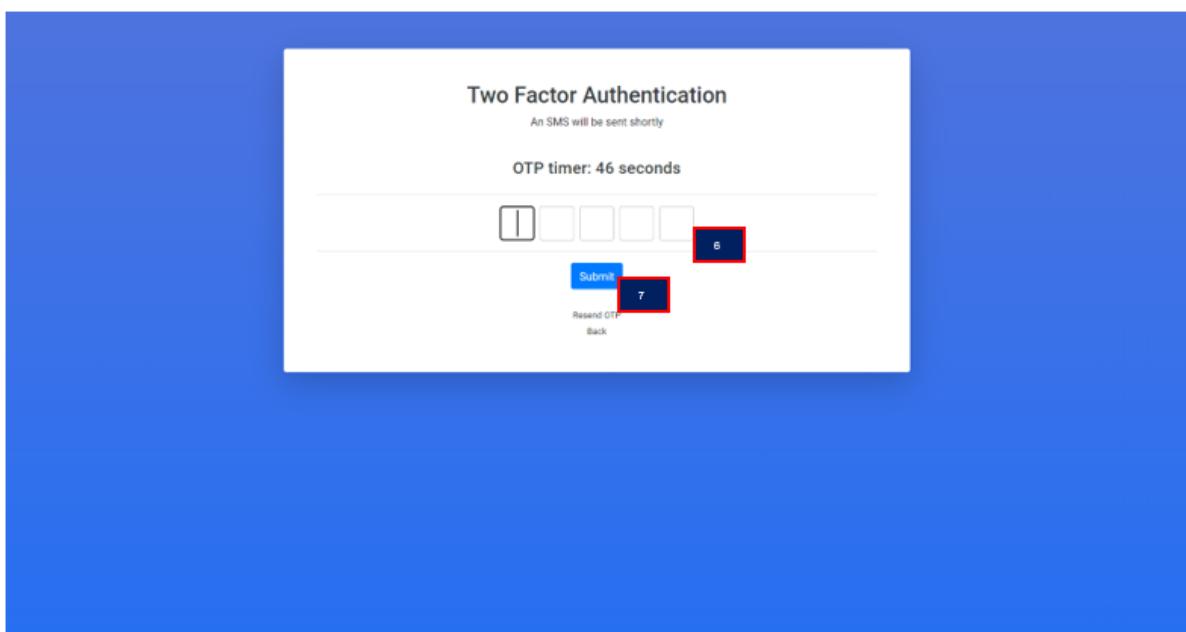
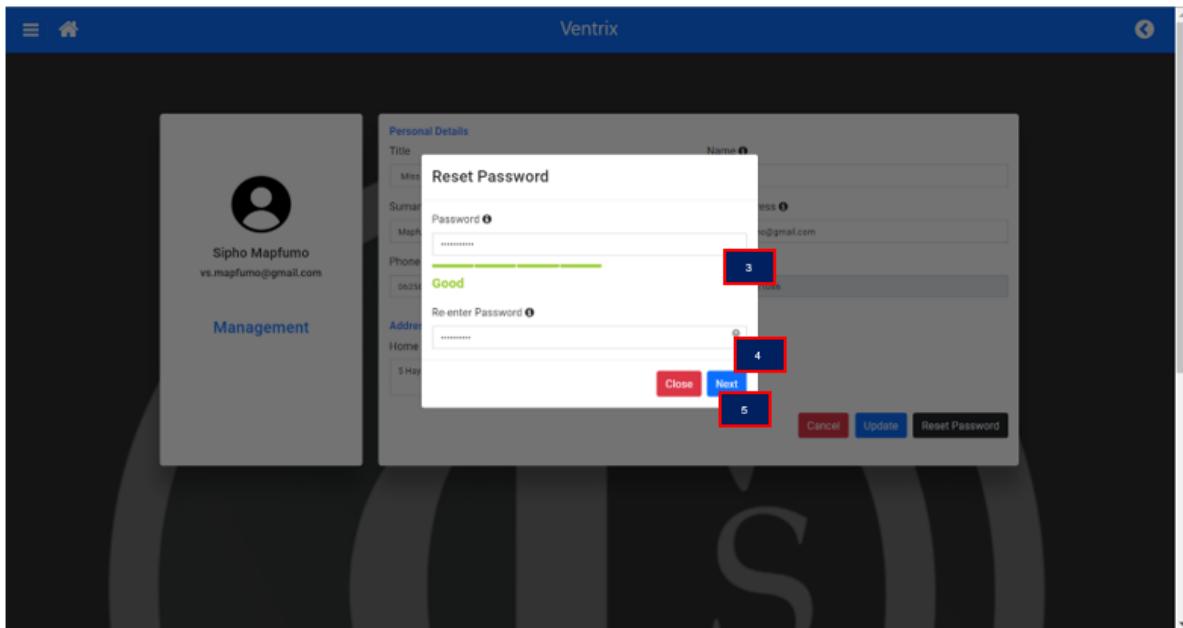
Address:

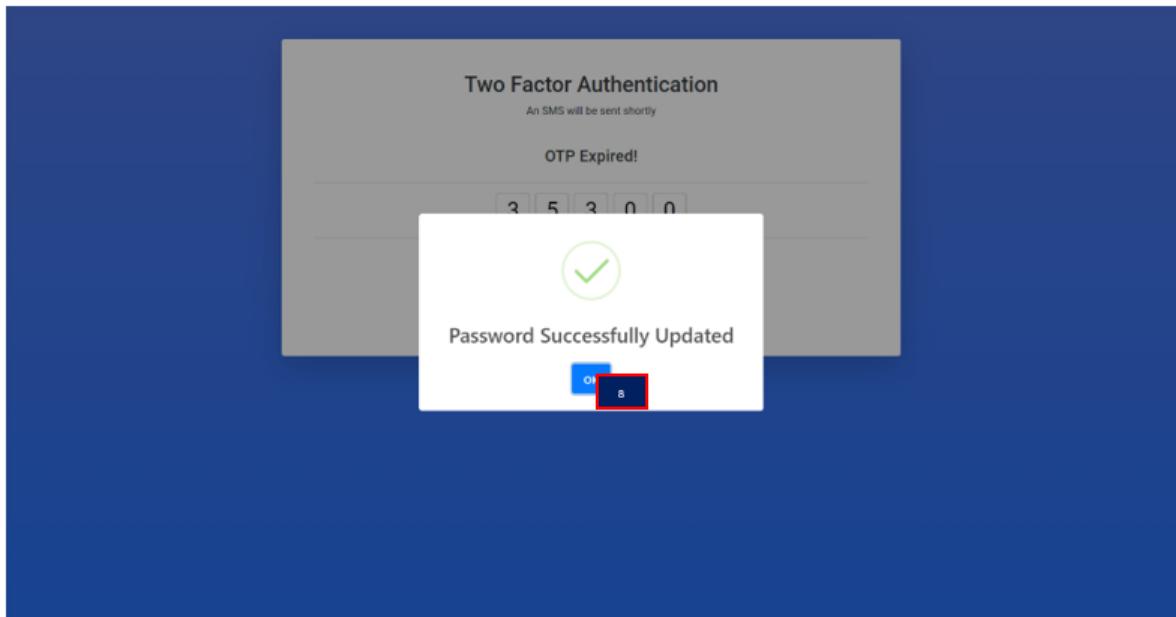
Home Address: 5 Haymeadow Crescent

Buttons at the bottom right:

- Cancel
- Update (highlighted with a red box)
- Reset Password
- 2

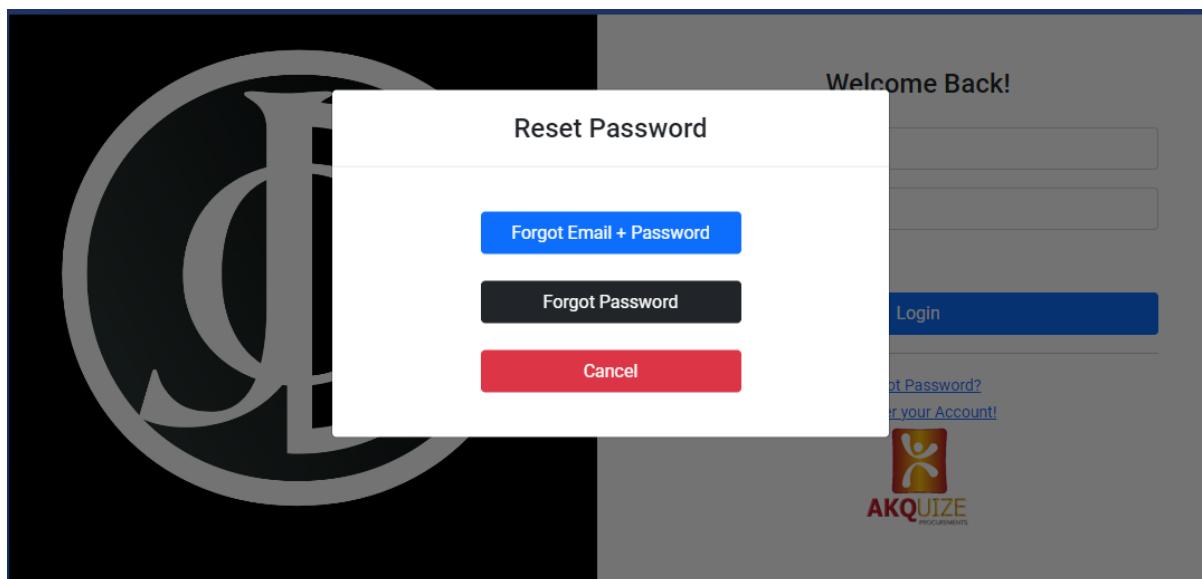






2.6 Forgot Email + Password

Step	Description
Step 1	Click on the Forgot Password? Hyperlink on the login page
Step 2	Click on the “Forgot Email + Password” button
Step 3	Select a security question from the dropdown menu
Step 4	Enter in the answer for the selected security questions
Step 5	Click on “Submit”. If the answers match the security questions, the users’ account will be found and the Reset Password screen will be displayed
Step 6	Enter in the email address
Step 7	Enter in a new password
Step 8	Enter in the new password again
Step 9	Click on the “Next” button
Step 10	Fill in the OTP number sent via sms
Step 11	Click on the “Submit” button



Reset Email and Password

Please Select and Answer Security Questions

Security Question 1 ⓘ

Enter an Answer

Security Question 2 ⓘ

Enter an Answer

Security Question 3 ⓘ

Enter an Answer

Submit



Found Account

OK



Two Factor Authentication

An SMS will be sent shortly

OTP timer: 47 seconds

[Submit](#)

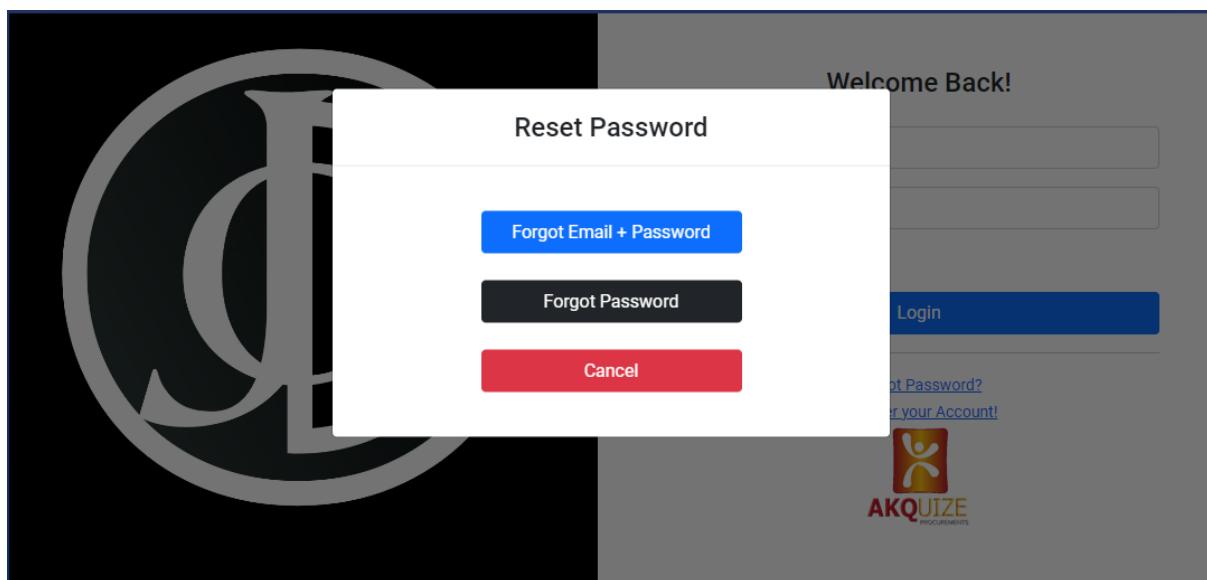
[Resend OTP](#)

[Back](#)



2.7 Forgot Password

Step	Description
Step 1	Click on the Forgot Password? Hyperlink on the login page
Step 2	Click on the “Reset Password” button
Step 3	Enter in the email address
Step 4	Enter in the new password
Step 5	Enter in the new password again
Step 6	Click on the ‘Next’ button
Step 7	Fill in the OTP Password
Step 8	Click on the “Submit” button
Step 9	Click on the “OK” button



Reset Password

Email

Password

Re-enter Password

[Close](#) [Next](#)

Two Factor Authentication

An SMS will be sent shortly

OTP timer: 48 seconds

[Submit](#)

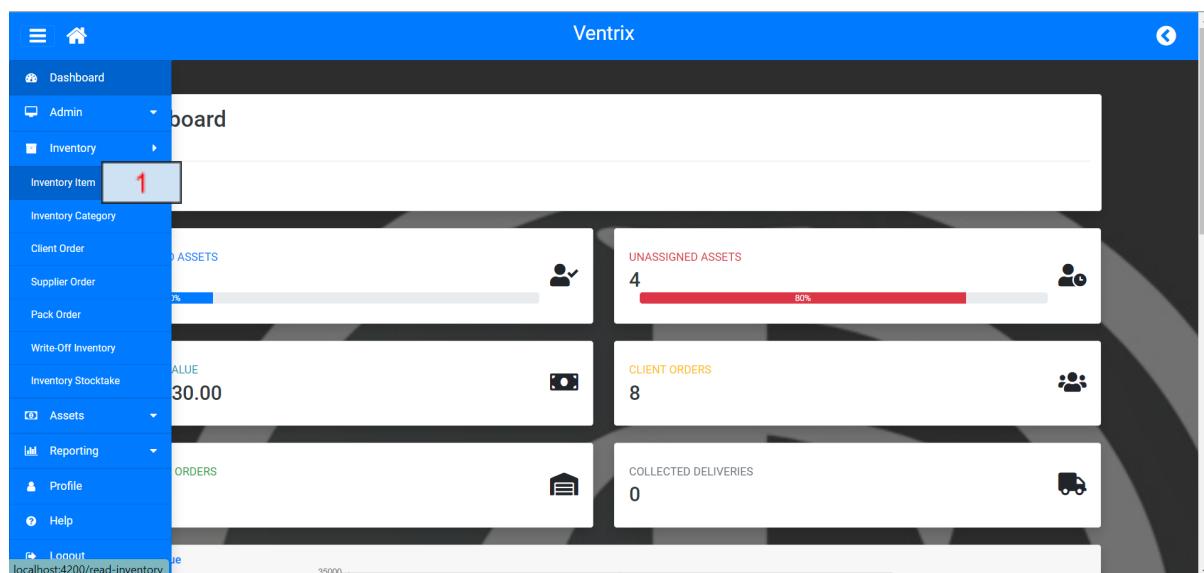
[Resend OTP](#)
[Back](#)



Subsystem 3 - Inventory

3.1 Create Inventory Item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory item”
Step 2	Click on the “Add New” button
Step 3	Fill in the Inventory item’ details
Step 4	Click on the “Save” button



Name	Category	Type	Warehouse	Supplier	Quantity on Hand	
USB Sandisk 16GB	Technology	USB	Main Warehouse	TechWiz	2	
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	
Item 1	New Category	New Type	Main Warehouse	TechWiz	500	
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	390	

Add Inventory Item

Name **3**
Enter Inventory Name

Inventory Category

Inventory Type

Supplier

Warehouse

Cancel Save **4**



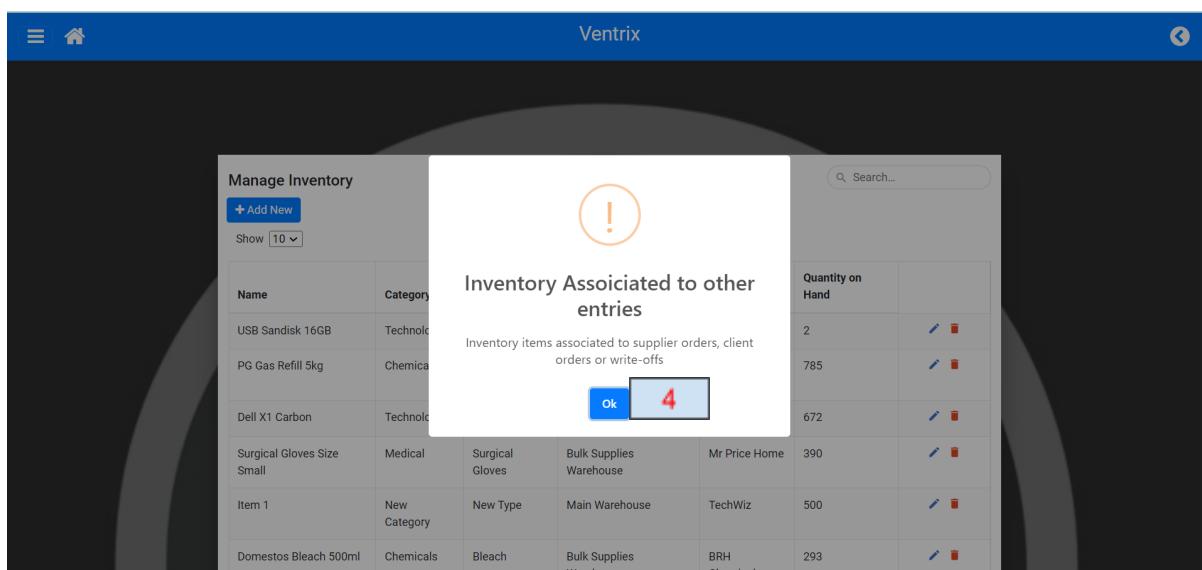
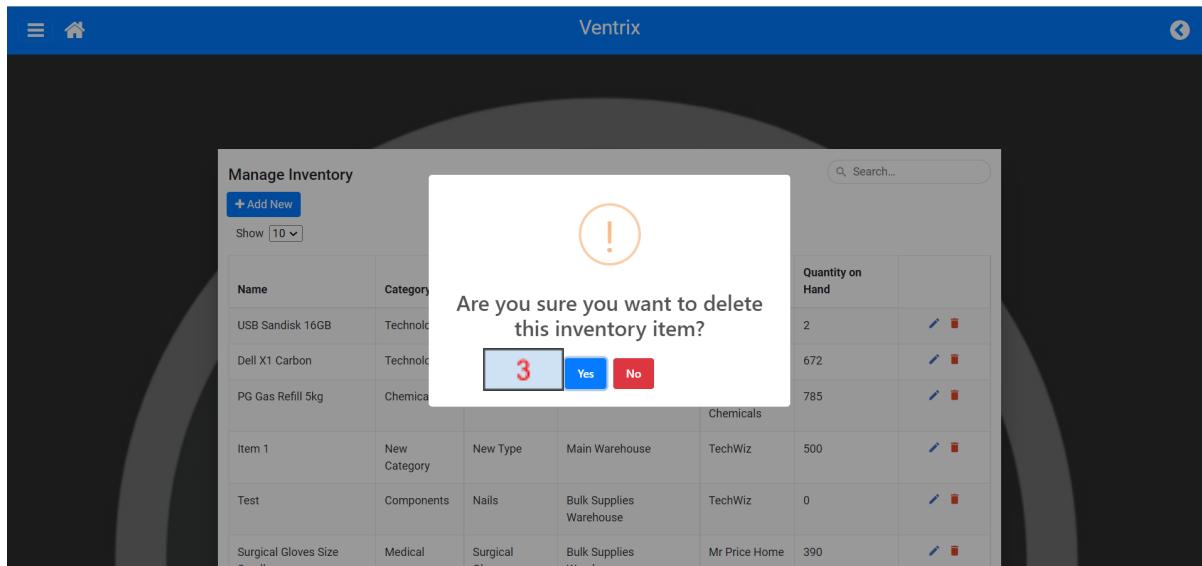
3.2 Delete Inventory item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory item”
Step 2	Click on the “Delete” icon (Red trash can icon)
Step 3	Click on “Yes” to confirm or “No” to cancel
Step 4	The inventory item cannot be deleted because there are associated orders or write-offs. Click on the “OK” button

The screenshots illustrate the steps for deleting an inventory item:

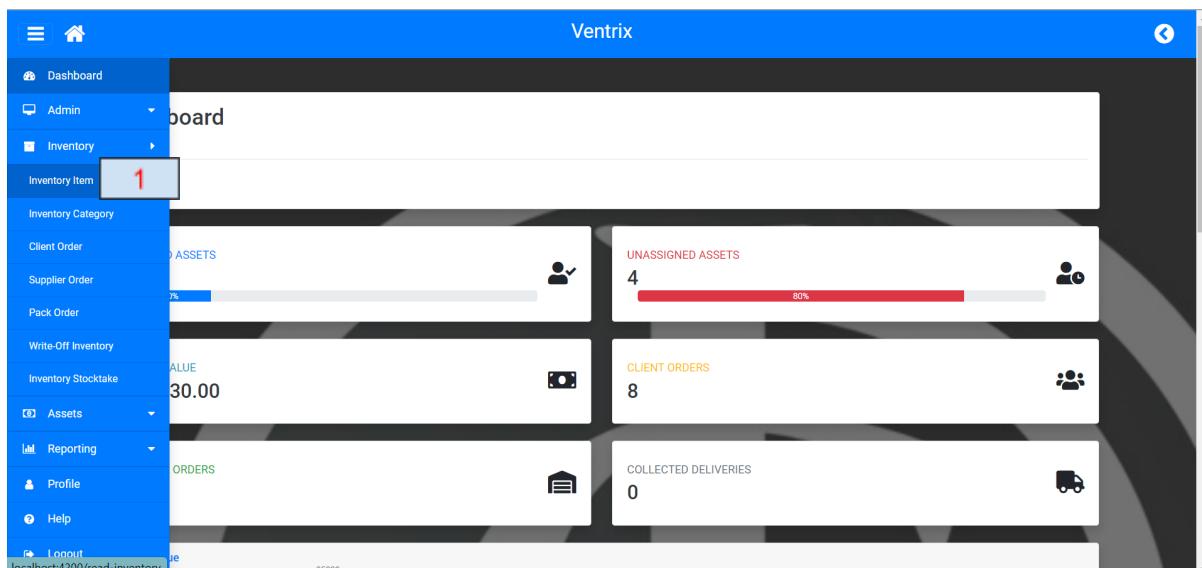
- Step 1:** Click on the “Inventory” nav bar item on the side navbar and select “Inventory item”. (Screenshot shows the “Inventory” item in the sidebar menu highlighted with a red box and the number 1.)
- Step 2:** Click on the “Delete” icon (Red trash can icon). (Screenshot shows the “Manage Inventory” modal window with a red box and the number 2 highlighting the delete icon next to an item in the table.)

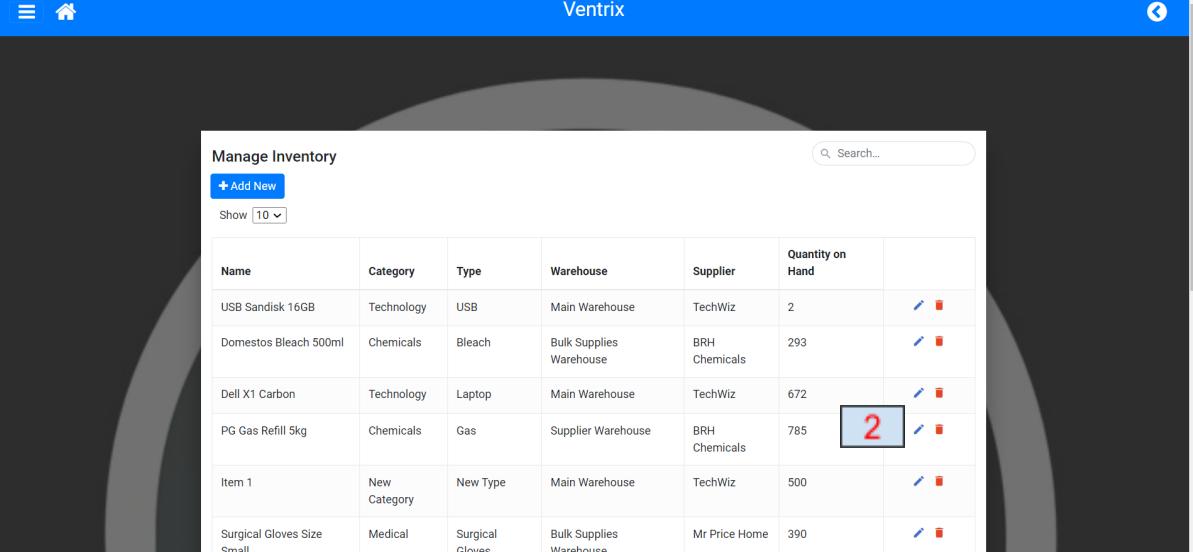




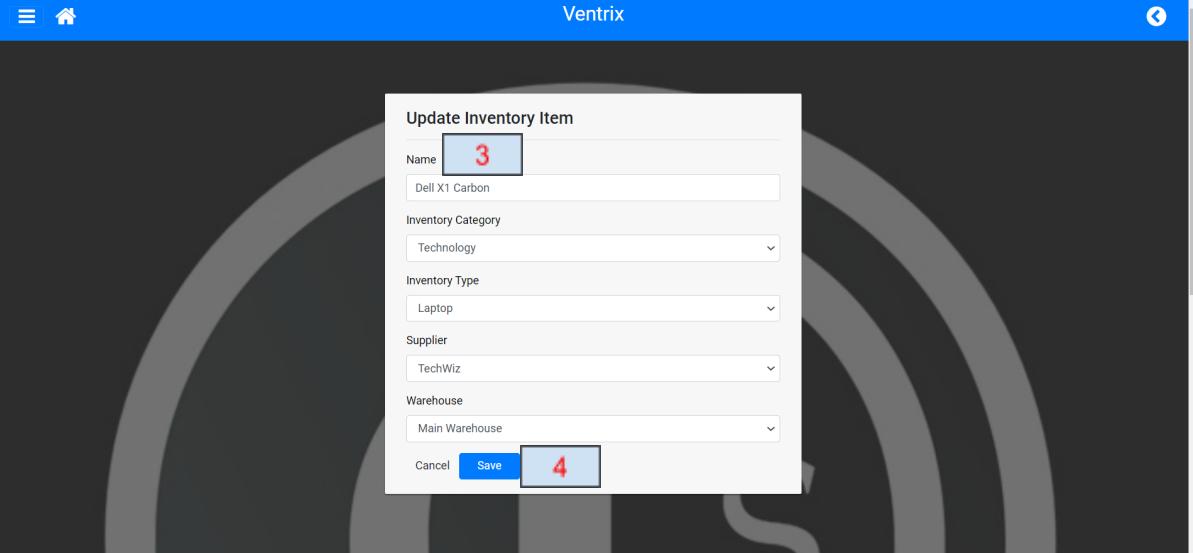
3.3 Update Inventory item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory item”
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated inventory item information
Step 4	Click on the “Save” button





Name	Category	Type	Warehouse	Supplier	Quantity on Hand	
USB Sandisk 16GB	Technology	USB	Main Warehouse	TechWiz	2	 
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	 
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	 
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	 
Item 1	New Category	New Type	Main Warehouse	TechWiz	500	 
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	390	 



Update Inventory Item

Name	<input type="text" value="3"/> 
Dell X1 Carbon	
Inventory Category	<input type="text" value="Technology"/> 
Technology	
Inventory Type	<input type="text" value="Laptop"/> 
Laptop	
Supplier	<input type="text" value="TechWiz"/> 
TechWiz	
Warehouse	<input type="text" value="Main Warehouse"/> 
Main Warehouse	
Cancel	<input type="button" value="Save"/> 



3.4 Search Inventory item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory item”
Step 2	Click on the “Search” button to view a specific client.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar menu with the following items: Dashboard, Admin, Inventory, Inventory Item (highlighted with a red box and the number 1), Inventory Category, Client Order, Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, Help, and Logout. The main content area displays several cards: ASSETS (with a progress bar at 7%), UNASSIGNED ASSETS (4 items), CLIENT ORDERS (8 items), and COLLECTED DELIVERIES (0 items). At the bottom of the sidebar, the URL 'localhost:4200/read-inventory' is visible.

The screenshot shows the 'Manage Inventory' page. At the top, there is a search bar with the placeholder 'Search...' and a blue button labeled '+ Add New'. Below the search bar, there is a dropdown menu set to 'Show 10'. The main area is a table with the following columns: Name, Category, Type, Warehouse, Supplier, Quantity on Hand, and two small icons. The table contains the following data:

Name	Category	Type	Warehouse	Supplier	Quantity on Hand		
USB Sandisk 16GB	Technology	USB	Main Warehouse	TechWiz	2		
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293		
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672		
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785		
Item 1	New Category	New Type	Main Warehouse	TechWiz	500		
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	390		



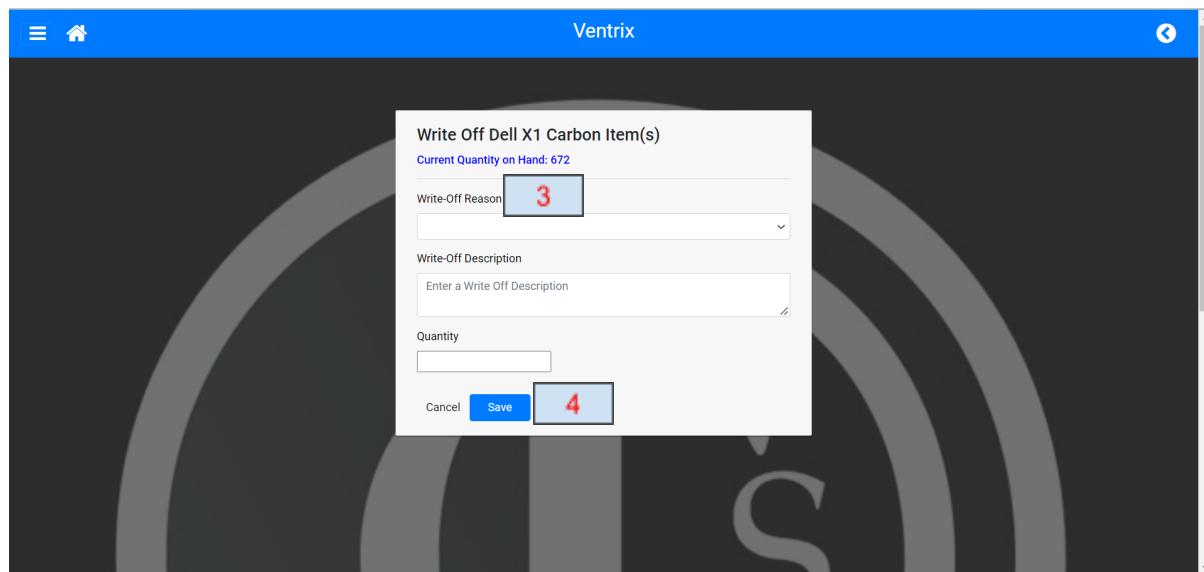
3.5 Write-off inventory item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Write-Off Inventory”
Step 2	Click on the “Edit” icon (Red pencil icon)
Step 3	Enter the required write-off information
Step 4	Click on the “Save” button

The screenshots illustrate the steps for writing off an inventory item in the Ventrix system. The first screenshot shows the navigation path to the 'Write-Off Inventory' feature. The second screenshot shows the list of items available for write-off.

Name	Category	Type	Warehouse	Supplier	Quantity on Hand	Action
USB Sandisk 16GB	Technology	USB	Main Warehouse	TechWiz	2	
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	390	
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	
Item 1	New Category	New Type	Main Warehouse	TechWiz	500	
Test	Components	Nails	Bulk Supplies	TechWiz	0	



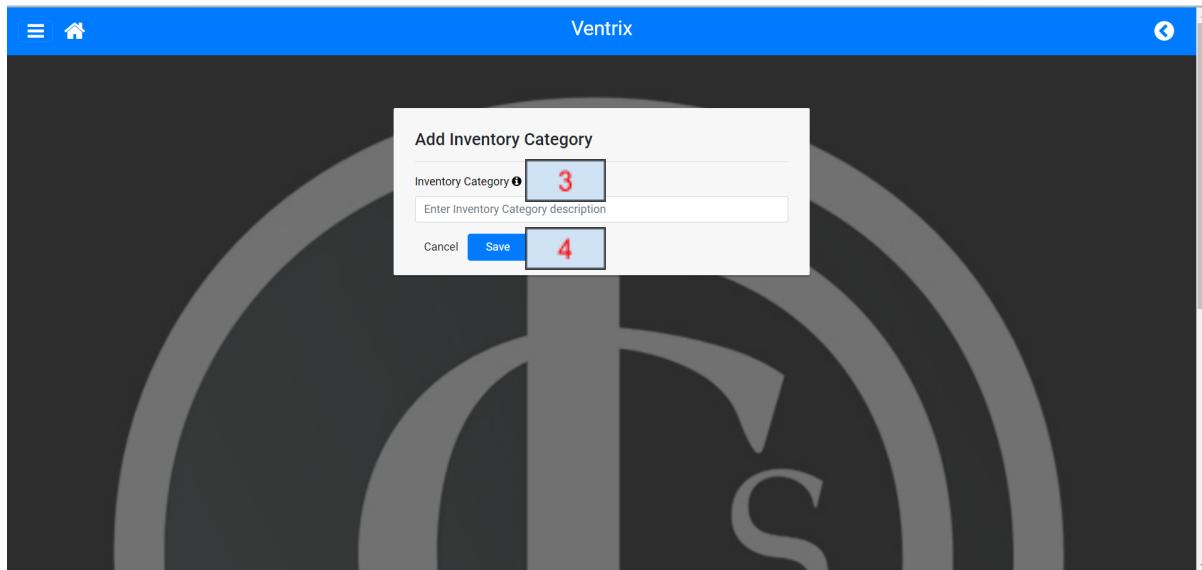


3.6 Create Inventory Category

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory Category”
Step 2	Click on the “Add New” button
Step 3	Fill in the Inventory category details
Step 4	Click on the “Save” button

The image consists of two screenshots of a web application interface. The top screenshot shows the main dashboard of the 'Ventrix' application. On the left is a dark sidebar with a white header containing icons for Dashboard, Admin, and Inventory. Under 'Inventory', there are sub-options: 'Inventory Item', 'Inventory Category' (which is highlighted with a red box and labeled '1'), 'Client Order', 'Supplier Order', 'Pack Order', 'Write-Off Inventory', 'Inventory Stocktake', 'Assets', 'Reporting', 'Profile', and 'Help'. To the right of the sidebar are several cards: 'UNASSIGNED ASSETS' (4 items), 'CLIENT ORDERS' (8 items), and 'COLLECTED DELIVERIES' (0 items). The bottom screenshot shows a modal window titled 'Inventory Categories'. It has a search bar at the top right. Below it is a table with columns for 'Description' and actions (edit and delete). The table contains rows for 'Components', 'Furniture', 'Technology', 'Medical', 'Chemicals', and 'New Category'. At the bottom of the table, it says 'Showing 6 entries'. A blue button labeled '+ Add New' is located at the top left of the modal, and it is also highlighted with a red box and labeled '2'.





3.7 Read Inventory Category

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory Category”
Step 2	Click on the “Search” button to view a specific client.

The screenshots illustrate the steps to read an inventory category. In the first screenshot, the user has selected the 'Inventory' option from the sidebar, which has highlighted the 'Inventory Category' link. In the second screenshot, the user has opened the 'Inventory Categories' modal, where they can search for specific categories.

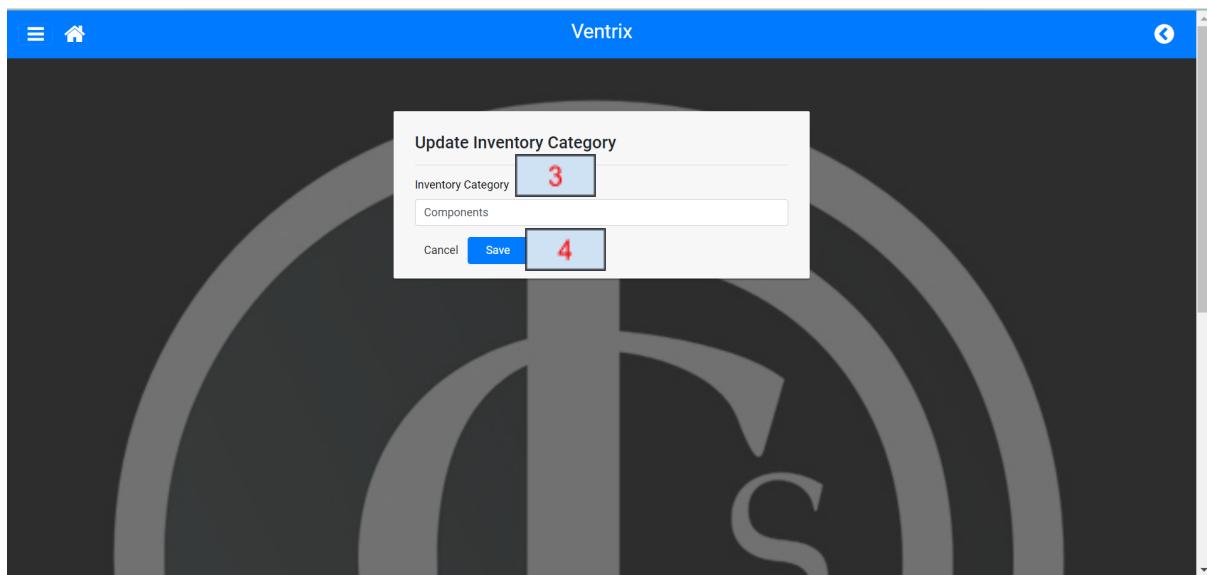


3.8 Update Inventory Category

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory Category”
Step 2	Click on the “Edit” icon (Blue pencil icon)
Step 3	Enter the updated inventory category information
Step 4	Click on the “Save” button

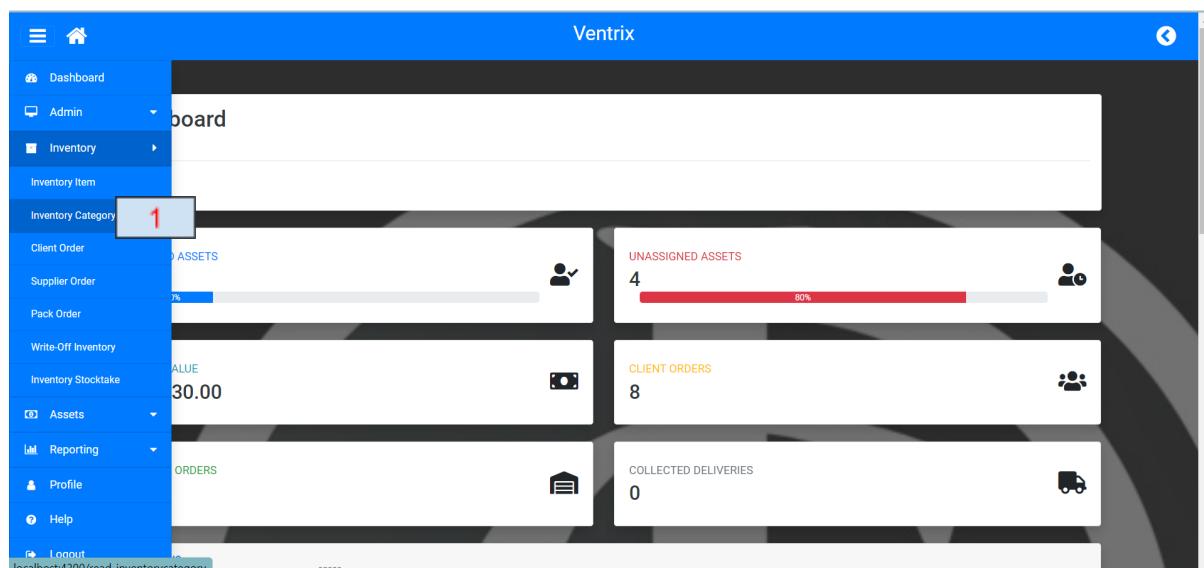
The screenshots illustrate the steps for updating an inventory category. In the first screenshot, the user has navigated to the 'Inventory Category' section by selecting 'Inventory' from the sidebar and then 'Inventory Category' from the dropdown. In the second screenshot, the user is viewing a list of categories in a modal window. The 'Components' category is selected, indicated by a blue highlight, and the user is about to click the edit icon (blue pencil) to make changes.

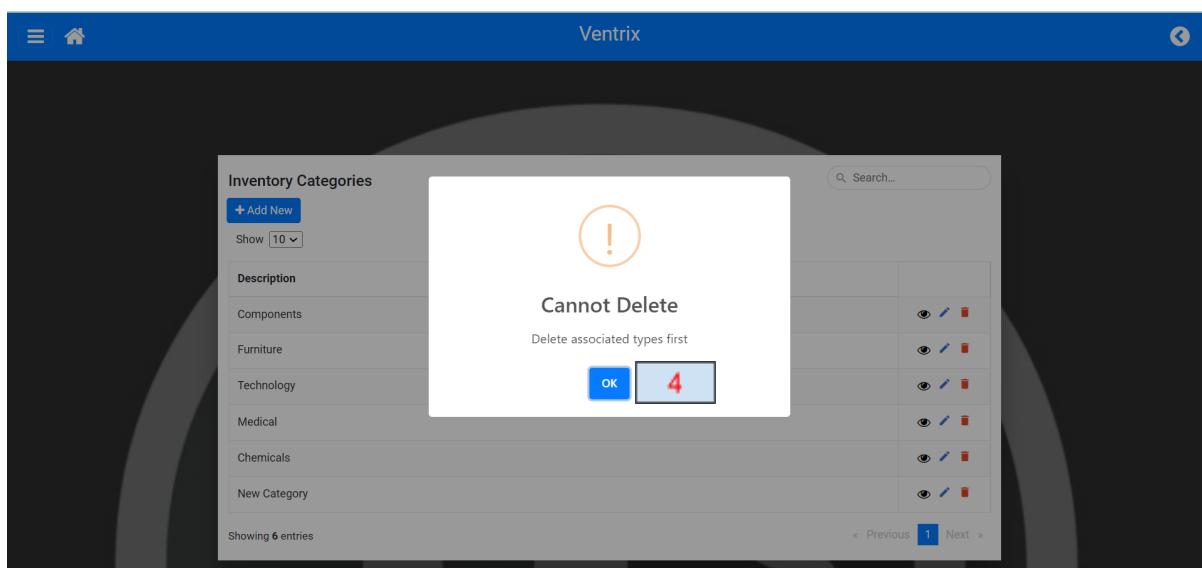
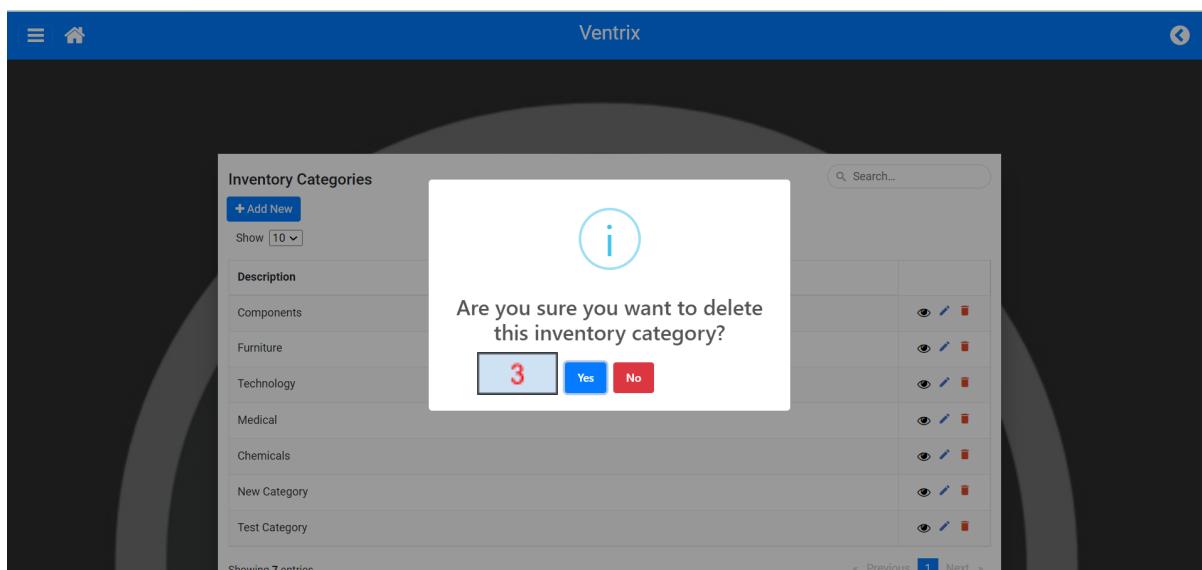
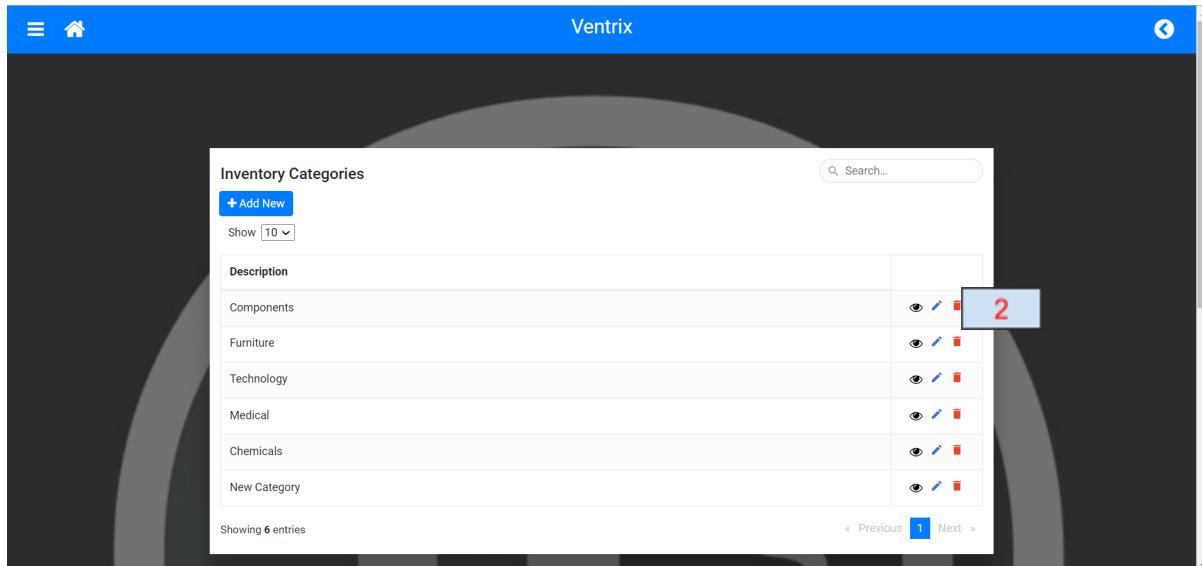




3.9 Delete Inventory Category

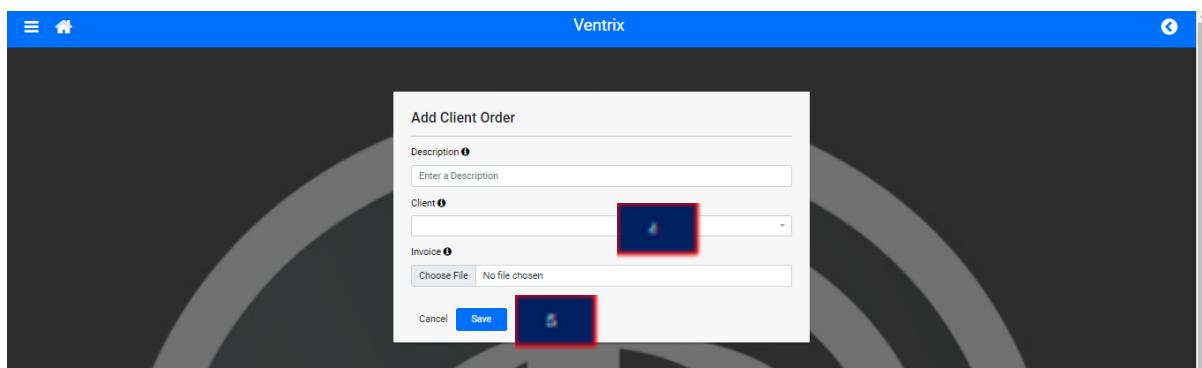
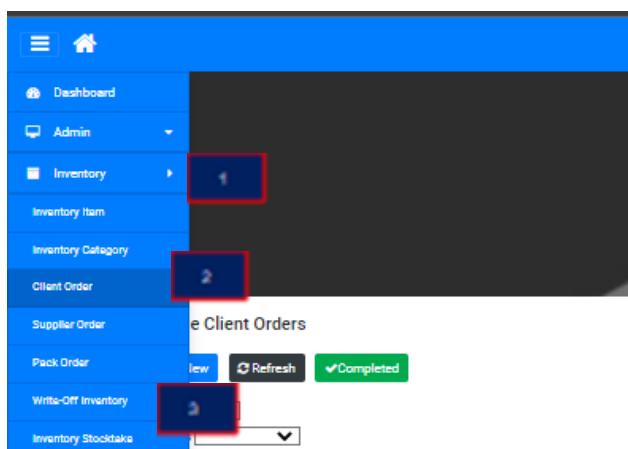
Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Inventory Category”
Step 2	Click on the “Delete” icon (Red trash can icon)
Step 3	Click on “Yes” to confirm or “No” to cancel
Step 4	The inventory category cannot be deleted because there are associated types. Click on the “OK” button





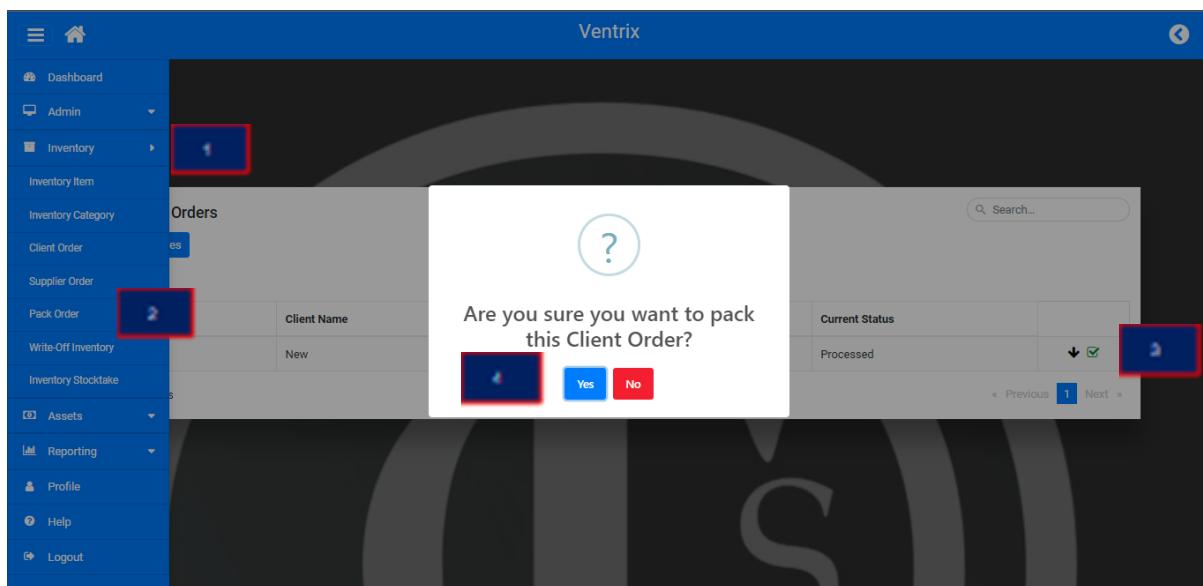
3.10 Create client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the add new button
Step 4	Enter the required information
Step 5	Click on Save



3.11 Pack client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Pack Order” nav bar item on the side navbar.
Step 3	Select the Pack Order icon
Step 4	Select Yes button



3.12 Read client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar menu with the following items: Dashboard, Admin, Inventory (selected), Inventory Item, Inventory Category, Client Order (selected), Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, Help, and Logout. The main content area is titled "Client Orders". It features a search bar at the top right with the placeholder "Search...". Below the search bar are two buttons: "Refresh" and "Completed". The main area displays a table of client orders with the following columns: Client Email, Current Status, and Action buttons. The data in the table is as follows:

Client Email	Current Status	Action Buttons
u20421894@tuks.co.za	En Route	
mapfumo2001@gmail.com	Delivered	
mapfumo2001@gmail.com	En Route	
u18031880@tuks.co.za	Delivered	
kapelanshilabeast@gmail.com	En Route	
u20421894@tuks.co.za	En Route	
kapelanshilabeast@gmail.com	Scheduled	



3.13 Update client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the edit icon
Step 4	Enter the updated information
Step 5	Select Save

Client Email	Current Status	Action
u20421894@tuks.co.za	En Route	
mapfumo2001@gmail.com	Delivered	
mapfumo2001@gmail.com	En Route	
u18031880@tuks.co.za	Delivered	
kapelanshilabeast@gmail.com	En Route	
u20421894@tuks.co.za	En Route	
kapelanshilabeast@gmail.com	Scheduled	



3.14 Delete client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the trashcan icon to delete a client order
Step 4	Click on the “Yes” button

The image consists of two vertically stacked screenshots of the Ventrix application. Both screenshots show a sidebar navigation menu on the left and a main content area on the right.

Screenshot 1: This screenshot shows the sidebar navigation. The "Inventory" item is highlighted with a red box, and the "Client Order" item under it is also highlighted with a red box. In the main content area, there is a table titled "Client Orders". One row in the table has a trashcan icon in the last column, which is highlighted with a red box. A cursor arrow points towards this trashcan icon.

Screenshot 2: This screenshot shows a confirmation dialog box in the center of the screen. The dialog box contains a large orange exclamation mark icon at the top. Below it, the text "Are you sure you want to delete this client order?" is displayed. At the bottom of the dialog box are two buttons: a blue "Yes" button and a red "No" button. The "Yes" button is highlighted with a red box.



3.15 Create Supplier Order

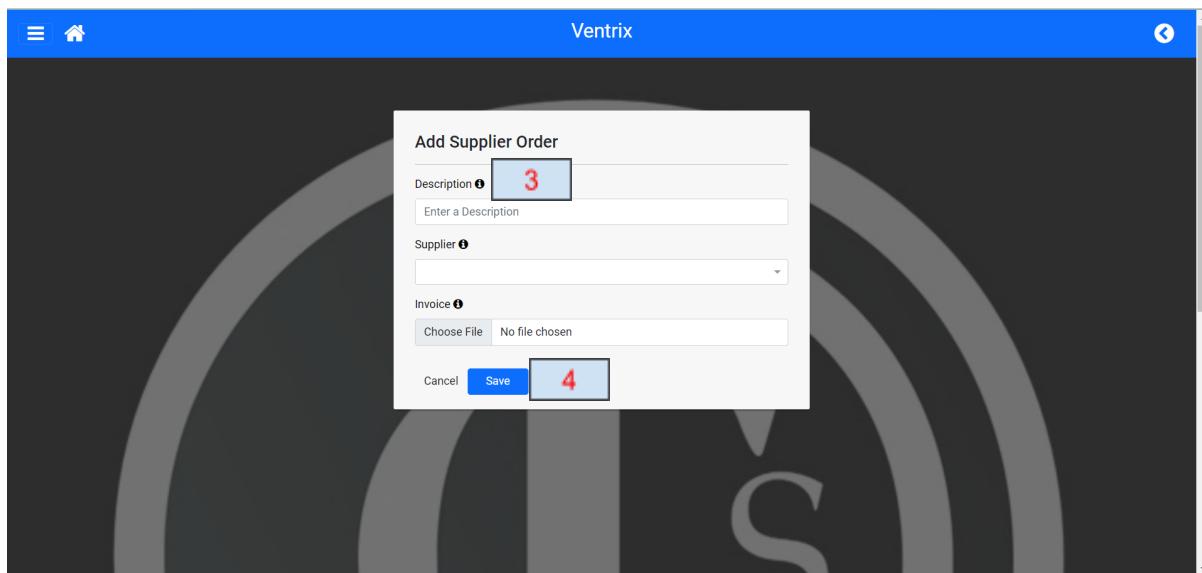
Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar and select “Supplier Order”
Step 2	Click on the “Add New” button
Step 3	Fill in the Supplier order details
Step 4	Click on the “Save” button

The screenshot shows the Ventrix application's dashboard. On the left, a sidebar menu is open, showing various navigation options like Dashboard, Admin, Inventory, Client Order, Supplier Order (which is highlighted with a red box labeled 1), Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, and Help. The main content area displays several cards with statistics: UNASSIGNED ASSETS (4), CLIENT ORDERS (8), and COLLECTED DELIVERIES (0).

The screenshot shows the 'Manage Supplier Orders' page. At the top, there is a search bar and a button labeled '+ Add New'. Below that, a table lists four entries with columns for Description, Supplier Name, and Supplier Email. Each row has a set of icons for actions. At the bottom of the table, it says 'Showing 4 entries' and has navigation buttons for 'Previous' and 'Next'.

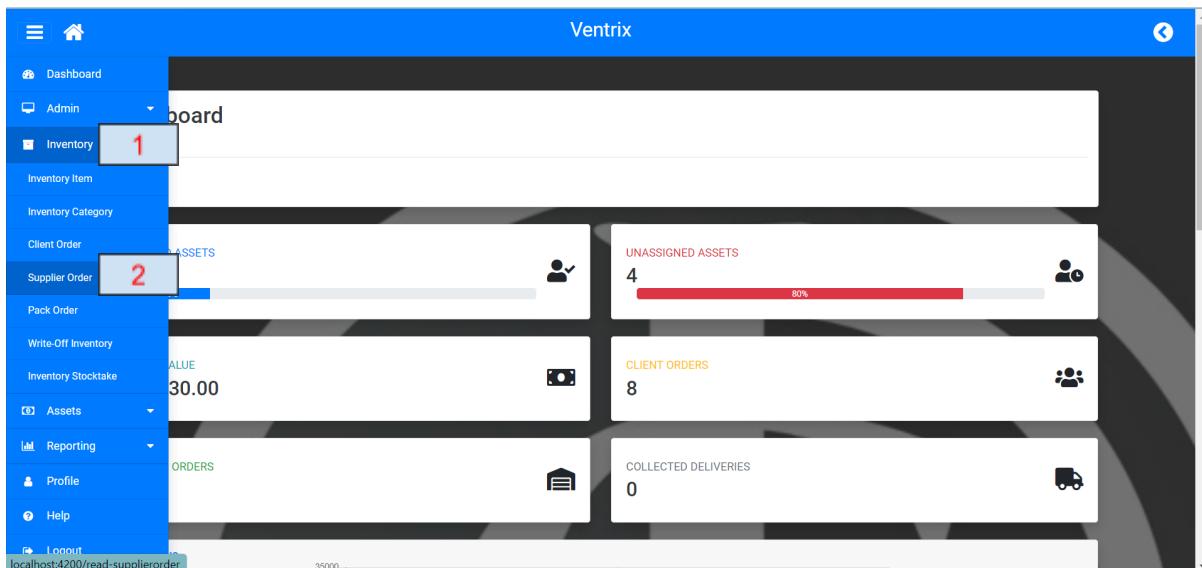
Description	Supplier Name	Supplier Email	Action Icons
002	Lilly	lilly@gmail.com	
001	Francis	surendasupan@gmail.com	
003	Sam	sam@gmail.com	
004	Sam	sam@gmail.com	



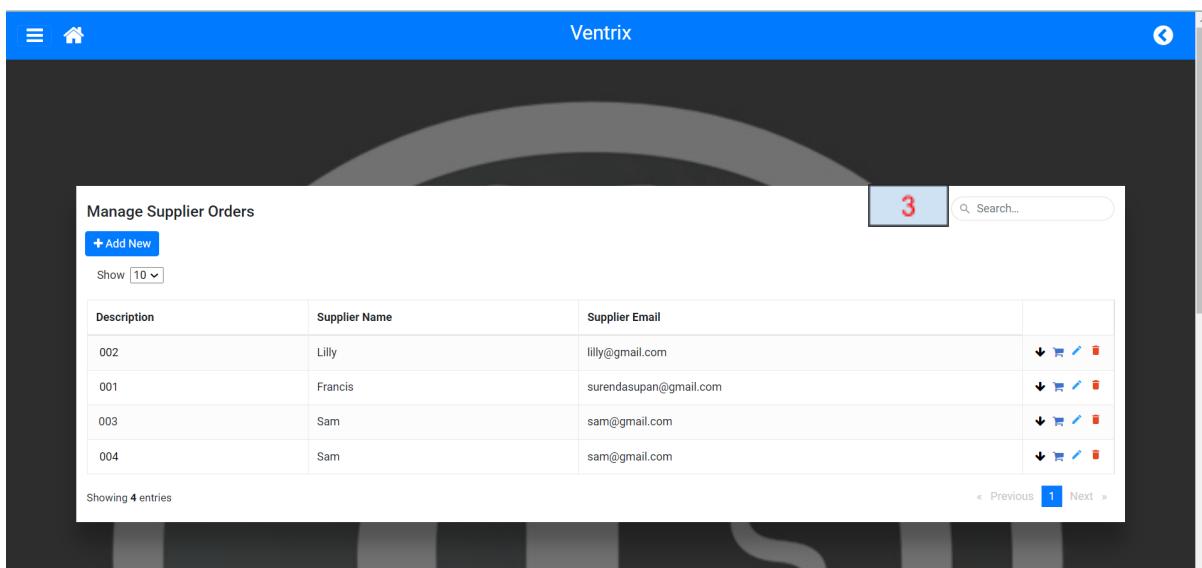


3.16 Read Supplier Order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the expanded navbar.
Step 3	Enter in a search query to view a particular supplier order



The screenshot shows the Ventrix application's main dashboard. On the left is a vertical sidebar with a blue header containing icons for Dashboard, Admin, Inventory (highlighted with a red box and labeled '1'), and other items like Client Order, Supplier Order, Pack Order, etc. Below the sidebar are several cards: 'UNASSIGNED ASSETS' (4 items, 80% progress bar), 'CLIENT ORDERS' (8 items), and 'COLLECTED DELIVERIES' (0 items). At the bottom of the sidebar, the URL 'localhost:4200/read-supplierorder' is visible. A red box labeled '2' highlights the 'Supplier Order' item in the sidebar.



The screenshot shows the 'Manage Supplier Orders' page. It features a header with a search bar ('Search...') and a button ('+ Add New'). Below is a table with columns: Description, Supplier Name, and Supplier Email. The table contains four entries:

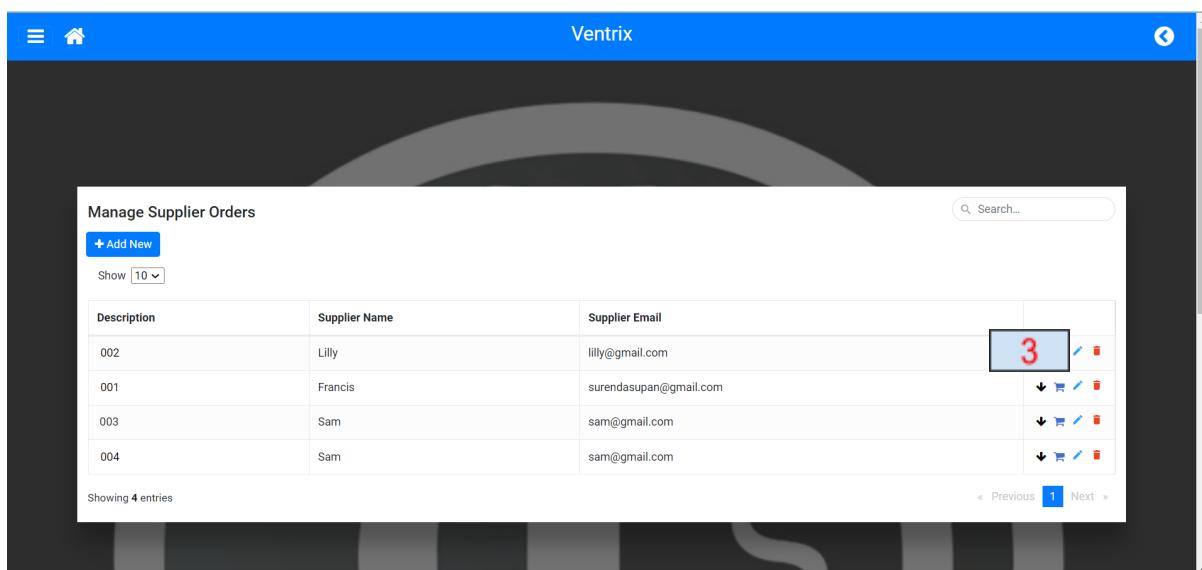
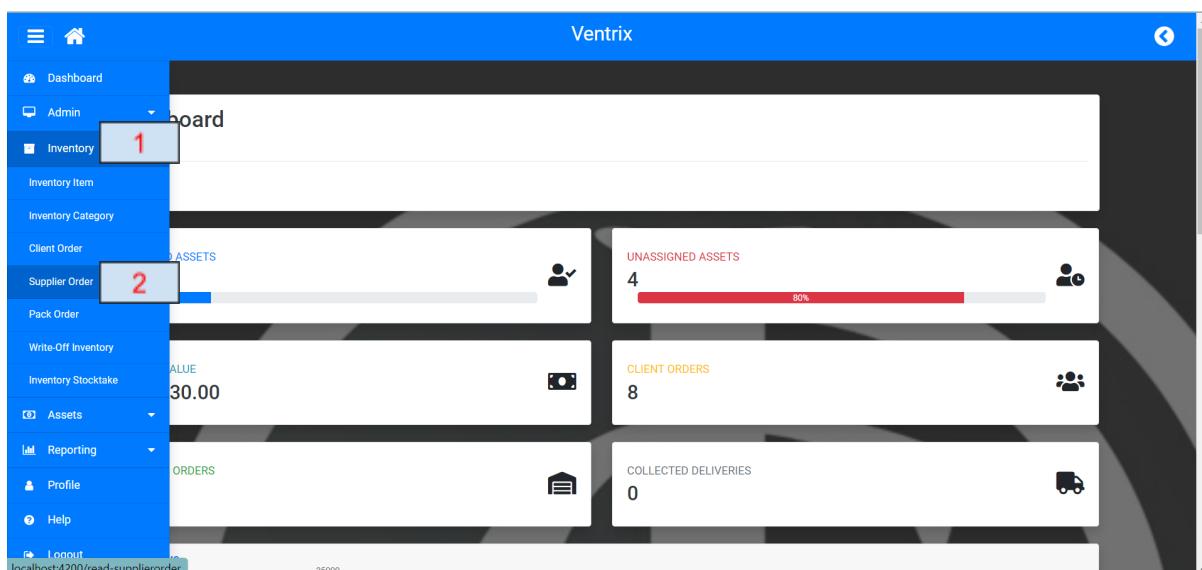
Description	Supplier Name	Supplier Email
002	Lilly	lilly@gmail.com
001	Francis	surendasupan@gmail.com
003	Sam	sam@gmail.com
004	Sam	sam@gmail.com

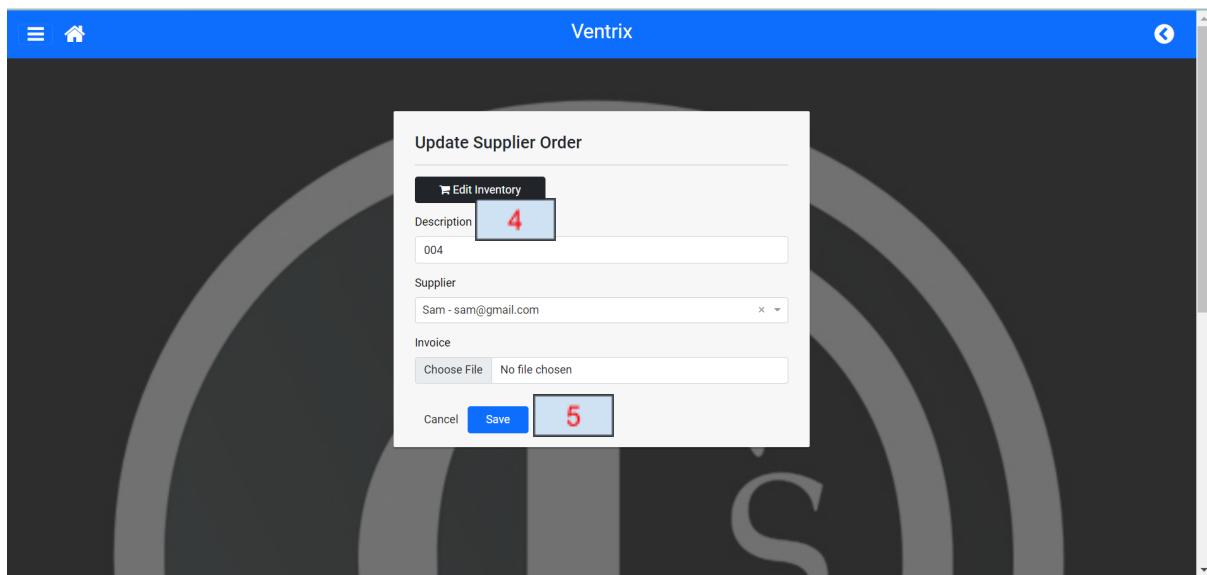
At the bottom, it says 'Showing 4 entries' and has navigation buttons for 'Previous' (with a red box labeled '3'), 'Next', and '»'.



3.17 Update Supplier Order

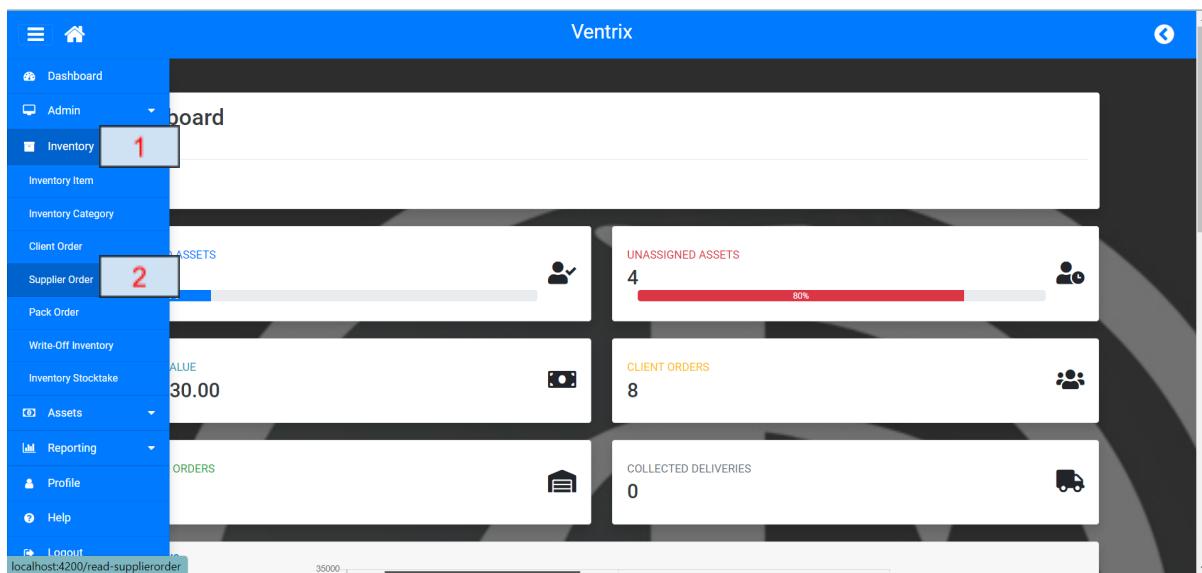
Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the expanded navbar.
Step 3	Click on the “Edit” icon (Blue pencil icon)
Step 4	Enter new information in the fields that you would like updated
Step 5	Click on the “Save button”





3.18 Delete Supplier Order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the side navbar.
Step 3	Click on the “Delete” icon (Red trash can icon)
Step 4	Click on the “Yes” button



Description	Supplier Name	Supplier Email	Action
002	Lilly	lily@gmail.com	
001	Francis	surendasupan@gmail.com	
003	Sam	sam@gmail.com	
004	Sam	sam@gmail.com	



The screenshot shows a web-based application titled "Ventrix". The main page is titled "Manage Supplier Orders" and displays a table of supplier orders. A modal dialog box is overlaid on the page, containing a large orange exclamation mark icon at the top. Below it, the text "Are you sure you want to delete this supplier order?" is displayed. In the center of the modal is a blue rectangular button with the number "4" in white. To the right of this button are two smaller buttons: a blue one labeled "Yes" and a red one labeled "No". The background of the main page shows a table with columns for "Description" and "Supplier Name", listing five entries: 002 (Lilly), 005 (Precious), 004 (Sam), 001 (Francis), and 003 (Sam). Each entry has a row of icons on the right. At the bottom of the main page, there is a search bar, a "Show 10" dropdown, and navigation links for "Previous" and "Next".



3.19 Create Inventory Type

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Category” nav bar item on the expanded navbar.
Step 3	Click on the eye icon for a specific category. The inventory types will be displayed.
Step 4	Click on the “Add New” button
Step 5	Fill in the required inventory type information
Step 6	Click on the Save button

Ventrix

localhost:4200/read-inventorycategory

Showing 7 entries

Description	Action
Components	
Furniture	
Technology	
Medical	
Chemicals	
New Category	
Test Category	

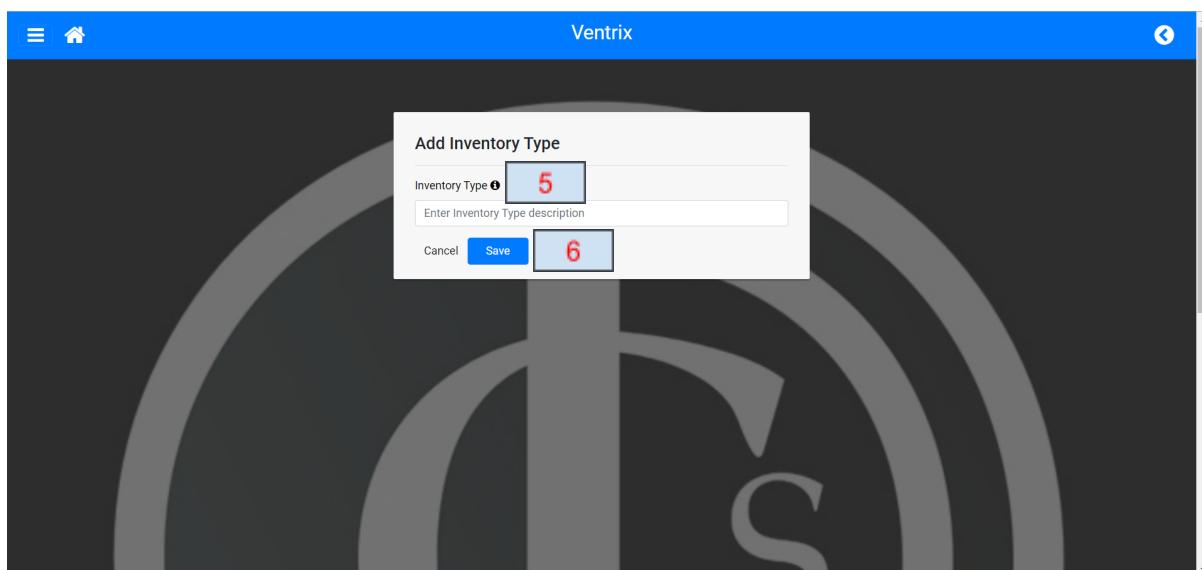
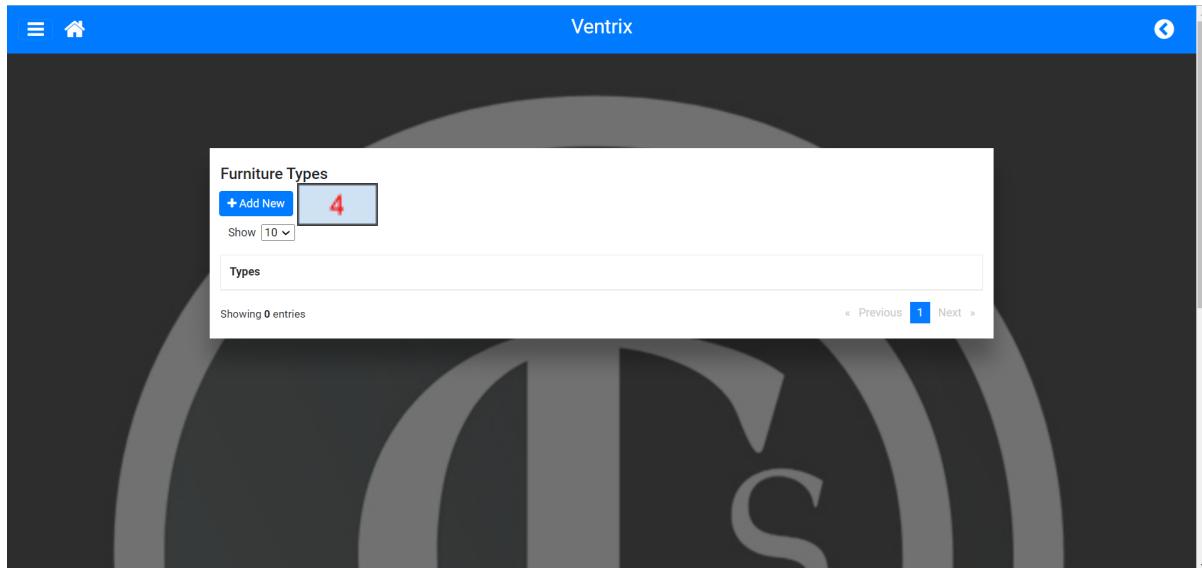
Ventrix

localhost:4200/read-inventorycategory

Showing 7 entries

Description	Action
Components	
Furniture	
Technology	
Medical	
Chemicals	
New Category	
Test Category	





3.20 Read Inventory Type

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Category” nav bar item on the expanded navbar.
Step 3	Click on the eye icon for a specific category. The inventory types will be displayed.

Ventrix

localhost:4200/read-inventorycategory

Showing 7 entries

Description	Actions
Components	
Furniture	
Technology	
Medical	
Chemicals	
New Category	
Test Category	

Ventrix

localhost:4200/read-inventorycategory

Showing 7 entries

Description	Actions
Components	
Furniture	
Technology	
Medical	
Chemicals	
New Category	
Test Category	



The screenshot shows a web-based application interface titled "Furniture Types" within the "Ventrix" header. The main content area displays a table with two entries: "Desk" and "Chair". Each entry has a blue pencil icon for editing and a red trash bin icon for deleting. The table includes column headers "Types", "Actions", and "Status". At the bottom left, it says "Showing 2 entries". At the bottom right, there are navigation links: "« Previous", a page number "1", and "Next »".



3.21 Update Inventory Type

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Category” nav bar item on the expanded navbar.
Step 3	Click on the “Eye” icon. The inventory types will be displayed
Step 4	Click on the edit icon (blue pencil icon)
Step 5	Enter updated inventory type information
Step 6	Click on Save

Ventrix

localhost:4200/read-inventorycategory

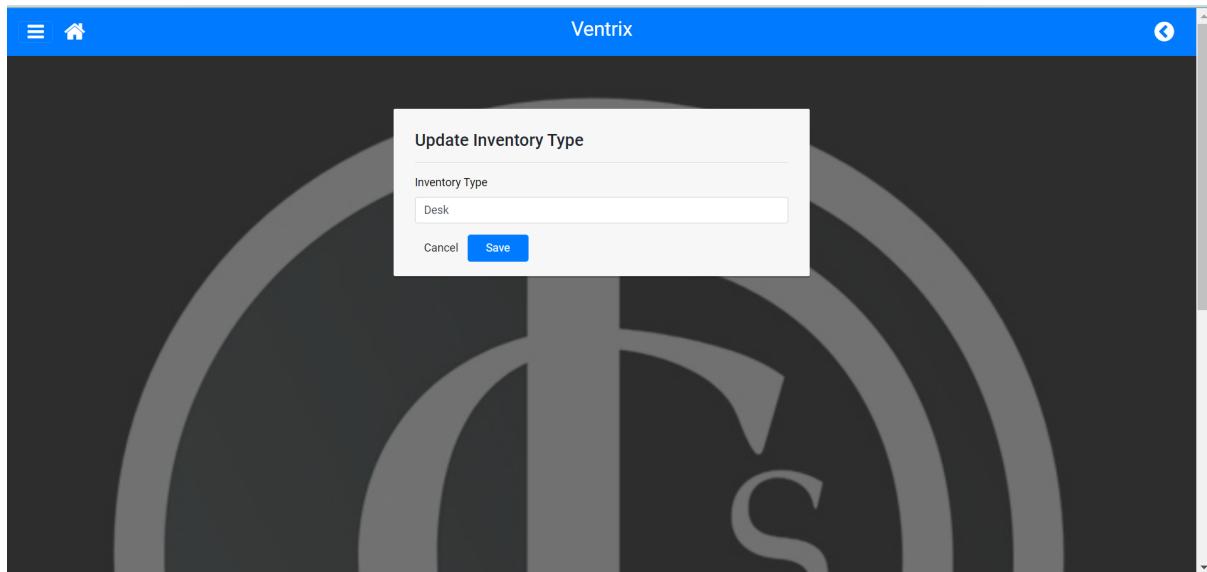
Description	Action
Components	
Furniture	
Technology	
Medical	
Chemicals	
New Category	
Test Category	

Ventrix

localhost:4200/read-inventorycategory

Types	Action
Desk	
Chair	





3.22 Delete inventory type

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Category” nav bar item on the expanded navbar.
Step 3	Click on the “Eye” icon. The inventory types will be displayed
Step 4	Click on the delete icon (red trash can icon)
Step 6	Click on Yes

Ventrix

Technology Types

+ Add New

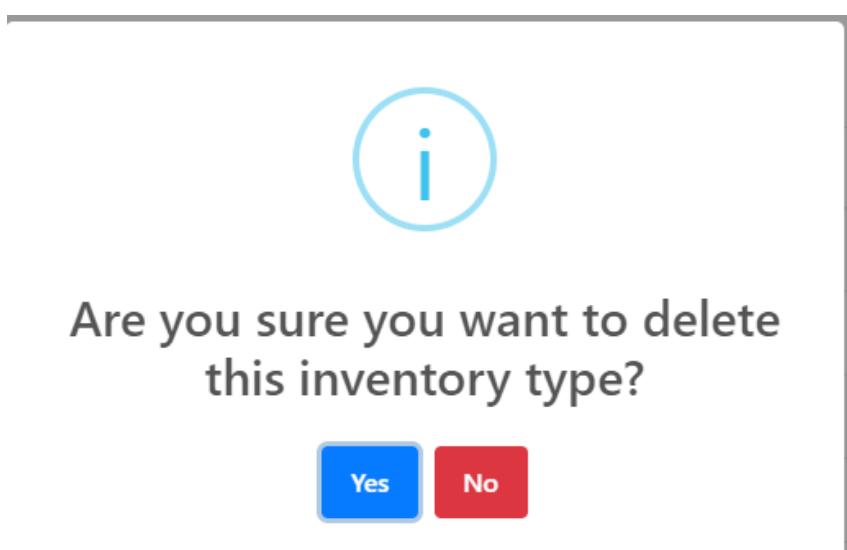
Show 10

Types

USB	edit	trash
Laptop	edit	trash
Keyboard	edit	trash

Showing 3 entries

« Previous 1 Next »



3.23 Do inventory stocktake

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Stocktake” nav bar item on the expanded navbar.
Step 3	Click on the “edit” icon. The edit quantity on hand screen will be displayed.
Step 4	Enter in a new quantity amount
Step 6	Click on the “Save” button

The top screenshot displays the 'Inventory Stocktake' page. The table shows the following data:

Name	Category	Type	Warehouse	Supplier	Quantity on Hand	Action
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	<input checked="" type="checkbox"/>
USB Sandisk 32GB	Technology	USB	Bulk Supplies Warehouse	TechWiz	2	<input checked="" type="checkbox"/>
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	390	<input checked="" type="checkbox"/>
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	<input checked="" type="checkbox"/>
Item 1	New Category	New Type	Main Warehouse	TechWiz	500	<input checked="" type="checkbox"/>
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	<input checked="" type="checkbox"/>
Test	Components	Nails	Bulk Supplies Warehouse	TechWiz	0	<input checked="" type="checkbox"/>

The bottom screenshot shows a modal dialog titled "Edit Quantity on Hand for Test". It contains the following text: "Current Quantity on Hand: 0" and a text input field labeled "Quantity". Below the input field are "Cancel" and "Save" buttons.





Inventory Quantity on Hand
edited

OK



3.24 Download Client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the download icon to download that specific client order

The screenshot shows the Ventrix application interface. The left sidebar has a blue background with white icons and text. Step 1 is highlighted with a red box around the 'Inventory' item. Step 2 is highlighted with a red box around the 'Client Order' item. Step 3 is highlighted with a red box around the download icon (a blue arrow pointing down) in the 'Actions' column of the Client Orders table. The main content area is titled 'Client Orders' and shows a table with columns: Client Email, Current Status, and Actions. The table contains four rows of data. At the bottom, there are navigation links for 'Previous', '1', '2', 'Next', and '»'.

Client Email	Current Status	Actions
kapelanshilabeast@gmail.com	Scheduled	
kapelanshilabeast@gmail.com	En Route	
u18031880@tuks.co.za	En Route	
u18031880@tuks.co.za	Processed	



3.25 Add inventory to client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the trolley icon to add inventory items to that specific client order
Step 3	Select the items in which you would like to add to the order
Step 4	Enter the quantity of the items
Step 5	Click on load inventory to assign the inventory items to that particular client order

Client Orders

	Client Email	Current Status	Action Buttons
	kapelanshilabeast@gmail.com	Scheduled	
	kapelanshilabeast@gmail.com	En Route	
	u18031880@tuks.co.za	En Route	
	u18031880@tuks.co.za	Processed	

0009 Inventories

Name	Category	Type	Supplier	Warehouse	Quantity on Hand	Action Buttons
Dell X1 Carbon	Technology	Laptop	TechWiz	Main Warehouse	496	
USB Sandisk 16GB	Technology	USB	TechWiz	Main Warehouse	2	
Surgical Gloves Size Small	Medical	Surgical Gloves	Mr Price Home	Bulk Supplies Warehouse	300	
PG Gas Refill 5kg	Chemicals	Gas	BRH Chemicals	Supplier Warehouse	741	
Item 1	New	New Type	TechWiz	Main Warehouse	468	



3.26 Refresh Client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the refresh button

The screenshot shows the Ventrix application interface. The left sidebar has a blue header and contains the following items with dropdown arrows: Dashboard, Admin, Inventory (highlighted with a red box), Inventory Category, Client Order (highlighted with a red box), Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets (highlighted with a red box), Reporting, Profile, and Help. The main content area is titled 'Client Orders'. It features a search bar and a table with four rows. The columns are 'Client Email' and 'Current Status'. The rows show:

Client Email	Current Status	Action Buttons
kapelanshilabeast@gmail.com	Scheduled	
kapelanshilabeast@gmail.com	En Route	
u18031880@tuks.co.za	En Route	
u18031880@tuks.co.za	Processed	

At the bottom right of the table, there are navigation buttons: « Previous, 1, 2 (highlighted with a blue box), Next ».



3.27 View completed client orders

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the completed button

The screenshot shows the 'Client Orders' page in the Ventrix application. The left sidebar has 'Inventory' selected (marked with a red box labeled 1). The main content area shows a table of client orders with a 'Completed' filter button highlighted with a red box labeled 2. The table has columns for Client Email and Current Status. One row is visible:

	Client Email	Current Status	
	kapelanshilabeast@gmail.com	Scheduled	▼ ▼ ▼ ■

The screenshot shows the 'Completed Client Orders' details page. The table has columns for Description, Client Name, and Client Email. Four entries are listed:

Description	Client Name	Client Email	
004	Connor	mapfumo2001@gmail.com	▼
005	Connor	mapfumo2001@gmail.com	▼
010	New	u18031880@tuks.co.za	▼
022	New	u18031880@tuks.co.za	▼



3.28 Download completed client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the side navbar.
Step 3	Click on the completed button
Step 4	Click on the download icon

	Client Email	Current Status	
	kapelanshilabeast@gmail.com	Scheduled	
	kapelanshilabeast@gmail.com	En Route	
	u18031880@tuks.co.za	En Route	
	u18031880@tuks.co.za	Processed	

Description	Client Name	Client Email	
004	Connor	mapfumo2001@gmail.com	
005	Connor	mapfumo2001@gmail.com	
010	New	u18031880@tuks.co.za	
022	New	u18031880@tuks.co.za	



3.29 View client orders to be packed

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Pack Order” nav bar item on the side navbar.

The screenshot shows two views of the Ventrax application. The top view is the main dashboard with a sidebar containing navigation items like Dashboard, Admin, Inventory, Client Order, Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, and Profile. The 'Pack Order' item is highlighted with a red box and a number '2'. The main content area displays a table titled 'Orders' with columns: Client Name, Client Email, and Current Status. One row is visible: Client Name is 'New', Client Email is 'u18031880@tuks.co.za', and Current Status is 'Processed'. The bottom view is a modal window titled 'Pack Client Orders' with a similar table structure. It also shows one entry: Description '0001', Client Name 'New', Client Email 'u18031880@tuks.co.za', and Current Status 'Processed'. Both tables include a 'Show' dropdown set to '10' and a pagination indicator showing 'Showing 1 entries'.



3.30 Download client order to be packed

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Pack Order” nav bar item on the side navbar.
Step 3	Click on the download icon

The screenshot shows two views of the Ventrix application. The top view is the 'Orders' page, which lists client orders with columns for Client Name, Client Email, and Current Status. A red box highlights the 'Pack Order' menu item in the sidebar. The bottom view is a modal titled 'Pack Client Orders' showing a single entry for order '0001'. A red box highlights the download icon in the top right corner of the modal's header.

Orders Page (Top):

	Client Name	Client Email	Current Status
0001	New	u18031880@tuks.co.za	Processed

Pack Client Orders Modal (Bottom):

Description	Client Name	Client Email	Current Status
0001	New	u18031880@tuks.co.za	Processed



3.31 View reverted pack orders

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Pack Order” nav bar item on the side navbar.
Step 3	Click on the Undo changes button

Ventrix

Orders

Search...

	Client Name	Client Email	Current Status	
	New	u18031880@tuks.co.za	Processed	undo changes

< Previous 1 Next >

localhost:4200/pack-order

Pack Client Orders

Search...

Undo Changes

Show 10

Description	Client Name	Client Email	Current Status	
0001	New	u18031880@tuks.co.za	Processed	undo changes

Showing 1 entries

< Previous 1 Next >



The screenshot shows a web-based application window titled "Ventrix". At the top left are three icons: a menu icon, a home icon, and a refresh/circular arrow icon. The main content area has a dark background with a large, faint watermark-like logo in the center. A modal dialog box is displayed over the background. The title of the dialog is "Undo Changes". It contains a search bar with the placeholder "Search...". Below the search bar is a dropdown menu labeled "Show 10 ▾". A table follows, with columns: "Description", "Client Name", "Client Email", and "Current Status". There is one entry in the table:

Description	Client Name	Client Email	Current Status
0001	New	u18031880@tuks.co.za	Packed

Below the table, it says "Showing 1 entries". At the bottom right of the dialog are navigation buttons: "« Previous", a blue button with the number "1", and "Next »".



3.32 Revert pack order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Pack Order” nav bar item on the side navbar.
Step 3	Click on the Undo changes button
Step 4	Click on undo icon

Description	Client Name	Client Email	Current Status	
0001	New	u18031880@tuks.co.za	Processed	

Description	Client Name	Client Email	Current Status	
0001	New	u18031880@tuks.co.za	Processed	



Undo Changes

Show 10

Description	Client Name	Client Email	Current Status
0001	New	u18031880@tuks.co.za	Packed

Showing 1 entries

< Previous 1 Next >



3.33 Download Supplier order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the side navbar.
Step 3	Click on the download icon
Step 4	The supplier order invoice is downloaded to the users’ local device

The screenshot shows a software application window titled "Ventrix". The main content area is titled "Manage Supplier Orders". It features a table with columns: "Description", "Supplier Name", and "Supplier Email". There are five rows of data. To the right of the table is a set of icons for actions like edit, delete, and download. The "download" icon is highlighted with a red box. At the bottom of the table, there are navigation links for "Previous" and "Next".

Description	Supplier Name	Supplier Email
002	Lilly	lilly@gmail.com
003	Sam	sam@gmail.com
004	Sam	sam@gmail.com
005	Precious	precious@gmail.com
001	Francis	surendasupan@gmail.com



3.34 Add Inventory to supplier order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the side navbar.
Step 3	Click on the cart icon. The order inventories screen will be displayed.
Step 4	Select an inventory item and enter in a quantity for the item.
Step 5	Click on the Load Inventory button





Inventory Successfully Loaded to
Supplier Order

OK



3.35 Edit inventory on supplier order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the side navbar.
Step 3	Click on the edit icon. The edit supplier order screen is displayed.
Step 4	Click on the “Edit Inventory” button
Step 5	Select an inventory item and enter in a quantity for the item.
Step 6	Click on the Load Inventory button

Manage Supplier Orders

+ Add New

Show 10

Description	Supplier Name	Supplier Email
002	Lilly	lilly@gmail.com
003	Sam	sam@gmail.com
004	Sam	sam@gmail.com
005	Precious	precious@gmail.com
001	Francis	surendasupan@gmail.com

Showing 5 entries

Previous 1 Next

Update Supplier Order

Edit Inventory

Description
005

Supplier
Precious - precious@gmail.com

Invoice
Choose File: No file chosen

Cancel Save



The screenshot shows a software application window titled "Ventrix". Inside, a modal dialog is open with the title "002 Inventories". The dialog contains a table with the following data:

Name	Category	Type	Warehouse	Supplier	Quantity on Hand	Action
USB Sandisk 32GB	Technology	USB	Main Warehouse	TechWiz	2	<input type="text" value="250"/> <input type="button" value="Delete"/>
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	<input type="text" value="0"/> <input type="button" value="Delete"/>
Item 1	New Category	New Type	Main Warehouse	TechWiz	500	<input type="text" value="0"/> <input type="button" value="Delete"/>
Test	Components	Nails	Bulk Supplies Warehouse	TechWiz	25	<input type="text" value="0"/> <input type="button" value="Delete"/>
Item 2	Technology	Laptop	Bulk Supplies Warehouse	TechWiz	0	<input type="text" value="0"/> <input type="button" value="Delete"/>

Below the table, it says "Showing 5 entries". At the bottom right of the modal are buttons for "Previous" (disabled), "Next" (disabled), and a central blue button.



Inventory Successfully Updated

OK



3.36 Delete inventory on supplier order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the side navbar.
Step 3	Click on the delete icon.
Step 4	Click on the “Yes” button to confirm deleting the order

The image consists of two vertically stacked screenshots from a web application named 'Ventrax'.
The top screenshot shows a table titled 'Manage Supplier Orders' with columns for 'Description', 'Supplier Name', and 'Supplier Email'. The table contains five rows of data:

Description	Supplier Name	Supplier Email
002	Lilly	lilly@gmail.com
003	Sam	sam@gmail.com
004	Sam	sam@gmail.com
005	Precious	precious@gmail.com
001	Francis	surendasupan@gmail.com

Below the table, there is a message 'Showing 5 entries' and a navigation bar with 'Previous' and 'Next' buttons.
The bottom screenshot is a modal dialog box with a large orange exclamation mark icon at the top. The text inside the box reads: 'Are you sure you want to delete this supplier order?'. At the bottom of the dialog are two buttons: a blue 'Yes' button and a red 'No' button.



3.37 View unwritten off inventory items

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Write-off” nav bar item on the side navbar.
Step 3	Enter in a search query to look for a specific inventory item

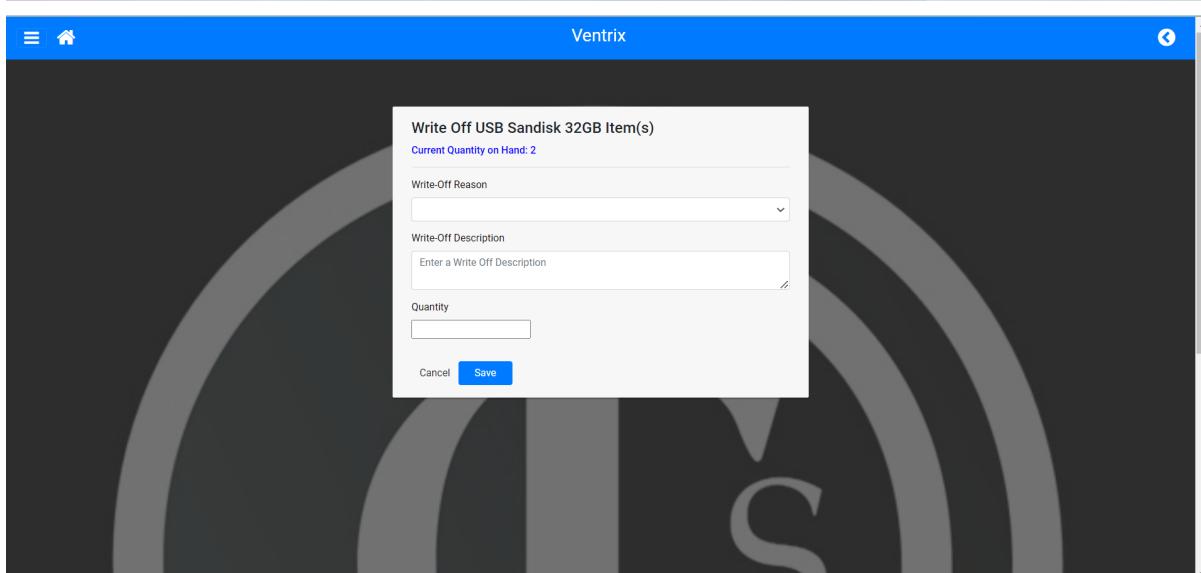
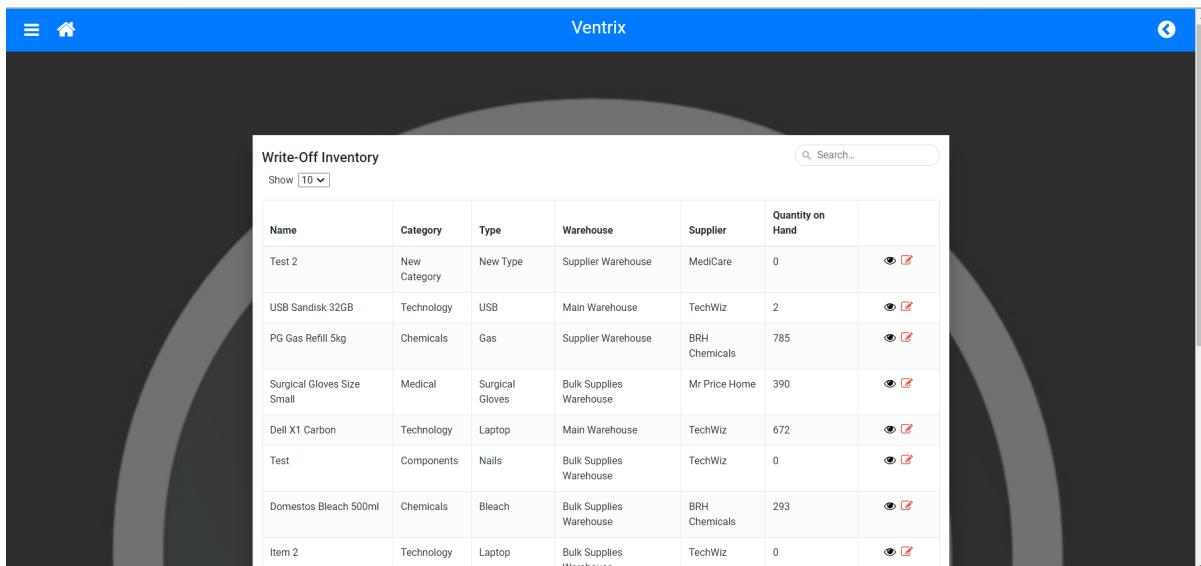
The screenshot shows the 'Write-Off Inventory' page within the Ventrix application. The page title is 'Write-Off Inventory' located at the top left. Below the title is a search bar with the placeholder 'Search...'. A dropdown menu labeled 'Show 10 ▾' is positioned just below the search bar. The main content area is a table with the following data:

Name	Category	Type	Warehouse	Supplier	Quantity on Hand	Action
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	👁️☒
USB Sandisk 32GB	Technology	USB	Main Warehouse	TechWiz	2	👁️☒
Test	Components	Nails	Bulk Supplies Warehouse	TechWiz	25	👁️☒
Test 2	New Category	New Type	Supplier Warehouse	MediCare	0	👁️☒
Item 2	Technology	Laptop	Bulk Supplies Warehouse	TechWiz	0	👁️☒
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	👁️☒
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	590	👁️☒
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	👁️☒



3.38 Write-off inventory item

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Write-off” nav bar item on the side navbar.
Step 3	Click on the red pencil icon (Write-off)
Step 4	Enter in the required information for the inventory write-off
Step 5	Click on the Save button





Inventory Successfully Written
Off

OK



3.39 View written off inventory items

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Write-off” nav bar item on the side navbar.
Step 3	Click on the eye icon (View write-offs)

Write-Off Inventory
Show 10 ▾

Name	Category	Type	Warehouse	Supplier	Quantity on Hand	
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	672	
USB Sandisk 32GB	Technology	USB	Main Warehouse	TechWiz	2	
Test	Components	Nails	Bulk Supplies Warehouse	TechWiz	25	
Test 2	New Category	New Type	Supplier Warehouse	MediCare	0	
Item 2	Technology	Laptop	Bulk Supplies Warehouse	TechWiz	0	
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293	
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	590	
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785	

Dell X1 Carbon Write-Off's
Show 10 ▾

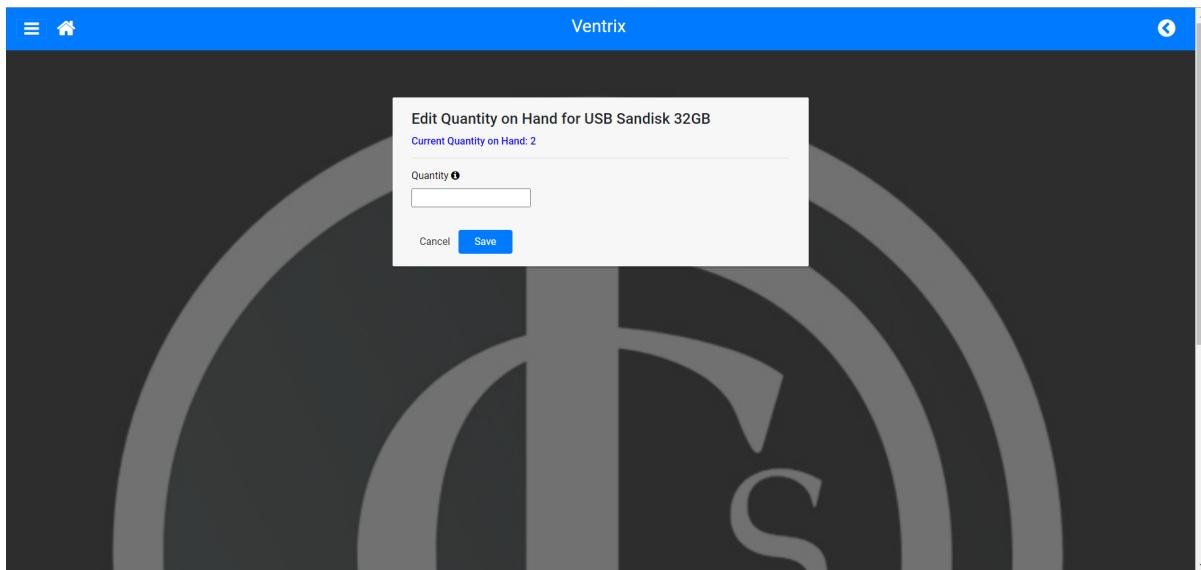
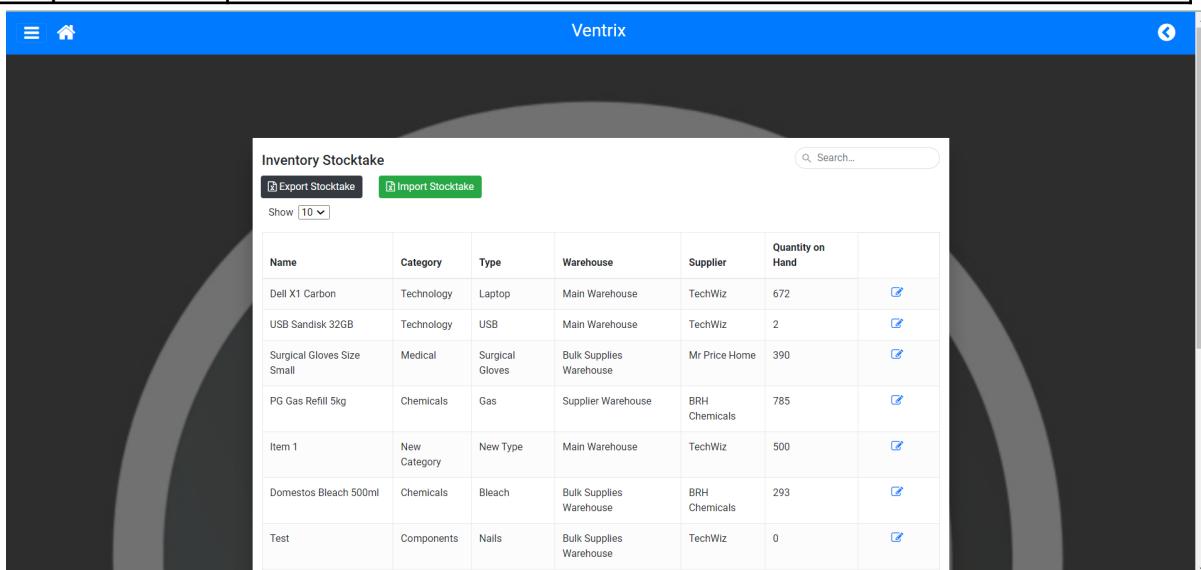
Reason	Date	Quantity
Broken	Mon 03 Oct 2022 21:55	20

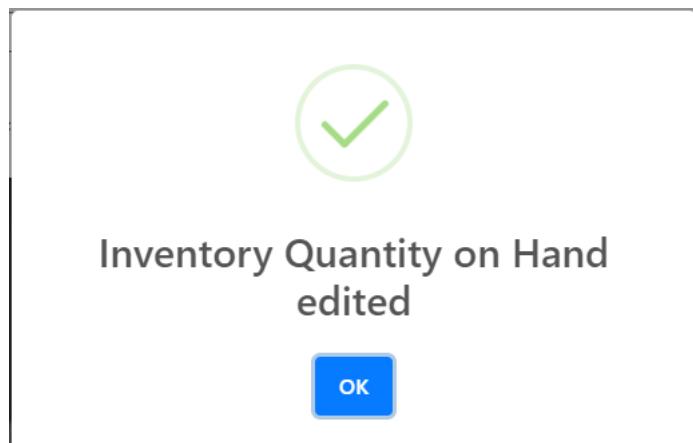
Showing 1 entries « Previous 1 Next »



3.40 Edit inventory stocktake

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Inventory Stocktake” nav bar item on the expanded navbar.
Step 3	Click on the edit icon (Blue pencil icon). The edit quantity on hand screen will appear.
Step 4	Enter in a new quantity value
Step 4	Click on the Save button





3.41 Load inventory client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the expanded navbar.
Step 3	Click on the Description Link

The screenshot shows the Ventrix application interface. The left sidebar is blue and contains various navigation items: Dashboard, Admin, Inventory (which is expanded), Inventory Category, Client Order (highlighted with a red box), Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, and Help. The main content area has a title 'Ventrix'. Below it, there's a search bar and a table titled 'Client Orders' with columns 'Client Email' and 'Current Status'. A modal window titled 'Manage Client Orders' is overlaid on the main content. This modal includes buttons for '+ Add New', 'Refresh', and 'Completed'. It also has dropdowns for 'Show' (set to 10) and 'Status'. The main table in the modal is identical to the one in the background. A specific row in the main table is selected and expanded in the modal's 'Loaded Inventory Items' section, which displays a table with columns Name, Type, Category, Warehouse, Supplier, and Quantity. The selected row shows 'USB Sandisk 16GB', 'Technology', 'USB', 'Main Warehouse', 'TechWiz', and '50' respectively.



3.42 View status history client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the expanded navbar.
Step 3	Click on the Current Status Link

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar with a blue header containing icons for Dashboard, Admin, Inventory, Client Order, Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, and Help. The 'Inventory' item is selected, and its sub-menu is expanded, showing 'Inventory Item', 'Inventory Category', 'Client Order' (which is highlighted with a red box labeled '1'), and 'Supplier Order'. Below the sidebar, the main content area has a title 'Ventrix' at the top right. The 'Client Order' section contains a search bar with 'Search...' placeholder text. There are two buttons: a grey 'Refresh' button and a green 'Completed' button with a checkmark. A table lists five client orders with columns for 'Client Email' and 'Current Status'. Each row has a set of four small icons (down arrow, shopping cart, checkmark, and red square). The first row's 'Client Email' is 'u20421894@tuks.co.za' and 'Current Status' is 'En Route'. The second row's 'Client Email' is 'u20421894@tuks.co.za' and 'Current Status' is 'En Route'. The third row's 'Client Email' is 'kapelanshilabeast@gmail.com' and 'Current Status' is 'Scheduled'. The fourth row's 'Client Email' is 'mapfumo2001@gmail.com' and 'Current Status' is 'Delivered'. The fifth row's 'Client Email' is 'mapfumo2001@gmail.com' and 'Current Status' is 'Delivered'. Below this table, a 'Status History' section is shown for order '001'. It has a table with columns 'Description' and 'Date'. The entries are: 'Added' on Fri 09 Sep 2022 00:21, 'Processed' on Fri 09 Sep 2022 00:24, 'Packed' on Fri 09 Sep 2022 10:29, 'Collected' on Tue 13 Sep 2022 09:59, 'Scheduled' on Tue 13 Sep 2022 10:00, 'Rescheduled' on Tue 13 Sep 2022 10:38, and 'En Route' on Thu 22 Sep 2022 17:08. The 'Status History' section has a blue header with the text 'Status History'.

Description	Client Email	Current Status	
001	u20421894@tuks.co.za	En Route	

Description	Date
Added	Fri 09 Sep 2022 00:21
Processed	Fri 09 Sep 2022 00:24
Packed	Fri 09 Sep 2022 10:29
Collected	Tue 13 Sep 2022 09:59
Scheduled	Tue 13 Sep 2022 10:00
Rescheduled	Tue 13 Sep 2022 10:38
En Route	Thu 22 Sep 2022 17:08

Description	Client Email	Current Status	
003	kapelanshilabeast@gmail.com	Scheduled	
002	u20421894@tuks.co.za	En Route	



3.43 Load inventory on supplier order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Supplier Order” nav bar item on the expanded navbar.
Step 3	Click on the Description Link

Manage Supplier Orders

+ Add New Show 10

Description	Supplier Name	Supplier Email
002	Lilly	lilly@gmail.com
001	Francis	surendasupan@gmail.com

Loaded Inventory Items

Name	Type	Category	Warehouse	Supplier	Quantity
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	1000
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	500
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	300
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	800

Description	Supplier Name	Supplier Email
003	Sam	sam@gmail.com
006	Precious	precious@gmail.com
004	Sam	sam@gmail.com

Showing 5 entries « Previous 1 Next »



3.44 Edit inventory on client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the expanded navbar.
Step 3	Click on update client order
Step 4	Click on Edit Inventory

The screenshot displays the Ventrix application interface across four panels:

- Left Panel (Navigation Bar):** Shows the main menu with "Inventory" selected, and a sub-menu for "Client Order". A red box highlights the "Client Order" link.
- Middle Panel (Client Order List):** Shows a list of client orders with columns for "Client Email" and "Current Status". A red box highlights the "Edit" icon for the first order.
- Bottom Left Panel (Update Client Order Dialog):** A modal dialog titled "Update Client Order" with fields for "Description" (0001), "Client" (New Client - u18031880@tuks.co.za), and "Invoice" (Choose File). A red box highlights the "Edit Inventory" button.
- Bottom Right Panel (Inventory Details):** A table titled "0001 Inventories" showing inventory items with columns for Name, Category, Type, Supplier, Warehouse, and Quantity on Hand. A red box highlights the "Edit" icon for the first item.



3.45 Delete inventory on client order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the expanded navbar.
Step 3	Click on update client order
Step 4	Click on Edit Inventory
Step 5	Click on Delete icon

The top screenshot displays the 'Client Orders' list in the Ventrix application. The sidebar navigation shows the 'Inventory' and 'Client Order' items selected. The main content area lists five client orders with columns for 'Client Email' and 'Current Status'. The bottom screenshot shows the 'Update Client Order' modal dialog, which includes fields for 'Description', 'Client', and 'Invoice', along with buttons for 'Edit Inventory', 'Save', 'Cancel', and 'Choose File'.



0001 Inventories

Load Inventory

Show 10 ▾

Name	Category	Type	Supplier	Warehouse	Quantity on Hand				
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	496	<input type="text" value="4"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	741	<input type="text" value="42"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
USB Sandisk 16GB	Chemicals	USB	Main Warehouse	TechWiz	2	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Surgical Gloves Size Small	Chemicals	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	300	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	290	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 1	Chemicals	New Type	Main Warehouse	TechWiz	468	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Search... Category Type

Filter



3.46 View client information for order

Step	Description
Step 1	Click on the “Inventory” nav bar item on the side navbar
Step 2	Click on the “Client Order” nav bar item on the expanded navbar.
Step 3	Click on the Client Email Link

The screenshots illustrate the steps to view client information for an order:

- Step 1: Click on the “Inventory” nav bar item on the side navbar (highlighted by a red box).
- Step 2: Click on the “Client Order” nav bar item on the expanded navbar (highlighted by a red box).
- Step 3: Click on the Client Email Link (highlighted by a red box).

Main Dashboard (Top Screenshot):

- Side navigation bar items: Dashboard, Admin, Inventory, Client Order, Supplier Order, Pack Order, Write-Off Inventory, Inventory Stocktake, Assets, Reporting, Profile, Help.
- Inventory dropdown menu: Inventory Item, Inventory Category, Client Order, Supplier Order.
- Client Order button (highlighted by a red box).
- Client Email Link (highlighted by a red box).

Manage Client Orders (Bottom Screenshot):

- Buttons: + Add New, Refresh, Completed.
- Show dropdown: 10.
- Status dropdown.
- Table headers: Description, Client Email, Current Status.
- Table data (Order 001):

001	u20421894@tuks.co.za	En Route
-----	----------------------	----------
- Client Information table:

Name	Surname	Contact Number	Email	Address
Kapenshila	Chomba	0736076938	u20421894@tuks.co.za	8 Haymeadow Crescent
- Table data (Orders 002, 003, 004):

002	kapelanshilabeast@gmail.com	Scheduled
003	u20421894@tuks.co.za	En Route
004	mapfumo2001@gmail.com	Delivered



Subsystem 4 - Asset

4.1 Create asset item

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Item” nav bar item on the expanded navbar.
Step 3	Click on the “Add New” button
Step 4	Enter in the asset name
Step 5	Enter in the manufacturer of the asset
Step 6	Select the asset category
Step 7	Select the asset type
Step 8	Select the asset condition
Step 9	Select the warranty period
Step 10	Select the warehouse
Step 11	Enter in the rand value
Step 12	Enter in the start date of the warranty
Step 13	Choose an asset image to be uploaded
Step 14	Click on the “Save” button

	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	
Asset Repair	Laptop 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good
Assign Asset	Monitor 27 inch	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good
Checkin Asset	Mouse 00	Technology	Tablet	2 years	Main Warehouse	Samsung	Good
Checkout Asset	Keyboard	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor
WriteOff Asset	Mouse	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor



Add Asset Item

Name ⓘ
Enter Asset Name 4

Manufacturer ⓘ
Enter Manufacturer Name 5

Asset Category ⓘ
6

Asset Type ⓘ
7

Asset condition ⓘ
8

Warranty Period ⓘ
9

Warehouse ⓘ
10

Value (R) ⓘ
11

Warranty Date ⓘ
yyyy-mm-dd 12

Asset Image ⓘ
Choose File No file chosen 13

Cancel Save 14



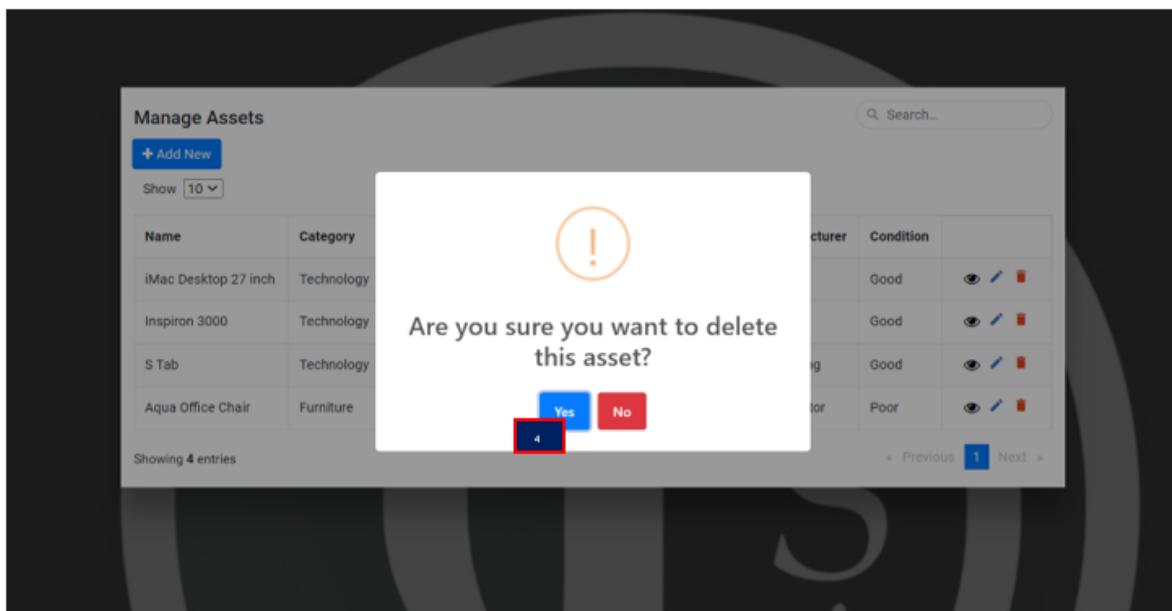
4.2 Delete asset item

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset item” nav bar item on the side navbar.
Step 3	Click on the “Delete” icon
Step 4	Click on the “Yes” button

	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	
Asset Repair	Top 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	
Assign Asset	00	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	
Checkin Asset		Technology	Tablet	2 years	Main Warehouse	Samsung	
Checkout Asset		Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochestor	
WriteOff Asset							

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	
iMac Desktop 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good	
Inspiron 3000	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good	
S Tab	Technology	Tablet	2 years	Main Warehouse	Samsung	Good	
Aqua Office Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochestor	Poor	





4.3 Update asset item

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Item” nav bar item on the expanded navbar.
Step 3	Click on the “Edit” icon
Step 4	Enter new information in the fields that you would like updated
Step 5	Click on the “Save button”

Ventrix

Assets

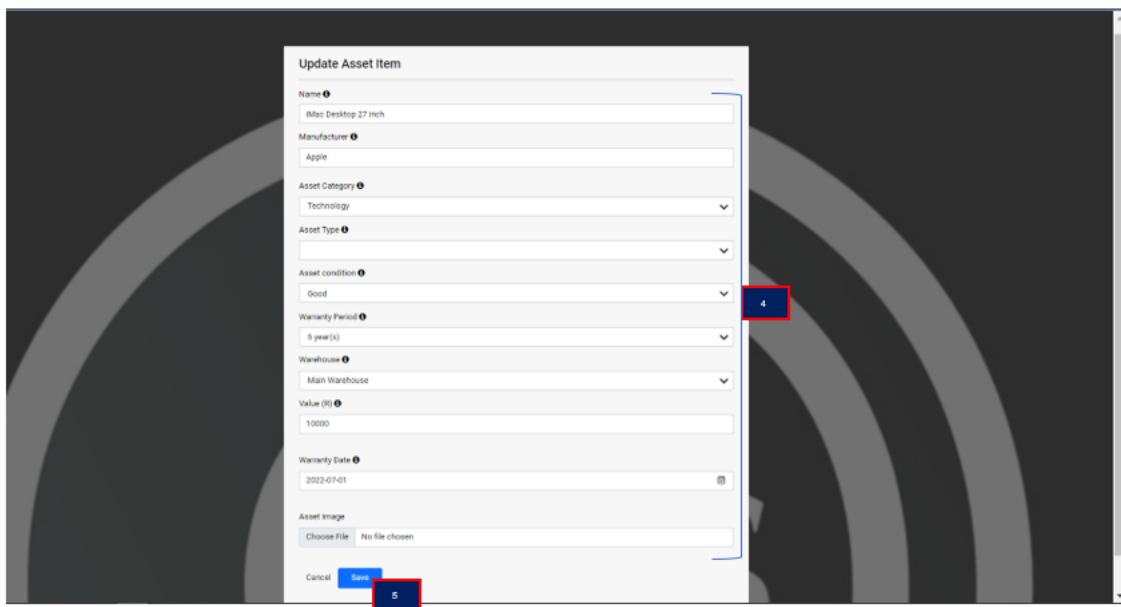
	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	
Assign Asset	Top 27 Inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good
Checkin Asset	00	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good
Checkout Asset		Technology	Tablet	2 years	Main Warehouse	Samsung	Good
WriteOff Asset	Aqua Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor

Ventrix

Manage Assets

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	
iMac Desktop 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good	
Inspiron 3000	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good	
S Tab	Technology	Tablet	2 years	Main Warehouse	Samsung	Good	
Aqua Office Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor	





4.4 Read asset items

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Item” nav bar item on the expanded navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar with a navigation menu. The menu items include Dashboard, Admin, Inventory (with Assets selected), Asset Category, Asset Repair, Assign Asset, Checkin Asset, Checkout Asset, WriteOff Asset, Asset Trails, and Reporting. The 'Assets' item under 'Inventory' is highlighted with a red box and labeled '1'. The 'Asset Item' item under 'Assets' is also highlighted with a red box and labeled '2'. To the right of the sidebar, the main content area has a title 'Assets' and a search bar. Below the search bar is a table with columns: Category, Type, Warranty Period, Warehouse, Manufacturer, and Condition. The table contains four rows of asset data. At the bottom of the table, there are navigation links for 'Previous' and 'Next'.

	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
Monitor 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good
Laptop 1500	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good
Tablet 2000	Technology	Tablet	2 years	Main Warehouse	Samsung	Good
Office Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor



4.5 Assign asset to employee

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Assign Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Left arrow” icon to assign an item
Step 4	Click on the textbox to view the employees
Step 5	Select the employee you would like to assign the asset to
Step 6	Click on the “Assign” button
Step 7	Click on the “Yes” button
Step 8	Click on the “OK” button

Ventrix

Assets 1

Assign Asset 2

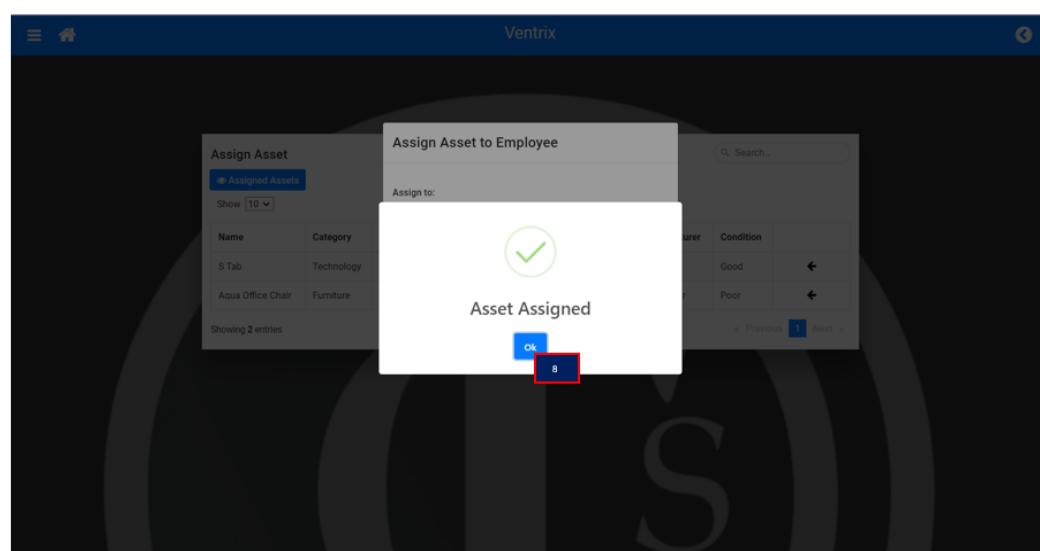
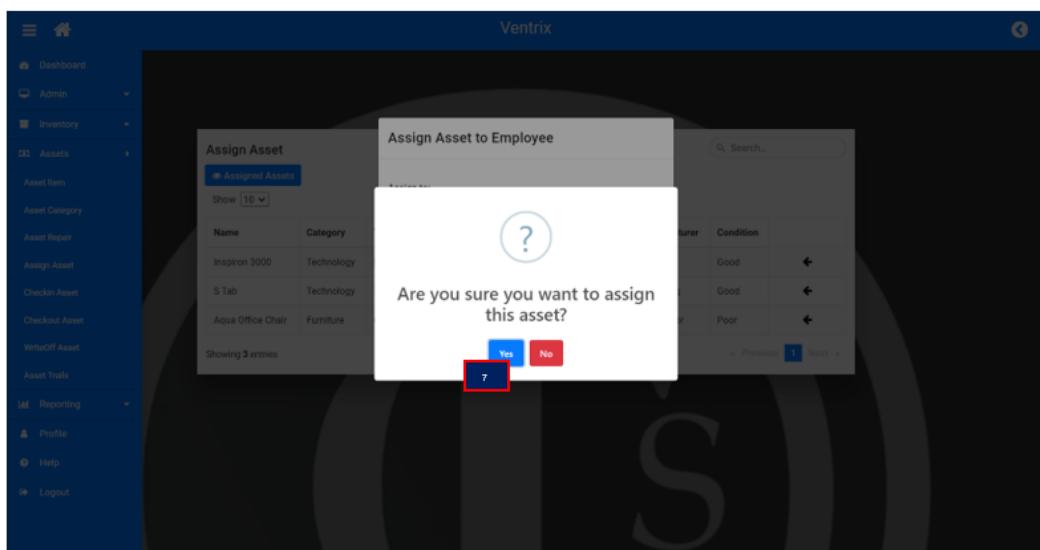
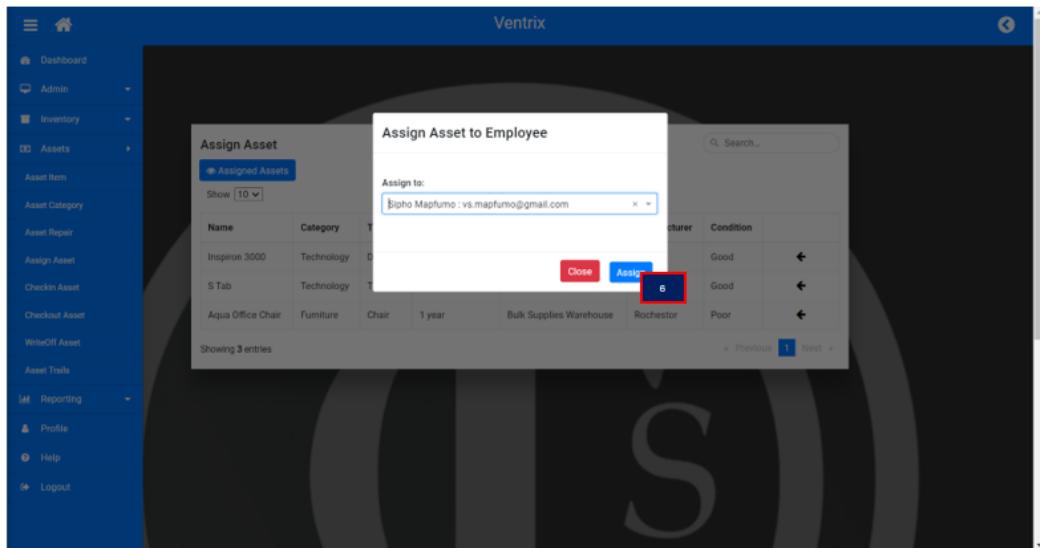
Left arrow 3

Ventrix

Assign Asset to Employee 4

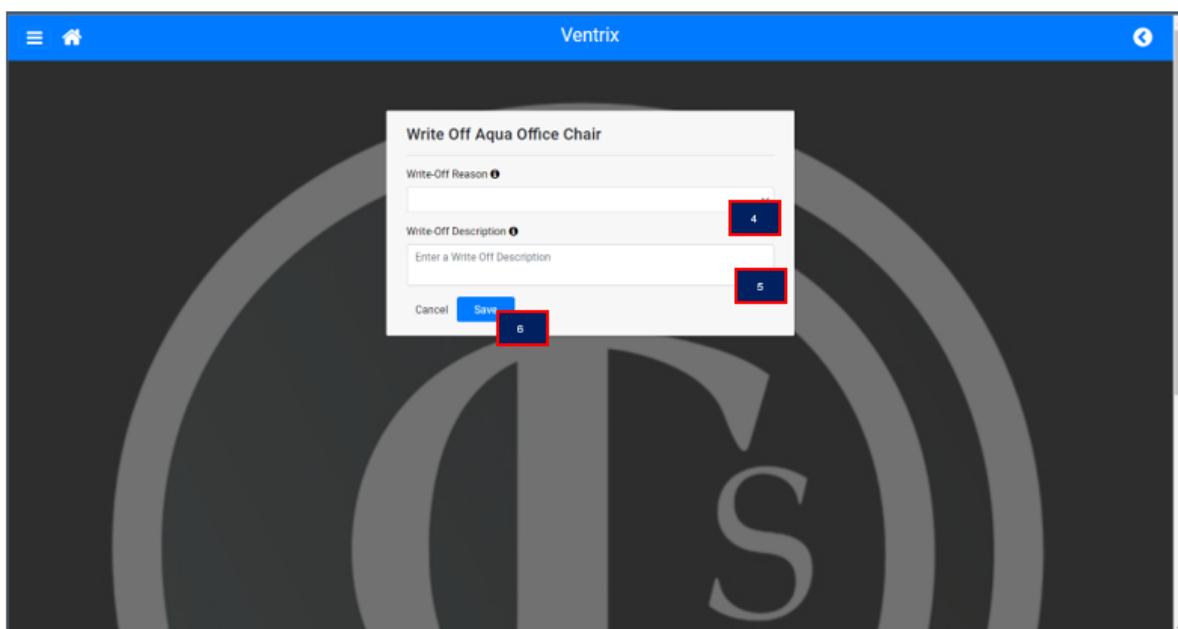
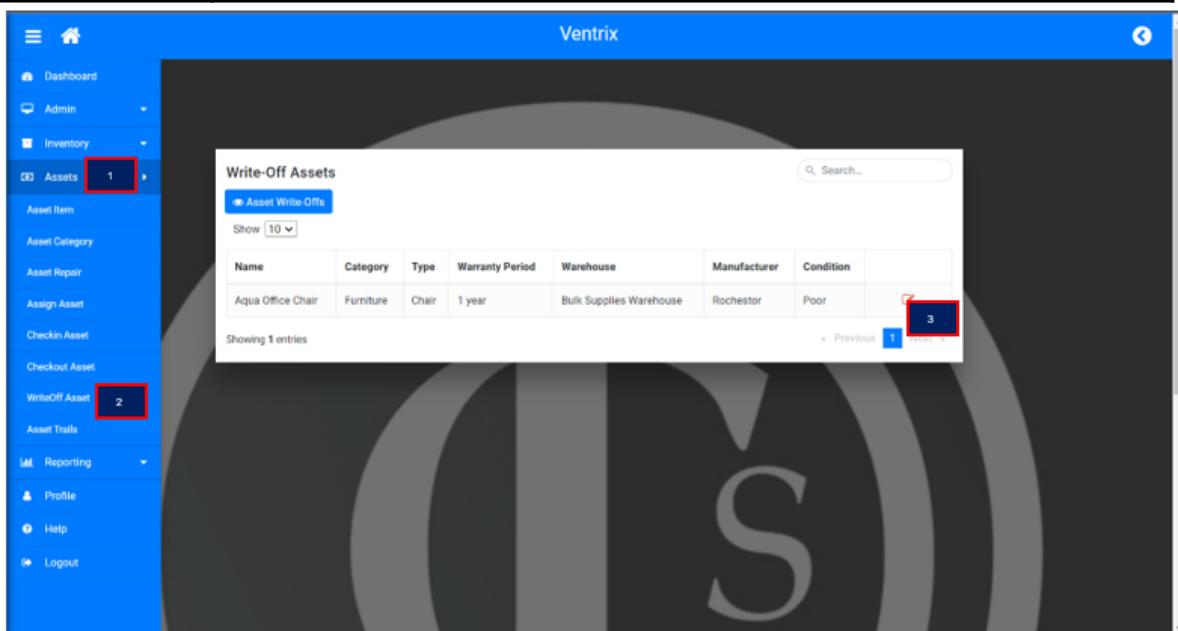
Assign 5

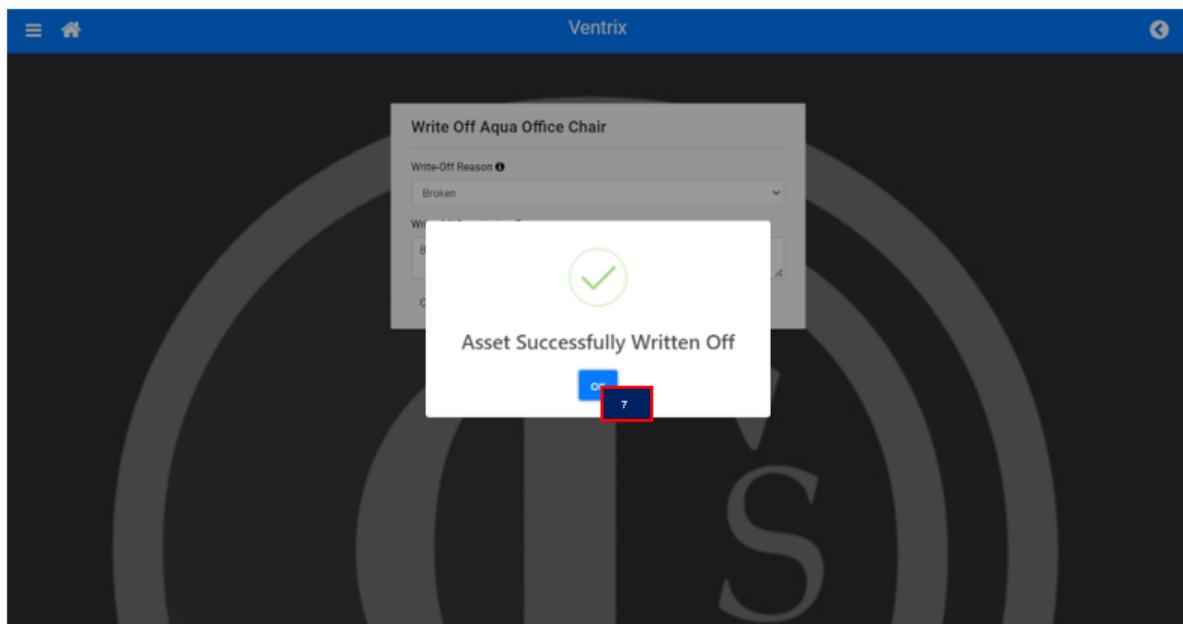




4.6 Write-off asset

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “WriteOff Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Write-Off” icon to write off the asset
Step 4	Select a write-off reason
Step 5	Enter a write-off reason description
Step 6	Click on the “Save” button
Step 7	Click on the “OK” button





4.7 Check-in asset

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkin Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Left arrow” icon to check-in the asset
Step 4	Choose the check-in document
Step 5	Click on the “Checkin” button
Step 6	Click on the “Yes” button
Step 7	Click on the “OK” button

Ventrix

Assets 1

- Asset Item
- Asset Category
- Asset Repair
- Assign Asset
- Checkin Asset** 2
- Checkout Asset
- WriteOff Asset
- Asset Trails

Asset	Employee Name	Employee Surname	Employee Email	Assignment Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 09 Sep 2022 01:08

Search... 1 Next >

Ventrix

Checkin Assets

Checked In 3

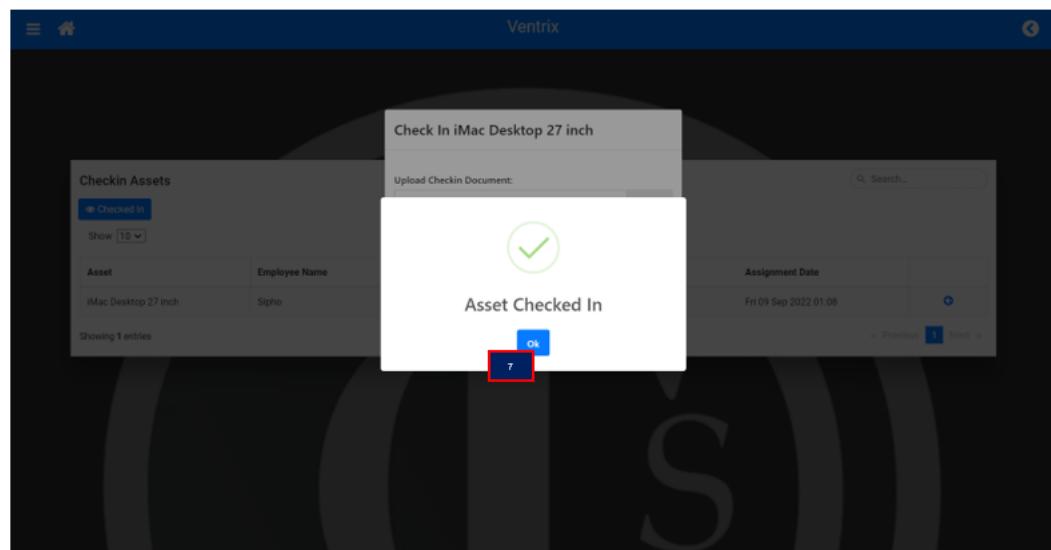
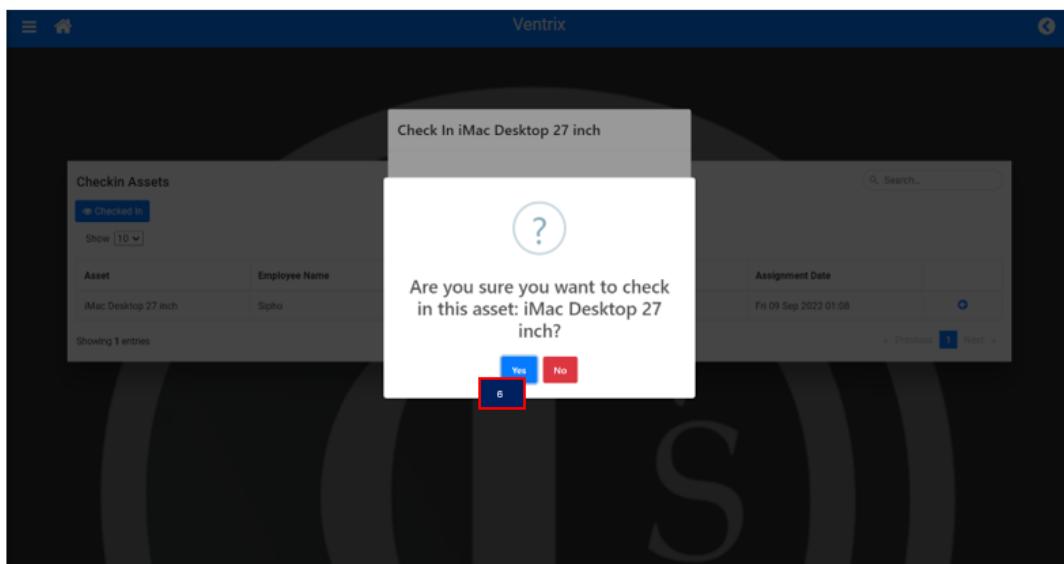
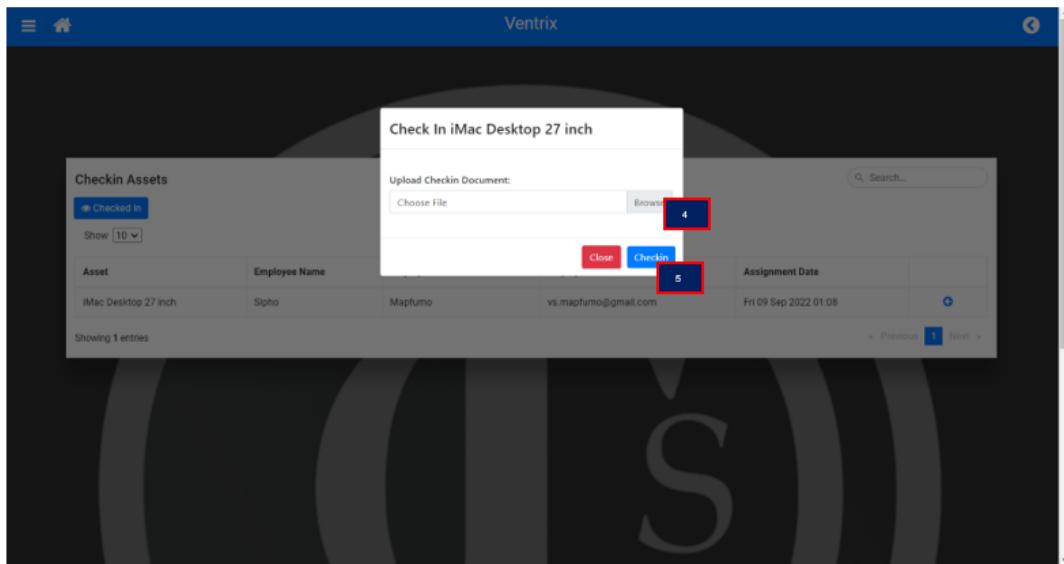
Show 10

Asset	Employee Name	Employee Surname	Employee Email	Assignment Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 09 Sep 2022 01:08

Showing 1 entries

< Previous 1 Next >





4.8 Check-out asset

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkout Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Right arrow” icon to check out the asset
Step 4	Choose the checkout document
Step 5	Click on the “Checkout” button
Step 6	Click on the “Yes” button
Step 7	Click on the “OK” button

Ventrix

Assets

Asset Item	Employee Name	Employee Surname	Employee Email	Assignment Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 09 Sep 2022 01:08
Inspiron 3000	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 30 Sep 2022 20:36
S Tab	Darshil	Gokal	darshil.gokal@gmail.com	Fri 30 Sep 2022 20:38

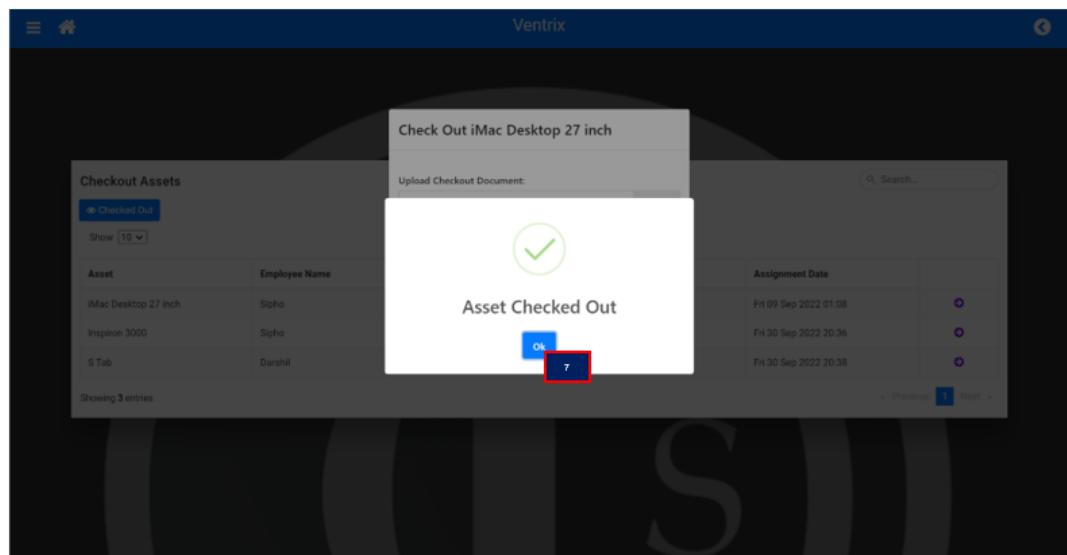
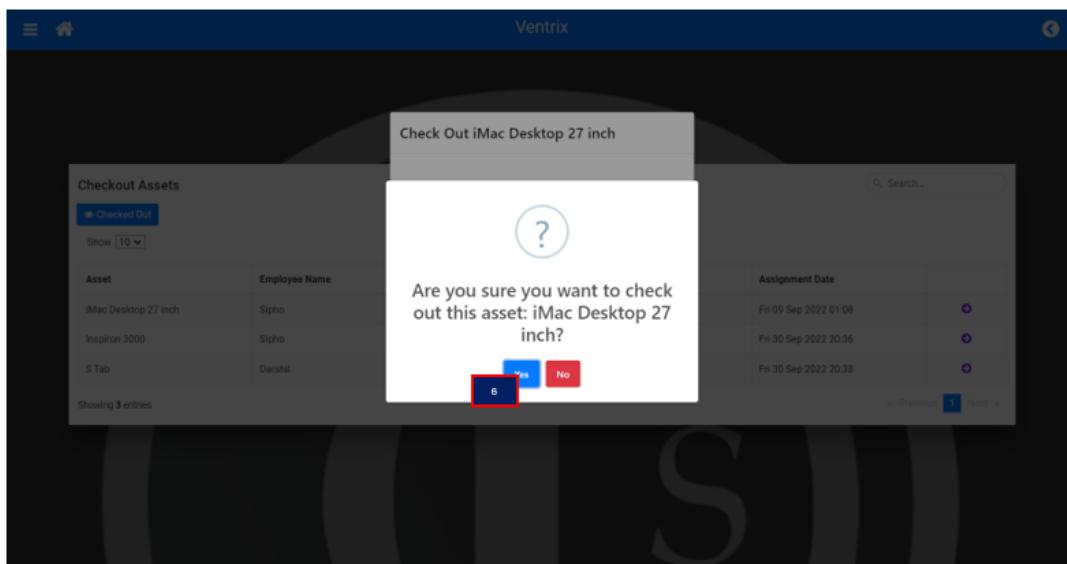
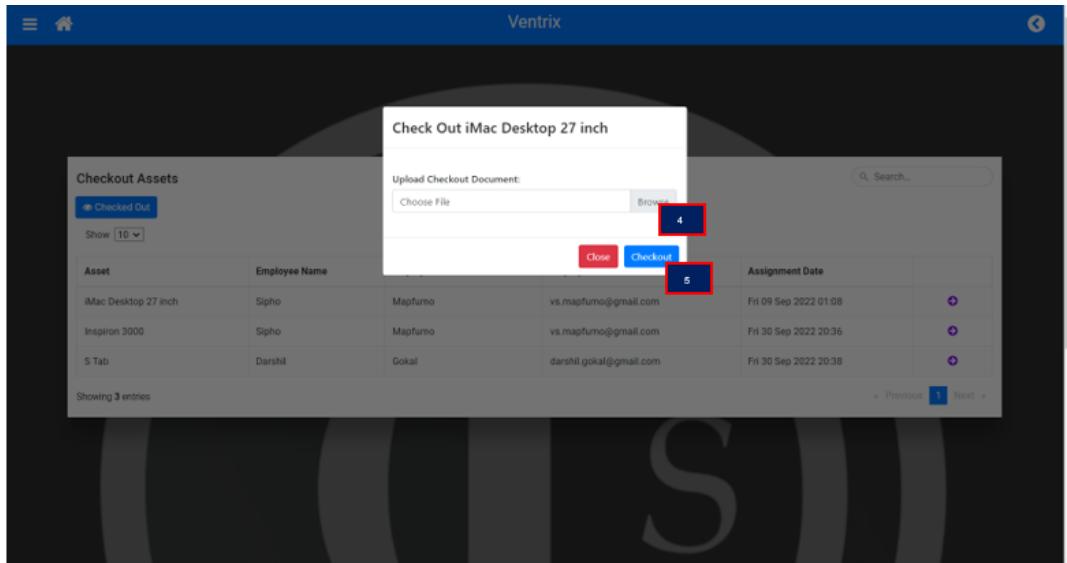
Ventrix

Checkout Assets

Show 10

Asset	Employee Name	Employee Surname	Employee Email	Assignment Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 09 Sep 2022 01:08
Inspiron 3000	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 30 Sep 2022 20:36
S Tab	Darshil	Gokal	darshil.gokal@gmail.com	Fri 30 Sep 2022 20:38





4.9 View asset transactions

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Trails” nav bar item on the expanded navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar with a blue header containing navigation items: Dashboard, Admin, Inventory, Assets (selected), Asset Category, Asset Repair, Assign Asset, Checkin Asset, Checkout Asset, WriteOff Asset, Asset Trails (selected), Reporting, Profile, Help, and Logout. The main content area has a dark background with a large white 'S' watermark. At the top, it says 'Ventrix'. Below the sidebar, there is a search bar with placeholder text 'Search...'. The main content area displays a table with two rows of asset transaction data:

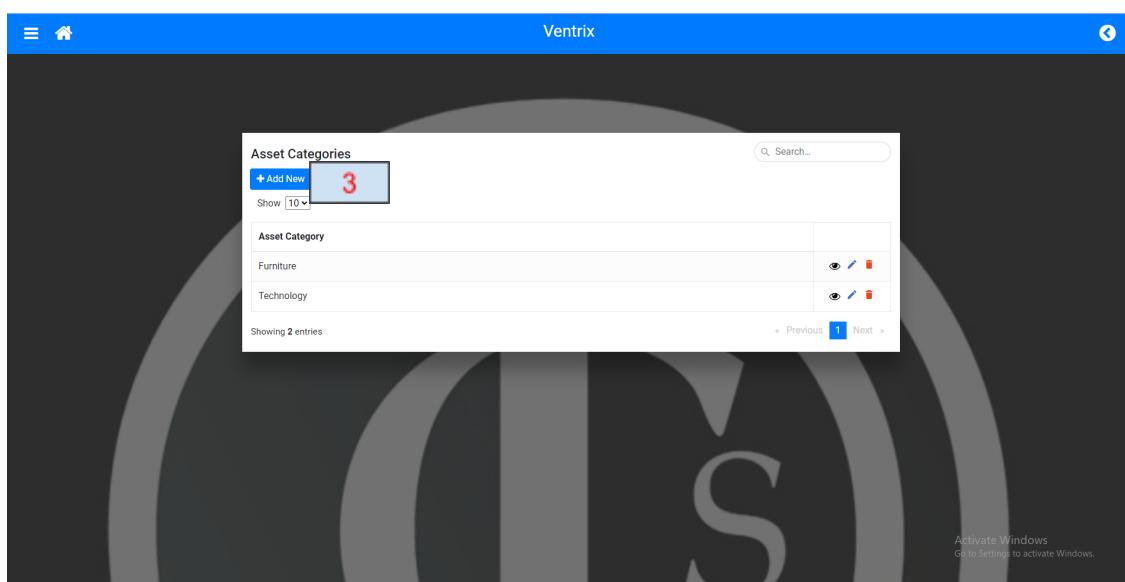
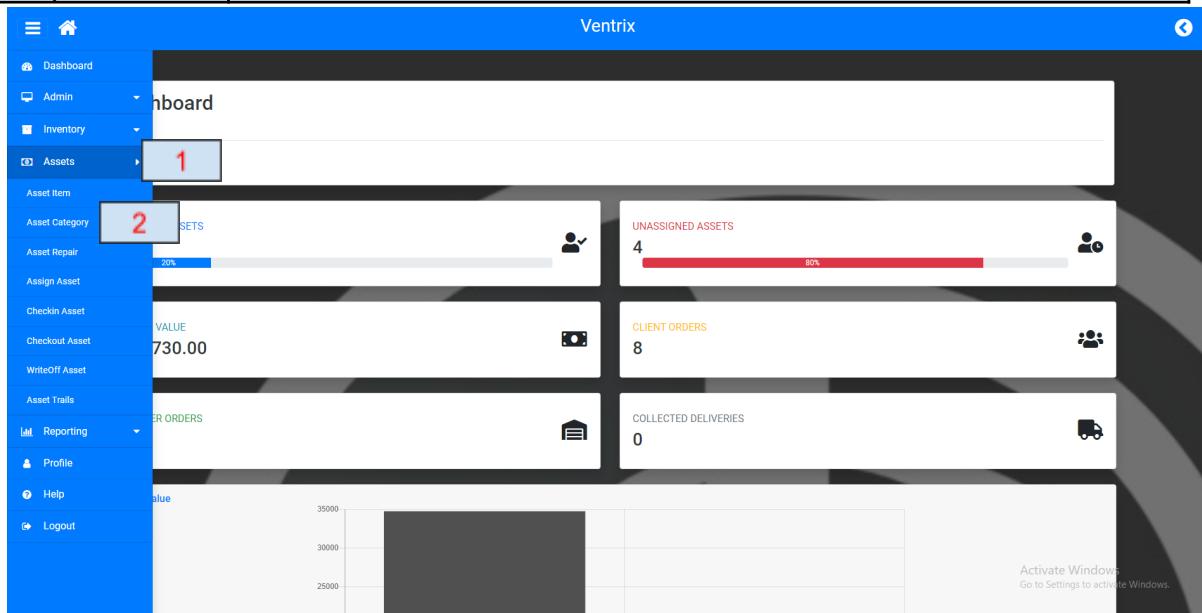
User	User Email	Description	Date
Cheyo Chomba	kapelanshila@gmail.com	Created	Fri 09 Sep 2022 11:01
Cheyo Chomba	kapelanshila@gmail.com	Written Off	Tue 13 Sep 2022 13:07

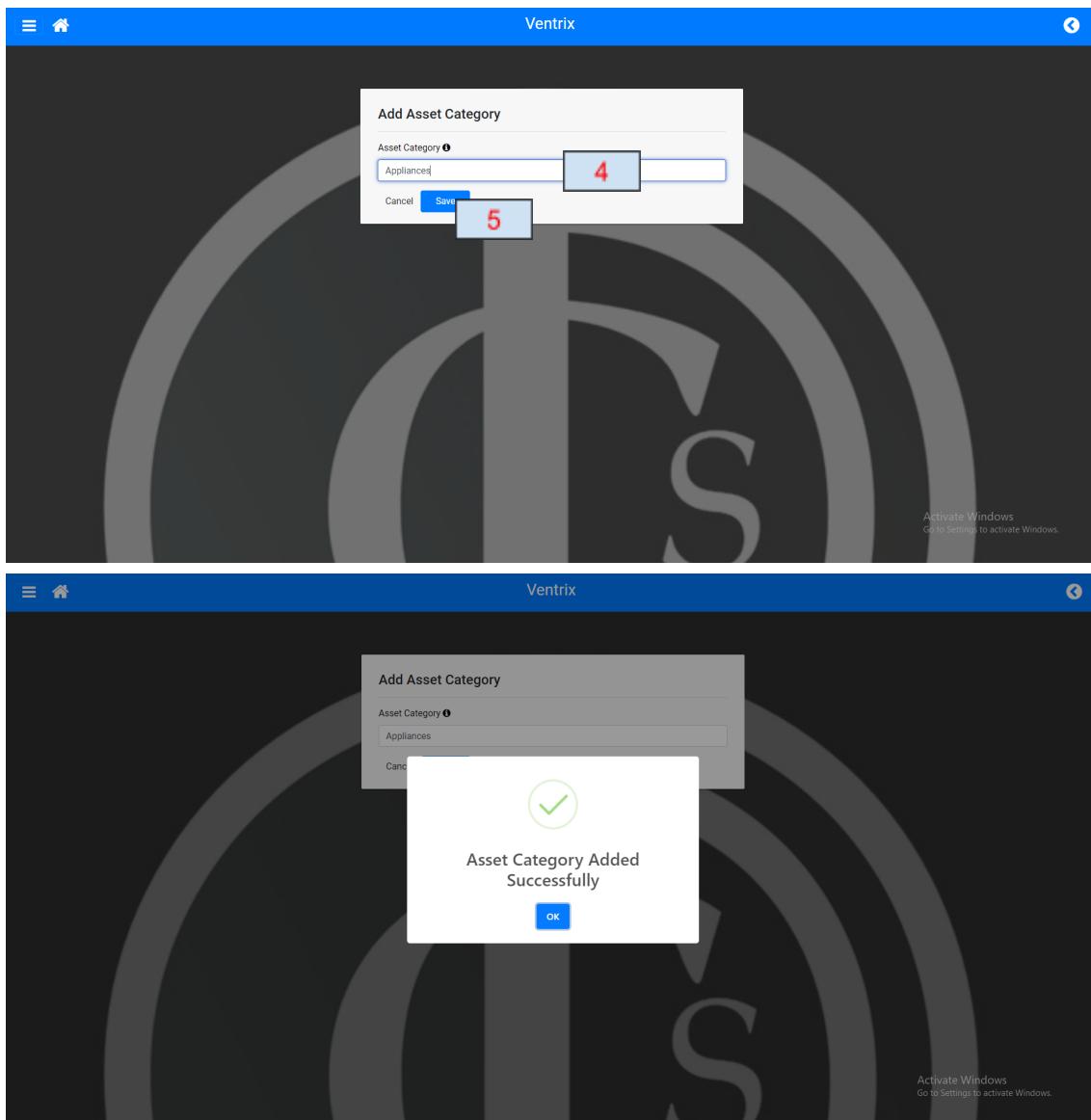
At the bottom right of the table, there are navigation buttons for 'Previous' and 'Next'.



4.10 Create asset category

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “Add New” button.
Step 4	Enter the new asset category.
Step 5	Click on the “Save” button.





4.11 Read asset category

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.

The image consists of two screenshots of a web-based application named "Ventrix".

Top Screenshot (Dashboard): This shows the main dashboard with a sidebar menu. The sidebar has the following items:

- Dashboard
- Admin
- Inventory
- Assets** (highlighted with a red box labeled '1')
- Asset Item
- Asset Category** (highlighted with a red box labeled '2')
- Asset Repair
- Assign Asset
- Checkin Asset
- Checkout Asset
- WriteOff Asset
- Asset Trails
- Reporting
- Profile
- Help
- Logout

The dashboard itself displays several cards:

- UNASSIGNED ASSETS: 4 (with a progress bar at 80%)
- CLIENT ORDERS: 8
- COLLECTED DELIVERIES: 0

Bottom Screenshot (Asset Categories): This shows a modal window titled "Asset Categories". It contains a table with two entries:

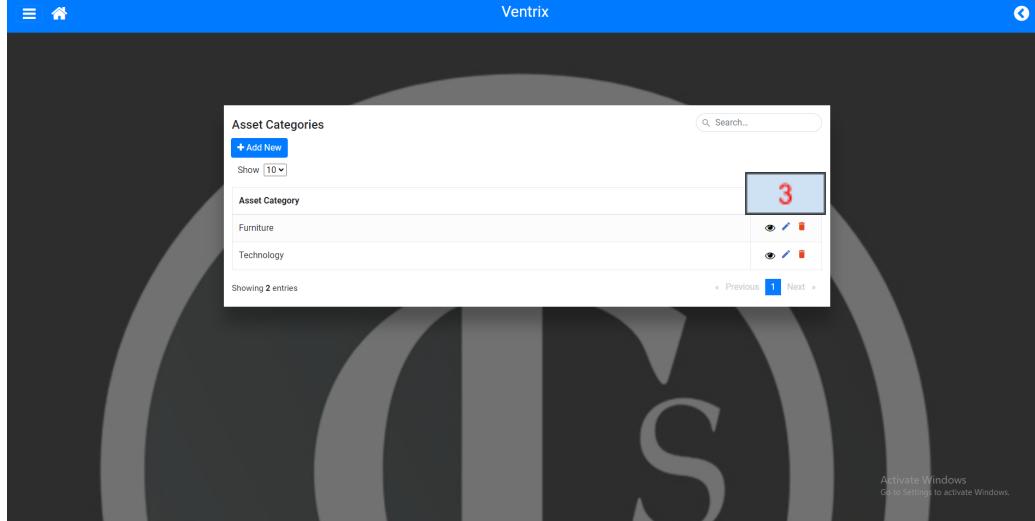
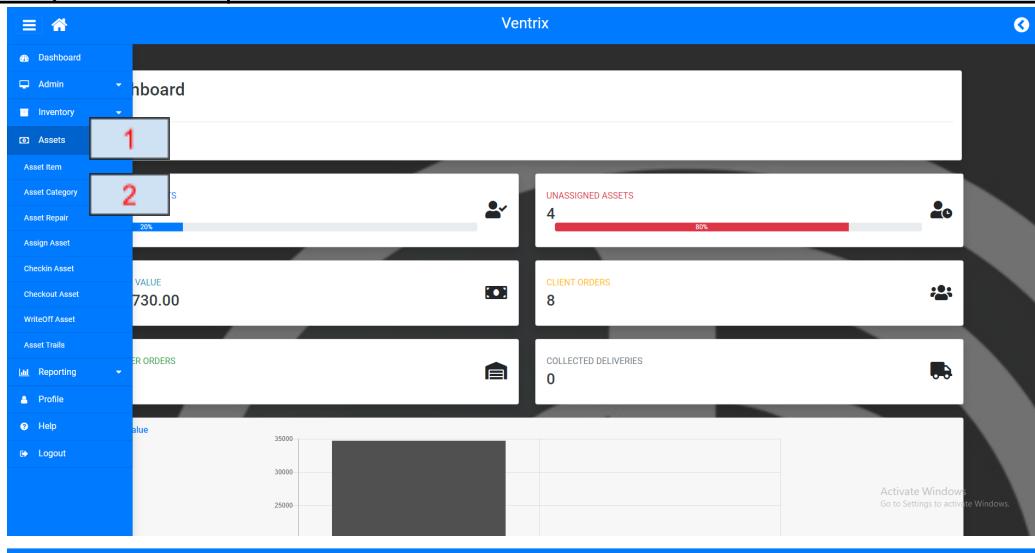
Asset Category	Action
Furniture	
Technology	

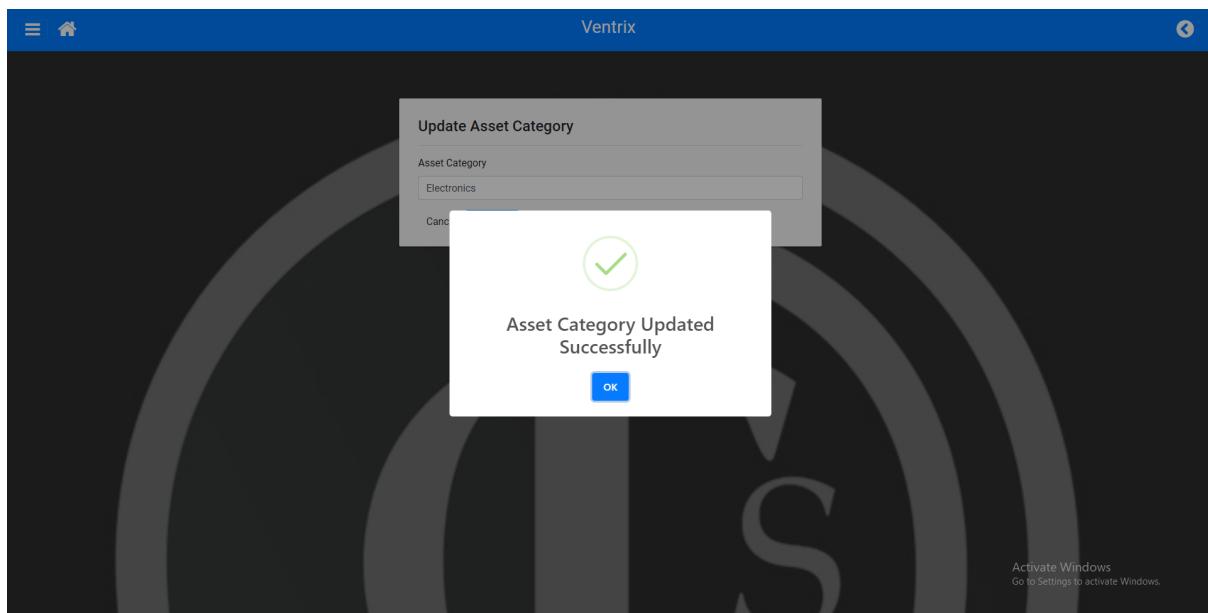
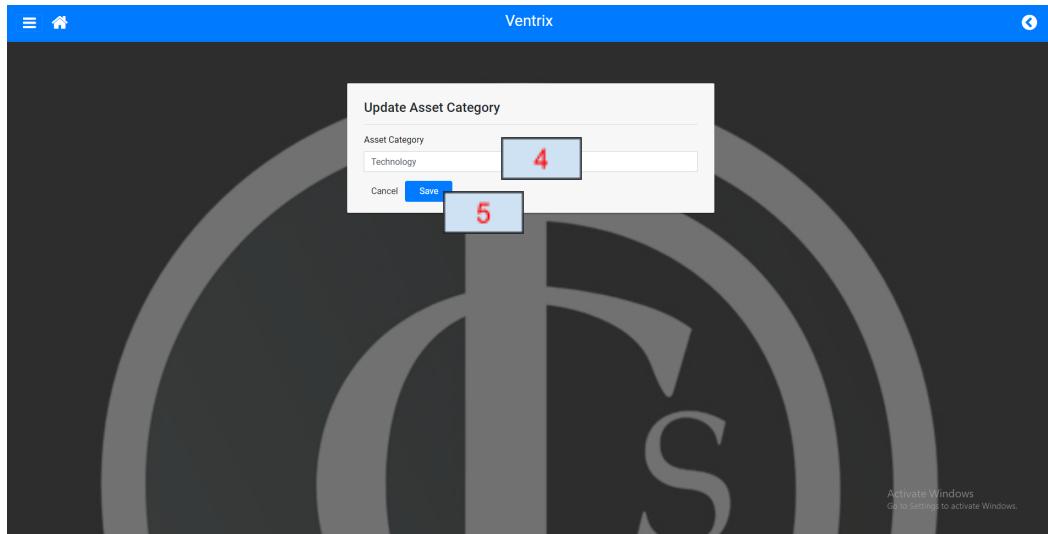
Below the table, it says "Showing 2 entries". There are navigation buttons for "Previous" and "Next".



4.12 Update asset category

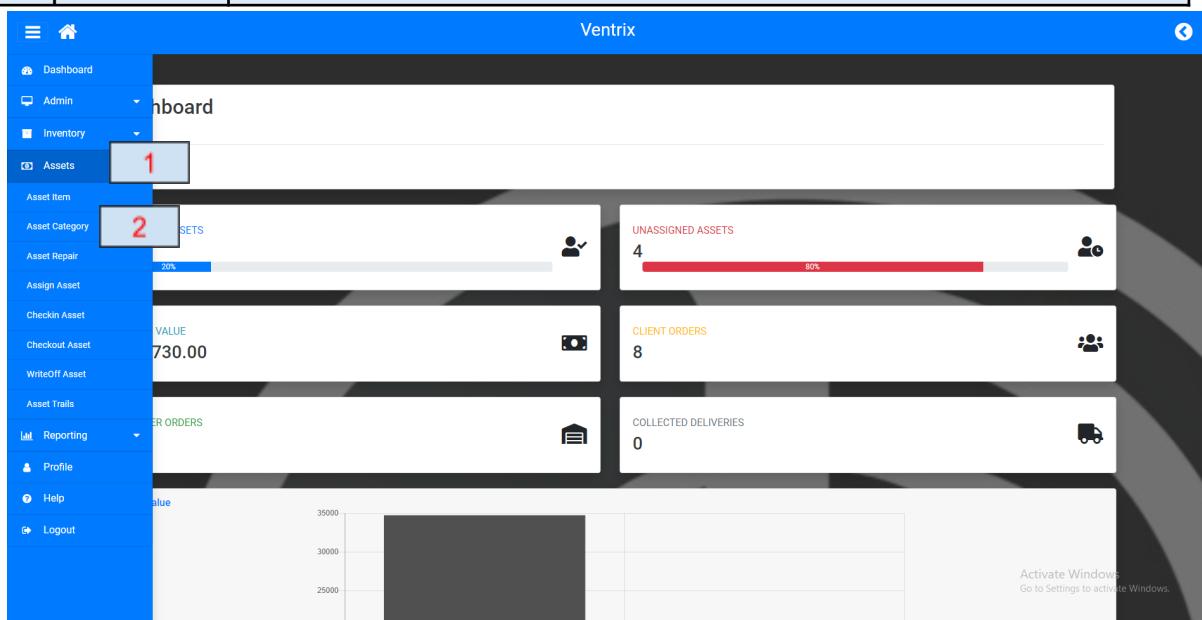
Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “Edit” icon (blue pencil).
Step 4	Enter the updated asset category.
Step 5	Click on the “Save” button.

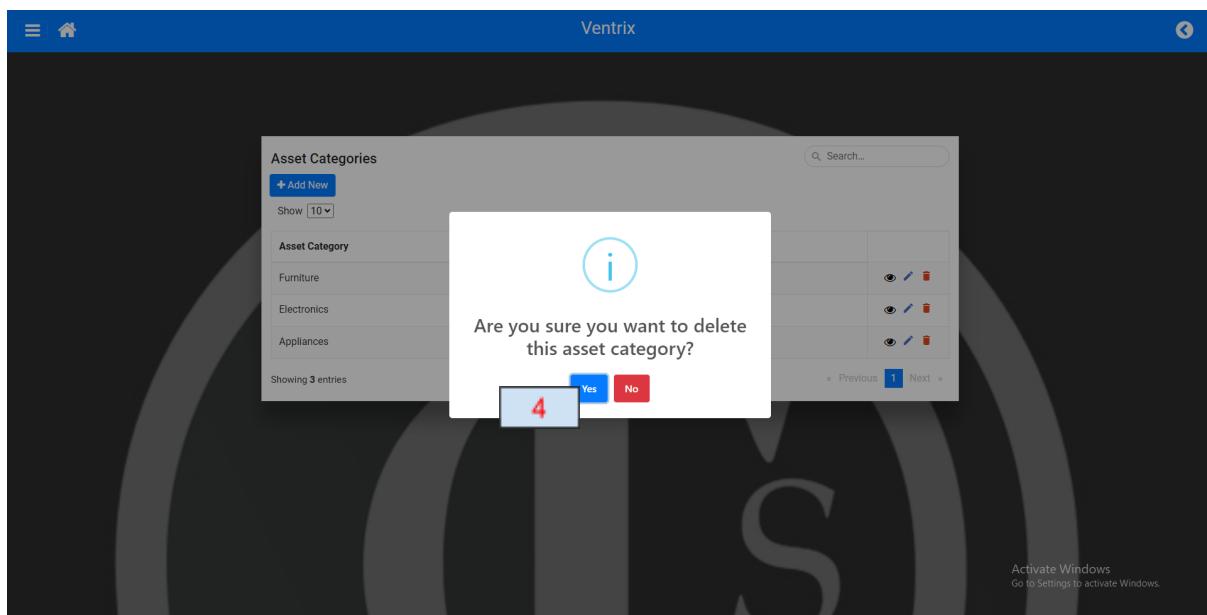
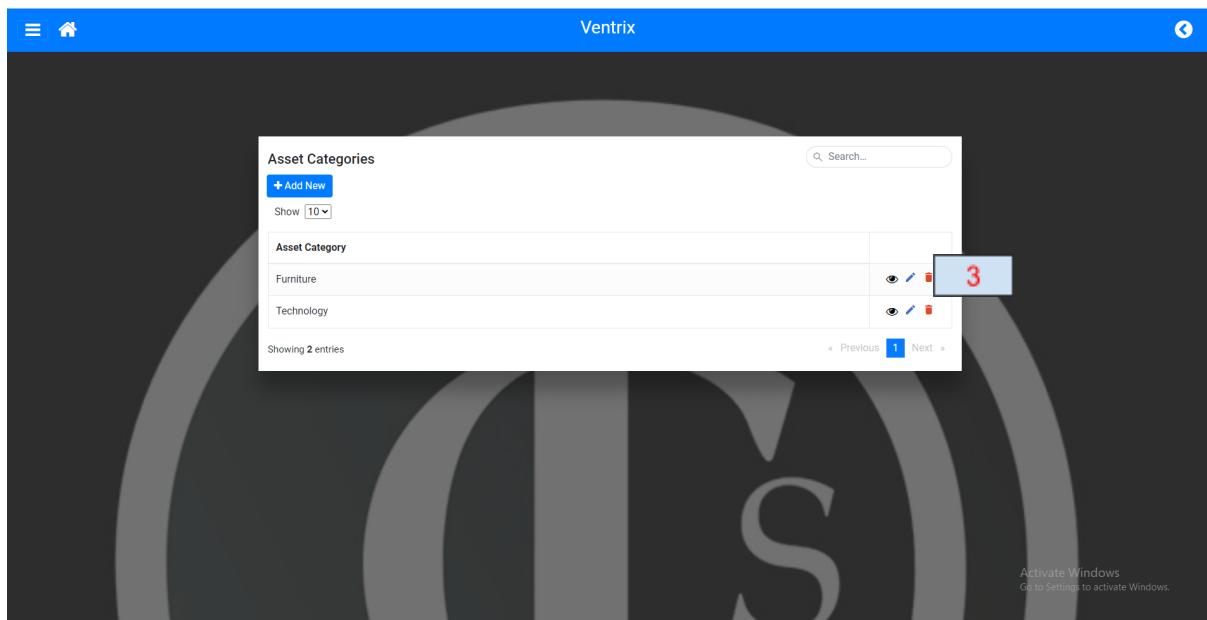




4.13 Delete asset category

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “Delete” icon (red trash can).
Step 4	Click on the “Yes” button.





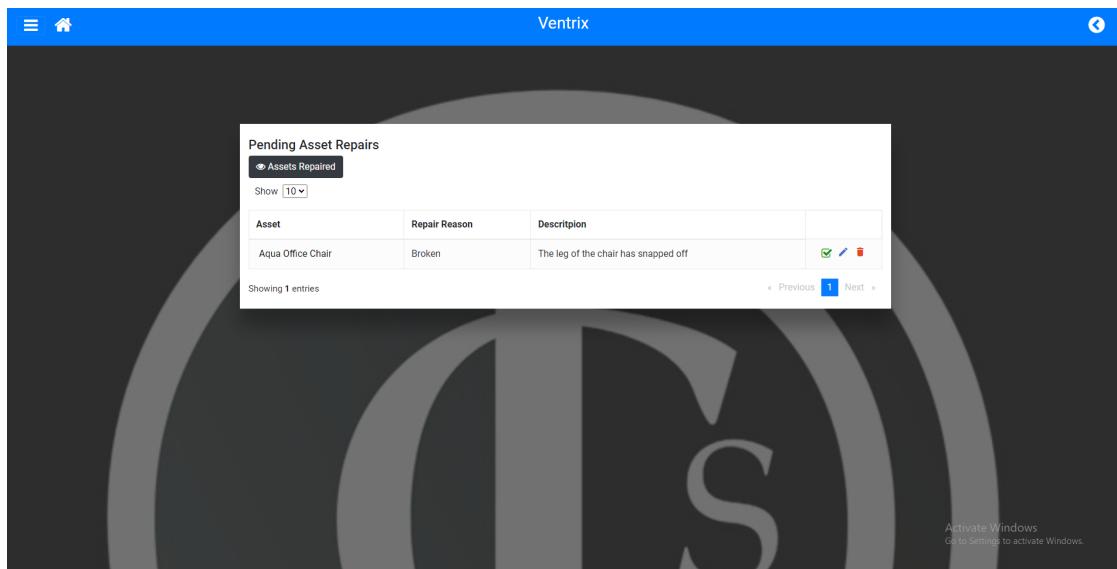
4.14 View pending repairs

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar.
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Pending Repairs” button.

The screenshots illustrate the steps to view pending repairs in the Ventrix application:

- Step 1: Click on the “Asset” nav bar item on the side navbar.
- Step 2: Click on the “Asset Repair” nav bar item on the expanded navbar.
- Step 3: Click on the “Pending Repairs” button.



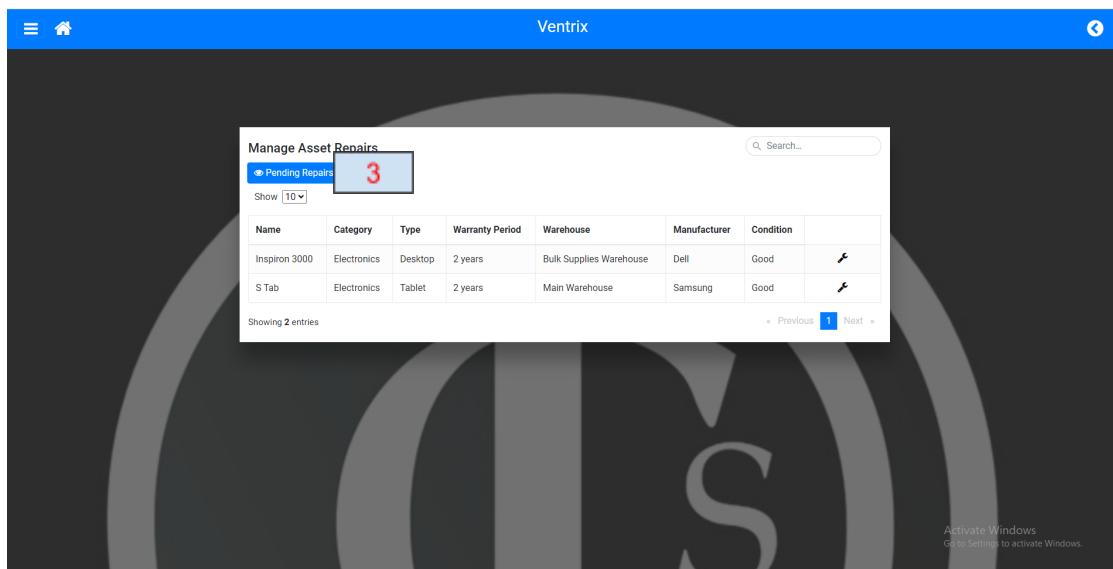
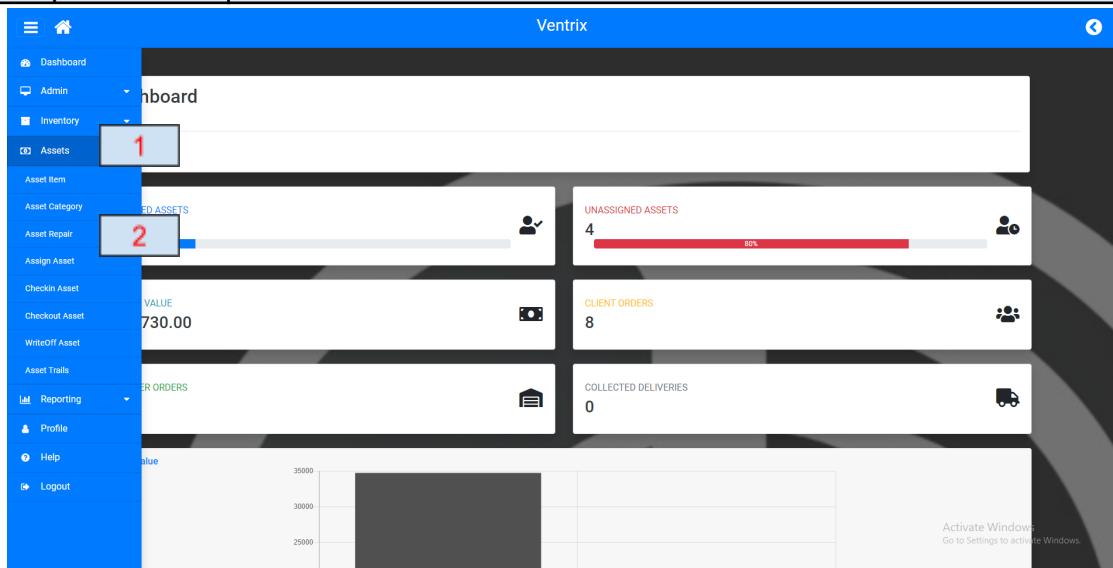


Activate Windows
Go to Settings to activate Windows.



4.15 Complete pending repair

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar.
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Pending Repairs” button.
Step 4	Click on the “Complete” icon (green tick in box).
Step 5	Click on the “Yes” button.



The image consists of three vertically stacked screenshots of a software application interface, likely a web-based tool for managing asset repairs.

Screenshot 1: The application title is "Ventrax". A modal window titled "Pending Asset Repairs" is open, showing one entry: "Aqua Office Chair" with "Repair Reason" "Broken" and "Description" "The leg of the chair has snapped off". A blue button with the number "4" is visible in the top right corner of the modal. At the bottom right of the screen, there is a watermark-like text: "Activate Windows Go to Settings to activate Windows."

Asset	Repair Reason	Description
Aqua Office Chair	Broken	The leg of the chair has snapped off

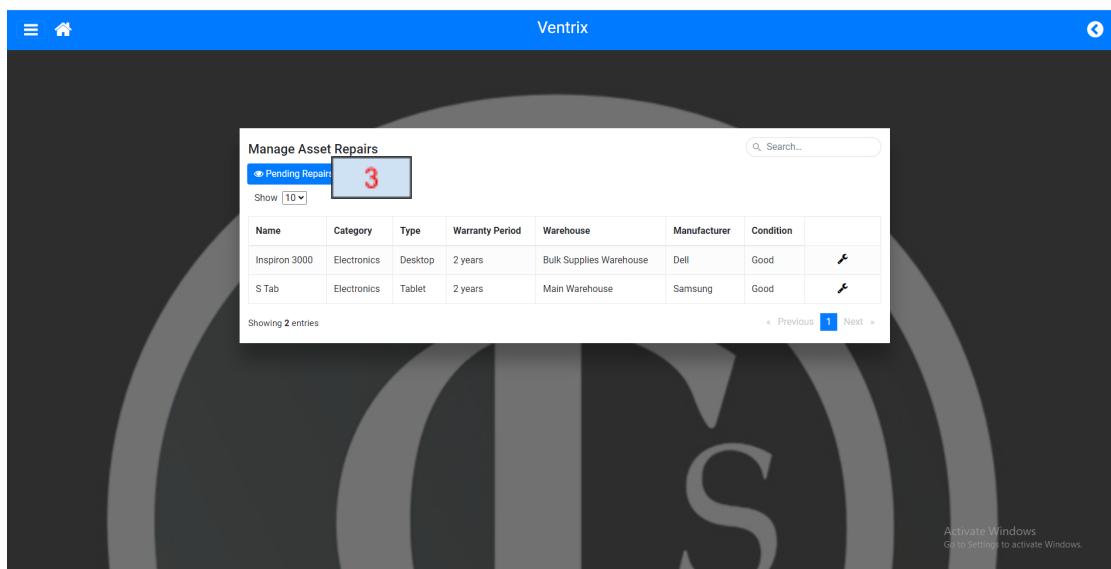
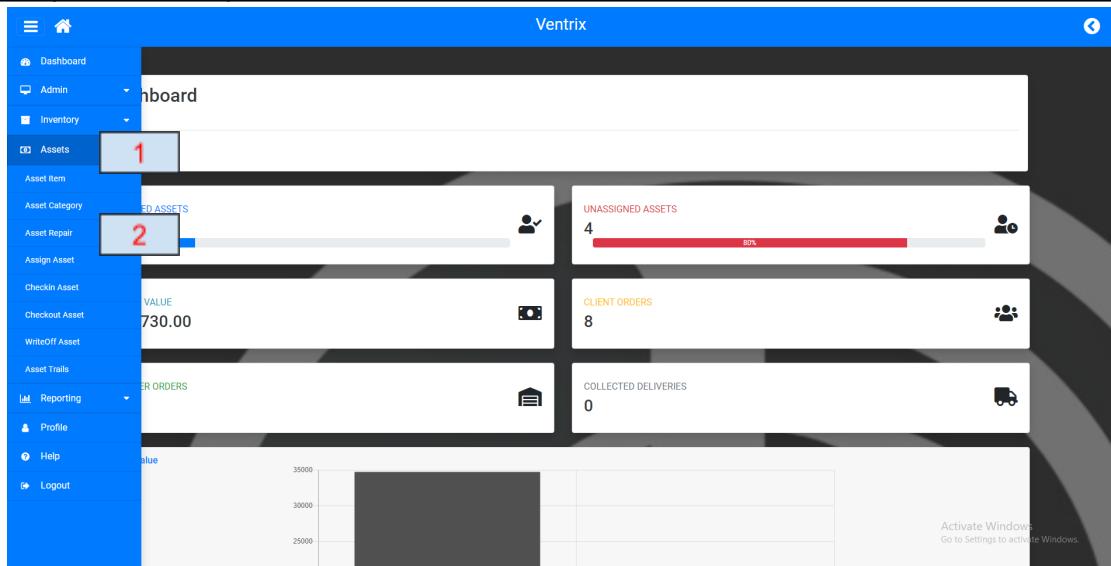
Screenshot 2: The same interface, but the "Assets Repaired" section is now highlighted. A confirmation dialog box is centered over the main content, asking "Are you sure this asset has been repaired?" with "Yes" and "No" buttons. A blue button with the number "5" is visible in the top left corner of the dialog.

Screenshot 3: The same interface again, but the "Assets Repaired" section is now fully visible. A confirmation dialog box is centered, showing a green checkmark icon and the text "Asset Repair Captured", with an "Ok" button. A blue button with the number "6" is visible in the top left corner of the dialog.



4.16 Update pending repair

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar.
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Pending Repairs” button.
Step 4	Click on the “Edit” icon (blue pencil).
Step 5	Enter the updated asset repair details.
Step 6	Click on the “Save” button.



The image consists of three vertically stacked screenshots of a software application interface, likely a web-based system named "Ventrix".

Screenshot 1 (Top): Pending Asset Repairs

This screenshot shows a table titled "Pending Asset Repairs" with one entry:

Asset	Repair Reason	Description	Action Buttons
Aqua Office Chair	Broken	The leg of the chair has snapped off	<input checked="" type="checkbox"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>

Below the table, it says "Showing 1 entries". At the bottom right of the modal are navigation buttons: "Previous" (disabled), "1", and "Next".

Screenshot 2 (Middle): Log Aqua Office Chair for Repairs

This screenshot shows a modal dialog titled "Log Aqua Office Chair for Repairs". It contains two dropdown menus: "Asset Repair Reason" (set to "Maintenance") and "Description" (set to "General cleaning"). Below the dropdowns are "Cancel" and "Save" buttons. A red number "5" is overlaid on the "Save" button.

Screenshot 3 (Bottom): Confirmation Message

This screenshot shows a confirmation message box titled "Asset Repair Updated" with a green checkmark icon. At the bottom is an "OK" button. A red number "6" is overlaid on the "OK" button.



4.17 Delete pending repair

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar.
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Pending Repairs” button.
Step 4	Click on the “Delete” icon (red trash can).
Step 5	Click on the “Yes” button.

The screenshots illustrate the steps to delete a pending repair. Step 1 involves navigating to the Asset Repair section from the sidebar. Step 2 involves selecting the Pending Repairs button on the dashboard. Step 3 involves identifying the Pending Repairs tab in the Manage Asset Repair modal.

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
Inspiron 3000	Electronics	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good
S Tab	Electronics	Tablet	2 years	Main Warehouse	Samsung	Good



The screenshot shows a "Pending Asset Repairs" page from the Ventrix application. The page has a header with a blue bar containing the Ventrix logo and navigation icons. Below the header is a sub-header "Pending Asset Repairs" with a "Assets Repaired" button. A dropdown menu "Show [10]" is open. The main content area is a table with three columns: "Asset", "Repair Reason", and "Description". There is one entry: "Aqua Office Chair" under "Asset", "Broken" under "Repair Reason", and "The leg of the chair has snapped off" under "Description". To the right of the table are three small icons: a checkmark, a pencil, and a trash can. At the bottom of the table are navigation buttons: "Previous", a page number "1", and "Next". A red box labeled "4" highlights the trash can icon. In the background, there is a watermark-like logo with the letters "AS" and a message "Activate Windows Go to Settings to activate Windows."

Pending Asset Repairs

Assets Repaired

Show 10

Asset	Repair Reason	Description
Aqua Office Chair	Broken	The leg of the chair has snapped off

Showing 1 entries

Previous 1 Next

Activate Windows
Go to Settings to activate Windows.

This screenshot shows the same "Pending Asset Repairs" page as above, but with a modal dialog box in the center. The dialog has a yellow exclamation mark icon and the text "Are you sure you want to delete this repair request?". Below the text are two buttons: "Yes" (blue) and "No" (red). A red box labeled "5" highlights the "Yes" button. The background of the page is dimmed.

Are you sure you want to delete this repair request?

Yes No



4.18 Create asset type

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “View” icon (black eye) for the selected category.
Step 4	Click on the “Add New” button.
Step 5	Enter the details of the asset type.
Step 6	Click on the “Save” button.

The image consists of two screenshots of a web-based application named "Ventrix".

Top Screenshot (Dashboard):

- The left sidebar has a blue header and contains navigation items: Dashboard, Admin, Inventory, Assets, Reporting, Profile, Help, and Logout. The "Assets" item is currently selected, indicated by a blue background.
- The main area displays several cards:
 - SETS:** Shows a progress bar at 20% completion.
 - UNASSIGNED ASSETS:** Shows 4 items.
 - CLIENT ORDERS:** Shows 8 items.
 - COLLECTED DELIVERIES:** Shows 0 items.
- A large chart at the bottom shows a value of 730.00.

Bottom Screenshot (Asset Categories):

- The left sidebar shows the "Assets" section is still selected.
- The main area is titled "Asset Categories" and lists two categories: Furniture and Technology.
- An "Add New" button is visible at the top left of the list.
- At the bottom right of the list, there are edit and delete icons for each category entry.
- Pagination controls "Previous" and "Next" are at the bottom right.



The image consists of three vertically stacked screenshots of a Windows application window titled "Ventrix".

Screenshot 1: A list titled "Furniture Types" showing two entries: "Chair" and "Table". A red box highlights the number "4" in the top right corner of the list area.

Types
Chair
Table

Screenshot 2: An "Add Asset Type" dialog box. It has an "Asset Type" input field containing "Enter Asset Type description" and a "Save" button. A red box highlights the number "5" in the top right corner of the dialog.

Screenshot 3: The same "Add Asset Type" dialog box, but now with the "Asset Type" input field containing "Coffee Table". A red box highlights the number "6" in the top right corner of the dialog. A confirmation message box is overlaid on the bottom left, stating "Asset Type Added Successfully" with an "OK" button.



4.19 Read asset type

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “View” icon (black eye) for the selected category.

The image consists of two screenshots of a web-based application named "Ventrix".

Top Screenshot (Dashboard): This screenshot shows the main dashboard with several cards and a sidebar menu. The sidebar menu is open, showing categories like Dashboard, Admin, Inventory, Assets, Asset Item, Asset Category, Asset Repair, Assign Asset, Checkin Asset, Checkout Asset, WriteOff Asset, Asset Trials, Reporting, Profile, Help, and Logout. The "Assets" category is highlighted with a red box and labeled '1'. Below it, the "Asset Category" item is also highlighted with a red box and labeled '2'.

Bottom Screenshot (Asset Categories): This screenshot shows a list of asset categories. The header says "Asset Categories" and includes a "Add New" button and a "Show 10" dropdown. There are two entries: "Furniture" and "Technology". The "Technology" entry has a red box around its "View" icon (a black eye symbol) and is labeled '3'.



The screenshot shows a web application interface titled "Ventrix". At the top, there is a blue header bar with icons for navigation and a search function. Below the header, a large, semi-transparent watermark of the letters "DS" is visible. A modal window titled "Furniture Types" is displayed in the center. It contains a button "+ Add New" and a dropdown menu "Show [10]". The main content area lists two entries: "Chair" and "Table", each with a small edit icon (pencil) and a delete icon (trash can). At the bottom of the list, it says "Showing 2 entries". Navigation arrows for "Previous" and "Next" are also present.

Activate Windows
Go to Settings to activate Windows.



4.20 Update asset type

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “View” icon (black eye) for the selected category.
Step 4	Click on the “Edit” icon (blue pencil).
Step 5	Enter the updated details of the asset type.
Step 6	Click on the “Save” button.

The image consists of two screenshots of a web-based application named "Ventrix".

Top Screenshot (Dashboard):

- The left sidebar has a blue header "Assets" which is highlighted.
- Number 1 is placed over the "Assets" header.
- Number 2 is placed over the "Asset Category" item in the sidebar.
- The main area displays several cards:
 - "UNASSIGNED ASSETS": 4 items, 80% progress bar.
 - "CLIENT ORDERS": 8 items.
 - "COLLECTED DELIVERIES": 0 items.

Bottom Screenshot (Asset Categories):

- The title is "Asset Categories".
- A "Show 10" dropdown is visible.
- The table contains one row:

Furniture			
-----------	--	--	--
- Number 3 is placed over the "Edit" icon in the table row.
- At the bottom, there are navigation links: "Previous" (disabled), "1", and "Next".



The image consists of three vertically stacked screenshots of a software application interface, likely a web-based system named "Ventrax".

Screenshot 1: A list of "Furniture Types" with two entries: "Chair" and "Table". A modal window titled "Furniture Types" is open, showing the same list. A red box labeled "4" highlights the "Table" entry in the main list. A red box labeled "5" highlights the "Table" entry in the modal list.

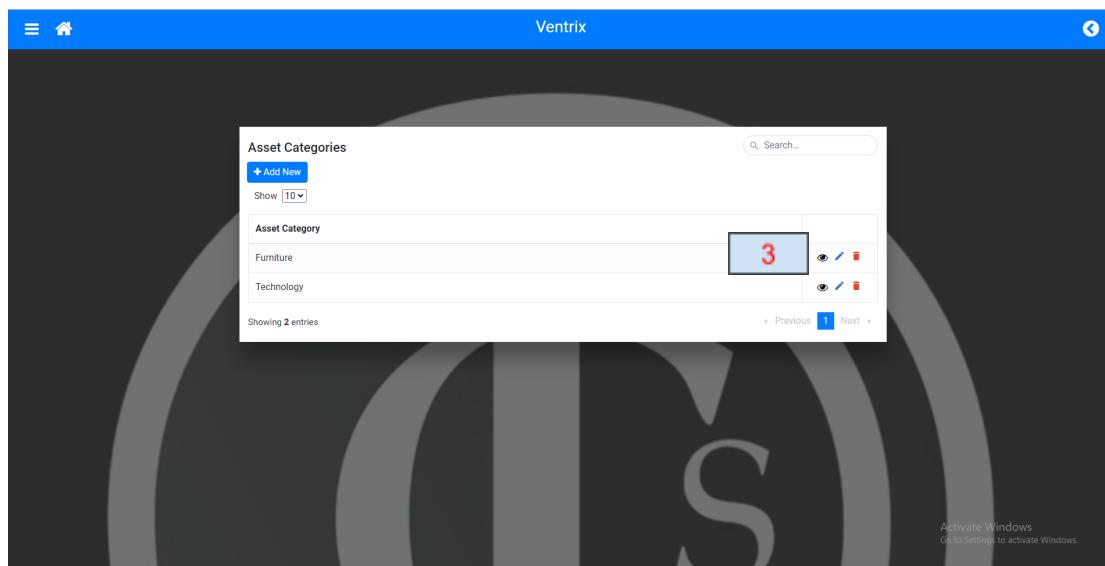
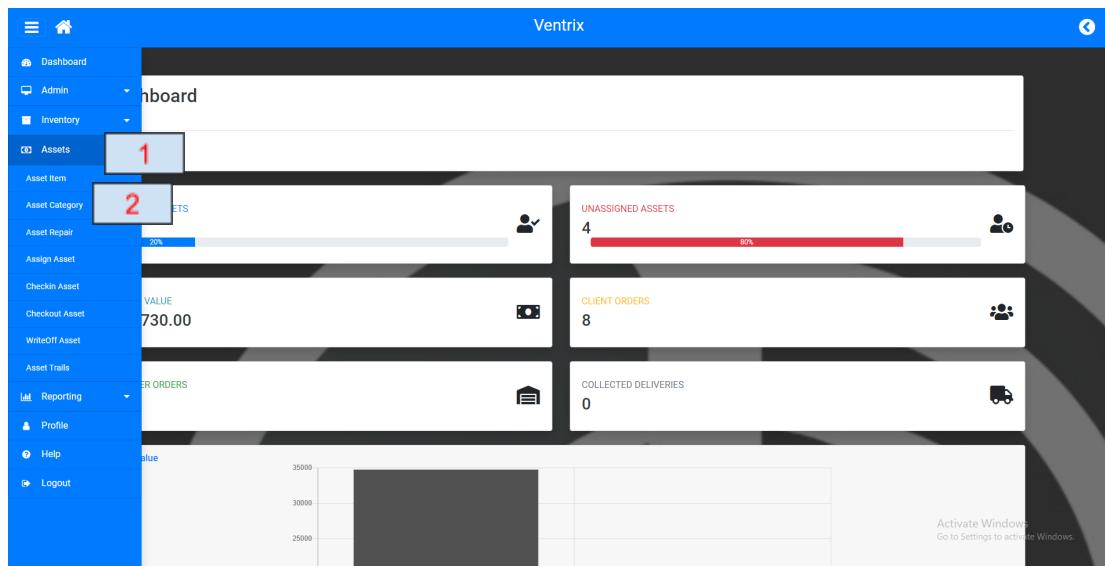
Screenshot 2: An "Update Asset Type" dialog box. The "Asset Type" field contains "Side Table". A red box labeled "6" highlights the "Save" button.

Screenshot 3: A confirmation dialog box titled "Update Asset Type" with a green checkmark icon. The message says "Asset Type Updated Successfully" and has an "OK" button. This dialog is overlaid on the previous "Update Asset Type" dialog.



4.21 Delete asset type

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Category” nav bar item on the expanded navbar.
Step 3	Click on the “View” icon (black eye) for the selected category.
Step 4	Click on the “Delete” icon (red trash can).
Step 5	Click on the “Yes” button.



The image consists of two vertically stacked screenshots of a web application interface. Both screenshots have a blue header bar with the word 'Ventrax' in white. The top screenshot shows a table titled 'Furniture Types' with two entries: 'Chair' and 'Table'. A red box labeled '4' highlights the delete icon for the 'Chair' entry. The bottom screenshot shows the same table after the 'Chair' entry has been deleted, leaving only 'Table' and 'Side Table'. A red box labeled '5' highlights the confirmation dialog box that appears when deleting the asset type.

Furniture Types

+ Add New

Show 10

Types

Chair

Table

Showing 2 entries

Activate Windows
Go to Settings to activate Windows.

!

Are you sure you want to delete this asset type?

Yes No

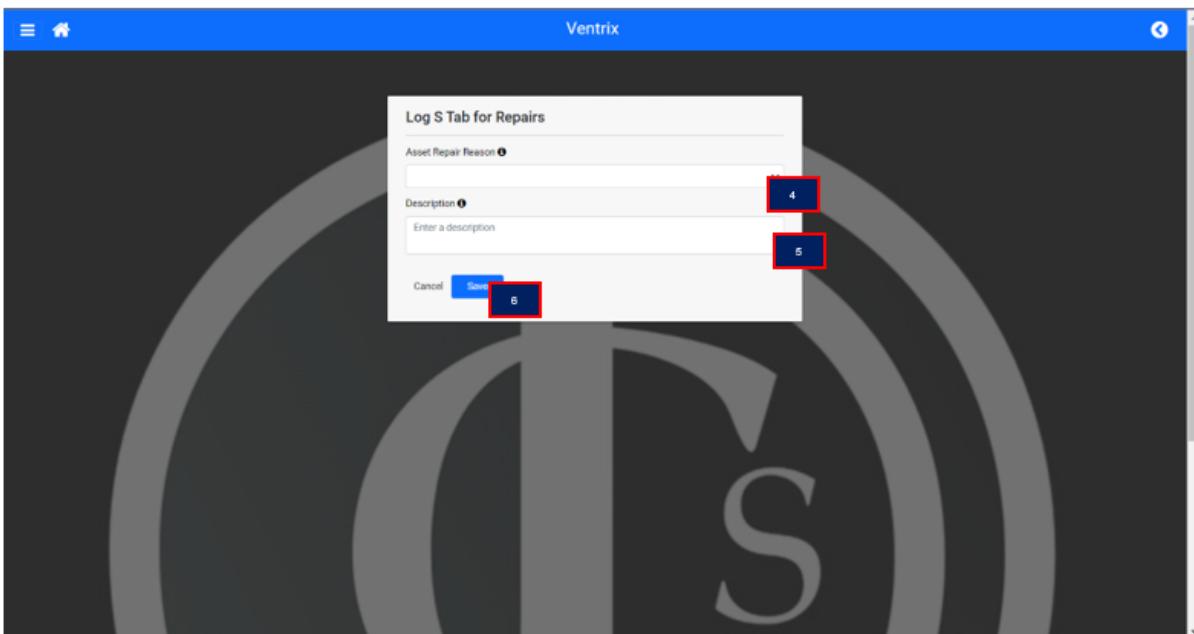
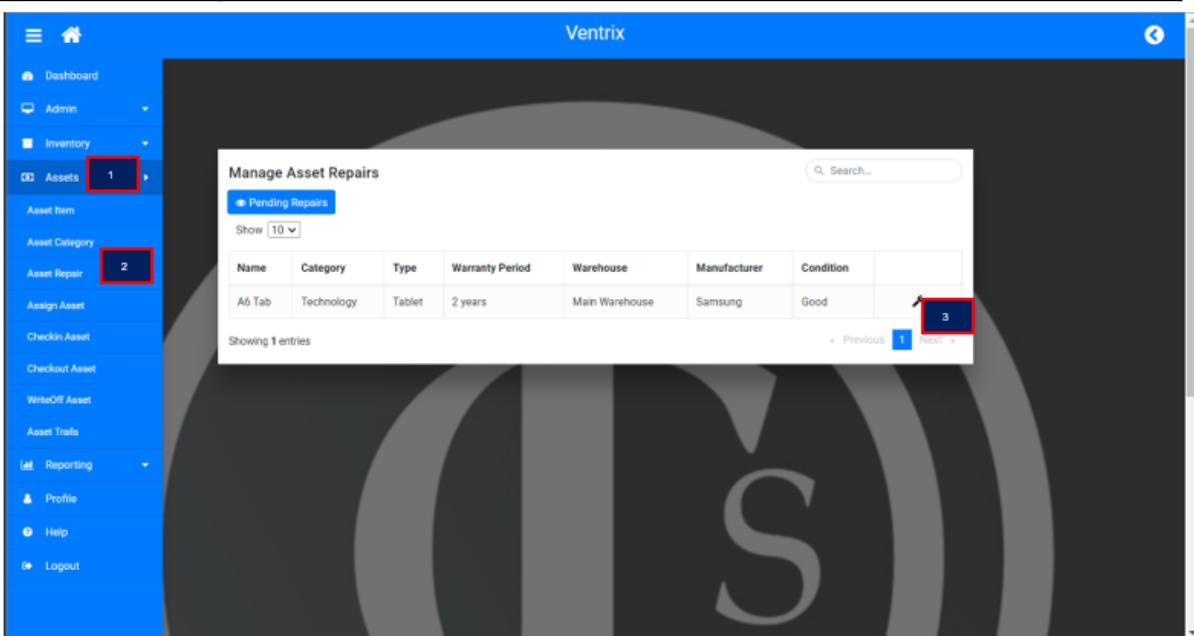
5

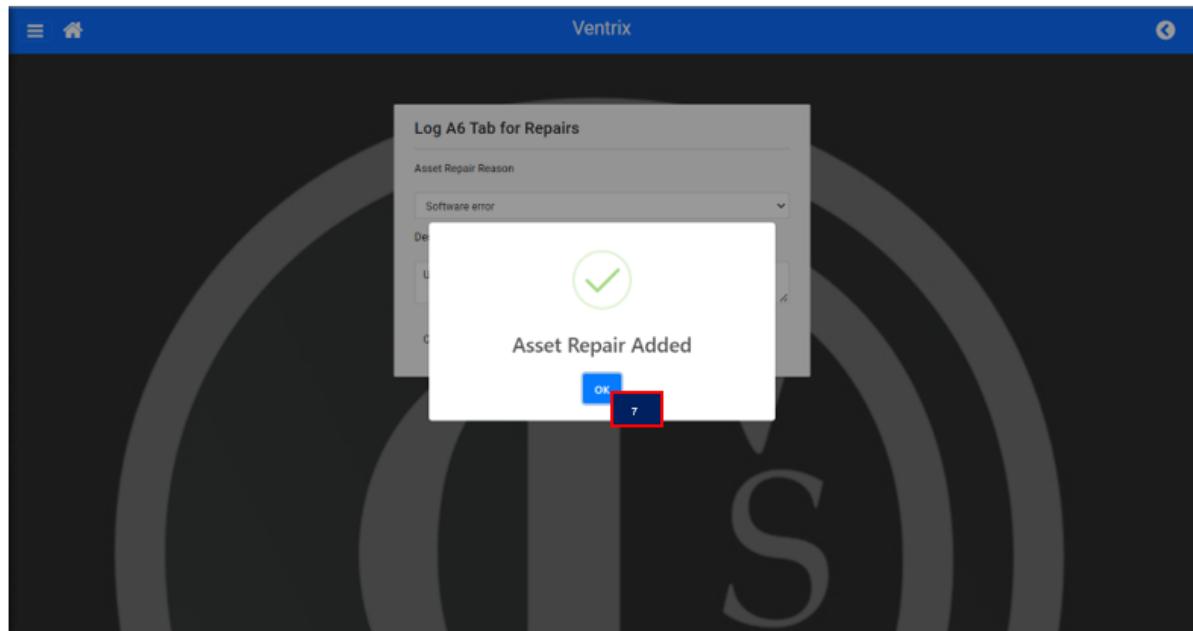
4



4.22 Log asset for repair

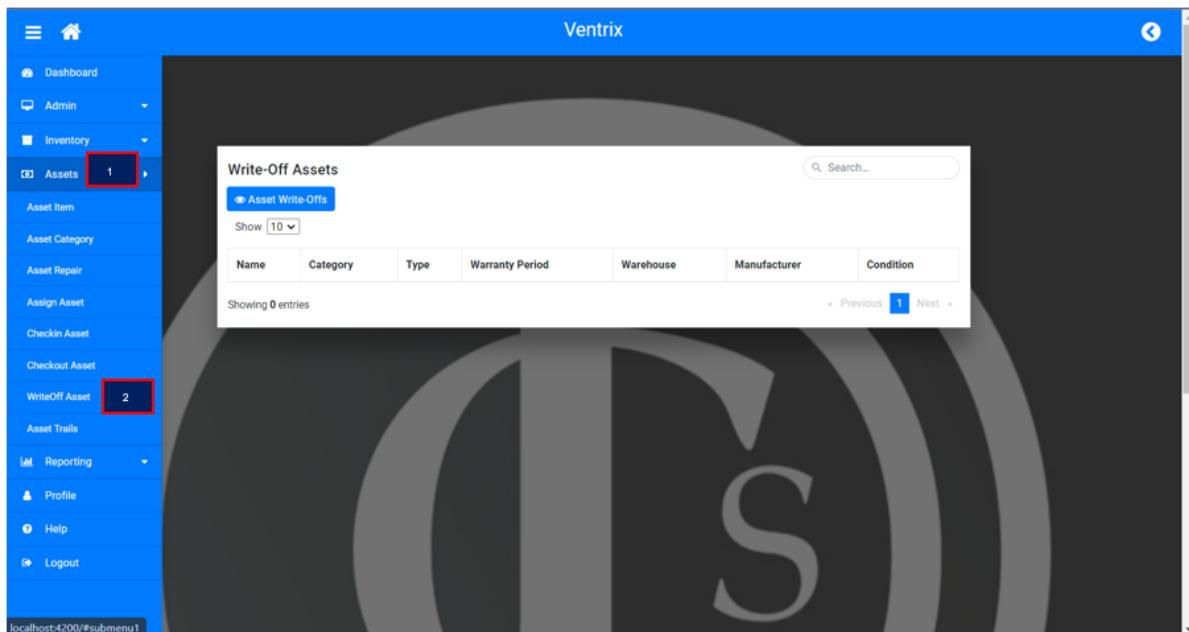
Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Wrench” icon to log the asset for repair
Step 4	Select the asset repair reason
Step 5	Enter a description
Step 6	Click on the “Save” button
Step 7	Click on the “OK” button





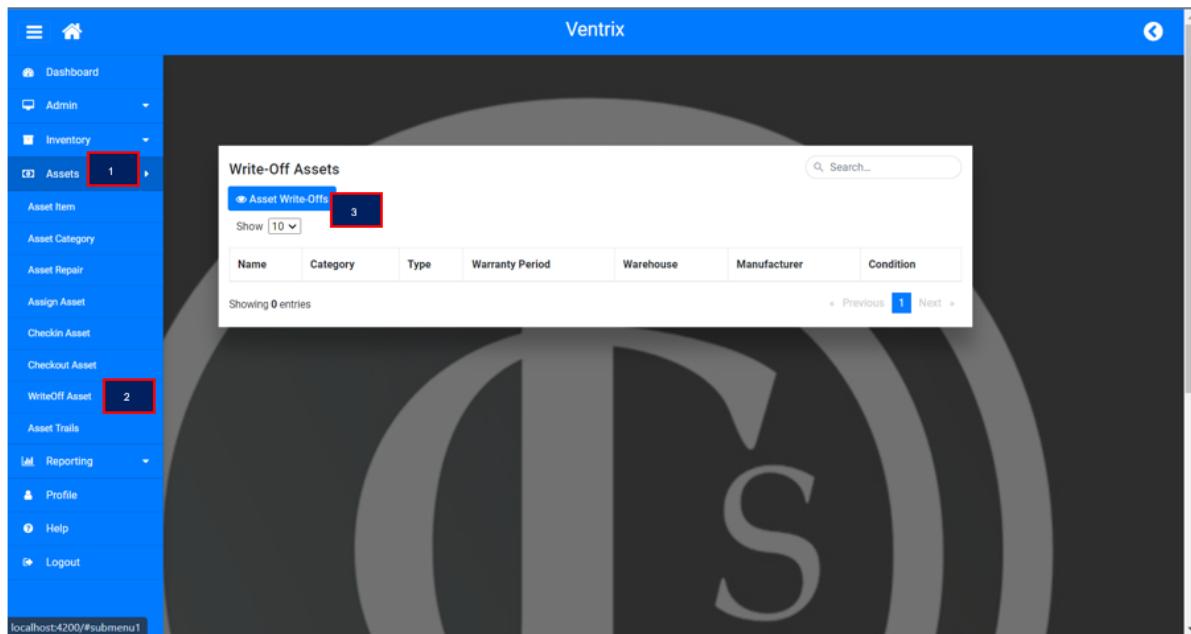
4.23 View unwritten off assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “WriteOff Asset” nav bar item on the expanded navbar.



4.24 View written off assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “WriteOff Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Asset Write-Offs” button



4.25 Delete written off asset

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “WriteOff Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Asset Write-Offs” button
Step 4	Click on the “Delete” icon
Step 5	Click on the “Yes” button

Ventrix

Assets **1**

WriteOff Asset **2**

Asset Write-Offs **3**

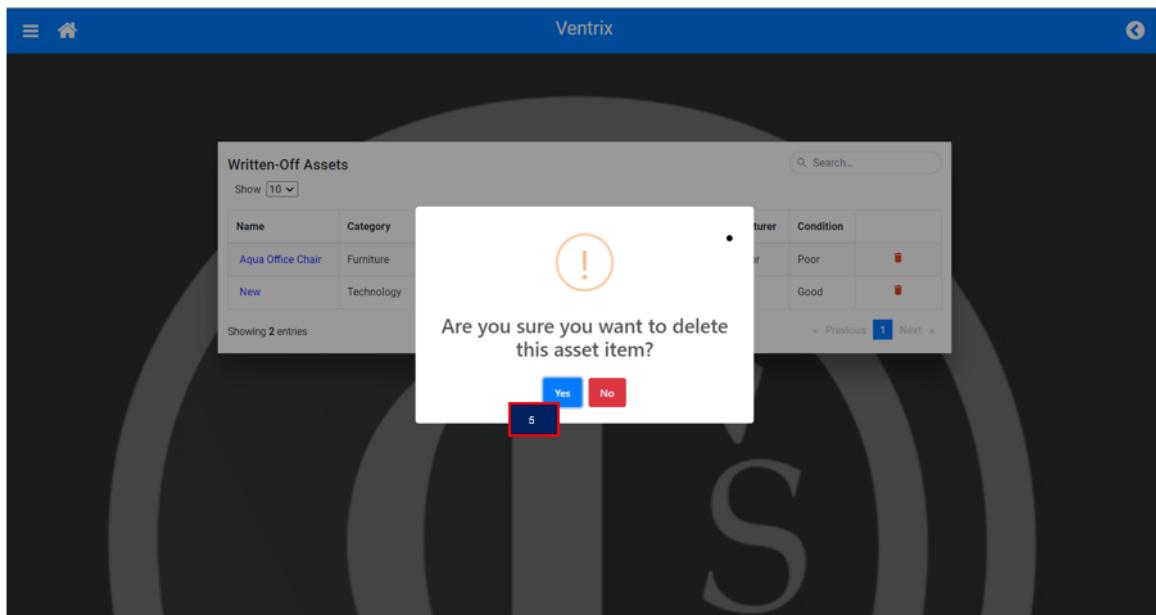
Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
Showing 0 entries						

Ventrix

Written-Off Assets

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
Aqua Office Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor 4
New	Technology	Tablet	2 years	Bulk Supplies Warehouse	Asset	Good
Showing 2 entries						





4.26 View unassigned assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Assign Asset” nav bar item on the expanded navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar with a blue header containing icons for Dashboard, Admin, Inventory, Assets (highlighted with a red box labeled '1'), Asset Item, Asset Category, Asset Repair, Assign Asset (highlighted with a red box labeled '2'), Checkin Asset, Checkout Asset, WriteOff Asset, Asset Trails, Reporting, Profile, Help, and Logout. The main content area has a blue header with the text 'Ventrix'. Below the header is a search bar with the placeholder 'Search...'. A large button labeled 'Assigned Assets' is visible. Underneath it, there is a table with the following data:

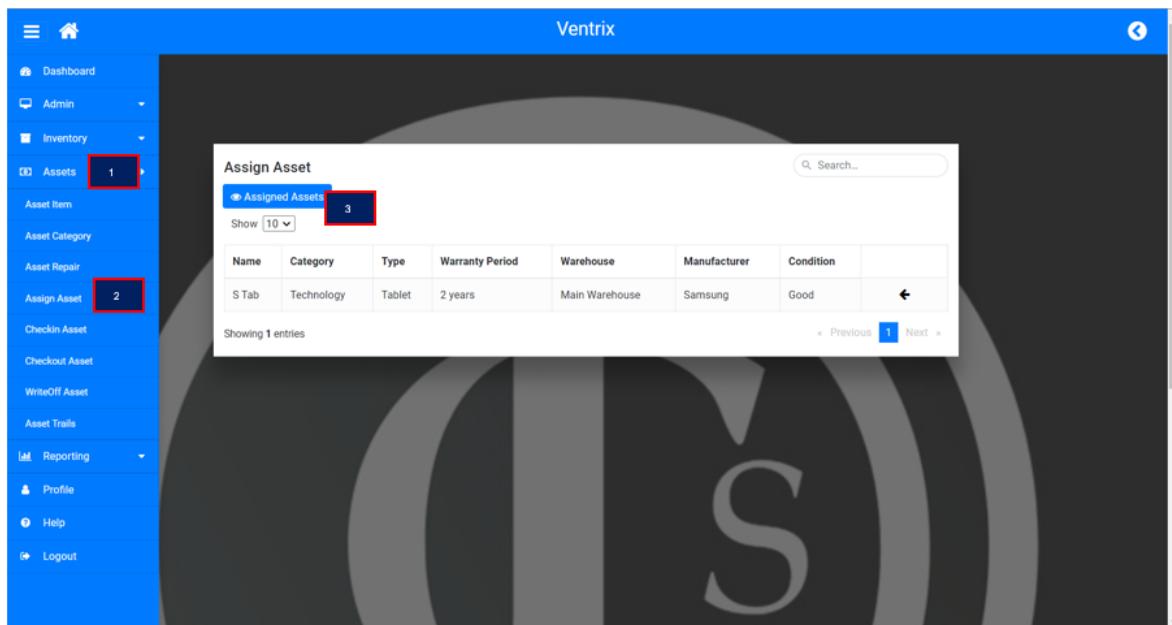
Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
S Tab	Technology	Tablet	2 years	Main Warehouse	Samsung	Good

Below the table, it says 'Showing 1 entries' and has navigation buttons for 'Previous' and 'Next'.

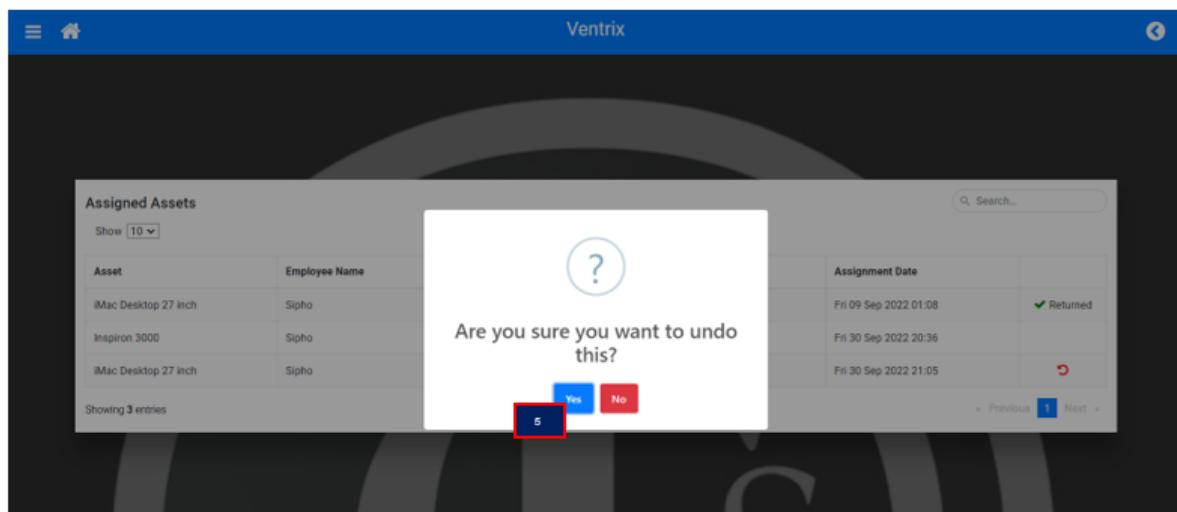
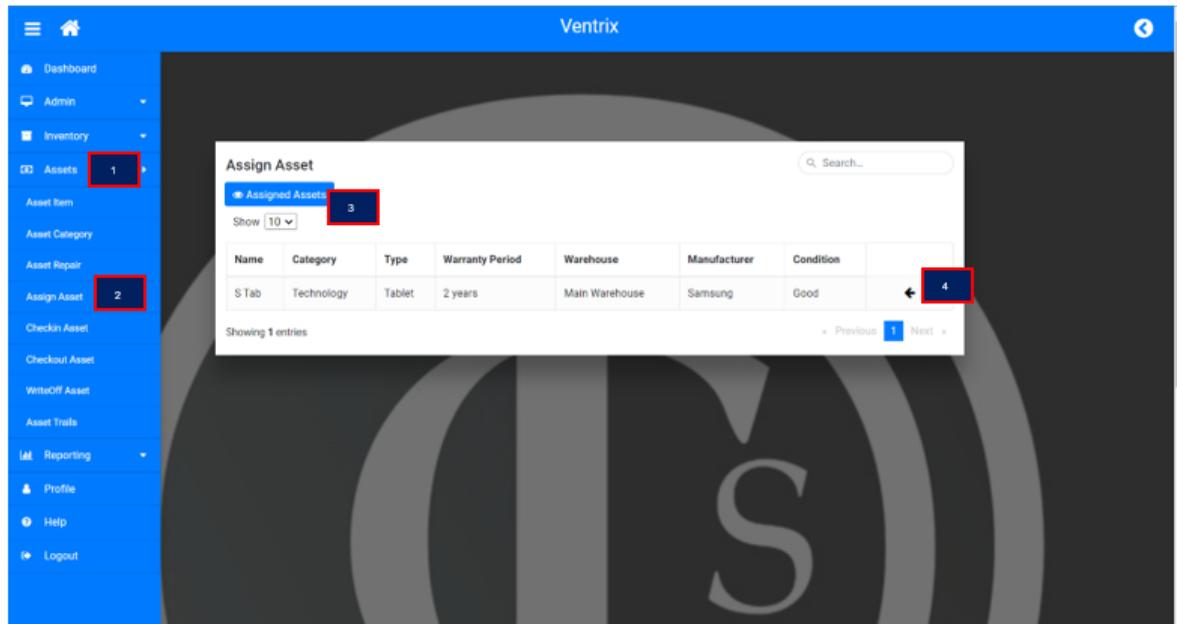


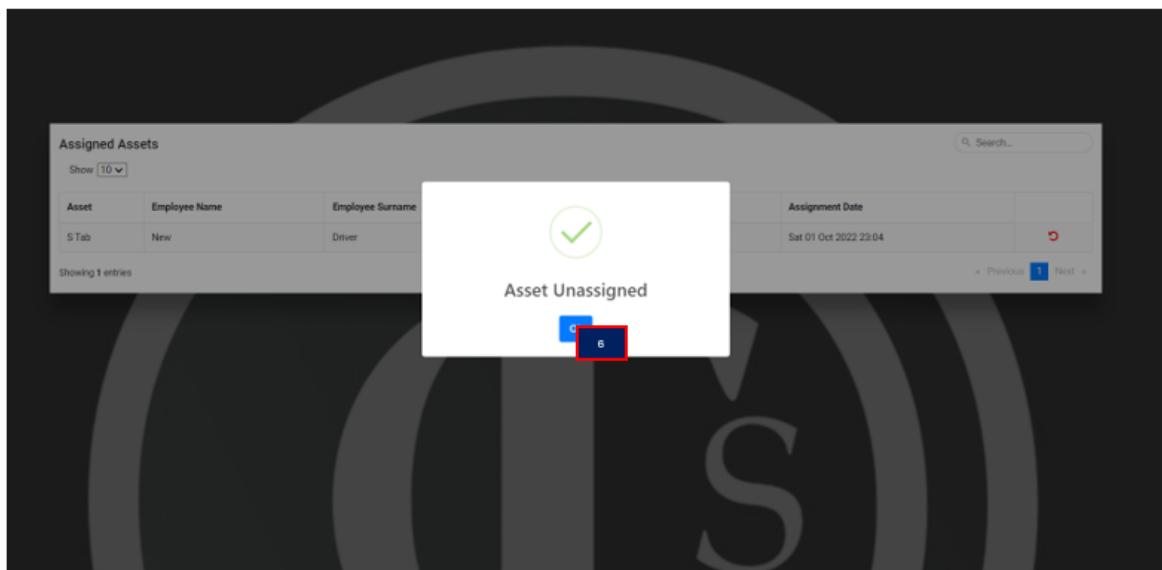
4.27 View assigned assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Assign Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Assigned Assets” button



4.28 Undo assigned assets





Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Assign Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Assigned Assets” button
Step 4	Click on the “Undo” icon
Step 5	Click on the “Yes” button
Step 6	Click on the “OK” button



4.29 View unrepaired assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.

The screenshot shows the Ventrix application interface. On the left, there is a vertical sidebar menu with the following items:

- Dashboard
- Admin
- Inventory
- Assets (selected, highlighted with a red box labeled 1)
- Asset Item
- Asset Category
- Asset Repair (selected, highlighted with a red box labeled 2)
- Assign Asset
- Checkin Asset
- Checkout Asset
- WriteOff Asset
- Asset Trials
- Reporting
- Profile
- Help
- Logout

The main content area is titled "Manage Asset Repairs" and displays a table with one entry:

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition
S Tab	Technology	Tablet	2 years	Main Warehouse	Samsung	Good

Below the table, it says "Showing 1 entries". At the bottom right, there are navigation buttons: "Previous" (disabled), "1", and "Next".



4.30 View repaired assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Repair” nav bar item on the expanded navbar.
Step 3	Click on the “Pending Repairs” button
Step 4	Click on the “Assets Repaired” button

Manage Asset Repairs

Pending Repair

Name	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition	Action
S Tab	Technology	Tablet	2 years	Main Warehouse	Samsung	Good	

Showing 1 entries

Pending Asset Repairs

Assets Repaired

Asset	Repair Reason	Description	Action
A6 Tab	Software error	Unable to update software	

Showing 1 entries



The screenshot shows a software application window titled "Ventrix". The main content area is a table titled "Assets Repaired". The table has four columns: "Asset", "Repair Reason", "Description", and "Date". There is one entry in the table:

Asset	Repair Reason	Description	Date
A6 Tab	Software error	Unable to update software	Fri 30 Sep 2022 21:53

Below the table, it says "Showing 1 entries". At the bottom right, there are navigation buttons: "Previous" (disabled), "1", "Next", and "»".



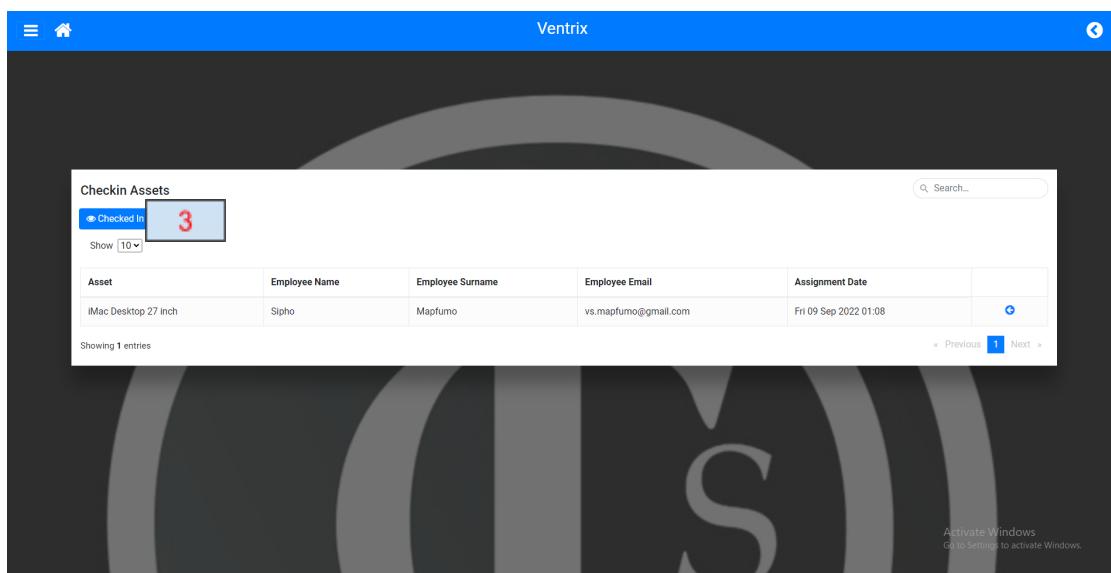
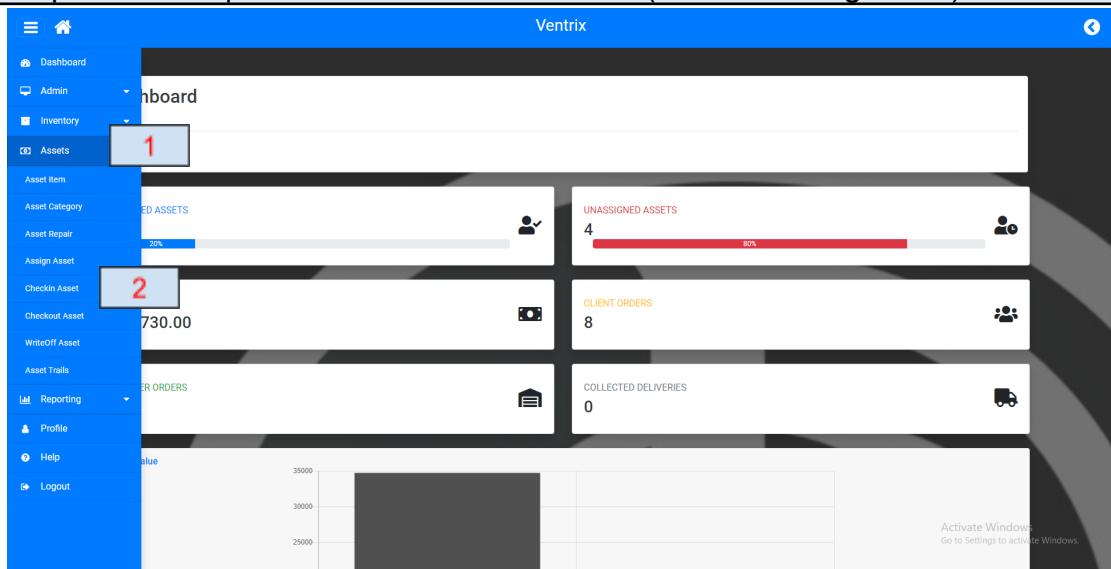
4.32 View assets that aren't checked-in

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkin Asset” nav bar item on the expanded navbar.



4.33 View checked-in assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkin Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Check-In” icon (blue left facing arrow).



The screenshot shows a web application interface titled "Ventrix". At the top, there is a navigation bar with icons for menu, home, and refresh. Below the header, a search bar contains the placeholder "Search...". The main content area is titled "Checked In Assets" and displays a table with the following data:

Asset	Employee Name	Employee Surname	Employee Email	Checkin Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Sun 02 Oct 2022 21:46

Below the table, it says "Showing 1 entries". At the bottom right of the content area, there are navigation links: "Previous" (disabled), "1", "Next", and "»".

In the bottom right corner of the page, there is a watermark-like text: "Activate Windows Go to Settings to activate Windows."



4.34 Download supporting check-in documentation

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkin Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Check-In” icon (blue left facing arrow).
Step 4	Click on the “Download” icon (black downward arrow).

The screenshot shows the Ventrix application interface. The top navigation bar has tabs for Dashboard, Admin, and Inventory. The left sidebar is open, showing a tree structure with Assets selected. Under Assets, there are several sub-options: Asset Item, Asset Category, Asset Repair, Assign Asset, Checkin Asset (which is highlighted with a red box labeled '2'), Checkout Asset, WriteOff Asset, Asset Trials, Reporting, Profile, Help, and Logout. The main content area displays various metrics and charts. At the bottom right, there is a message: "Activate Windows Go to Settings to activate Windows."

The screenshot shows the 'Checkin Assets' page. The title 'Checkin Assets' is at the top. Below it is a search bar with the placeholder 'Search...'. The main area is a table with the following columns: Asset, Employee Name, Employee Surname, Employee Email, and Assignment Date. One entry is visible: 'iMac Desktop 27 inch' assigned to 'Sipho Mapfumo' with email 'vs.mapfumo@gmail.com' on 'Fri 09 Sep 2022 01:08'. At the bottom of the table, it says 'Showing 1 entries'. There are navigation buttons for 'Previous' and 'Next'. The bottom right of the page also has the activation message: "Activate Windows Go to Settings to activate Windows."



The screenshot shows a web application interface titled "Ventrix". At the top, there is a navigation bar with icons for menu, home, and refresh. Below the header, a search bar contains the placeholder "Search...". The main content area is titled "Checked In Assets" and displays a table with the following data:

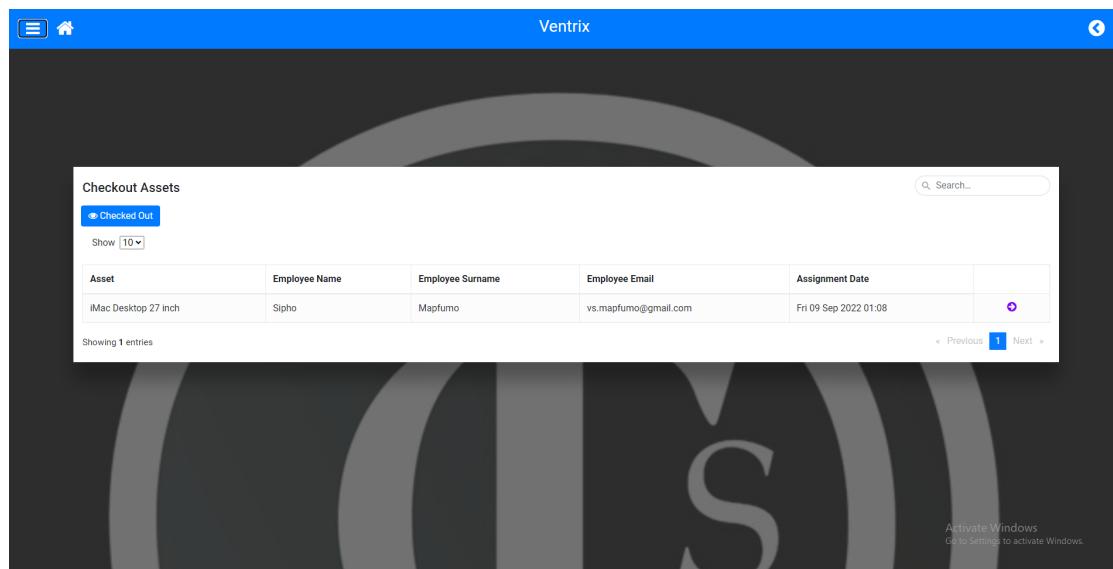
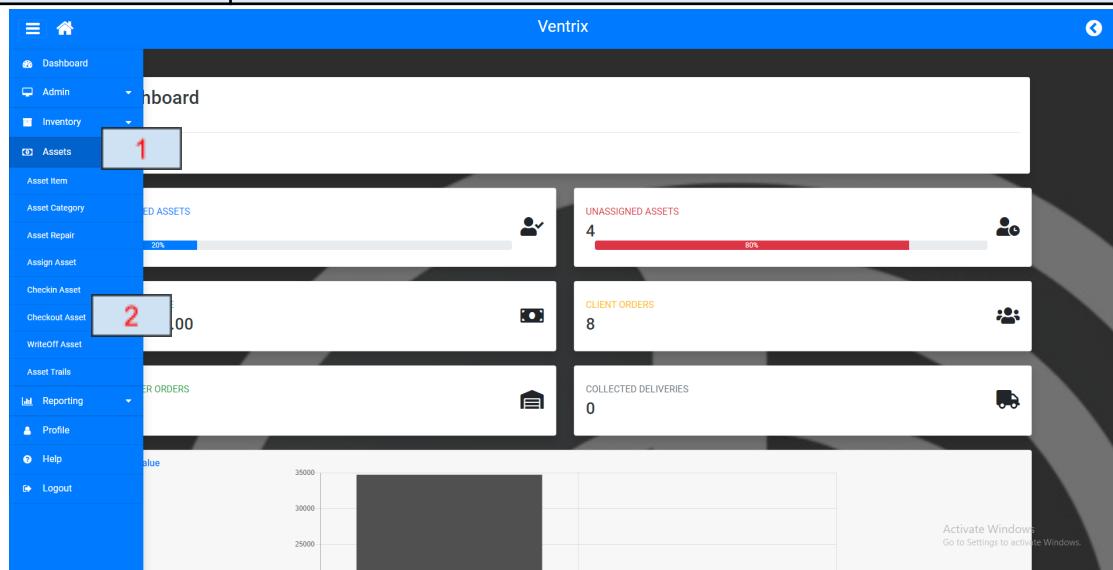
Asset	Employee Name	Employee Surname	Employee Email	Checkin Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Sun 02 Oct 2022 21:46

Below the table, a message says "Showing 1 entries". To the right of the table, there is a small red box containing the number "4". At the bottom right of the page, there is a watermark-like text: "Activate Windows Go to Settings to activate Windows."



4.35 View assets that aren't checked out

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkout Asset” nav bar item on the expanded navbar.



4.36 View checked out assets

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkout Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Checked Out” button.

Ventrix

Dashboard

Inventory

Assets

Asset Item

Asset Category

Asset Repair

Assign Asset

Checkin Asset

Checkout Asset

WriteOff Asset

Asset Trials

Reporting

Profile

Help

Logout

50 ASSETS

UNASSIGNED ASSETS

20%

CLIENT ORDERS

ORDER ORDERS

COLLECTED DELIVERIES

Activate Windows
Go to Settings to activate Windows.

Checkout Assets

Checked Out

Show 10

Asset	Employee Name	Employee Surname	Employee Email	Assignment Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Fri 09 Sep 2022 01:08

Showing 1 entries

« Previous 1 Next »

Activate Windows
Go to Settings to activate Windows.



The screenshot shows a web application interface titled "Ventrix". At the top, there is a navigation bar with icons for menu, home, and refresh. Below the header, a search bar contains the placeholder "Search...". The main content area is titled "Checked Out Assets" and includes a dropdown menu set to "10". A table displays one entry:

Asset	Employee Name	Employee Surname	Employee Email	Checkout Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Sun 02 Oct 2022 21:40

Below the table, it says "Showing 1 entries". At the bottom right, there are navigation links: "Previous" (disabled), "1" (selected), "Next", and "»". On the far right of the page, there is a watermark for "Activate Windows" with the text "Go to Settings to activate Windows".



4.37 Download supporting check out documentation

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Checkout Asset” nav bar item on the expanded navbar.
Step 3	Click on the “Checked Out” button.
Step 4	Click on the “Download” icon (black downward arrow).

The screenshots illustrate the steps to download supporting check out documentation:

- Step 1: Click on the “Asset” nav bar item on the side navbar (marked with a red box labeled 1).
- Step 2: Click on the “Checkout Asset” nav bar item on the expanded navbar (marked with a red box labeled 2).
- Step 3: Click on the “Checked Out” button (marked with a red box labeled 3).



The screenshot shows a web-based application interface titled "Ventrix". At the top, there is a navigation bar with icons for menu, home, and refresh. Below the header, a search bar contains the placeholder text "Search...". The main content area is titled "Checked Out Assets" and displays a table with the following data:

Asset	Employee Name	Employee Surname	Employee Email	Checkout Date
iMac Desktop 27 inch	Sipho	Mapfumo	vs.mapfumo@gmail.com	Sun 02 Oct 2022 21:40

Below the table, a message says "Showing 1 entries". To the right of the table, there is a small blue button with the number "4" and a downward arrow icon, which is highlighted with a red box. At the bottom right of the page, there is a watermark-like text: "Activate Windows Go to Settings to activate Windows."



4.38 View asset information

Step	Description
Step 1	Click on the “Asset” nav bar item on the side navbar
Step 2	Click on the “Asset Item” nav bar item on the expanded navbar.
Step 3	Click on the “View” icon

The screenshot shows the Ventrix application interface. The left sidebar has a blue header and contains the following items:

- Dashboard
- Admin
- Inventory
 - Assets (highlighted with a red box, step 1)
 - Asset Item (highlighted with a red box, step 2)
 - Asset Category
- Reporting

The main content area is titled "Assets" and shows a table of asset items. The table has the following columns: Category, Type, Warranty Period, Warehouse, Manufacturer, Condition, and three icons (Edit, View, Delete). There are five rows of data:

	Category	Type	Warranty Period	Warehouse	Manufacturer	Condition				
Assign Asset	Laptop 27 inch	Technology	Desktop	5 years	Main Warehouse	Apple	Good			
Checkin Asset	Monitor 400	Technology	Desktop	2 years	Bulk Supplies Warehouse	Dell	Good			
Checkout Asset		Technology	Tablet	2 years	Main Warehouse	Samsung	Good			
WriteOff Asset	Office Chair	Furniture	Chair	1 year	Bulk Supplies Warehouse	Rochester	Poor			

At the bottom right of the table, there are navigation buttons: "Previous" (disabled), "1", and "Next".



Subsystem 5 - Reporting

5.1 Generate inventory filtering report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Inventory” nav bar item
Step 3	Select a Category, Type or warehouse
Step 4	Click on the “Download PDF” button

Inventory Report

Download PDF

Show 10

Inventory List Report

Generated By:

Name	Category	Type	Warehouse	Supplier	Quantity on Hand
USB Sandisk 32GB	Technology	USB	Main Warehouse	TechWiz	25
Dell X1 Carbon	Technology	Laptop	Main Warehouse	TechWiz	652
Surgical Gloves Size Small	Medical	Surgical Gloves	Bulk Supplies Warehouse	Mr Price Home	590
Domestos Bleach 500ml	Chemicals	Bleach	Bulk Supplies Warehouse	BRH Chemicals	293
PG Gas Refill 5kg	Chemicals	Gas	Supplier Warehouse	BRH Chemicals	785
Item 1	New Category	New Type	Main Warehouse	TechWiz	700
Test	Components	Nails	Bulk Supplies Warehouse	TechWiz	25
Test 2	New Category	New Type	Supplier Warehouse	MediCare	0

Date: Oct 3, 2022

All

- > Components
- > Furniture
- > Technology
- > Medical
- > Chemicals
- > New Category

Inventory Category

All

Main Warehouse

Bulk Supplies Warehouse

Supplier Warehouse

All

- > Components
- (Furniture)
 - Desk
 - Chair
- > Technology
- > Medical

All

Main Warehouse

Bulk Supplies Warehouse

Supplier Warehouse



5.2 Generate Asset report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Asset” nav bar item
Step 3	Select a Category, Type or warehouse
Step 4	Click on the “Download PDF” button

The screenshot shows the Ventrix application interface. The main area displays an "Asset List Report" with the following data:

Name	Manufacturer	Category	Type	Warehouse	Status
iMac Desktop 27 inch	Apple	Technology	Desktop	Main Warehouse	Available
Inspiron 3000	Dell	Technology	Desktop	Bulk Supplies Warehouse	In use

Showing 2 entries

Date: Oct 3, 2022

On the left, the sidebar includes:

- Asset Reports
- Download PDF
- Show 10
- Asset List Report
- Generated By:
- Date: Oct 3, 2022

On the right, there are two dropdown menus:

- Top dropdown (Technology selected):
 - All
 - Furniture
 - Technology (selected)
 - Tablet
 - Desktop
- Bottom dropdown (Main Warehouse selected):
 - All
 - Main Warehouse (selected)
 - Bulk Supplies Warehouse
 - Supplier Warehouse

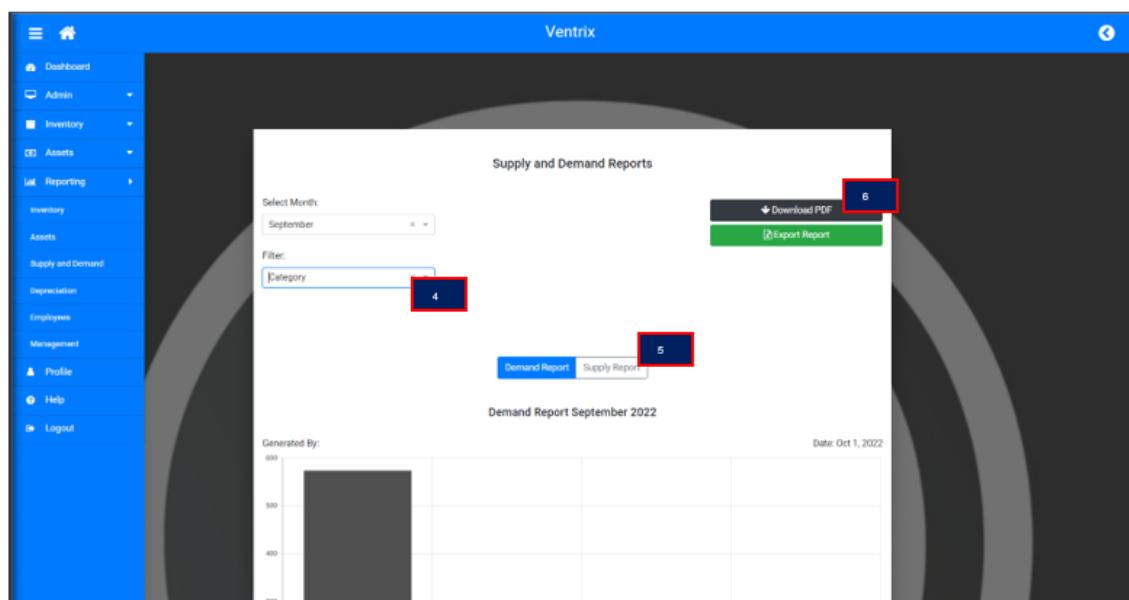
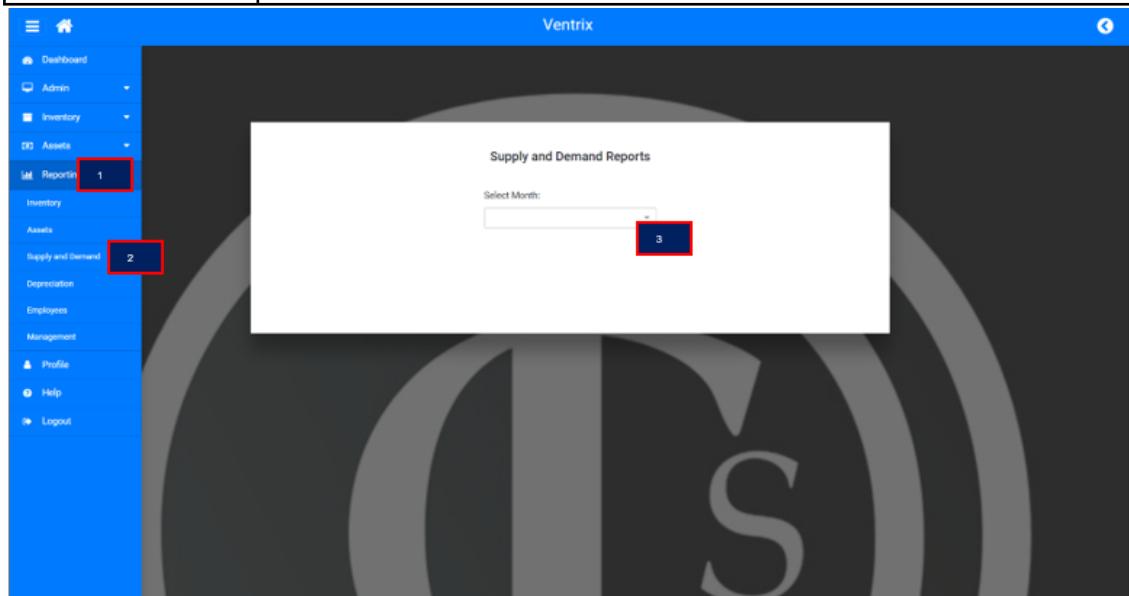
The screenshot shows expanded dropdown menus from the previous screenshot:

- Top dropdown (Technology selected):
 - All
 - Furniture
 - Technology (selected)
 - Tablet
 - Desktop
- Bottom dropdown (Main Warehouse selected):
 - All
 - Main Warehouse (selected)
 - Bulk Supplies Warehouse
 - Supplier Warehouse

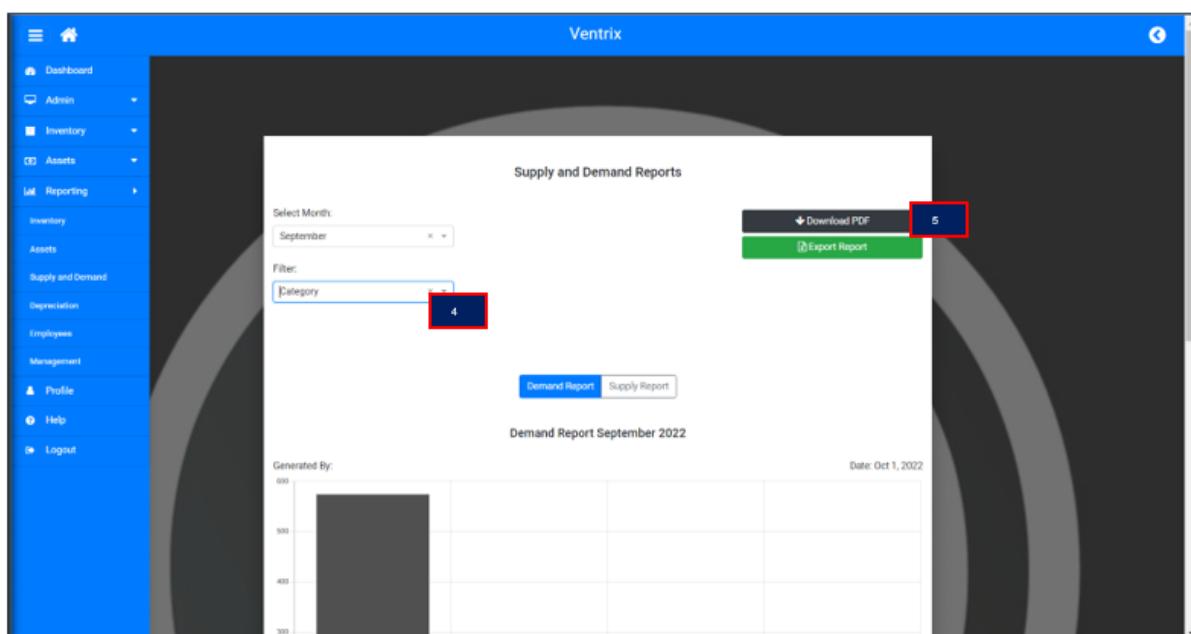
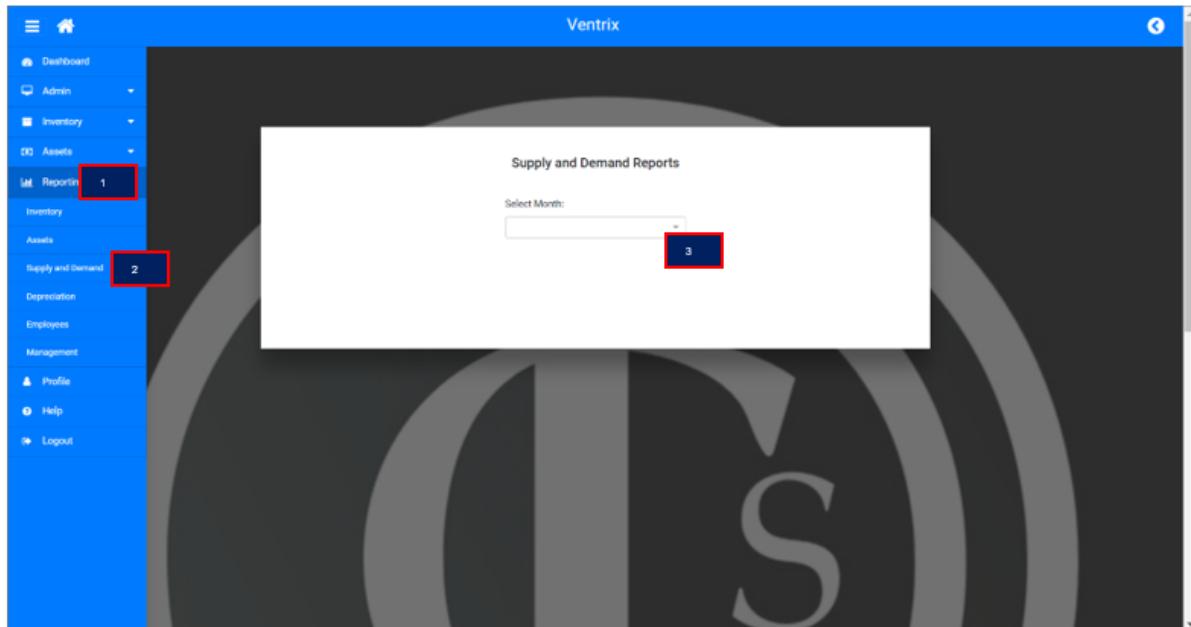


5.3 Generate supply report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Supply and Demand” nav bar item
Step 3	Select a month
Step 4	Select a filter
Step 5	Click on the “Supply Report” button
Step 6	Click on the “Download PDF” button

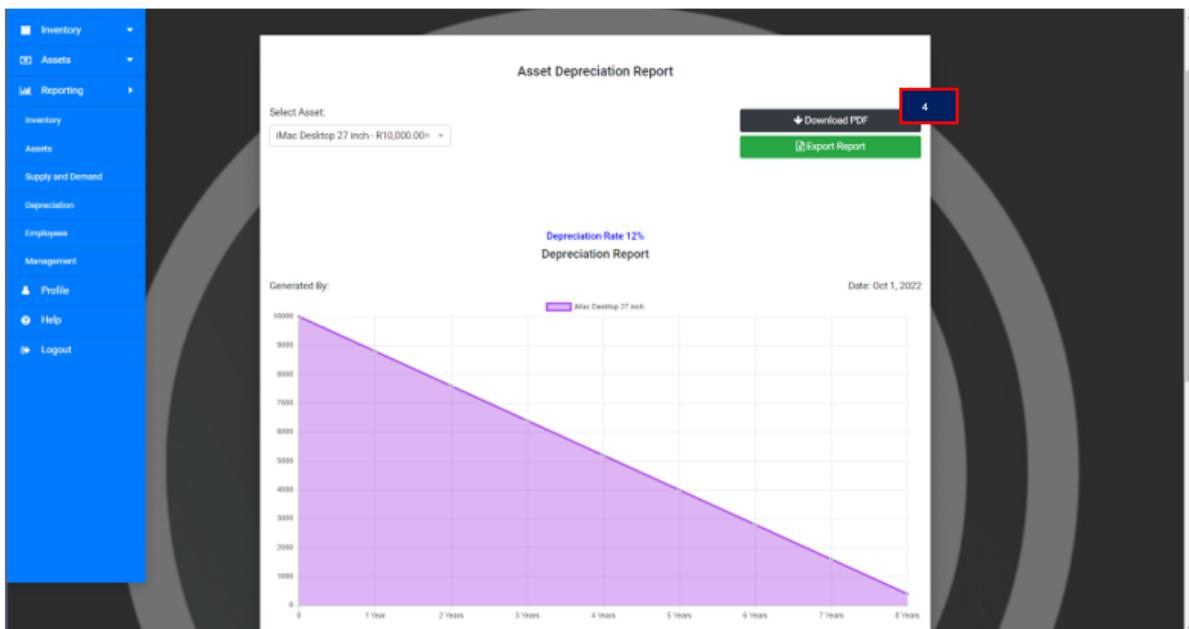
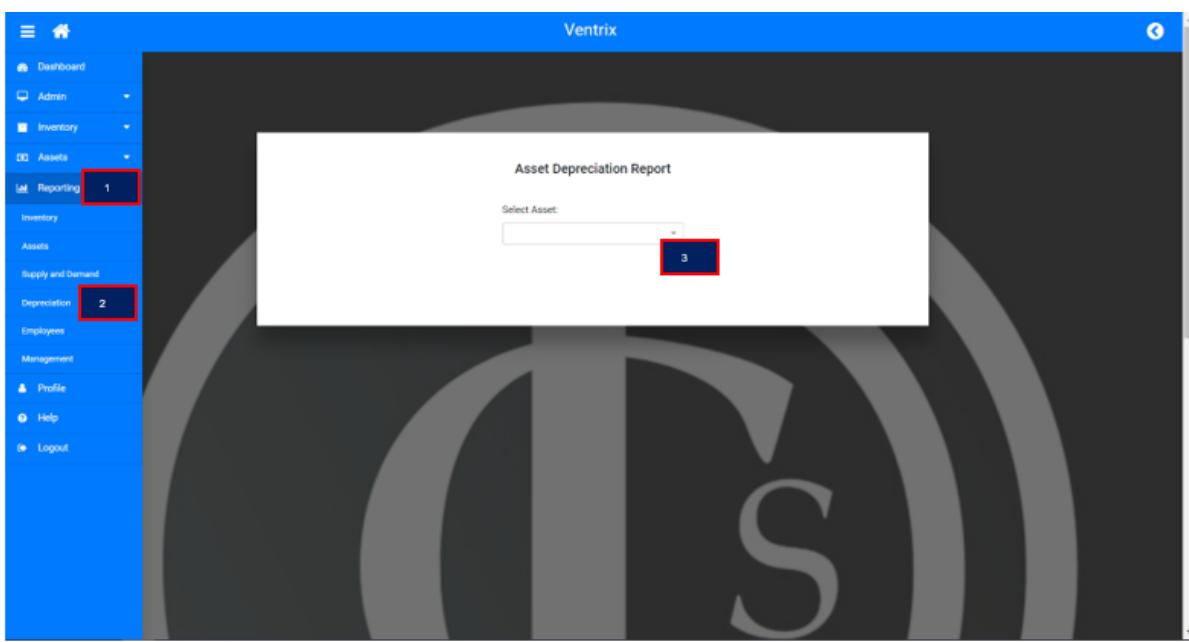


5.4 Generate demand report



5.5 Generate depreciation report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Depreciation” nav bar item
Step 3	Select an asset
Step 4	Click on the “Download PDF” button



5.6 Generate employees' details report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Employees” nav bar item
Step 3	Select a category, type or warehouse
Step 4	Click on the “Download PDF” button

The screenshot shows a modal window titled "Employee Report" with a "Download PDF" button. Below it, a dropdown menu is set to "10". The main content is titled "Employee List Report" and includes a timestamp "Date Oct 3, 2022". It displays a table of employee data with columns: Name, Surname, Phone Number, Email Address, and Asset(s) In Use. The table lists five entries:

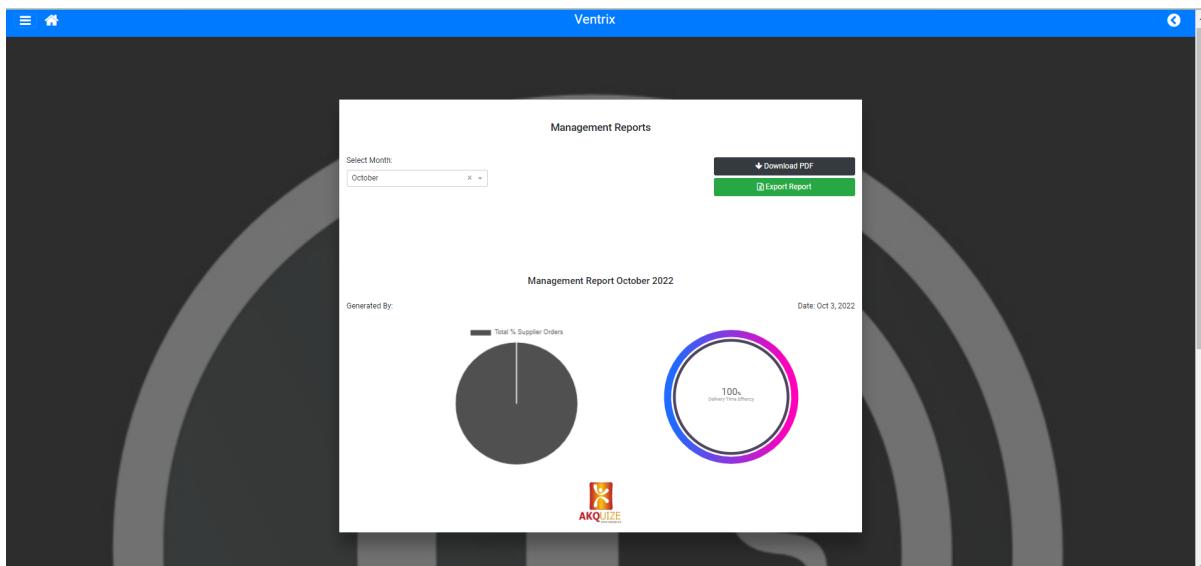
Name	Surname	Phone Number	Email Address	Asset(s) In Use
Sipho	Mapfumo	0625811764	vs.mapfumo@gmail.com	Inspiron 3000
Darshil	Gokal	0636927172	darshil.gokal@gmail.com	iMac Desktop 27 inch
Jessica	Huyser	0736530203	jessicaahuyser@gmail.com	S Tab
Cheyo	Chomba	0736076938	kapeleanshia@gmail.com	New
	Driver	0736530303	u20523158@tuks.co.za	

At the bottom, it says "Showing 5 entries" and has navigation buttons for "Previous" and "Next". The footer features the AKQUIZE logo.



5.7 Generate management report

Step	Description
Step 1	Click on the “Reporting” nav bar item on the side navbar
Step 2	Click on the “Management” nav bar item
Step 3	Select a month for the report to be generated
Step 4	Click on the “Download PDF” button
Step 5	Click on the Export Report button



Subsystem 6 – Delivery App

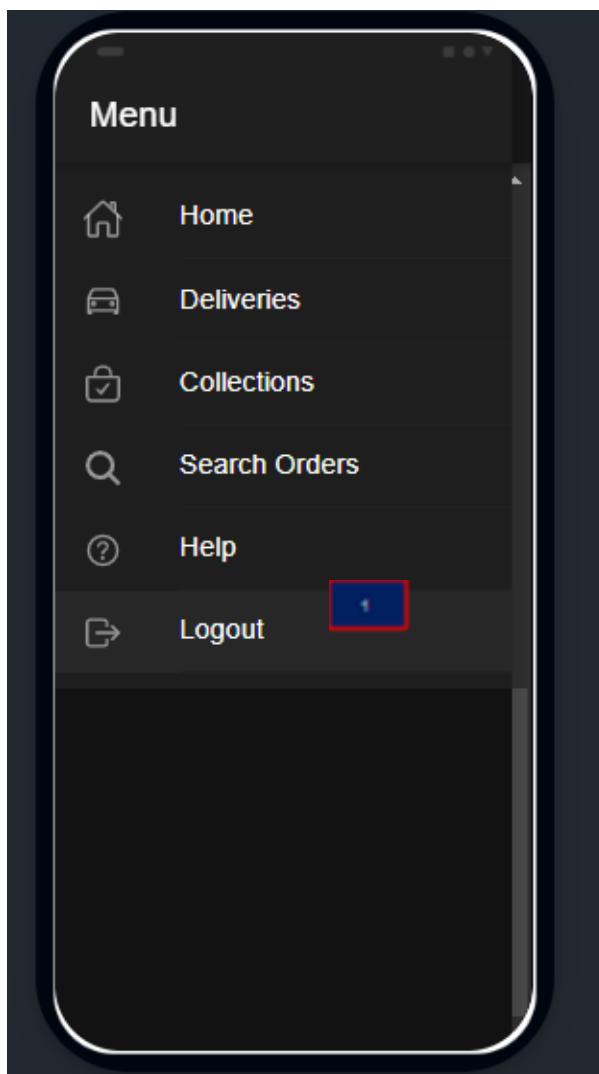
6.1 App Login

Step	Description
Step 1	The user will land on the Welcome page and must select login button
Step 2	Enter their registered email address and password
Step 3	Click n Login



6.2 App Logout

Step	Description
Step 1	The user must click on the logout tab on the homepage or select the menu and click on logout



6.3 View orders for collection

Step	Description
Step 1	The user must click on the collections tab on the homescreen
Step 2	That will display the orders for collection



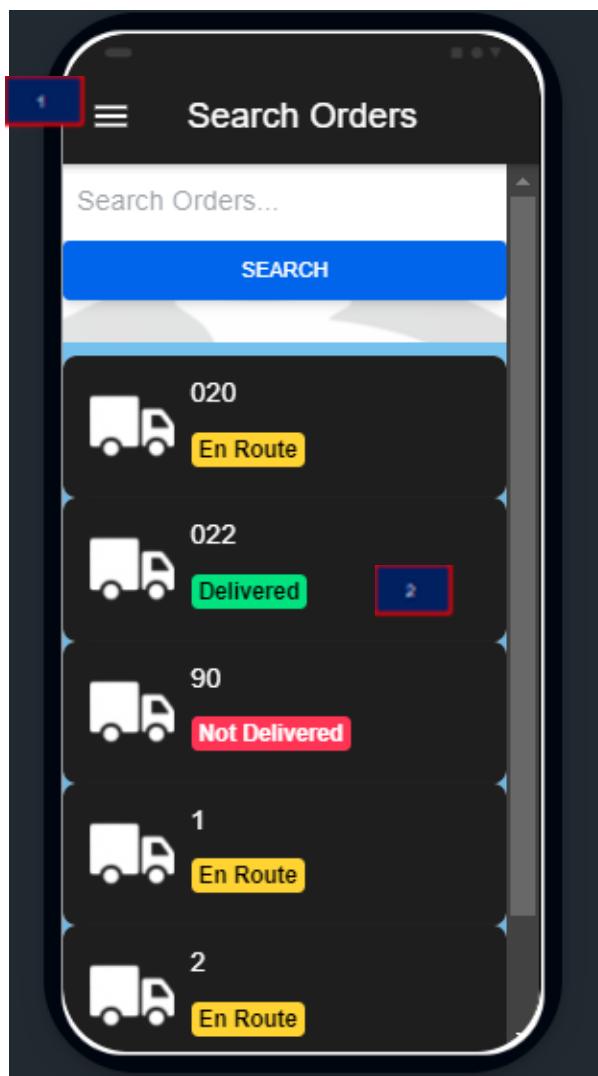
6.4 Collect order

Step	Description
Step 1	The user must click on the collections tab on the homescreen
Step 2	The user must use a sliding gesture to the left to reveal the collect button
Step 3	Click on the button collected



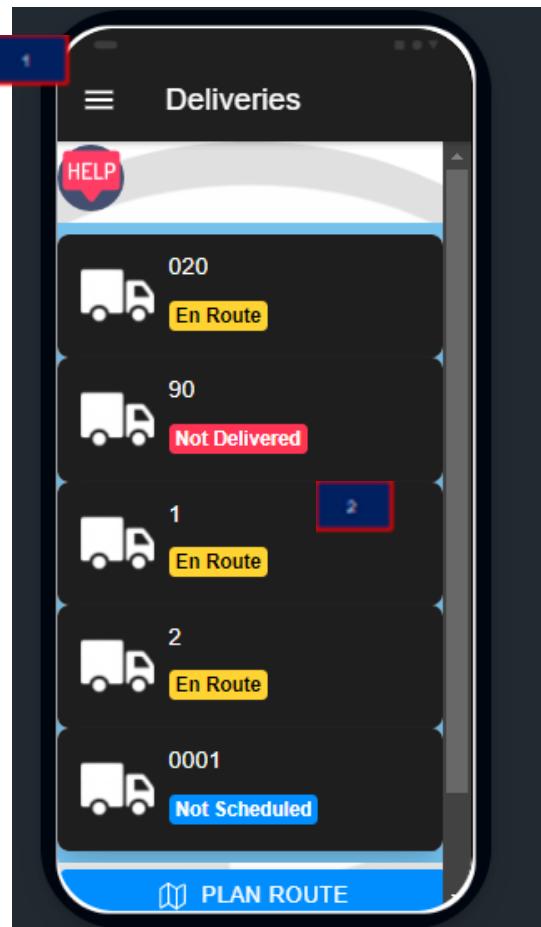
6.5 Search order

Step	Description
Step 1	The user must click on the search order tab on the homescreen
Step 2	That will display the orders for the user to search using the search filter



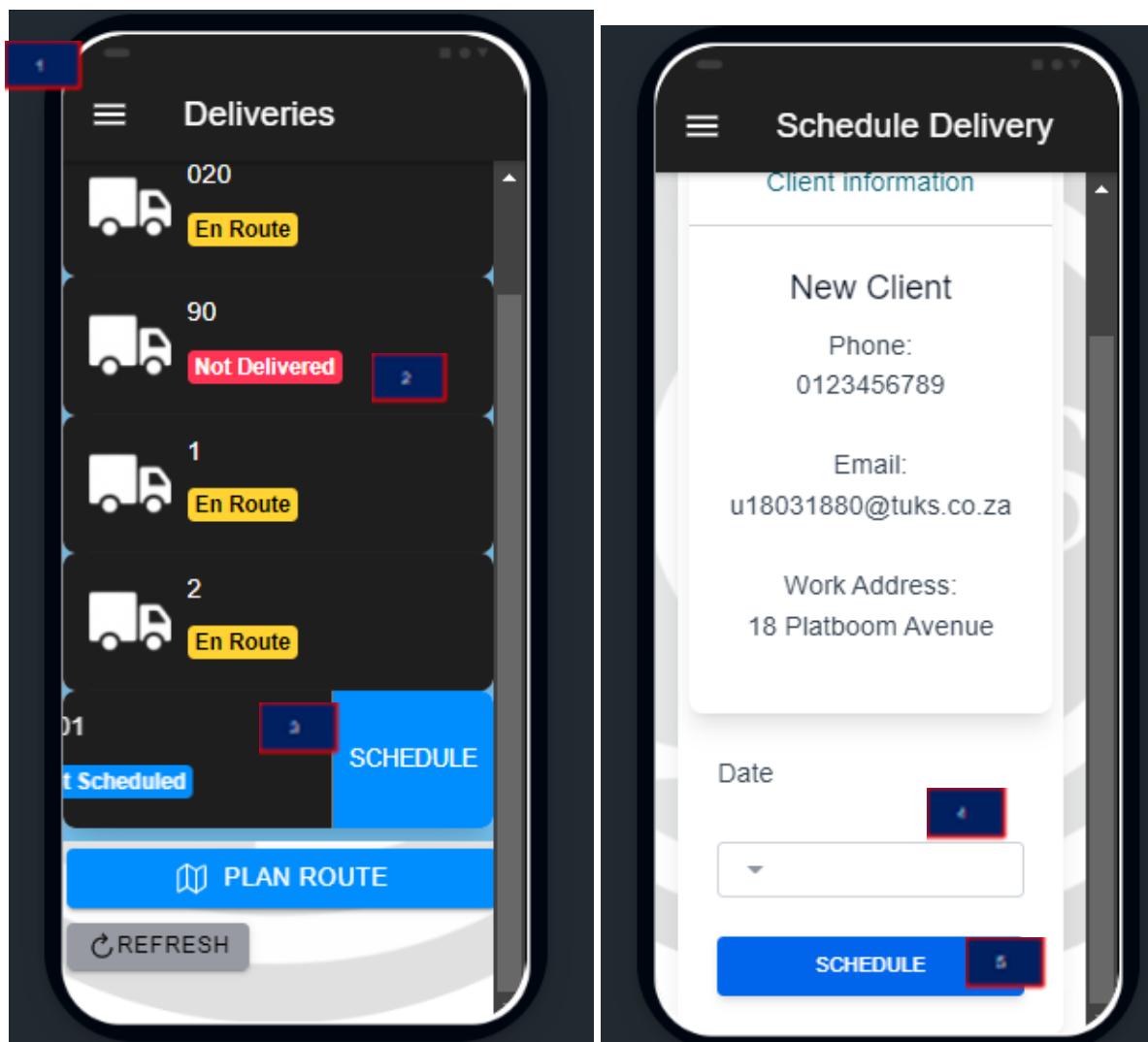
6.6 View deliveries

Step	Description
Step 1	The user must click on the deliveries tab on the homescreen
Step 2	That will display the orders for delivery



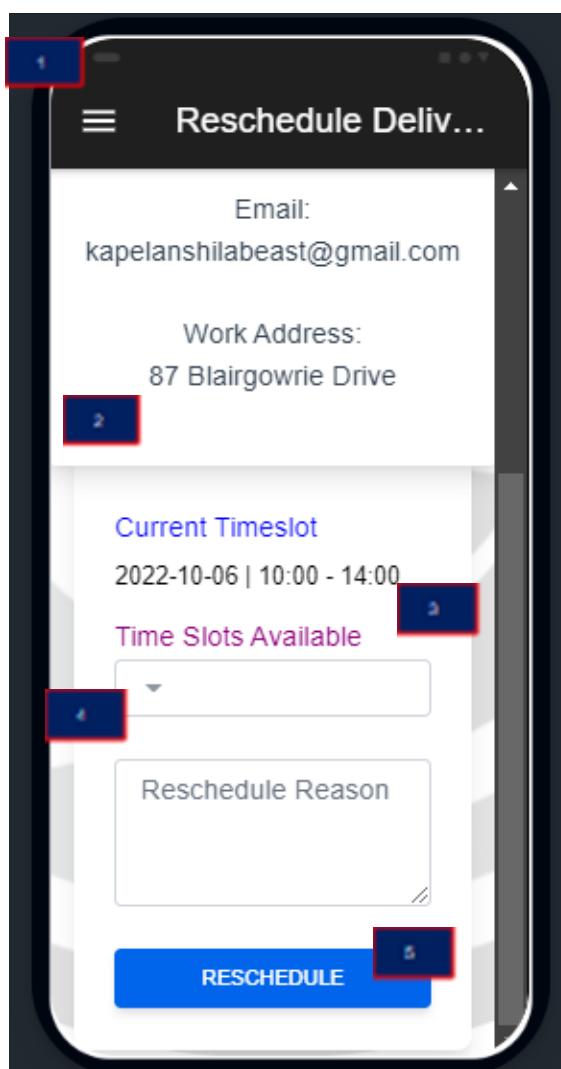
6.7 Schedule delivery

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	That will display the orders for delivery
Step 3	The user must use a sliding gesture to the left to reveal the button Schedule
Step 4	The user must click on button schedule
Step 5	The user must select the timeslot and click on button schedule



6.8 Reschedule delivery

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	That will display the orders for delivery
Step 3	The user must use a sliding gesture to the left to reveal the button edit
Step 4	The user must click on button edit
Step 5	The user must select the new timeslot, provide a reason for rescheduling and click on button rechedule



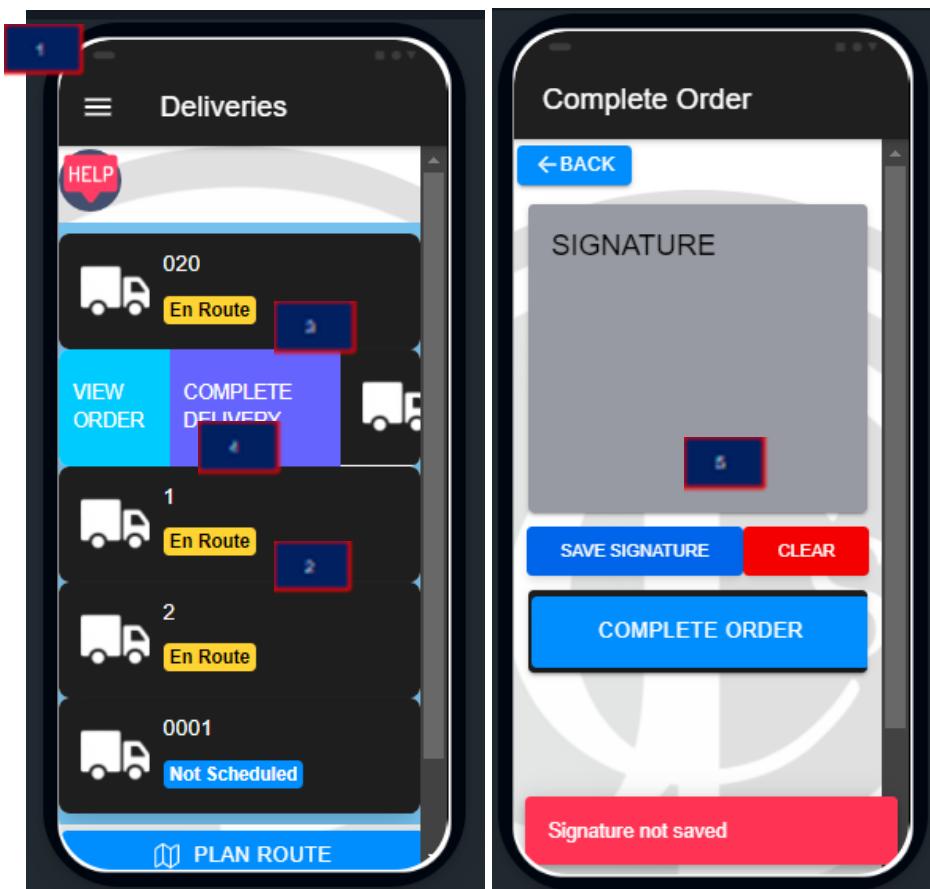
6.9 En-route delivery

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	That will display the orders for delivery
Step 3	The user must use a sliding gesture to the left to reveal the button En Route
Step 4	The user must click on button En Route
Step 5	The user confirm the status change



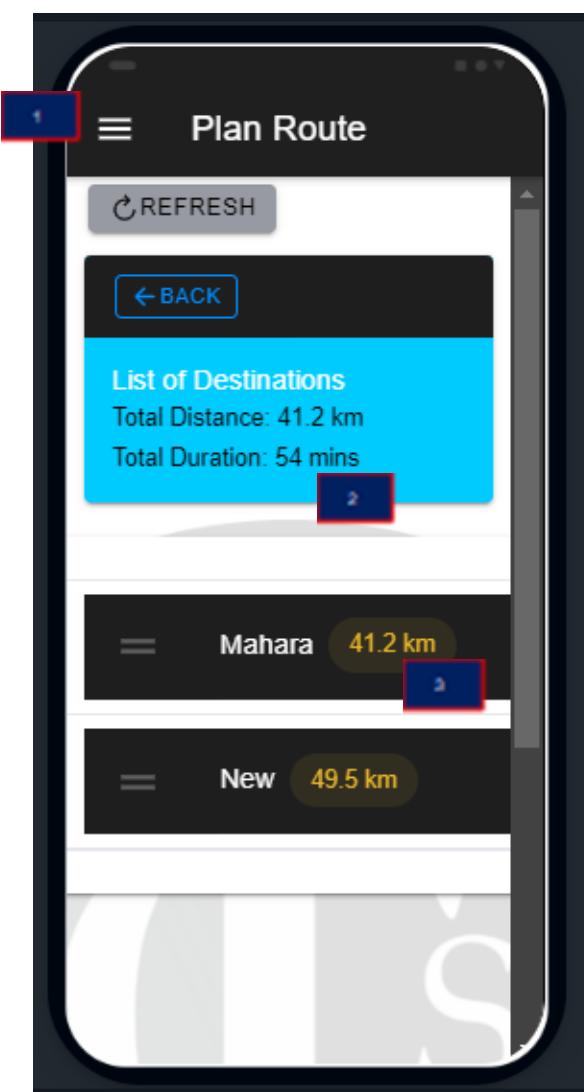
6.10 Complete delivery

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	That will display the orders for delivery
Step 3	The user must use a sliding gesture to the right to reveal the button complete delivery
Step 4	The user must click on button complete delivery
Step 5	The user must get the clients signature, save it and complete the order



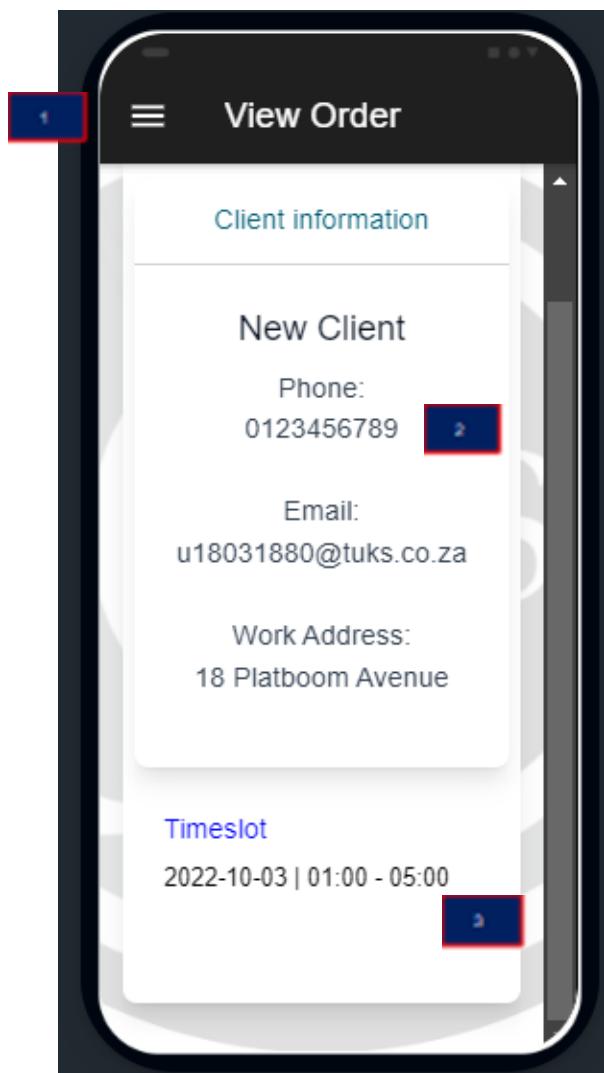
6.11 Plan delivery route

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	Click on button plan route
Step 3	The screen will display the route information however the user can arrange the deliveries in the order they like.



6.12 View order

Step	Description
Step 1	The user must click on the Delivery tab on the homescreen
Step 2	The user must use a sliding gesture to the right to reveal the view order button
Step 3	The user must click on the view order button



6.13 Order tracking

Step	Description
Step 1	The user must convert the QR code sent in the schedule delivery email to a link that must be pasted in Google
Step 2	The order tracking will be displayed with the status history of the order

Your Order Has been Scheduled [Inbox X]

ventrixsystem@gmail.com
to me ▾

Testing Scheduled

Your order has been collected from the warehouse and is scheduled for the following Date and Timeslot:

Date:
Saturday, 10 00 2022

Timeslot:
10:30 - 11:30

Scan the following QR code to track the status history:



<http://localhost:4200/orderinfo?order=U2FsdGVkX1/8kNhOarfg/A+PMg4bV5oWc7cNz7gFLE=>

<http://localhost:4200/orderinfo?order=U2FsdGVkX1/8kNhOarfg/A+PMg4bV5oWc7cNz7gFLE=>

Order Tracking

Order 6564 Status History

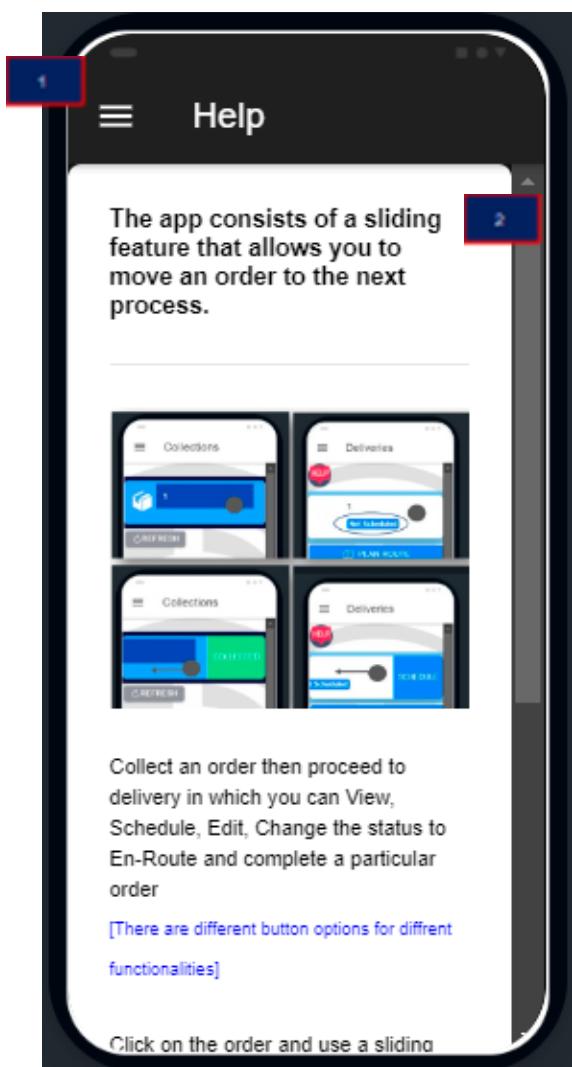
Status	Date
Processed	Fri 02 Sep 2022 12:50
Packed	Fri 02 Sep 2022 12:51
Collected	Fri 02 Sep 2022 12:51
Scheduled	Fri 02 Sep 2022 12:51

The browser will take the client to the order tracking screen



6.14 View help

Step	Description
Step 1	The user must click on the help tab on the homescreen
Step 2	The static screen with help information will be displayed

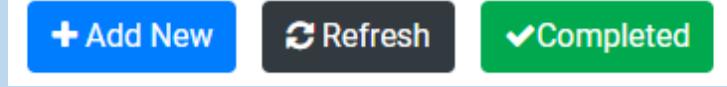
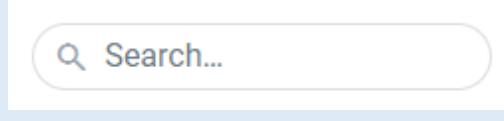


2.4 CONCLUSION

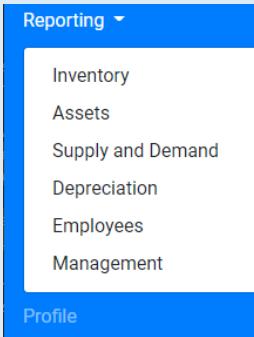
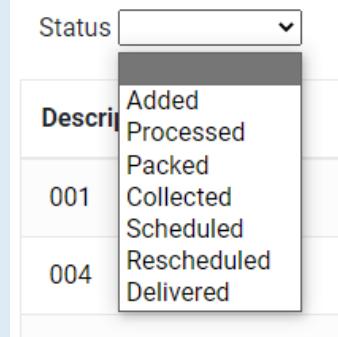
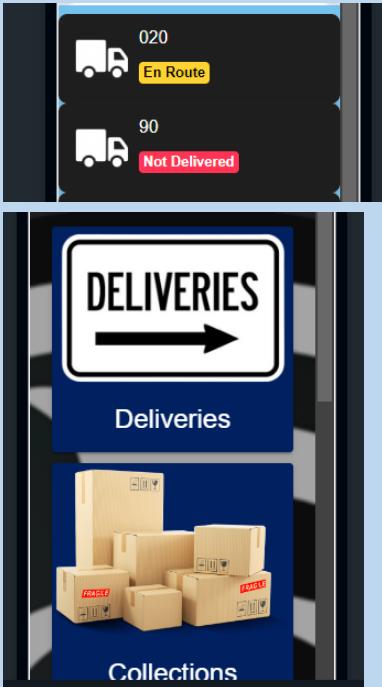
The help document focused on assisting to help the users to understand and use the system by explaining each functionality of the system. This document included a detailed explanation of each functionality of the system and a glossary listing each functionality for the system.



3. GLOSSARY

Name	Image
Download	
Add inventory to client order	
Edit Icon	
Delete Icon	
Button	
Search filer	
Amount Selector	Show <input type="text" value="5"/> 
Next/Previous Button	



Menu	
Home	
Back	
Drop Down	 
Tab	
Signature Pad	



Information	
Help	
Checkbox	
View	
Write-off	
Log	
Checkout	
Checkin	
Assigning	
Edit Stock	
Alert	
Prompt	
Successful	
Unsuccessful	



4. CLIENT SIGN-OFF



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA



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This document states that AKQUIZE signs to validate that they are in complete agreement with team DJCS for the deliverable mentioned below

Dear Client,

Many hours of learning, understanding, planning, practice, coding and execution go into being able to look at a company's current system and create a new system that depicts its quality, efficiency, effectiveness, and most importantly future direction. We do hope that you enjoy looking through our approach and what we have come up with based on what we were given from our requirements. All that is required, is that you review our approach, content and execution of Iteration 10. Please call or email any team member mentioned above with any changes, alterations, questions or content concerns that you have during your review.

When you completely agree with our approach, please sign the documentation below.

This sign-off formally states that:

I, _____ Prenesh Lingham
from _____ Akquize (pty) Ltd

Approval Signature:

I have reviewed the Iteration 10 content, understood the approach, and agree with the content presented by the (University of Pretoria) INF 370 students namely Simishka Dasupan, Jessica Huyser, Sipho Vimbai Mapfumo, Darshil Gokal and Cheyo Kapelanshila Chomba. I believe that, with my changes (discussed), the system is done according to the requirements given to the students, it is technically accurate and complete. I hereby give you approval to proceed with closing Iteration 1 as complete.

04/10/2022

Date

Signature



5. TEAM SIGN-OFF

5.1 INTRODUCTION

The following section will contain a signed page with Team 1's members signatures. They sign off on the content of the document and make sure everything is up to standard.

5.2 TEAM SIGN-OFF

To whom it may concern,

This document above serves to confirm that we, DJCS team members from Team 1, worked to our full potential within the duration of the completion of this iteration. We declare that we are happy with the above iteration and are content with the professionalism and quality of our work. We have all made an equal contribution in making this deliverable a success. We declare that all the work above is work we have done on our own and is of an honest nature.

Date signed: **04/10/2022**



Jessica Huyser (20523158)



Sipho Mapfumo (20432888)



Simishka Dasupan (18031880)



Cheyo Chomba (20421894)



Darshil Gokal (18084193)

5.3 CONCLUSION

This section concludes the signing off of this document by all team members to prove we all feel that this work has been done to the best of our abilities.

